

RICARDO WATER SUPPLY CORPORATION
Regular Meeting Minutes
March 3, 2020

Board Members Present:

Baldemar Garcia
Oliver Hinojosa
Frank Escobedo
James Fischer
Robert Garza
Timothy Robertson

Board Members Absent:

Robert Zavala

Staff Present:

Carola G. Serrato
Frances De Leon
Jo Ella Wagner
Armando Yruegas

Guests Present:

None

1. Call to Order.

Board President Baldemar Garcia called the Regular Meeting of the Ricardo Water Supply Corporation Board of Directors to order at 5:30 p.m. at the STWA Boardroom in Kingsville, Texas. A quorum was present.

2. Citizen comments.

Mr. Garcia opened the floor to citizen comments. No citizen comments were made.

3. Approval of Minutes.

Mr. Garza made a motion to approve the minutes of the December 10, 2019 Regular Meeting as presented. Mr. Robertson seconded and the motion carried.

4. Treasurer's Report/Payment of Bills.

The following financial reports were presented for Board review and approval:

Treasurer's Report as of November 30, 2019
Account Activity for General Account for November 1, 2019 to November 30, 2019
Account Activity for Operations Account for November 1, 2019 to November 30, 2019
TEXPOOL Participant Statement for 11/01/2019 – 11/30/2019 for General Account
TEXPOOL Participant Statement for 11/01/2019 – 11/30/2019 for Membership Deposit Account
TEXPOOL Participant Statement for 11/01/2019 – 11/30/2019 for USDA Reserve Account
TexSTAR General Account Statement for 11/01/2019 – 11/30/2019
Treasurer's Report as of December 31, 2019
Account Activity for General Account for December 1, 2019 to December 31, 2019

Account Activity for Operations Account for December 1, 2019 to December 31, 2019
TEXPOOL Participant Statement for 12/01/2019 – 12/31/2019 for General Account
TEXPOOL Participant Statement for 12/01/2019 – 12/31/2019 for Membership Deposit Account
TEXPOOL Participant Statement for 12/01/2019 – 12/31/2019 for USDA Reserve Account
TexSTAR General Account Statement for 12/01/2019 – 12/31/2019
Treasurer's Report as of January 31, 2020
Account Activity for General Account for January 1, 2020 to January 31, 2020
Account Activity for Operations Account for January 1, 2020 to January 31, 2020
TEXPOOL Participant Statement for 01/01/2020 – 01/31/2020 for General Account
TEXPOOL Participant Statement for 01/01/2020 – 01/31/2020 for Membership Deposit Account
TEXPOOL Participant Statement for 01/01/2020 – 01/31/2020 for USDA Reserve Account
TexSTAR General Account Statement for 01/01/2020 – 01/31/2020

The following bills were presented for payment:

STWA Invoice S19-180 November 2019 Water Usage, Water Cost and Handling Charge	\$26,005.25
STWA Invoice S19-181 November 2019 General and Administration	\$15,633.20
STWA Invoice S19-182 November 2019 Taps and Repairs	\$ 3,907.50
STWA Invoice S20-006 December 2019 Water Usage, Water Cost and Handling Charge	\$32,507.62
STWA Invoice S20-007 December 2019 General and Administration	\$16,446.90
STWA Invoice S20-010 December 2019 Taps and Repairs	\$ 4,825.82
STWA Invoice S20-012 Payroll expense for Part-time Employee for October, November and December 2019	\$ 1,636.02
STWA Invoice S20-014 Payroll expense for Stand By for September 25, 2019 through December 25, 2019	\$ 367.46
STWA Invoice S20-016 Reimburse for Fiber optic phone service (09/19/19 through 12/19/19) and High Touch Technology support (10/01/19 through 12/31/19)	\$ 996.10
STWA Invoice S20-026 January 2020 Water Usage, Water Cost and Handling Charge	\$22,088.57

STWA Invoice S20-027 \$17,578.35
January 2020 General and Administration

STWA Invoice S20-030 \$ 2,808.49
January 2020 Taps and Repairs

A motion was made by Mr. Escobedo and seconded by Mr. Garza to approve the Treasurer's Report and payment of the bills. The motion carried.

5. RWSC Annual Membership Meeting.

- Selection of Election Auditor
- Approval of agenda and meeting packet for Annual Membership Meeting
- Resolution 20-01. Resolution declaring unopposed candidates of Ricardo Water Supply Corporation elected.

Ms. Serrato reported that three nominations were received by the February 18th deadline. She added that since there are three positions up for election, the Board can adopt Resolution 20-01 declaring the three candidates, Baldemar Garcia, Robert Garza and Timothy Robertson, elected. If adopted by the Board, Resolution 20-01 will be read into the record at the Annual Membership meeting on April 14th. She also explained that because no election will be necessary, an Election Auditor does not need to be selected. She presented the meeting notice and agenda for the Annual Membership Meeting and recommended approval of the documents which need to be mailed out by March 13th. Mr. Robertson made a motion to adopt Resolution 20-01 and approve the meeting notice and agenda. Mr. Escobedo seconded and all voted in favor.

6. All matters pertaining to TxDOT Upgrades on US 77 at CR 2120/FM 772 and US77/I69.

Ms. Serrato presented the advertisement for bid on the project and stated that she expects the project to move quickly once the bids are opened. She added that service should remain available to customers during the project since a pass-through agreement exists with the City of Kingsville. She also reminded the Board that the cost will be reimbursable once the Corporation's part is complete. No action was taken by the Board.

7. Quotes for painting of elevated storage tank at Pump Station #1.

Ms. Serrato stated that after contacting some companies about a quote for painting of the elevated storage tank at Pump Station #1, only Diamond Enterprise and Texas Tank Service provided quotes. Each of them provided quote for two options which varied from \$96,500 to \$157,000 for the less expensive option without warranty and \$202,580 to \$252,900 for more expensive options which should last longer and include a warranty. The Board decided to wait on painting until reimbursement is received for the TxDOT project. Mr. Garcia stated that maybe by then, one of the other companies might be available to provide a quote.

8. Ricardo Volunteer Fire Department Water Usage.

Mr. Garcia stated that he had been made aware of several fires in the Ricardo area that required use of water by the Ricardo Volunteer Fire Department. He stressed the importance of accounting for the usage and said that the Kleberg County Judge had previously instructed the RVFD to report use to RWSC. He added that the RVFD meets on Thursdays and asked that a Board member try to contact the Fire Chief at the meeting to make them aware that the usage is not being reported. Mr. Garza said that he would try to find out who the Fire Chief is and Mr. Escobedo and Mr. Fischer stated that they would try to go by the Fire Department's meeting. No action was taken by the Board.


9. NEC Power Factor/Demand Charge and quote from C.C. Electric for Variable Frequency Drive Controllers and Motors at Pump Station #1 and Pump Station #2.

Ms. Serrato reported that NEC has begun assessing a demand charge for customers with a power factor less than 95% which has resulted in an increase in electric charges. She received information from NEC that a capacitor could be installed between the motor and controls to correct the problem. However, the electric company familiar with the pump stations has indicated they would not be able to provide a quote. Staff contacted Corpus Christi Electric Company and CD Electric about possible ways to correct the problem but the quotes received are very costly. Ms. Serrato stated that no action is required at this time but she wanted to make the Board aware of the situation.

10. Adjournment.

With no further business to conduct, Mr. Hinojosa made a motion to adjourn the meeting at 6:02 p.m. Mr. Robertson seconded and all voted in favor.

Respectfully submitted,


Frances De Leon
Assistant Secretary