

RICARDO WATER SUPPLY CORPORATION

P. O. BOX 1572
KINGSVILLE, TEXAS 78364-1572
Office (361)592-3952 Fax (361)592-5965

MEMORANDUM

TO: Ricardo Water Supply Corporation Board of Directors
FROM: Baldemar Garcia, President
DATE: July 30, 2020
SUBJECT: Ricardo Water Supply Corporation Meeting Notice and Agenda

A Regular Meeting of the Ricardo Water Supply Corporation Board of Directors is scheduled for:

Monday, August 3, 2020
5:30 p.m.
South Texas Water Authority Boardroom
2302 East Sage Road
Kingsville, Texas

to consider and act upon any lawful subject which may come before it, including among others, the following:

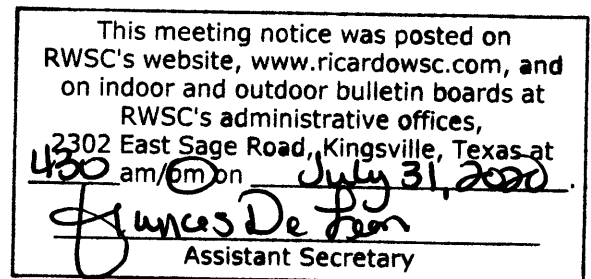
PLEASE NOTE: THIS MEETING WILL BE HELD BY REMOTE ACCESS ONLY IN ACCORDANCE WITH THE MARCH 16, 2020 ORDER BY GOVERNOR ABBOTT TEMPORARILY SUSPENDING CERTAIN REQUIREMENTS OF THE TEXAS OPEN MEETINGS ACT TO ADVANCE THE GOAL OF LIMITING FACE-TO-FACE MEETINGS TO SLOW THE SPREAD OF COVID-19. NO PERSONS WILL BE AT THE MEETING LOCATION AND NO EQUIPMENT WILL BE AT THE MEETING FOR ACCESS TO THE MEETING. HOWEVER, MEMBERS OF THE PUBLIC MAY ACCESS THIS MEETING BY TELEPHONE AND PARTICIPATE IN THE MEETING BY CALLING ONE OF THE FOLLOWING TOLL-FREE NUMBERS AND ENTERING THE MEETING ID AND PASSWORD BELOW:

(877) 853 5257 OR (888) 475 4499
MEETING ID: 822 6651 4040
PASSWORD: 189959

PLEASE SEE THE CORPORATION'S WEBSITE AT WWW.RICARDOWSC.COM FOR THE MEETING PACKET.

Agenda

1. Call to order.
2. Citizen comments.
3. Approval of Minutes. (Attachment 1)
4. Treasurer's Report/Payment of Bills. (Attachment 2)



5. All matters pertaining to TxDOT Upgrades on US 77/I69 at CR 2120/FM772 and from CR 2130 south to CR 2230. (Attachment 3)
 - Bridges Specialty Final Pay Estimate and Change Order – CR 2120 Crossing
6. COVID-19 Payment Plan and Resume Disconnection of Service. (Attachment 4)
7. Update on Flush Valve Locking Devices. (Attachment 5)
8. Part-Time/Full-Time Office Clerk. (Attachment 6)
9. Purchase of tablets for use by RWSC Board of Directors. (Attachment 7)
10. Developer Contract - Rolando Flores. (Attachment 8)
11. Adjournment.

The Board may go into closed session at any time when permitted by Chapter 551, Government Code. Before going into closed session a quorum of the Board must be assembled in the meeting room, the meeting must be convened as an open meeting pursuant to proper notice, and the presiding officer must announce that a closed session will be held and must identify the sections of Chapter 551, Government Code, authorizing the closed session.

BG/CGS/fdl
Attachments

ATTACHMENT 1

Approval of Minutes

RICARDO WATER SUPPLY CORPORATION
Regular Meeting Minutes
June 16, 2020
(This meeting was held remotely by phone and Zoom.)

Board Members Present:

Baldemar Garcia
Robert Zavala
Frank Escobedo
Oliver Hinojosa
Timothy Robertson

Board Members Absent:

Robert Garza
James Fischer

Staff Present:

Carola G. Serrato
Frances De Leon
Jo Ella Wagner
Armando Yruegas

Guests Present:

None

1. Call to Order.

Board President Baldemar Garcia called the Regular Meeting of the Ricardo Water Supply Corporation Board of Directors to order at 5:31 p.m. A quorum was present.

2. Citizen comments.

Mr. Garcia opened the floor to citizen comments. No citizen comments were made.

3. Approval of Minutes.

Mr. Zavala made a motion to approve the minutes of the May 12, 2020 Regular Meeting as presented. Mr. Robertson seconded and the motion carried.

4. Treasurer's Report/Payment of Bills.

The following financial reports were presented for Board review and approval:

Treasurer's Report as of April 30, 2020

Account Activity for General Account for April 1, 2020 to April 30, 2020

Account Activity for Operations Account for April 1, 2020 to April 30, 2020

TEXPOOL Participant Statement for 04/01/2020 – 04/30/2020 for General Account

TEXPOOL Participant Statement for 04/01/2020 – 04/30/2020 for Membership Deposit Account

TEXPOOL Participant Statement for 04/01/2020 – 04/30/2020 for USDA Reserve Account

TexSTAR General Account Statement for 04/01/2020 – 04/30/2020

The following bills were presented for payment:

STWA Invoice S20-074	\$30,333.25
April 2020 Water Usage, Water Cost and Handling Charge	
STWA Invoice S20-075	\$17,344.45
April 2020 General and Administration	
STWA Invoice S20-078	\$ 6,542.13
April 2020 Taps and Repairs	
STWA Invoice S20-080	\$ 668.83
April 2020 Reimbursements	

A motion was made by Mr. Zavala and seconded by Mr. Escobedo to approve the Treasurer's Report and payment of the bills. The motion carried.

5. All matters pertaining to TxDOT Upgrades on US 77/I69 at CR 2120/FM 772 and US77/I69 and from CR 2130 south to CR 2230.
 - Professional Services Agreement with LNV Engineering for upgrades on US 77/I69 from CR 2130 to CR 2230
 - Bridges Specialty Pay Request #1 – CR 2120 Crossing

Ms. Serrato reported that although Bridges Specialty initially submitted Pay Request #1 for the CR 2120 crossing, they later agreed to wait for a final pay request instead. Therefore, no Board action is needed on Pay Request #1. She added that the tie-in has been completed and the Bac-T sample was taken. She also presented a Professional Services Agreement with LNV for the upgrades from CR 2130 to CR 2230 in the amount of \$50,000. Mr. Robertson made a motion to approve the Professional Services Agreement with LNV. Mr. Zavala seconded. All voted in favor.

6. COVID-19 Payment Plan.

Ms. Serrato stated that in response to the COVID-19 pandemic, the office lobby and drive-thru window remain closed to the public and check or money order payments are being accepted in the night drop box and by mail. Disconnections have not been performed. She reviewed the information which was presented at the previous meeting and reported that only one customer responded to the letter offering a payment plan and no accounts remain that have not made a payment.

Ms. Serrato then reviewed a second chart showing three additional accounts that have made no payments as of the May/June billing and asked the Board to consider offering a payment plan to these three customers. By consensus, the Board agreed to offer a payment plan to these accounts.

7. Report on Ricardo Volunteer Fire Department and Purchase of Flush Valve Locking Devices.

Ms. Serrato reported that the flush valve locking device described by Mr. Garcia at the previous meeting has been purchased at cost of \$53. Total cost not including shipping for devices for the Corporation's 54 flush valves is approximately \$2,900. She added that this might serve as a tool for preventing unauthorized use. Mr. Zavala made a motion to authorize the purchase of 54 lockable devices and keyed-alike padlocks. Mr. Robertson seconded. All voted in favor.

8. Water loss.

The Board reviewed the recent water loss reports included in the agenda packet and discussed various factors affecting the water loss including Ricardo Volunteer Fire Department use, Kleberg County use, flushing and estimated amounts for water leaks. Ms. Serrato pointed out that the water loss percentage mentioned in the audit is not adjusted for flushing or water leaks. The Board requested that future water loss reports be included in the Treasurer's Report.

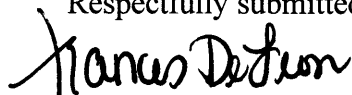
9. Customer Concern – Robert Zavala, Account #35 – High water bill.

Mr. Zavala stated that he wanted to discuss this situation because of other customers that may encounter similar situations but do not have the means to pay an unexpected high water bill. He explained that this is his son's account and the average monthly consumption is 11,670 gallons but the May 8th bill reflected usage of 28,400 gallons. In addition, during November and December, the family was out of town for two weeks, yet usage was 10,000 gallons for that period. The property has been checked and no leaks have been found. He questioned whether the usage was estimated rather than from actual readings from the meter. Ms. Serrato responded that the meters are read monthly by alternating Field Technicians. In addition, if a bill needs to be estimated for some reason, there will be a notation on the bill. Mr. Zavala stated that he is able to pay the bill but repeated that he is concerned for others that are not able to pay a high bill in this type of situation.

10. Adjournment.

With no further business to conduct, Mr. Zavala made a motion to adjourn the meeting at 7:03 p.m. Mr. Robertson seconded and all voted in favor.

Respectfully submitted,


Frances De Leon
Assistant Secretary

ATTACHMENT 2

Treasurer's Report/Payment of Bills

Ricardo Water Supply Corporation
Treasurer's Report
As of May 31, 2020

General Account - KFNB	142,764.46
General Account - TexPool	166,886.55
General Account - TexPool Prime	158,402.96
General Account - TexSTAR	299,307.23
Operations Account - KFNB	441.40
Membership Deposit & Refund Account - TexPool	98,678.62
Debt Service Account	181.18
Reserve Account	77,966.03
Petty Cash	50.00
Cash Drawer	100.00
TOTAL	\$944,778.43

	3/12/2020 Billing Reg.	4/14/2020 Billing Reg.	5/13/2020 Billing Reg.
Total Usage (Gal)	5,707,280	7,611,010	10,433,680
Water Sales (\$)	\$66,176.15	\$74,308.47	\$86,232.75
Adjustments	(\$249.59)	(\$3,952.63)	\$3.50
Turn on Charge	\$60.00	\$0.00	\$0.00
Late Charges	\$1,168.00	\$952.00	\$825.00
Past Due	\$22,111.10	\$17,877.24	\$18,967.67
Tax	\$362.04	\$405.12	\$466.19
Leak Pay Plan	\$27.77	\$180.68	\$273.33
Sewage	\$6,190.24	\$6,685.84	\$6,970.71
Total Receivables	\$95,845.71	\$96,456.72	\$113,739.15
METERS ON LINE	1026	1031	1033

RICARDO WATER SUPPLY CORP.
GENERAL
May-20

DATE	DESCRIPTION		DEPOSIT	DISBURSEMENT	BALANCE
05-01	BEGINNING BALANCE				132,331.33
05-01	WATER RECEIPT	DEP	2,649.88		134,981.21
05-01	ONLINE PAYMENT	DEP	909.98		135,891.19
05-01	D AMAYA MEMBERSHIP #371-97	DEP	200.00		136,091.19
05-01	JOHN WOMACK & CO, P.C.	3977		4,240.00	131,851.19
05-01	RWSC DEBT SERVICE	3978		8,892.00	122,959.19
05-02	ONLINE PAYMENT	DEP	807.04		123,766.23
05-03	ONLINE PAYMENT	DEP	1,082.51		124,848.74
05-04	WATER RECEIPT	DEP	3,787.59		128,636.33
05-04	ONLINE PAYMENT	DEP	560.35		129,196.68
05-05	WATER RECEIPT	DEP	2,387.55		131,584.23
05-05	ONLINE PAYMENT	DEP	1,201.33		132,785.56
05-06	B.POLHEMUS #1225 MEMBERSHIP	DEP	1,010.00		133,795.56
05-06	WATER RECEIPT	DEP	3,108.23		136,903.79
05-06	ONLINE PAYMENT	DEP	514.05		137,417.84
05-07	D. PEREZ #1123 MEMBERSHIP	DEP	1,010.00		138,427.84
05-07	A. DELACRUZ-DEVELOPER ANALYSIS	DEP	400.00		138,827.84
05-07	WATER RECEIPT	DEP	2,125.06		140,952.90
05-07	ONLINE PAYMENT	DEP	1,407.82		142,360.72
05-08	D HUBNER MEMBERSHIP #1123	DEP	522.70		142,883.42
05-08	RICARDO WASTEWATER IMP. CORP.	3979		3,452.08	139,431.34
05-08	WATER RECEIPT	DEP	3,513.37		142,944.71
05-08	ONLINE PAYMENT	DEP	2,279.73		145,224.44
05-08	ONLINE PAYMENT	DEP	1,231.31		146,455.75
05-10	ONLINE PAYMENT	DEP	928.93		147,384.68
05-11	WATER RECEIPT	DEP	5,167.97		152,552.65
05-11	ONLINE PAYMENT	DEP	1,515.30		154,067.95
05-12	WATER RECEIPT	DEP	472.79		154,540.74
05-12	ONLINE PAYMENT	DEP	845.42		155,386.16
05-12	R FLORES, DEVELOPER ANALYSIS	DEP	400.00		155,786.16
05-13	WATER RECEIPT	DEP	373.89		156,160.05
05-13	ONLINE PAYMENT	DEP	441.56		156,601.61
05-14	WATER RECEIPT	DEP	447.47		157,049.08
05-14	ONLINE PAYMENT	DEP	1,112.29		158,161.37
05-15	WATER RECEIPT	DEP	941.45		159,102.82
05-15	ONLINE PAYMENT	DEP	1,178.87		160,281.69
05-15	STWA- WATER	3980		30,333.25	129,948.44
05-15	STWA-GEN & ADMIN	3981		17,344.45	112,603.99
05-15	STWA-TAPS & REPAIRS	3982		6,542.13	106,061.86
05-15	STWA- REIMBURSEMENT	3983		668.83	105,393.03
05-15	RWSC- OPERATIONS	3984		7,000.00	98,393.03
05-16	ONLINE PAYMENT	DEP	498.36		98,891.39
05-17	ONLINE PAYMENT	DEP	481.80		99,373.19
05-18	WATER RECEIPT	DEP	2453.15		101,826.34
05-18	ONLINE PAYMENT	DEP	676.15		102,502.49

05-18	RWSC DRAFTS	ACH	15646.29		118,148.78
05-19	WATER RECEIPT	DEP	723.98		118,872.76
05-19	ONLINE PAYMENT	DEP	574.08		119,446.84
05-19	P GARCIA #1228 MEMBERSHIP	DEP	1,310.00		120,756.84
05-19	P AUSTIN #1229 MEMBERSHIP	DEP	3,079.75		123,836.59
05-20	WATER RECEIPT	DEP	1,822.55		125,659.14
05-20	ONLINE PAYMENT	DEP	759.86		126,419.00
05-21	WATER RECEIPT	DEP	1,317.46		127,736.46
05-21	ONLINE PAYMENT	DEP	468.70		128,205.16
05-21	HYDROPRO SOLUTIONS, LLC.	3986		4,199.54	124,005.62
05-21	RICARDO WATERWASTE IMP. CORP.	3987		2,622.98	121,382.64
05-21	C MARTIN #358 NSF	DEB		163.31	121,219.33
05-22	WATER RECEIPT	DEP	1,939.78		123,159.11
05-22	ONLINE PAYMENT	DEP	1,000.31		124,159.42
05-23	ONLINE PAYMENT	DEP	313.01		124,472.43
05-24	ONLINE PAYMENT	DEP	680.82		125,153.25
05-25	ONLINE PAYMENT	DEP	122.32		125,275.57
05-25	WATER RECEIPT	DEP	3,305.73		128,581.30
05-25	ONLINE PAYMENT	DEP	1,168.30		129,749.60
05-26	WATER RECEIPT	DEP	4,207.89		133,957.49
05-27	ONLINE PAYMENT	DEP	595.84		134,553.33
05-27	S TREVINO #682 MEMBERSHIP /BADDEBT	DEP	1,091.49		135,644.82
05-27	V GARCIA #1230 MEMBERSHIP	DEP	2,593.75		138,238.57
05-27	L SALAZAR#435 TRANSFER	DEP	25.00		138,263.57
05-28	WATER RECEIPT	DEP	1,589.34		139,852.91
05-28	ONLINE PAYMENT	DEP	414.35		140,267.26
05-29	WATER RECEIPT	DEP	470.42		140,737.68
05-29	ONLINE PAYMENT	DEP	785.26		141,522.94
05-30	ONLINE PAYMENT	DEP	820.52		142,343.46
05-31	ONLINE PAYMENT	DEP	418.71		142,762.17
05-31	INTERESTED EARNED	DEP	2.29		142,764.46
			95,891.70	85,458.57	

RICARDO WATER SUPPLY CORPORATION
OPERATIONS
2020

DATE	DESCRIPTION	CK NO.	DEPOSITS	DISBURSE.	BALANCE
MAY					-\$2,302.79
05-01	CORE & MAIN LP	6371		150.00	-\$2,452.79
05-01	JOE CASILLAS	6372		173.20	-\$2,625.99
05-01	MCCOY'S BUILDING SUPPLY	6373		101.41	-\$2,727.40
05-01	WILLATT & FLICKINGER, PLLC	6374		311.10	-\$3,038.50
05-08	TEXAS EXCAVATION SAFTEY SYSTEM, INC.	6375		38.95	-\$3,077.45
05-14	PSI HOLDINGS, LLC-INTERCONNECT			27.06	-\$3,104.51
05-15	CORE & MAIN LP	6376		875.08	-\$3,979.59
05-15	RICARDO TRANSFER	DEP	7,000.00		\$3,020.41
05-21	CITY OF CORPUS CHRISTI-CENTAL CASHIER	6377		244.00	\$2,776.41
05-21	LNV, INC	6378		900.00	\$1,876.41
05-21	LOGICS	6379		475.00	\$1,401.41
05-21	MARGARET CARMONA #1120	6380		59.30	\$1,342.11
05-21	WALKER PARTNERS	6381		300.00	\$1,042.11
05-29	GUILLERMO MENDIETTA #371	6282		70.26	\$971.85
05-29	MERCER CONTROLS	6383		530.50	\$441.35
05-31	INTEREST EARNED	DEP	0.05		\$441.40
			7,000.05	4,255.86	

The new part-time employee working remotely did not inform the Finance Manger of the negative balance. According to the depository agreement the Corporation is not charged overdraft fees. In addition, the bank views the Corporation's balance as the combined amount of this account and the General account. Finally, a deposit of \$ 7,000.00 was made on May 15, 2020.



RECEIVED

JUN 10 2020

Participant Statement

RICARDO WATER SUPPLY CORP
GENERAL ACCT
ATTN CAROLA G SERRATO
PO BOX 1572
KINGSVILLE TX 78364-1572

RICARDO WATER SUPPLY CORPORATION

Statement Period 05/01/2020 - 05/31/2020

Page 1 of 2

Customer Service 1-866-TEX-POOL
Location ID 000077893
Investor ID 000007578

TexPool Update

Visit the newly updated TexPool.com! Our new site is more dynamic, intuitive and engaging, and offers an ideal user experience across any device. We invite you to check it out and experience the many upgrades.

TexPool Summary

Pool Name	Beginning Balance	Total Deposits	Total Withdrawals	Total Interest	Current Balance	Average Balance
Texas Local Government Investment Pool	\$166,848.50	\$0.00	\$0.00	\$38.05	\$166,886.55	\$166,852.18
TexPool Prime	\$158,301.70	\$0.00	\$0.00	\$101.26	\$158,402.96	\$158,311.50
Total Dollar Value	\$325,150.20	\$0.00	\$0.00	\$139.31	\$325,289.51	

Portfolio Value

Pool Name	Pool/Account	Market Value (05/01/2020)	Share Price (05/31/2020)	Shares Owned (05/31/2020)	Market Value (05/31/2020)
Texas Local Government Investment Pool	449/1370100001	\$166,848.50	\$1.00	166,886.550	\$166,886.55
TexPool Prime	590/1370100001	\$158,301.70	\$1.00	158,402.960	\$158,402.96
Total Dollar Value		\$325,150.20			\$325,289.51

Interest Summary

Pool Name	Pool/Account	Month-to-Date Interest	Year-to-Date Interest
Texas Local Government Investment Pool	449/1370100001	\$38.05	\$688.43
TexPool Prime	590/1370100001	\$101.26	\$864.77
Total		\$139.31	\$1,553.20





Participant Statement

RICARDO WATER SUPPLY CORP
MEMBERSHIP DEPOSIT
ATTN CAROLA G SERRATO
PO BOX 1572
KINGSVILLE TX 78364-1572

Statement Period 05/01/2020 - 05/31/2020

Page 1 of 2

Customer Service 1-866-TEX-POOL

Location ID 000077893

Investor ID 000007580

TexPool Update

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TexPool Summary

Pool Name	Beginning Balance	Total Deposits	Total Withdrawals	Total Interest	Current Balance	Average Balance
Texas Local Government Investment Pool	\$98,656.16	\$0.00	\$0.00	\$22.46	\$98,678.62	\$98,658.33
Total Dollar Value	\$98,656.16	\$0.00	\$0.00	\$22.46	\$98,678.62	

Portfolio Value

Pool Name	Pool/Account	Market Value (05/01/2020)	Share Price (05/31/2020)	Shares Owned (05/31/2020)	Market Value (05/31/2020)
Texas Local Government Investment Pool	449/1370100003	\$98,656.16	\$1.00	98,678.620	\$98,678.62
Total Dollar Value		\$98,656.16			\$98,678.62

Interest Summary

Pool Name	Pool/Account	Month-to-Date Interest	Year-to-Date Interest
Texas Local Government Investment Pool	449/1370100003	\$22.46	\$400.68
Total		\$22.46	\$400.68





Participant Statement

RICARDO WATER SUPPLY CORP
USDA RESERVE ACCOUNT
ATTN CAROLA SERRATO
PO BOX 1572
KINGSVILLE TX 78364-1572

Statement Period 05/01/2020 - 05/31/2020

Page 1 of 2

Customer Service 1-866-TEX-POOL
Location ID 000077893
Investor ID 000021281

TexPool Update

Visit the newly updated TexPool.com! Our new site is more dynamic, intuitive and engaging, and offers an ideal user experience across any device. We invite you to check it out and experience the many upgrades.

TexPool Summary

Pool Name	Beginning Balance	Total Deposits	Total Withdrawals	Total Interest	Current Balance	Average Balance
Texas Local Government Investment Pool	\$77,948.24	\$0.00	\$0.00	\$17.79	\$77,966.03	\$77,949.96
Total Dollar Value	\$77,948.24	\$0.00	\$0.00	\$17.79	\$77,966.03	

Portfolio Value

Pool Name	Pool/Account	Market Value (05/01/2020)	Share Price (05/31/2020)	Shares Owned (05/31/2020)	Market Value (05/31/2020)
Texas Local Government Investment Pool	449/1370100004	\$77,948.24	\$1.00	77,966.030	\$77,966.03
Total Dollar Value		\$77,948.24			\$77,966.03

Interest Summary

Pool Name	Pool/Account	Month-to-Date Interest	Year-to-Date Interest
Texas Local Government Investment Pool	449/1370100004	\$17.79	\$305.72
Total		\$17.79	\$305.72





RICARDO WATER SUPPLY CORP
ATTN CAROLA SERRATO
PO BOX 1572
KINGSVILLE TX 78364-1572

MONTHLY STATEMENT OF ACCOUNT

ACCOUNT: 1370111110

ACCOUNT NAME: GENERAL FUND

STATEMENT PERIOD: 05/01/2020 - 05/31/2020

TEXSTAR MONTHLY SUMMARY: THE AVERAGE MONTHLY RATE WAS 0.2444%. THE AVERAGE WEIGHTED AVERAGE MATURITY WAS 29 DAYS AND THE NET ASSET VALUE FOR 5/29/20 WAS 1.000320.

MONTHLY ACTIVITY DETAIL

TRANSACTION DATE	DESCRIPTION	CONFIRMATION NUMBER	TRANSACTION AMOUNT	BALANCE
	BEGINNING BALANCE			299,245.12
05/29/2020	MONTHLY POSTING	9999888	62.11	299,307.23
	ENDING BALANCE			299,307.23

MONTHLY ACCOUNT SUMMARY

BEGINNING BALANCE	299,245.12
TOTAL DEPOSITS	0.00
TOTAL WITHDRAWALS	0.00
TOTAL INTEREST	62.11
ENDING BALANCE	299,307.23
AVERAGE BALANCE	299,245.12

ACTIVITY SUMMARY (YEAR-TO-DATE)

ACCOUNT NAME	DEPOSITS	WITHDRAWALS	INTEREST
GENERAL FUND	0.00	0.00	1,178.13

TSL: *47110* 3298875004 01798 01798 CNSTSL01 TL JTL 000003154



Ricardo Water Supply Corporation
Treasurer's Report
As of June 30, 2020

General Account - KFNB	\$142,086.79
General Account - TexPool	\$164,950.43
General Account - TexPool Prime	\$158,471.14
General Account - TexSTAR	\$299,355.79
Operations Account - KFNB	\$10,851.57
Membership Deposit & Refund Account - TexPool	\$98,696.16
Debt Service Account	\$181.18
Reserve Account	\$79,945.71
Petty Cash	\$50.00
Cash Drawer	\$100.00
TOTAL	\$954,688.77

	4/14/2020 Billing Reg.	5/13/2020 Billing Reg.	6/12/2020 Billing Reg.
Total Usage (Gal)	7,611,010	10,433,680	6,998,410
Water Sales (\$)	\$74,308.47	\$86,232.75	\$72,091.46
Adjustments	(\$3,952.63)	\$3.50	(\$420.46)
Turn on Charge	\$0.00	\$0.00	\$0.00
Late Charges	\$952.00	\$825.00	\$1,110.00
Past Due	\$17,877.24	\$18,967.67	\$21,814.64
Tax	\$405.12	\$466.19	\$393.04
Leak Pay Plan	\$180.68	\$273.33	\$274.91
Sewage	\$6,685.84	\$6,970.71	\$6,506.76
Total Receivables	\$96,456.72	\$113,739.15	\$101,770.35
METERS ON LINE	1031	1033	1039

RICARDO WATER SUPPLY CORP.

GENERAL

Jun-20

DATE	DESCRIPTION	CK NO.	DEPOSIT	DISBURSEMENT	BALANCE
06-01	BEGINNING BALANCE				\$142,764.46
06-01	ONLINE PAYMENT	DEP	\$1,404.13		\$144,168.59
06-01	WATER RECEIPTS	DEP	\$2,795.78		\$146,964.37
06-02	WATER RECEIPT	DEP	\$2,927.79		\$149,892.16
06-02	ONLINE PAYMENT	DEP	\$757.33		\$150,649.49
06-03	WATER RECEIPT	DEP	\$4,367.02		\$155,016.51
06-03	ONLINE PAYMENT	DEP	\$1,337.25		\$156,353.76
06-04	WATER RECEIPT	DEP	\$2,301.68		\$158,655.44
06-04	ONLINE PAYMENT	DEP	\$821.88		\$159,477.32
06-04	S TREVINO,#682 2ND CSI	DEP	\$50.00		\$159,527.32
06-04	D. COATS-#824/1042 TRANSFER FEE/CREDIT	DEP	\$100.00		\$159,627.32
06-05	WATER RECEIPT	DEP	\$2,878.78		\$162,506.10
06-05	ONLINE PAYMENT	DEP	\$1,058.16		\$163,564.26
06-06	ONLINE PAYMENT	DEP	\$1,066.94		\$164,631.20
06-07	ONLINE PAYMENT	DEP	\$202.54		\$164,833.74
06-08	WATER RECEIPT	DEP	\$6,169.46		\$171,003.20
06-08	ONLINE PAYMENT	DEP	\$1,000.48		\$172,003.68
06-09	WATER RECEIPT	DEP	\$2,233.77		\$174,237.45
06-09	ONLINE PAYMENT	DEP	\$1,717.68		\$175,955.13
06-09	T. ANDRADE#1230 MEMBERSHIP	DEP	\$835.00		\$176,790.13
06-10	WATER RECEIPT	DEP	\$4,865.57		\$181,655.70
06-10	ONLINE PAYMENT	DEP	\$3,041.93		\$184,697.63
06-10	CONNIE MARTIN #358 NSF	DEB		\$67.91	\$184,629.72
06-11	WATER RECEIPT	DEP	\$1,912.56		\$186,542.28
06-11	ONLINE PAYMENT	DEP	\$952.08		\$187,494.36
06-12	RWIC- COLLECTIONS	3988		\$2,677.59	\$184,816.77
06-12	RWSC DEBT SERVICE	3989		\$8,892.00	\$175,924.77
06-12	STEWART & STEVENSON	3990		\$4,039.12	\$171,885.65
06-12	STWA-REIMBURSEMENT INVOICE	3991		\$1,033.79	\$170,851.86
06-12	WATER RECEIPT	DEP	\$958.75		\$171,810.61
06-12	ONLINE PAYMENT	DEP	\$856.12		\$172,666.73
06-13	ONLINE PAYMENT	DEP	\$787.11		\$173,453.84
06-14	ONLINE PAYMENT	DEP	\$625.21		\$174,079.05
06-15	RWSC- OPERATIONS TRANSFER	3992		\$7,000.00	\$167,079.05
06-15	WATER RECEIPT	DEP	\$1,108.16		\$168,187.21
06-15	ONLINE PAYMENT	DEP	\$1,253.64		\$169,440.85
06-16	WATER RECEIPT	DEP	\$1,148.01		\$170,588.86
06-16	ONLINE PAYMENT	DEP	\$997.86		\$171,586.72
06-16	G ALEGRIA #112 CALL-OUT FEE	DEP	\$35.00		\$171,621.72
06-17	WATER RECEIPT	DEP	\$576.73		\$172,198.45
06-17	ONLINE PAYMENT	DEP	\$727.37		\$172,925.82
06-17	RWSC DRAFTS	ACH	\$12,393.04		\$185,318.86
06-17	LILIA MARTINEZ #782 NSF	DEB		\$53.28	\$185,265.58
06-18	ONLINE PAYMENT	DEP	\$678.44		\$185,944.02
06-18	WATER RECEIPT	DEP	\$1,164.92		\$187,108.94
06-19	****VOID****	3993		\$0.00	\$187,108.94

06-19	RWIC- COLLECTIONS	3994		\$3,772.45	\$183,336.49
06-19	STWA- WATER	3995		\$29,270.82	\$154,065.67
06-19	STWA-GENERAL & ADMIN.	3996		\$17,831.90	\$136,233.77
06-19	STWA- TAPS & REPAIRS	3997		\$8,073.41	\$128,160.36
06-19	***VOID***	3998		\$0.00	\$128,160.36
06-19	WATER RECEIPT	DEP	\$1,508.08		\$129,668.44
06-19	ONLINE PAYMENT	DEP	\$1,683.01		\$131,351.45
06-19	C. COLLINS # 1233 MEMBERSHIP	DEP	\$1,011.00		\$132,362.45
06-19	F. PAINTER #1572 MEMBERSHIP	DEP	\$1,310.00		\$133,672.45
06-20	ONLINE PAYMENT	DEP	\$648.78		\$134,321.23
06-21	ONLINE PAYMENT	DEP	\$88.30		\$134,409.53
06-22	WATER RECEIPT	DEP	\$4,585.13		\$138,994.66
06-22	ONLINE PAYMENT	DEP	\$922.78		\$139,917.44
06-23	WATER RECEIPT	DEP	\$506.42		\$140,423.86
06-23	ONLINE PAYMENT	DEP	\$545.26		\$140,969.12
06-23	R. GOMEZ #1234 MEMBERSHIP	DEP	\$1,310.00		\$142,279.12
06-24	WATER RECEIPT	DEP	\$2,215.87		\$144,494.99
06-24	ONLINE PAYMENT	DEP	\$1,751.55		\$146,246.54
06-25	FASTENAL	3999		\$1,893.57	\$144,352.97
06-25	WATER RECEIPT	DEP	\$1,127.68		\$145,480.65
06-25	ONLINE PAYMENT	DEP	\$1,052.81		\$146,533.46
06-26	WATER RECEIPT	DEP	\$1,332.71		\$147,866.17
06-26	ONLINE PAYMENT	DEP	\$805.75		\$148,671.92
06-27	ONLINE PAYMENT	DEP	\$128.80		\$148,800.72
06-28	ONLINE PAYMENT	DEP	\$171.51		\$148,972.23
06-29	WATER RECEIPT	DEP	\$2,435.98		\$151,408.21
06-29	ONLINE PAYMENT	DEP	\$125.33		\$151,533.54
06-30	HYDROPRO SOLUTIONS	4000		\$3,731.58	\$147,801.96
06-30	RWSC OPERATIONS - TRANSFER	4001		\$7,000.00	\$140,801.96
06-30	WATER RECEIPT	DEP	\$342.69		\$141,144.65
06-30	ONLINE PAYMENT	DEP	\$939.48		\$142,084.13
06-30	INTEREST EARNED	DEP	\$2.66		\$142,086.79
			\$94,659.75	\$95,337.42	

RICARDO WATER SUPPLY CORPORATION
OPERATIONS
2020

DATE	DESCRIPTION	CK NO.	DEPOSITS	DISBURSE.
JUNE				\$441.40
06-08	PSI HOLDINGS, LLC-INTERCONNECT	ACH	27.06	\$414.34
06-12	ECONOMY PRINTING	6384	364.43	\$49.91
06-12	STAPLES ADVANTAGE	6385	39.00	\$10.91
06-12	WILLATT & FLICKINGER, PPLC	6386	292.90	-\$281.99
06-15	RICARDO TRANSFER	DEP	7,000.00	\$6,718.01
06-19	CITY OF CORPUS CHRISTI-CENTRAL CASHIERS	6387	51.00	\$6,667.01
06-19	CORE & MAIN	6388	11.50	\$6,655.51
06-19	****VOID****	6389	0.00	\$6,655.51
06-19	LOGICS	6390	150.00	\$6,505.51
06-19	SIGNIFICANT DIGITS, INC	6391	550.00	\$5,955.51
06-19	TEXAS EXCAVATION SAFETY SYSTEM	6392	38.00	\$5,917.51
06-22	DSHS CENTRAL LAB	6393	240.14	\$5,677.37
06-30	CORE & MAIN	6394	380.18	\$5,297.19
06-30	****VOID****	6395	0.00	\$5,297.19
06-30	HACH COMPANY	6396	1033.58	\$4,263.61
06-30	HOELSCHER ELECTRIC CO.	3697	374.37	\$3,889.24
06-30	STWA - REIMB. FOR FASTENAL	3698	37.75	\$3,851.49
06-30	RWSC TRANSFER FROM GENERAL	DEP	7,000.00	\$10,851.49
06-30	INTEREST EARNED	DEP	0.08	\$10,851.57
			14,000.08	3,589.91



Participant Statement

RICARDO WATER SUPPLY CORP
MEMBERSHIP DEPOSIT
ATTN CAROLA G SERRATO
2302 E SAGE ROAD
KINGSVILLE TX 78363

Statement Period 06/01/2020 - 06/30/2020

Page 1 of 2

Customer Service 1-866-TEX-POOL
Location ID 000077893
Investor ID 000007580

TexPool Update

Visit the newly updated TexPool.com! Our new site is more dynamic, intuitive and engaging, and offers an ideal user experience across any device. We invite you to check it out and experience the many upgrades.

TexPool Summary

Pool Name	Beginning Balance	Total Deposits	Total Withdrawals	Total Interest	Current Balance	Average Balance
Texas Local Government Investment Pool	\$98,678.62	\$0.00	\$0.00	\$17.54	\$98,696.16	\$98,679.20
Total Dollar Value	\$98,678.62	\$0.00	\$0.00	\$17.54	\$98,696.16	

Portfolio Value

Pool Name	Pool/Account	Market Value (06/01/2020)	Share Price (06/30/2020)	Shares Owned (06/30/2020)	Market Value (06/30/2020)
Texas Local Government Investment Pool	449/1370100003	\$98,678.62	\$1.00	98,696.160	\$98,696.16
Total Dollar Value		\$98,678.62			\$98,696.16

Interest Summary

Pool Name	Pool/Account	Month-to-Date Interest	Year-to-Date Interest
Texas Local Government Investment Pool	449/1370100003	\$17.54	\$418.22
Total		\$17.54	\$418.22





Participant Statement

RICARDO WATER SUPPLY CORP
USDA RESERVE ACCOUNT
ATTN CAROLA SERRATO
2302 E SAGE ROAD
KINGSVILLE TX 78363

Statement Period 06/01/2020 - 06/30/2020

Page 1 of 2

Customer Service 1-866-TEX-POOL
Location ID 000077893
Investor ID 000021281

TexPool Update

Visit the newly updated TexPool.com! Our new site is more dynamic, intuitive and engaging, and offers an ideal user experience across any device. We invite you to check it out and experience the many upgrades.

TexPool Summary

Pool Name	Beginning Balance	Total Deposits	Total Withdrawals	Total Interest	Current Balance	Average Balance
Texas Local Government Investment Pool	\$77,966.03	\$1,965.64	\$0.00	\$14.04	\$79,945.71	\$78,883.80
Total Dollar Value	\$77,966.03	\$1,965.64	\$0.00	\$14.04	\$79,945.71	

Portfolio Value

Pool Name	Pool/Account	Market Value (06/01/2020)	Share Price (06/30/2020)	Shares Owned (06/30/2020)	Market Value (06/30/2020)
Texas Local Government Investment Pool	449/1370100004	\$77,966.03	\$1.00	79,945.710	\$79,945.71
Total Dollar Value		\$77,966.03			\$79,945.71

Interest Summary

Pool Name	Pool/Account	Month-to-Date Interest	Year-to-Date Interest
Texas Local Government Investment Pool	449/1370100004	\$14.04	\$319.76
Total		\$14.04	\$319.76





RICARDO WATER SUPPLY CORP
ATTN CAROLA SERRATO
PO BOX 1572
KINGSVILLE TX 78364-1572

MONTHLY STATEMENT OF ACCOUNT

ACCOUNT: 1370111110

ACCOUNT NAME: GENERAL FUND

STATEMENT PERIOD: 06/01/2020 - 06/30/2020

TEXSTAR MONTHLY SUMMARY: THE AVERAGE MONTHLY RATE WAS 0.1974%. THE AVERAGE WEIGHTED AVERAGE MATURITY WAS 33 DAYS AND THE NET ASSET VALUE FOR 6/30/20 WAS 1.000253.

MONTHLY ACTIVITY DETAIL

TRANSACTION DATE	DESCRIPTION	CONFIRMATION NUMBER	TRANSACTION AMOUNT	BALANCE
	BEGINNING BALANCE			299,307.23
06/30/2020	MONTHLY POSTING	9999888	48.56	299,355.79
	ENDING BALANCE			299,355.79

MONTHLY ACCOUNT SUMMARY

BEGINNING BALANCE	299,307.23
TOTAL DEPOSITS	0.00
TOTAL WITHDRAWALS	0.00
TOTAL INTEREST	48.56
ENDING BALANCE	299,355.79
AVERAGE BALANCE	299,307.23

ACTIVITY SUMMARY (YEAR-TO-DATE)

ACCOUNT NAME	DEPOSITS	WITHDRAWALS	INTEREST
GENERAL FUND	0.00	0.00	1,226.69

INVOICE

2302 E. SAGE RD.

S20 - 088

KINGSVILLE, TEXAS 78363

June 10, 2020

Ricardo Water Supply Corporation
P.O. Box 1572
Kingsville, Texas 78364

Usage

FM 772 Meter			
Current Reading:	6/1/2020	211949	
Previous Reading:	5/1/2020	211949	
Current usage			0
Kingsville Meter			
Current Reading:	6/1/2020	427932	
Previous Reading:	5/1/2020	417971	
Current usage			9,961,000
Total Water Usage for Period	5/1/2020 to 6/1/2020		9,961,000
Total Water delivered			9,961,000
Ratio STWA to Total			100%
Contract Year to Date Usage ----- 76,433,000 gallons			

Water Rate (per thousand gallons)

Cost of Water from City of Corpus Christi (Total charges divided by total consumption):

Total charges	\$120,081.07
Total consumption	47,800
Cost of Water from City of Corpus Christi	\$ 2.512156

				Amount Due
STWA Handling Charge	9,961,000 g @	\$ 0.426386	=	\$ 4,247.23
Corpus Christi Water Cost	9,961,000 g @	\$ 2.512156	=	\$ 25,023.59
Water Rate for current billing period		\$ 2.938542		

Cost of Water

9,961,000 gallons @ \$2.938542 per thousand gallons \$ 29,270.82

Total Due for Water Usage for period 5/1/2020 to 6/1/2020

\$ 29,270.82

Net Water Revenue - STWA

Handling Charge	\$ 4,247.23
less Pumping Cost	\$ 1,787.40
= Net Revenue	\$ 2,459.83

Payment Due within 30 days of Receipt of Invoice

Thank You!

For more information about the Authority, including information about the Authority's board and board meetings, please go the Comptroller's Special Purpose District Public Information Database located at <https://spdpid.comptroller.texas.gov/> or the Authority's website www.stwa.org

Kathleen Lowman, President
Brandon W. Barrera, Vice-President
Rudy Galvan, Secretary-Treasurer
Jose M. Graveley

(361) 592-9323 Or (361) 692-0337 (C.C. line)

Fax: (361) 592-5965

Patsy A. Rodgers
Filiberto Treviño III
Carola G. Serrato, Executive Director

INVOICE

S20 - 089

June 10, 2020

Ricardo Water Supply Corporation
P.O. Box 1572
Kingsville, Texas 78364

Description		Amount Due	
No. of Connections This Month:		1033	
1033	General Maintenance (per connection) @	\$ 5.65	\$ 5,836.45
1033	Read Meters (per connection) @	\$ 2.50	2,582.50
3	Sample Collection (per sample) @	\$ 40.00	120.00
Billing Services for Month of:			
May, 2020			
173	Final Notice Cards @	\$ 1.10	05/12/20 190.30
1042	Statements @	\$ 2.00	05/14/20 2,084.00
7	Special Mailouts (COVID-19 Payment Plan) @	\$ 0.60	05/13/20 4.20
87	Special Mailouts (Address Change Notice) @	\$ 0.60	05/26/20 52.20
1033	Administration (per connection) @	\$ 6.00	6,198.00
5622	Copies @	\$ 0.10	562.20
	Postage		202.05
TOTAL		\$	17,831.90

Payment Due by
June 30, 2020

Thank You!

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S20-092

June 17, 2020

Ricardo Water Supply Corporation
P O Box 1572
Kingsville, Tx 78364

DATE	DESCRIPTION	W.O. #	Invoiced to others	Due to STWA
5/1/20	After hours leak repair at acct. #212-Utley, found leaking at angle curb-stop. Replaced curb-stop. Additional Field tech needed to slow the water flow.	6244	0.00	595.00
5/3/20	Weekend residual checks on rural system and read meters.	6245	0.00	175.00
5/5/20	Received SCADA alarm from PS #3 due to GST low. Field Tech found everything Ok.	6246	0.00	63.75
---	***Billed in April***	6247	---	---
5/7/20	Meter removal at acct. # 1120-Carmona, due to customer's request to cancel membership, CR 1015.	6248	0.00	60.00
5/10/20	Weekend residual checks on rural system and read meters.	6249	0.00	105.00
5/12/20	Meter reservice and customer service inspection at acct. #1123-Huebner, CR 2180. Passed inspection.	6250	185.00	185.00
5/12/20	Customer service inspection at acct. #1222-Van Geem, CR 1016.	6251	75.00	75.00
5/12/20	Board of Director's Meeting.	6252	0.00	201.23
5/14/20	Check for leaks on CR 2170, west of Hwy 77. Found line from sewer plant going into pond. Disconnected line and called Danny Almeida to inform of the problem.	6253	300.00	300.00
5/14/20	Leak repair on CR 1060, north of FM 772. High water loss, leaking for awhile.	6254	0.00	1,150.00
5/14/20	Tap & meter set at acct. #1227-Perez, FM 772-King Jr. Estates.	6255	585.00	430.00

Kathleen Lowman, President
Brandon W. Barrera, Vice-President
Rudy Galvan, Secretary-Treasurer
Jose M. Graveley

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Fax: (361) 592-5965

Lupita Perez
Patsy A. Rodgers
Filiberto Treviño III
Carola G. Serrato, Executive Director

DATE	DESCRIPTION	W.O. #	Invoiced to others	Due to STWA
5/14/20	Tap & meter set at acct. #1226-Polhemus, FM 772-King Jr. Estates.	6256	585.00	430.00
5/15/20	Leak repair on FM 772 on a 2 inch water line extension at the King Jr. Estates. Found leak at 90 leaking at the flush valve.	6257	0.00	700.00
5/11/20	After hour to finish reading Route 3.	6258	0.00	6.72
5/17/20	Weekend residual checks on rural system and read meters.	6259	0.00	140.00
5/20/20	Customer service inspection at acct. #1185-Peralez, CR 1060.	6260	75.00	75.00
5/25/20	Reset middleware server, ran updates, restarted and tested.	6261	0.00	14.13
5/25/20	Holiday and weekend residual checks on rural system and read meters.	6262	0.00	233.33
5/24/20	Pump Station #2 pump controller blew a fuse. Field Tech had to fill GST so pumps would come on automatically.	6263	0.00	85.00
5/22/20	Regular hour call-out due to leak at acct. #764-Perez. Found leak at curb-stop. Tighten curb-stop, had loose connection.	6264	0.00	30.00
5/28/20	Tap and meter set at acct. #1229-Austin, CR 1010. Also required a long service road bore.	6265	1704.25	1,549.25
5/28/20	Tap and meter set at acct. #1228-Garcia, CR2150.	6266	585.00	430.00
5/29/20	Meter reservice and customer service inspection at acct. #682-Trevino. Failed inspection.	6267	185.00	185.00
5/29/20	Replace broken meter box at acct. #713-Vidal.	6268	0.00	60.00
5/29/20	Regular hour call-out due to customer at acct. #752-Gonzalez, reporting that he broke water line while mowing. Broke off flush valve.	6269	694.55	690.00
5/31/20	Weekend residual checks on rural system and read meters.	6270	0.00	105.00

DATE	DESCRIPTION	W.O. #	Invoiced to others	Due to STWA
-------------	--------------------	---------------	-------------------------------	------------------------

Total Due STWA \$ 8,073.41
Amount Invoiced to Others \$ 4,973.80

Payment due by June 24, 2020
Thank You!

Ricardo Water Supply Corporation
P.O. Box 1572
Kingsville, Texas 78364

Usage

FM 772 Meter			
Current Reading:	7/1/2020	212132	
Previous Reading:	6/1/2020	211949	
Current usage			183,000
Kingsville Meter			
Current Reading:	7/1/2020	436520	
Previous Reading:	6/1/2020	427932	
Current usage			8,588,000
Total Water Usage for Period	6/1/2020	to 7/1/2020	8,771,000
Total Water delivered			8,771,000
Ratio STWA to Total			100%
Contract Year to Date Usage ----- 85,204,000 gallons			

Water Rate (per thousand gallons)

Cost of Water from City of Corpus Christi (Total charges divided by total consumption):			
Total charges	\$104,605.87		
Total consumption	41,600		
Cost of Water from City of Corpus Christi	\$ 2.514564		
Amount Due			
STWA Handling Charge	8,771,000 g @	\$ 0.426386	= \$ 3,739.83
Corpus Christi Water Cost	8,771,000 g @	\$ 2.514564	= \$ 22,055.24
Water Rate for current billing period		\$ 2.940950	

Cost of Water

8,771,000 gallons @ \$2.940950 per thousand gallons \$ 25,795.07

Total Due for Water Usage for period 6/1/2020 to 7/1/2020

\$ 25,795.07

Net Water Revenue - STWA

Handling Charge	\$ 3,739.83
less Pumping Cost	- \$ 1,575.44
= Net Revenue	\$ 2,164.39

Payment Due within 30 days of Receipt of Invoice

Thank You!

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Fax: (361) 592-5965

Kathleen Lowman
Lupita Perez
Patsy A. Rodgers
Carola G. Serrato, Executive Director

INVOICE

S20 - 102

July 10, 2020

Ricardo Water Supply Corporation
P.O. Box 1572
Kingsville, Texas 78364

Description		Amount Due	
No. of Connections This Month:		1039	
1039	General Maintenance (per connection) @	\$ 5.65	\$ 5,870.35
1039	Read Meters (per connection) @	\$ 2.50	2,597.50
3	Sample Collection (per sample) @	\$ 40.00	120.00
<i>Billing Services for Month of:</i>			
<i>June, 2020</i>			
205	Final Notice Cards @	\$ 1.10	06/11/20 225.50
1048	Statements @	\$ 2.00	06/12/20 2,096.00
3	Special Mailouts (COVID-19 Payment Plan) @	\$ 0.60	06/17/20 1.80
1039	Administration (per connection) @	\$ 6.00	6,234.00
1	Consumer Confidence Report @	\$ 500.00	06/12/20 500.00
8544	Copies @	\$ 0.10	854.40
	Postage		86.90
1	Developer analysis @	\$ 200.00 Flores	200.00
TOTAL			\$ 18,786.45

Payment Due by
July 31, 2020

Thank You!

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S20-105

July 10, 2020

Ricardo Water Supply Corporation
P O Box 1572
Kingsville, TX 78364

DATE	DESCRIPTION	W.O. #	Invoiced to others	Due to STWA
6/3/2020	Customer service inspection at acct. #1223-Silva, CR 2180. Passed inspection.	6271	75.00	75.00
6/4/20	Tap & meter set at acct. #1230-Garcia, CR 2180.	6272	1404.00	1249.00
6/4/20	2nd customer service inspection at acct. #682-Trevino, CR 2195. Passed 2nd inspection.	6273	50.00	50.00
5/1/20	19 meter retrofit change-outs.	6274	0.00	152.24
6/3/20	4 meter retrofit change-outs.	6275	0.00	49.26
6/7/20	Weekend residual checks on rural system and read meters.	6276	0.00	105.00
6/8/20	Customer service inspection at acct. #1230-Garcia, CR 2180. Passed inspection.	6277	75.00	75.00
6/8/20	Replaced 2" camlock on flush valve located on CR 2195, west of CR 1046.	6278	0.00	45.00
6/9/20	Regular hours call-out to shut off water due to leak on their side of meter at acct. #587-Suarez. Customer was informed of charge. Service call caused Field Tech to work after hours.	6279	35.00	42.50
6/11/20	Regular hour call-out to shut off water for repairs at acct. #176-Koehler. Replaced curb-stop and broken meter box. Later returned to open curb-stop.	6280	35.00	145.00
6/11/20	Regular hour call-out to shut off water for repairs at acct. #170-Wommack. Later returned to open curb-stop.	6281	35.00	35.00
6/14/20	Weekend residual checks on rural system and read meters. Also adjusted Chlorine at PS #1.	6282	0.00	175.00

DATE	DESCRIPTION	W.O. #	Invoiced to others	Due to STWA
6/12/2020	Meter reservice at acct. #1230-Andrade, CR 1043.	6283	110.00	110.00
6/15/20	Leak repair on 10" water line located on CR 2170. High water loss.	6284	0.00	1822.50
6/16/20	Kleberg County reported that they ran over two meter boxes located at acct. #1108-Kings Way Church and acct. #1104-Wommack. Broken meter boxes were replaced.	6285	0.00	120.00
6/16/20	Ricardo Board of Directors meeting, Armando Yruegas, JoElla Wagner and Frances De Leon.	6286	0.00	285.94
5/8/20	Replaced broken meter box at acct. #739-Villarreal, FM 1118.	6287	0.00	60.00
6/17/20	Meter change-out due to customer complaint of meter malfunction based on high bill at acct. #1203-Pena, CR 2190. Tested meter and found to be working properly. Did not reinstall the original meter.	6288	0.00	110.00
6/17/20	Meter change-out due to meter malfunction at acct. #497-Garza on Melanie Lane.	6289	0.00	110.00
6/21/20	Weekend residual checks on rural system and read meters.	6290	0.00	140.00
6/23/20	Kleberg County reported leak on CR 2180. Found old meter tap not in use that was leaking. Replaced curb stop.	6291	0.00	180.00
6/25/20	Bridges Construction completed tie-in at Hwy 77 & CR 2120. Field Tech inspection after hours.	6292	0.00	93.75
6/28/20	Weekend residual checks on rural system and read meters. Checked pumps at PS #1 because pumps were failing to turn on in auto.	6293	0.00	175.00
6/30/20	Tap & meter set at acct. #1233-Collins, CR 1026.	6294	585.00	430.00
6/30/20	Tap & meter set at acct. #1232-Painter, CR 1070.	6295	585.00	430.00
6/30/20	Tap & meter set at acct. #1234-Gomez, CR 2170.	6296	585.00	430.00
Total Due STWA				\$6,695.19

DATE	DESCRIPTION	W.O. #	Invoiced to others	Due to STWA
Amount Invoiced to Others				\$3,574.00

\$3,574.00

Payment due by July 24, 2020
Thank You!

Invoice

S20-107

July 20, 2020

Ricardo Water Supply Corporation
2302 E. Sage Rd.
Kingsville, Texas 78363

Date	Description	Hours per pay period	Rate of Pay	Amount Paid
<u>April</u>				
4/10/2020	Samantha Munoz	60.00	\$11.00	\$660.00
4/24/2020	Samantha Munoz	60.00	\$11.00	\$660.00
<u>May</u>				
5/8/2020	Samantha Munoz	60.00	\$11.00	\$660.00
5/22/2020	Samantha Munoz	60.00	\$11.00	\$660.00
<u>June</u>				
6/5/2020	Samantha Munoz	61.00	\$11.00	\$671.00
6/19/2020	Samantha Munoz	42.00	\$11.00	\$462.00
Total pay April, May & June				\$3,773.00
Less 10% - STWA portion				<u>-\$377.30</u>
Total Part-time Employee pay due from NWSC & RWSC				\$3,395.70
Employer's Medicare Tax Contribution @ 1.45%				\$49.25
State Unemployment Tax @ 1.60%				\$54.33
				\$3,499.28
1/2 Due from NWSC				\$1,749.64
1/2 Due from RWSC				\$1,749.64

Payment Due by July 31, 2020

Invoice

S20-108

July 20, 2020

Ricardo Water Supply Corporation
2302 E. Sage Rd.
Kingsville, Texas 78363

Description	Amount Due
Reimburse for payroll expenses incurred with Stand By Pay for the period of April 1, 2020 through June 24, 2020 (See Attached Breakdown)	\$367.71

Payment Due by July 31, 2020

Date	Employee	Amount	Retirement	Medicare	Total	1/3 Share
4/1/2020	Victor Gutierrez	\$75.00	\$8.25	\$1.09	\$84.34	\$28.11
4/8/2020	Santiago Mayorga	\$75.00	\$9.00	\$1.09	\$85.09	\$28.36
4/15/2020	Nigel Gomez	\$75.00	\$9.00	\$1.09	\$85.09	\$28.36
4/22/2020	Valentin Gonzales	\$75.00	\$9.00	\$1.09	\$85.09	\$28.36
4/29/2020	Victor Gutierrez	\$75.00	\$8.25	\$1.09	\$84.34	\$28.11
5/6/2020	Nigel Gomez	\$75.00	\$9.00	\$1.09	\$85.09	\$28.36
5/13/2020	Valentin Gonzales	\$75.00	\$9.00	\$1.09	\$85.09	\$28.36
5/20/2020	Victor Gutierrez	\$75.00	\$8.25	\$1.09	\$84.34	\$28.11
5/27/2020	Nigel Gomez	\$75.00	\$9.00	\$1.09	\$85.09	\$28.36
6/3/2020	Valentin Gonzales	\$75.00	\$9.00	\$1.09	\$85.09	\$28.36
6/10/2020	Victor Gutierrez	\$75.00	\$8.25	\$1.09	\$84.34	\$28.11
6/17/2020	Nigel Gomez	\$75.00	\$9.00	\$1.09	\$85.09	\$28.36
6/24/2020	Valentin Gonzales	\$75.00	\$9.00	\$1.09	\$85.09	\$28.36
					Total	\$367.71

Invoice

S20-109

July 21, 2020

Ricardo Water Supply Corporation
P. O. Box 1572
Kingsville, Texas 78364

Description	Amount Due
Quarterly reimburse for Fiber optic phone service through AT&T for the period of 03/19/2020 - 06/19/2020 (See Breakdown below)	\$329.68
Quarterly reimburse for Technology Support from High Touch for the period of 04/01/2020 - 06/30/2020 (See Breakdown below)	\$666.42
Total Due	\$996.10

Payment Due by July 31, 2020

Fiber Optic Phone Lines

Apr-20	\$439.57	\$109.89	\$109.89	\$659.35
May-20	\$439.57	\$109.89	\$109.89	\$659.35
Jun-20	\$439.57	\$109.89	\$109.89	\$659.35
	\$1,318.70	\$329.68	\$329.68	\$1,978.05

HIGHTOUCH Technology Support

	STWA	14 Email Filtering	NWSC	2 Email Filtering	RWSC	3 Email Filtering	Total Invoice
Apr-20	\$257.72	\$28.00	\$216.14	\$4.00	\$216.14	\$6.00	\$728.00
May-20	\$257.72	\$28.00	\$216.14	\$4.00	\$216.14	\$6.00	\$728.00
Jun-20	\$257.72	\$28.00	\$216.14	\$4.00	\$216.14	\$6.00	\$728.00
Quarterly Total	\$857.16		\$660.42		\$666.42		

RICARDO WATER SUPPLY CORPORATION
WATER LOSS COMPUTATION

May 8, 2020 through June 9, 2020

Updated flushing & RVFD Usage - 7/14/20

				Loss	
	11	22	33	Pump Station Totals	Kingsville & FM 772 Totals
	Pump #1	Pump #2	Pump #3		
+ STWA Mtr. Rdg. Totals	4,525,000	3,891,000	619,000	9,035,000	9,115,000
RWSC Billing Register	4,012,200	2,495,820	490,390	6,998,410	6,998,410
+/- Adjustments					
+ Haulers (Kleberg County)	5,300			5,300	5,300
+Overflows/Tie In				0	0
+Leaks				0	0
+Leaks on 12" line					
+Fire Dept Use	6,600			6,600	6,600
+Unmetered Flushing	0		0	0	0
+Flushing	85,131	6,580	3,580	95,291	95,291
- = Accounted water	4,109,231	2,502,400	493,970	7,105,601	7,105,601
= Water loss	415,769	1,388,600	125,030	1,929,399	2,009,399
% Water loss/gain	9.19%	35.69%	20.20%	21.35%	22.04%

Register Routes:

11 - Pump #1

22 - Pump #2

33 - Pump #3

*The following leaks were repaired during this period.

05/14/20 - FM 772 & CR 1060 - PS #2 - High Water Loss

05/15/20 - FM 772 & CR 1046 - PS #2 - High Water Loss

RICARDO WATER SUPPLY CORPORATION
WATER LOSS COMPUTATION

June 9, 2020 through July 8, 2020

	11	22	33	Loss	
				Pump Station Totals	Kingsville & FM 772 Totals
	Pump #1	Pump #2	Pump #3		
+ STWA Mtr. Rdg. Totals	4,178,000	4,180,000	625,000	8,983,000	9,012,000
RWSC Billing Register	3,865,230	2,623,190	536,230	7,024,650	7,024,650
+/- Adjustments					
+ Haulers (Kleberg County)	4,900			4,900	4,900
+Overflows/Tie In				0	0
+Leaks		750,000		750,000	750,000
+Leaks on 12" line					
+Fire Dept Use	11,550			11,550	11,550
+Unmetered Flushing	0		0	0	0
+Flushing	25,000	30,700	16,730	72,430	72,430
- = Accounted water	3,906,680	3,403,890	552,960	7,863,530	7,863,530
= Water loss	271,320	776,110	72,040	1,119,470	1,148,470
% Water loss/gain	6.49%	18.57%	11.53%	12.46%	12.74%

Register Routes:

11 - Pump #1

22 - Pump #2

33 - Pump #3

*The following leaks were repaired during this period.

06/15/2020 - PS #2 10" PVC - High water usage, approximately 750,000 gallons

ATTACHMENT 3

TxDOT Upgrades – US 77/I69

Memorandum

To: Ricardo Water Supply Corporation Board of Directors
From: Carola G. Serrato, General Manager
Date: July 31, 2020
Re: TxDOT Upgrades:

- CR 2120 Bore and US 77/I-69, Bridges Specialties Final Pay Request and Change Order

Background:

The CR 2120 crossing is complete. Enclosed is the Final Pay Request and Change Order. The cost of the project is \$231,085 which is recommended for payment by Eric Villarreal with LNV. The cost of the project will be reimbursed by TxDOT. Also enclosed is the latest email correspondence regarding the project. You will note that there may be an issue with the manhole on the flush valve located on CR 2120. It is scheduled to be lowered and graded around the concrete ring of the manhole. However, Sammy Maldonado, the inspector with LNV, is awaiting feedback from Commissioner David Rosse. My conversation with Mr. Villarreal yesterday indicates that the lowering and grading will be performed by Bridges Specialty and if needed the manhole will be removed and a meter box installed in its place.

Analysis:

Once payment is made, staff will be able to submit the paperwork to TxDOT for reimbursement which will likely take approximately six (6) weeks to be processed. The reimbursement paperwork will include the amounts paid to LNV for engineering services.

Staff Recommendation:

Approve payment to Bridges Specialty in the amount of \$231,085 and authorize staff to submit a reimbursement request to TxDOT.

Board Action:

Determine whether to approve payment to Bridges Specialty in the amount of \$231,085 and authorize staff to submit a reimbursement request to TxDOT.

Summarization:

Staff is pleased that this project is nearly complete and hopefully will be finalized by year's end.



an Ardurra Company

July 31, 2020

Ms. Carola Serrato
Ricardo Water Supply Corporation
PO Box 1572
Kingsville, Texas 78364

**RE: Ricardo Water Supply Corporation
US 77 Waterline Adjustment Project
Pay Request No. 1**

Dear Ms. Serrato:

LNV has reviewed the enclosed Pay Estimate No. 1 from Bridges Specialties for the above referenced project. LNV recommends payment of Pay Estimate No.1 in the amount of \$231,085.00.

If you have any questions or comments regarding this matter, please feel free to contact me at (361) 883-1984.

Respectfully,

LNV, LLC

Engineers | Architects | Surveyors
TBPE Firm No. F-366

A handwritten signature in black ink, appearing to read 'Eric Villarreal'.

Eric Villarreal, P.E.

Enclosures (1-pdf)

SECTION 01027
ESTIMATE FOR PARTIAL PAYMENT

PROJECT TITLE: US 77 Waterline Adjustment Project For The Ricardo Water Supply Corporation	
OWNER: Ricardo Water Supply	
Owner Project Number:	NEI Project Number

Contractor: Bridges Specialties, Inc.			
Estimate No.:	1	For Pay Period:	May 2020
Date of Contract Award:	March 30, 2020	Date Contract Bgt	May-20
Original Contract Amount:	\$220,570.00	Original Contract Days:	30 Calendar Days
Total Change Order Amount:	\$10,515.00	Change In Contract Days:	Calendar Days
Adjusted Contract Amount	\$231,085.00	Adjusted Contract Days:	30 Calendar Days

ORIGINAL CONTACT WORK / SCHEDULE OF VALUES

[illegible]

CONTRACT CHANGE ORDERS

CO No.	Description	Amount	% Complete	Completed to date
1	ARV	\$1,850.00	100.00%	\$1,850.00
	5' Manhole For ARV	\$5,500.00	100.00%	\$5,500.00
	(4) 45 Degree Bends	\$1,725.00	100.00%	\$1,725.00
	(40') 12" Pipe For Tie-In	\$1,440.00	100.00%	\$1,440.00
	25 Additional Contract Days			
AMOUNT OF CHANGE ORDER ITEMS COMPLETED TO DATE:				\$10,515.00

SUMMARY OF WORK PERFORMED

A.	Amount of Original Contract Items Completed to Date	\$220,570.00
B.	Amount of Change Order Items Completed to Date	\$10,515.00
C.	Materials Stored at Close of Period (Schedule Must Be Attached)	\$0.00
D.	Less Amount Retained In Accordance with Contract (10%)	\$0.00

E	Net Amount Earned on Contract to Date (A + B + C - D)	\$231,085.00
F	Total Payments Previously Authorized	\$0.00
G	LIQUIDATED DAMAGES WITHHELD	\$0.00
H	BALANCE DUE THIS STATEMENT (E - F - G)	\$231,085.00

CONTRACT STATUS

PAY ESTIMATE	Contract Days	Amount
1		\$231,085.00
CURRENT CONTRACT DAYS	0	
CONTRACT DAYS REMAINING:	30	CONTRACT BALANCE: \$0.00

CERTIFICATION OF CONTRACTOR: According to the best of my knowledge and belief, I certify that all items and amounts shown on the face of this Estimate For Partial Payment are correct, that all work has been performed and/or material supplied in full accordance with the requirements of the referenced Contract, and/or duly authorized deviations, substitutions, alterations, and/or additions, that the foregoing is a true and correct statement of the Contract account up to and including the last day of the period covered by this Estimate and that no part of the "Balance Due This Payment" has been received.

By: 
CONTRACTOR
Bridges Specialties, Inc.

Date: 7/30/2020

CERTIFICATION OF ENGINEER: I certify that I have checked and verified the above and foregoing Estimate for Partial Payment, and that to the best of my knowledge and belief it is a true and correct statement of work performed and/or material supplied by the Contractor, and that partial payment claimed and requested by the Contractor is correctly computed on the basis of work performed and/or material supplied to this date.

By: _____ Date: _____
ENGINEER
LNV, LLC

APPROVAL FOR PAYMENT: This Estimate for Partial Payment is approved for payment.

By: _____ Date: _____
OWNER
Ricardo Water Supply

Change Order

No. 1

Date of Issuance: June 3, 2020

Effective Date: _____

Project: US 77 Waterline Adjustment	Owner: Ricardo Water Supply Corporation	Owner's Contract No.:
Contract:		Date of Contract: March 30, 2020
Contractor: Bridges Specialties, Inc.		Engineer's Project No.: 190122

The Contract Documents are modified as follows upon execution of this Change Order:

Description:

1 Air Release Valve with manhole, 4 – 45 degree bends, 40' of pipe for tie-in

Attachments (list documents supporting change):

Contractors proposed change order

CHANGE IN CONTRACT PRICE:

Original Contract Price:

\$ 220,570.00

CHANGE IN CONTRACT TIMES:

Original Contract Times: ☐ Working ☒ Calendar days
Substantial completion (days or date): 30 days
Ready for final payment (days or date): May 11, 2020

Contract Price prior to this Change Order:

\$ 220,570.00

Contract Times prior to this Change Order:

Substantial completion (days or date): 30 days
Ready for final payment (days or date): May 11, 2020

Increase of this Change Order:

\$ 10,515.00

Increase of this Change Order:

Substantial completion (days or date): 30 days
Ready for final payment (days or date): June 11, 2020

Contract Price incorporating this Change

\$ 231,085.00

Contract Times with all approved Change Orders:

Substantial completion (days or date): 60 days
Ready for final payment (days or date): June 11, 2020

RECOMMENDED:

By: [Signature]
Engineer (Authorized Signature)

Date: 06/03/2020

Approved by Funding Agency (if applicable):

ACCEPTED:

By: _____
Owner (Authorized Signature)

Date: _____

ACCEPTED:

By: [Signature]
Contractor (Authorized Signature)

Date: 6/5/2020

Date: _____

From: Eric Villarreal <evillarreal@lnvinc.com>
Sent: Friday, July 31, 2020 9:10 AM
To: mcgserrato@stwa.org
Cc: 'Leonel Tovar'; 'Jo Ella Wagner'
Subject: RE: US 77 S. Kingsville_Ricardo Water Supply Corp. (U15993) Pay Estimate
Attachments: Pay Estimate #1.pdf; 202006051147.pdf

Carola –

Attached please find pay estimate #1 which includes all work performed. Additionally, we have included a change order due to field conditions that were not identified in the bid documents. The amounts and changes are shown in the “Contract Change Orders” portion of the pay estimate. The additions include one air release valve and vault that needed to be relocated, four 45 degree bends, and 40’ of additional pipe. We reviewed the proposed changes in the field and felt that we could not hold up the project at the time in order to complete the tie-in. Please feel free to contact me with any questions or comments.

Sincerely,



Eric Villarreal, PE
Client Service Manager

evillareal@LNVinc.com
O: (361) 883-1984
M: (361) 960-0001
801 Navigation Blvd., Suite 300
Corpus Christi, TX 78408
www.ardurra.com
www.lnvinc.com



From: mcgserrato@stwa.org <mcgserrato@stwa.org>
Sent: Monday, July 20, 2020 11:38 AM
To: 'Leonel Tovar' <Leonel.Tovar@txdot.gov>; Eric Villarreal <evillarreal@lnvinc.com>; 'Jason Gordon' <jason@bsitx.cc>; 'Brian Bridges' <brian@bsitx.cc>
Cc: 'Armando Yruegas' <ayruegas@stwa.org>
Subject: RE: US 77 S. Kingsville_Ricardo Water Supply Corp. (U15993) Pre-Construction Meeting Notes

Leo,

There is an issue with the height of the concrete ring around a manhole. I believe that is the only remaining issue. The line itself is in service. The final paperwork and payment have not been processed. I anticipate the RWSC Board will be meeting within the next 2 weeks.

Carola

Carola G. Serrato
General Manager
Ricardo Water Supply Corporation

2302 East Sage Rd
Kingsville, Texas 78363
361-592-3952 x112

From: Leonel Tovar <Leonel.Tovar@txdot.gov>
Sent: Monday, July 20, 2020 11:32 AM
To: Eric Villarreal <evillarreal@lnvinc.com>; Jason Gordon <jason@bsitx.cc>; mcgserrato@stwa.org; Brian Bridges <brian@bsitx.cc>
Cc: Armando Yruegas (ayruegas@stwa.org) <ayruegas@stwa.org>
Subject: RE: US 77 S. Kingsville_Ricardo Water Supply Corp. (U15993) Pre-Construction Meeting Notes

All,

I just want to confirm if the construction has been completed. Please provided the As-Built as soon as possible if so.

Thanks,
Leo



Leonel (Leo) Tovar
District Utility Coordinator
Texas Dept. of Transportation
Corpus Christi District
1701 S. Padre Island Dr. Corpus Christi, Tx, 78416
Cell Phone: 361-945-9282
Office: 361-808-2257
Leonel.Tovar@txdot.gov

From: Eric Villarreal [<mailto:evillarreal@lnvinc.com>]
Sent: Thursday, May 14, 2020 7:41 AM
To: Leonel Tovar <Leonel.Tovar@txdot.gov>; Jason Gordon <jason@bsitx.cc>; mcgserrato@stwa.org; Brian Bridges <brian@bsitx.cc>
Cc: Armando Yruegas (ayruegas@stwa.org) <ayruegas@stwa.org>
Subject: Re: US 77 S. Kingsville_Ricardo Water Supply Corp. (U15993) Pre-Construction Meeting Notes

FYI. The contractor will begin boring the casing on Monday morning. Please let me know if you have any questions.

Sincerely,
Eric Villarreal, PE
Principal
evillareal@lnvinc.com
O: (361) 883-1984
M: (361) 960-0001
801 Navigation Blvd., Suite 300
Corpus Christi, TX 78408
www.ardurra.com
www.lnvinc.com

From: Leonel Tovar <Leonel.Tovar@txdot.gov>

Sent: Thursday, May 7, 2020 8:15:07 AM

To: Jason Gordon <jason@bsitx.cc>; Eric Villarreal <evillarreal@lvinc.com>; mcgserrato@stwa.org <mcgserrato@stwa.org>

Cc: Armando Yruegas (ayruegas@stwa.org) <ayruegas@stwa.org>

Subject: RE: US 77 S. Kingsville_Ricardo Water Supply Corp. (U15993) Pre-Construction Meeting Notes

Jason,

I have gone out the field and inspected the material and below are my comments per heat number and general comments that apply to all the heat numbers:

- The specifications denoted on the MTRs are needing to be denoted on the Required Specs column on the Form 1818.
- The quantity and material descriptions columns are needing to be filled out for each heat number, below are the quantities for each heat number that were out in the field. Please revise Form 1818.
- Heat Number 540571
 - Revise quantity to 94'
- Heat number B710488
 - Quantity is only 47'
- Heat Number A718033
 - Quantity is 47'
- Heat Number A717817
 - Quantity is 94'
- Heat Number A717809
 - Quantity is 47'
- Heat Number B710498
 - Quantity is 47'
- Heat Number A718436
 - Quantity is 47'
- Heat Number A717827
 - Quantity is 94'
- Heat Number B717812
 - Quantity is 94'
 - This has a duplicate heat number, only one is needing to be included on the Form 1818
- Heat Number B717818
 - There is no material out in the field with this heat number, remove from the Form 1818
- Heat Number A718030
 - Quantity is 47'
- Heat Number A718382
 - Quantity is 47'
- Heat Number A710538
 - Quantity is 47'
- Heat Number A718035
 - Quantity is 47'

Please let me know if you have any questions.

Thanks,
Leo



Leonel (Leo) Tovar

District Utility Coordinator

Texas Dept. of Transportation

Corpus Christi District

1701 S. Padre Island Dr. Corpus Christi, Tx, 78416

Cell Phone: 361-945-9282

Office: 361-808-2257

Leonel.Tovar@txdot.gov

From: Jason Gordon [<mailto:jason@bsitx.cc>]

Sent: Friday, May 01, 2020 9:39 AM

To: Leonel Tovar <Leonel.Tovar@txdot.gov>; Eric Villarreal <evillarreal@Invinc.com>; mcserrato@stwa.org

Cc: Armando Yruegas (ayruegas@stwa.org) <ayruegas@stwa.org>

Subject: Re: US 77 S. Kingsville_Ricardo Water Supply Corp. (U15993) Pre-Construction Meeting Notes

Leonel

Please see attached, We just received material yesterday.

Thanks

Jason Gordon

361-537-6698

Jason@bsitx.cc

From: Leonel Tovar <Leonel.Tovar@txdot.gov>

Sent: Wednesday, April 22, 2020 10:15 AM

To: Eric Villarreal <evillarreal@Invinc.com>; mcserrato@stwa.org <mcserrato@stwa.org>; Jason Gordon <jason@bsitx.cc>

Cc: Armando Yruegas (ayruegas@stwa.org) <ayruegas@stwa.org>

Subject: RE: US 77 S. Kingsville_Ricardo Water Supply Corp. (U15993) Pre-Construction Meeting Notes

Good Morning,

I am following up to the US 77 S. Kingsville, 12" Ricardo Water relocation. Has the contractor provided a start date for this one?

Thanks,
Leo



Leonel (Leo) Tovar

District Utility Coordinator

Texas Dept. of Transportation

Corpus Christi District

1701 S. Padre Island Dr. Corpus Christi, Tx, 78416

Cell Phone: 361-945-9282

Office: 361-808-2257

Leonel.Tovar@txdot.gov

From: Eric Villarreal [<mailto:evillarreal@lnvinc.com>]

Sent: Monday, April 13, 2020 10:04 AM

To: Leonel Tovar <Leonel.Tovar@txdot.gov>; mcgserrato@stwa.org; 'Jason Gordon' <jason@bsitx.cc>

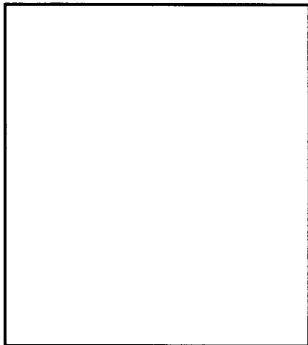
Cc: Armando Yruegas (ayruegas@stwa.org) <ayruegas@stwa.org>

Subject: RE: US 77 S. Kingsville_Ricardo Water Supply Corp. (U15993) Pre-Construction Meeting Notes

This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Contracts for execution were sent for RWSC on Friday. I believe the contractor indicated that there was about a 10 day lead time on the casing pipe. Once they have the executed contracts they will order the pipe and get started with what they can before the casing arrives. They will provide the Buy America documentation directly. I have already reviewed and approved project submittals.

Sincerely,



Eric Villarreal, PE

Principal

evillareal@lnvinc.com

O: (361) 883-1984

M: (361) 960-0001

801 Navigation Blvd., Suite 300

Corpus Christi, TX 78408

www.ardurra.com

www.lnvinc.com



From: Leonel Tovar <Leonel.Tovar@txdot.gov>

Sent: Monday, April 13, 2020 9:35 AM

To: mcgserrato@stwa.org; Eric Villarreal <evillarreal@lnvinc.com>; 'Jason Gordon' <jason@bsitx.cc>

Cc: Armando Yruegas (ayruegas@stwa.org) <ayruegas@stwa.org>

Subject: RE: US 77 S. Kingsville_Ricardo Water Supply Corp. (U15993) Pre-Construction Meeting Notes

Good Morning All,

I am following up on the start date for the Ricardo Water Supply Corp 12in waterline relocation.

Also, please provide me with the Buy America documentation so that I can review.

Thanks,
Leo



Leonel (Leo) Tovar

District Utility Coordinator

Texas Dept. of Transportation

Corpus Christi District

1701 S. Padre Island Dr. Corpus Christi, Tx, 78416

Cell Phone: 361-945-9282

Office: 361-808-2257

Leonel.Tovar@txdot.gov

From: Leonel Tovar

Sent: Monday, March 30, 2020 11:52 AM

To: mcgserrato@stwa.org; Eric Villarreal <evillarreal@Invinc.com>; 'Jason Gordon' <jason@bsitx.cc>

Cc: Armando Yruegas (ayruegas@stwa.org) <ayruegas@stwa.org>

Subject: US 77 S. Kingsville_Ricardo Water Supply Corp. (U15993) Pre-Construction Meeting Notes

All,

Thank you for taking the time to meet for a pre-construction meeting in regards to the 12" waterline relocation. Please see below for the meeting notes.

Meeting Notes

Introductions- See Below. * Indicates present.

Safety Moment – COVID-19 safety. Practice social distancing, and if you are sick stay home.

Purpose of meeting- The purpose of the meeting is to discuss the upcoming utility construction, bore and tie in of approx. 795LF of 12" pipeline and associated steel casing**, valves, fittings, etc.

Project Description – The TxDOT project will construct a new interstate highway and reconstruct a majority of the existing highway. 100' of additional ROW was acquired on the east side of the existing ROW and 260' (including CR2120) was acquired on the west at the location of Ricardo Water Supply Corp's waterline

Point of Contact

- TxDOT
 - *Leonel Tovar (District Utility Coordinator)
 - Phone – 361-808-2257
 - Email – Leonel.tovar@txdot.gov
- Ricardo Water Supply Corp.
 - *Carola Serrato (General Manager)
 - Phone -361-592-1720 x112

- Email – mcserrato@stwa.org
- *Armando Yruegas
 - Phone – 361-455-8596
 - Email – ayruegas@stwa.org
- LNV (Inspector and Engineer)
 - *Eric Villareal (Project Manager)
 - Phone – 361-883-1984
 - Email – evillarreal@lnvinc.com
 - Dave Furzer (Field Inspector)
 - Phone – 361-960-2876
 - Email – dfurzer@lnvinc.com
- Bridges Specialties Inc. (Contractor)
 - *Jason Gordon (Project Manager)
 - Phone – 361-537-6698
 - Email – Jason@bstix.cc

Construction Requirements

- Appropriate safety measures for open excavation shall be utilized.
 - No open pits shall be left unattended or unsecured when working within TxDOT ROW.
 - No open pits or equipment shall be left unattended at any time within the clear zone (30' from driving lane).
- Proper backfilling measures shall be taken. See attachment for TxDOT's standard specs.
- Proper TCP will need to be set up.
- If there are any changes in plans / scope of work or cost, Ricardo Water shall notify TxDOT prior to performing the work or incurring additional cost.
- Any pre-dominantly steel material is needing to meet the Buy America provisions. Form 1818 and supporting documentation is needing to be provided to TxDOT.
 - TxDOT will need to inspect material prior to installation.

Open Discussion

- Since plans changed after permit was approved, As-builts will need to be provided to TxDOT and submitted in the UIR.
- Contract between RWSC and Bridges Specialty needing to be executed for Start and Completion dates to be provided. Bridges Specialties Inc. to provide schedule of construction.
- Lead time on material needs to be provided.
- No Subcontractor for this project. If anything changed, notification will be made.
- Notification of work will need to be made for boring, pulling of line, etc.
- Stringing of the casing, 30' minimum clearance from the driving lane will need to be maintained and proper barricades will need to be set up to protect the travelling public.
- Contractor to notify RWSC of any water shut offs.

Please let me know if you have any questions / have anything thing to add.

Thank You and Stay Safe,
Leo



Leonel (Leo) Tovar
District Utility Coordinator
Texas Dept. of Transportation

ATTACHMENT 4

COVID-19 Payment Plan

Memorandum

To: Nueces and Ricardo Water Supply Corporation Boards of Directors
From: Carola G. Serrato, General Manager
Date: July 31, 2020
Re: COVID-19 Response and Operation Changes

Background:

Operations continue with field personnel reporting to specific pump stations and the office closed to foot traffic. Cash payments are still not accepted. The Billing Clerk continues working remotely and has requested to work from home as long as COVID-19 is a threat.

Since the change to disconnection procedures began, the number of actual disconnections and membership cancellations has greatly diminished. The NWSC had two (2) cancellations. One account was locked out and reserviced after paying the balance in full. The RWSC has not cancelled any accounts. One account was locked out and two (2) accounts paid their past due amounts in full on Monday. The Billing Clerk will be providing an up to date list after August 7th – NWSC's late date – and August 10th – RWSC's late date for another round of letters should the Boards determine to continue with the modified procedures.

Analysis:

As discussed during the last meetings, the pandemic is likely to continue the remainder of the summer and into the fall. Whether the extra unemployment benefits (or even a reduced amount) provided by the federal government will continue after today is unknown.

Staff Recommendation:

Consider continuing with the modified procedures by allowing additional time, waiving lock-out fees, offering payment plans but performing lockouts if the offers to assist are ignored and a final notice of disconnection does not result in payment.

Board Action:

Determine whether to continue with the modified procedures or revert to the previous procedures which include charging disconnection fees.

Summarization:

If the federal government's assistance ceases, it is possible that NWSC and RWSC retail customers will be affected and the number of delinquent accounts will increase. In addition, with the opening of Texas and the subsequent reversal of "normal" activities, predicting the economic impact to corporation customers is virtually impossible.

ATTACHMENT 5

Flush Valve Locking Devices

Memorandum

To: Ricardo Water Supply Corporation Boards of Directors
From: Carola G. Serrato, General Manager
Date: July 31, 2020
Re: Flush Valve Protection – Unauthorized Use

Background:

Per the Board's instruction, the fifty-four (54) locking mechanisms for the flush valves and locks were purchased and received. At this time, the field tech assigned to the RWSC system has installed about a dozen of the locks.

Analysis:

This is an update only.

Staff Recommendation:

Keep the Board updated on this matter.

Board Action:

Provide feedback to staff.

Summarization:

Enclosed is the latest information from Brandon Harris with the RVFD. The usage in June is 10,550 gallons and 1400 gallons at the beginning of July.

From: brandon harris <texasfirechief1@hotmail.com>
Sent: Tuesday, July 14, 2020 3:14 PM
To: mcserrato@stwa.org
Cc: Monica Ayarzagotia; Frances Rosales; Armando Yruegas
Subject: Re: RVFD Usage for June 2020

I was actually able to load it here on my phone. Please see attached and let me know if there's anything else needed.

Brandon Harris
Fire Chief Station # 1
Kleberg County Fire Rescue
361-522-7157

On Jul 14, 2020, at 15:12, brandon harris <texasfirechief1@hotmail.com> wrote:

Yes I do, currently in a Rope Rescue class. Once I'm out I will send it to you. Probably about 5 pm. Will this work ?

Brandon Harris
Fire Chief Station # 1
Kleberg County Fire Rescue
361-522-7157

On Jul 14, 2020, at 15:00, "mcserrato@stwa.org" <mcserrato@stwa.org> wrote:

Brandon,

Just a quick follow-up to last week's email – do you have that information?

Carola

Carola G. Serrato
General Manager
Ricardo Water Supply Corporation
2302 East Sage Rd
Kingsville, Texas 78363
361-592-3952 x112

From: brandon harris <texasfirechief1@hotmail.com>
Sent: Wednesday, July 8, 2020 2:38 PM
To: mcserrato@stwa.org
Cc: Monica Ayarzagotia <mayarzagotia@stwa.org>; Frances Rosales <fvrosales@stwa.org>; Armando Yruegas <ayruegas@stwa.org>
Subject: Re: RVFD Usage for June 2020

I will get it to you by end of day tomorrow. Thanks

Brandon Harris

Fire Chief Station # 1
Kleberg County Fire Rescue
361-522-7157

On Jul 7, 2020, at 08:42, "mcgserrato@stwa.org" <mcgserrato@stwa.org> wrote:

Good Morning Brandon,

Wondering if you had the RVFD's usage for June. At the RWSC Board meeting in June, the Board instructed staff to make this information available as a standing agenda item together with the monthly water loss report. We hope to be meeting with the Board next week.

Thanks,
Carola

Carola G. Serrato
General Manager
Ricardo Water Supply Corporation
2302 East Sage Rd
Kingsville, Texas 78363
361-592-3952 x112

From: brandon harris <texasfirechief1@hotmail.com>
Sent: Tuesday, July 14, 2020 3:14 PM
To: mcgserrato@stwa.org
Cc: Monica Ayarzagoitia; Frances Rosales; Armando Yruegas
Subject: Re: RVFD Usage for June 2020
Attachments: Water Usage 2020.xlsx; ATT00001.htm

Incident		Water	
Date	Type	Address	Location of Refill
6/1/2020	Fire	6170 S Hwy 77	400 Hydrant in front of Ricardo school CR 2160
6/11/2020	Fire	CO RD 1090	5000 Hydrant in front of Ricardo school CR 2160
6/12/2020	Fire	FM 772 & CO RD 2155	150 Hydrant in front of Ricardo school CR 2160
6/18/2020	training		5000 Hydrant in front of Ricardo school CR 2160

Date	Incident Type	Address	Water Usage	Location of Refill
7/4/2020	fire	200 blk Melony	1400	hydrant in front of school

ATTACHMENT 6

Office Assistant

Memorandum

To: South Texas Water Authority, Nueces Water Supply Corporation, and Ricardo Water Supply Corporation Boards of Directors
From: Carola G. Serrato, STWA Executive Director and General Manager for NWSC and RWSC
Date: July 31, 2020
Re: Full-Time Office Employee – Transition from Part-Time Office Employee

Background:

This subject has been discussed with Board President Rudy Galvan as well as with NWSC Board President Alice Black and RWSC Board President Baldemar Garcia. Since the management contracts with NWSC and RWSC cover about 50% of salaries and benefits, it is appropriate to discuss the matter with all three boards. The RWSC Board is scheduled to meet on August 3rd and the NWSC Board is scheduled to meet the morning of August 4th. As detailed in a recent STWA update, the last time a full-time office worker was hired was in May of 1998 – 22 years ago. At that time, the NWSC customer count was 469 and RWSC's count was 723. Both corporations now have more than 1000 customers. Given not only the increase in the corporations' customer counts, the changes to TCEQ procedures and monitoring, and the need for improved accounting, the subject of hiring a full-time staff person in place of a ¾ time clerk is being presented.

Analysis:

In preparation for my departure/retirement, I believe there are financial record improvements needed. Schedules for equipment (repairs and periodic maintenance), vehicles, tool inventory, uniform allowance, pump station fixed assets, SCADA work, generators, disinfection facilities, and the actual buildings should be updated in a manner that is directly tied to the accounting program. Currently these schedules are recorded in Excel spreadsheets or forms. There is room for improvement, in my opinion, on the detail and organization of these schedules. It should be noted that with NWSC owning pump station equipment and RWSC owning its three (3) stations that the corporations will benefit from this work. Research on the capabilities of the existing software accounting system as well as other products has been done in the last month and a half.

In order to transition towards accomplishing these tasks, office staff met and reviewed the job descriptions of front office staff persons. It was agreed that the Billing Clerk and Receptionist need to take a more active role in screening and processing new applications for the water supply corporations. However, enclosed is an authorized quote for the addition of online service application capabilities for NWSC and RWSC through Edmunds GovTech (formerly Logics). This \$2,750 cost will be shared by the two corporations on a 50-50 basis. Although it will not eliminate the processing of new service applications in its entirety, this will help to reduce staff's workload.

The cost of adding 20 hours per pay period is only part of the added expense to the three entities' budgets. The benefit package cost must also be considered. In addition, the percentage of allocation between the four (4) front office positions (Accountant Assistant, Billing Clerk, Receptionist and FT Clerk) was examined as well as those duties attributed to each entity. Please recall that STWA has a Special Services Fund Budget that tracks the revenues and expenses of providing turn-key management services. The recommended new accounting program has a payroll feature that would greatly assist in tracking personnel expenses for the Special Services Fund.

Enclosed are job descriptions for the four (4) office positions as proposed if a full-time position replaces the current $\frac{3}{4}$ time clerk. The allocated time is very close to 33% for each entity. It warrants noting that an added task never before assigned to any staff person is 15.75% of the person's time would be acting as the Finance Manager's Administrative Assistant. The estimated added expense to STWA is just under \$18,000. The estimated added expense to NWSC and RWSC is \$13,399 and \$13,622 respectively.

The Accountant Assistant position is currently allocated as 75% of her time to NWSC and RWSC. With the addition of a full-time clerk and the shifting of certain duties, the revised job description still shows 74.2% of her time devoted to NWSC and RWSC. You will note that the processing of WSC service applications has been deleted leaving only the processing of non-standard service such as a subdivision or commercial accounts. You will also note that the last items listed as "New" are some of the aforementioned tasks.

The Billing Clerk currently has 85% of her time allocated to NWSC and RWSC. With the addition of a full-time clerk and the shifting of certain duties, the revised job description now shows 87.5% of her time devoted to NWSC and RWSC. It should be noted, however, that the recommended new accounting system would reduce the time allocated as the Leave Record Clerk.

The revised job description for the Receptionist shows the current percent allocated to NWSC and RWSC as 75%. The revised percentage with the re-distributed tasks is 77.5%. We anticipate that the new online service application module from Edmunds GovTech should help to reduce some of the time assisting interested parties in applying.

Finally, enclosed is the product description of Black Mountain Software, the recommended software to replace Sage 50. The cost of the new software is included in the STWA Second Draft FY 2021 Budget as part of Capital Acquisition. Under the Payroll module are two subcategories, Daily Time Cards and Time Clock Interface. The time card function will allow employees to submit leave requests directly into the system which will provide a running balance. If the new software is purchased, it will not entirely eliminate this task; but it should alleviate the daily work load.

Staff Recommendation:

Consider approval of transitioning the $\frac{3}{4}$ time clerk to a full-time clerk.

Board Action:

Determine whether the position should be modified to a full-time position including benefits which are provided to all full-time employees.

Summarization:

Six (6) full-time office employees, seven (7) full-time field employees, two (2) cathodic protection technicians and one (1) $\frac{3}{4}$ time clerk operate and manage all accounting, billing, monitoring, sampling, and field operations of two retail water systems and one wholesale water system that span the geographic area of a Texas size county. The request to have seven (7) full-time office employees is reasonable in my opinion.

JOB DESCRIPTION FOR PROPOSED NEW FULL-TIME OFFICE ASSISTANT
DRAFT FOR DISCUSSION ONLY - 7-24-20

STWA NWSC RWSC TOTAL HRS

PROVIDE SECRETARIAL AND ADMINISTRATIVE SUPPORT TO STAFF; TRANSCRIBE COPY,
PREPARE CORRESPONDENCE, OPERATE EQUIP.

2.50% 2.50% 2.50% **7.50%**

EQUIVALENT HOURS PER WEEK 1.0 1.0 1.0 **3.0**

PROVIDE MAINTENANCE SUPPORT OF WSC RECORDS/FILES

0.00% 5.00% 5.00% **10.00%**

EQUIVALENT HOURS PER WEEK 0.0 2.0 2.0 **4.0**

PROVIDE MAINTENANCE SUPPORT OF STWA FINANCIAL RECORDS/FILES - ACT AS
FINANCE MANAGER'S ADMINISTRATIVE ASSISTANT

15.75% 0.00% 0.00% **15.75%**

EQUIVALENT HOURS PER WEEK 6.3 0.0 0.0 **6.3**

ASSIST TELEPHONE RECEPTIONIST

5.00% 7.50% 7.50% **20.00%**

EQUIVALENT HOURS PER WEEK 2.0 3.0 3.0 **8.0**

TAKE IN-PERSON WSC PAYMENTS WHEN RECEPTIONIST IS BUSY

0.00% 7.50% 7.50% **15.00%**

EQUIVALENT HOURS PER WEEK 0.0 3.0 3.0 **6.0**

STWA BANK RECONCILIATIONS

2.50% 0.00% 0.00% **2.50%**

EQUIVALENT HOURS PER WEEK 1.0 0.0 0.0 **1.0**

WSC BANK RECONCILIATIONS

0.00% 1.25% 1.25% 2.50%

EQUIVALENT HOURS PER WEEK 0.00 0.50 0.50 **1.00**

POST NUECES & KLEBERG TAX COLLECTIONS

6.75% 0.00% 0.00% **6.75%**

EQUIVALENT HOURS PER WEEK 2.7 0.0 0.0 **2.7**

PROCESS NEW RURAL CUSTOMER APPLICATIONS - STANDARD AND LONG SERVICE PLUS

0.00% 10.00% 10.00% **20.00%**

CSI APPOINTMENTS - CSI LIAISON WITH CUSTOMERS

EQUIVALENT HOURS PER WEEK 0.0 4.0 4.0 **8.0**

32.50% 33.75% 33.75% 100.00%

JOB DESCRIPTION FOR AMENDED ACCOUNTANT ASSISTANT

DRAFT FOR DISCUSSION ONLY 07-24-20

Accountant Assistant

75.00%

FUNCTION/TASK:

STWA NWSC RWSC TOTAL HRS

PROVIDE SECRETARIAL AND ADMINISTRATIVE SUPPORT TO STAFF	0.25%	1.75%	1.75%	3.75%	
TRANSCRIBE COPY, PREPARE CORRESPONDENCE, OPERATE EQUIP.					
EQUIVALENT HOURS PER WEEK	0.10	0.70	0.70		1.50
PROVIDE MAINTENANCE SUPPORT OF STWA/WSC RECORDS/FILES	0.50%	2.25%	2.25%	5.00%	
FILE DISPOSAL ACCORDING TO STWA/WSC RETENTION SCHEDULES					
EQUIVALENT HOURS PER WEEK	0.20	0.90	0.90		2.00
PROCESS NEW RURAL CUSTOMER APPLICATIONS	0.00%	8.00%	8.00%	16.00%	
PREPARE COST ESTIMATES, DEVELOPER ANALYSIS, EPANet UPDATES					
DEVELOP MAPS OF SUBDIVISIONS					
EQUIVALENT HOURS PER WEEK	0.00	3.20	3.20		6.40
ASSIST THE BILLING CLERK IN TRANSLATIONS	0.00%	2.50%	2.50%	5.00%	
ACT AS WSC BILLING CLERK in B. Clerk Absence					
EQUIVALENT HOURS PER WEEK	0.00	1.00	1.00		2.00
PREPARE ACCOUNT PAYABLE CHECKS, UPDATE VENDOR ACCTS	10.00%	7.50%	7.50%	25.00%	
EQUIVALENT HOURS PER WEEK	4.00	3.00	3.00		10.00
PREPARE PAYROLL, CALCULATE OT, MAINTAIN RECORDS	5.00%	2.50%	2.50%	10.00%	
EQUIVALENT HOURS PER WEEK	2.00	1.00	1.00		4.00
PREPARE PETTY CASH BREAKDOWN & CHECK for STWA & WSCs	0.05%	0.05%	0.05%	0.15%	
EQUIVALENT HOURS PER WEEK	0.02	0.02	0.02		0.06
PREPARE TAPS/REPAIRS INVOICES, WSC INVOICES TO CUSTOMERS	0.00%	5.00%	5.00%	10.00%	
ADD WSC TREASURER'S REPORTS - DROP CALCULATE WO CHARGES					
EQUIVALENT HOURS PER WEEK	0.00	2.00	2.00		4.00
PREPARE & POST WSCs MO. GL ENTRIES	0.00%	7.30%	7.80%	15.10%	
UPDATE BALANCE & DEPOSIT RWIC FUNDS					
EQUIVALENT HOURS PER WEEK	0.00	2.92	3.12		6.04
NEW - TRACK COSTS FOR ALL TRUCKS - SCHEDULE ON EACH	10.00%	0.00%	0.00%	10.00%	
NEW - TRACK COSTS FOR ALL EQUIPMENT - SCHEDULE ON EACH					
NEW - MAINTAIN TOOL INVENTORY ON EACH TRUCK					
NEW - MAINTAIN TOOL INVENTORY NOT ASSOCIATED WITH TRUCK AND LOCATION					
NEW - MAINTAIN UNIFORM ALLOWANCE ON EACH FIELD EMPLOYEE					
EQUIVALENT HOURS PER WEEK	4.00	0.00	0.00		4.00

25.80% 36.85% 37.35% 100.00%

74.20%

10.32 14.74 14.94 40.00

29.68

JOB DESCRIPTION FOR AMENDED BILLING CLERK

DRAFT FOR DISCUSSION ONLY 07-24-20

Billing Clerk

85.00%

FUNCTION/TASK:	STWA	NWSC	RWSC	TOTAL	HRS
PROVIDE SECRETARIAL AND ADMINISTRATIVE SUPPORT TO STAFF	1.00%	6.00%	6.00%	13.00%	
TRANSCRIBE COPY, PREPARE CORRESPONDENCE, OPERATE EQUIP.					
COPY BOARD AGENDAS					
EQUIVALENT HOURS PER WEEK	0.4	2.4	2.4		5.2

PROVIDE MAINTENANCE SUPPORT OF STWA/WSC RECORDS/FILES	0.50%	1.00%	1.00%	2.50%	
EQUIVALENT HOURS PER WEEK	0.20	0.40	0.40		1.00

ASSIST TELEPHONE RECEPTIONIST	1.00%	5.00%	5.00%	11.00%	
EQUIVALENT HOURS PER WEEK	0.40	2.00	2.00		4.40

ACT AS B. CLERK - POST READINGS, PD NOTICES, BILLS, NEW ACCTS	0.00%	20.00%	20.00%	40.00%	
--ASSIST W/ PROCESSING NEW WSC SERVICE APPLICATIONS-FY 2021***					
EQUIVALENT HOURS PER WEEK	0.00	8.00	8.00		16.00

LEAVE RECORD CLERK - QUARTERLIES - BALANCE SHEET - SEE BELOW	10.00%	0.00%	0.00%	10.00%	
EQUIVALENT HOURS PER WEEK	4.00	0.00	0.00		4.00

UPDATE STWA CHECK REGISTERS, ASSIST WITH NSF COLLECTIONS	0.00%	0.50%	0.50%	1.00%	
EQUIVALENT HOURS PER WEEK	0.00	0.20	0.20		0.40

CANCELLATIONS, LOCKOUTS, ACH's, MR/CNC LIST	0.00%	11.25%	11.25%	22.50%	
TAKE PAYMENTS, METER RETROFIT LIST, ABSENCE OF AA, NEW SERVICE					
EQUIVALENT HOURS PER WEEK	0.00	4.50	4.50		9.00

12.50% 43.75% 43.75% 100.00%

87.50%

5.00 17.50 17.50 40.00

35.00

CHANGES TO LEAVE RECORDS WITH NEW ACCT SYSTEM? - This would reduce time.

***IF LOGICS CAN DEVELOP ON-LINE SERVICE APPLICATION WILL REDUCE TIME

JOB DESCRIPTION FOR AMENDED RECEPTIONIST

DRAFT FOR DISCUSSION ONLY 07-24-20

Receptionist

75.00%

FUNCTION/TASK:	STWA	NWSC	RWSC	TOTAL	HRS
PROVIDE SECRETARIAL AND ADMINISTRATIVE SUPPORT TO STAFF EQUIP.	4.00%	3.00%	3.00%	10.00%	
FILE LINE LOCATES					
FILL OUT STWA AND WSCs PO'S					
EQUIVALENT HOURS PER WEEK	1.60	1.20	1.20		4.00

COPY BOARD AGENDAS	0.25%	0.75%	0.75%	1.75%	
EQUIVALENT HOURS PER WEEK	0.1	0.3	0.3		0.7

PROVIDE MAINTENANCE SUPPORT OF STWA/WSC RECORDS/FILES	4.00%	3.00%	3.00%	10.00%	
EQUIVALENT HOURS PER WEEK	1.60	1.20	1.20		4.00

ACT AS TELEPHONE RECEPTIONIST	2.50%	7.50%	7.50%	17.50%	
EQUIVALENT HOURS PER WEEK	1.00	3.00	3.00		7.00

PROCESS WSC PAYMENTS, BALANCE CASH DRAWER DAILY	0.00%	12.50%	12.50%	25.00%	
ABSENCE OF B.CLERK ASSIST AA WITH TASKS					
--ASSIST W/PROCESSING WSC SERVICE APPS-FY 2021					
EQUIVALENT HOURS PER WEEK	0.00	5.00	5.00		10.00

PROCESS MAILED PAYMENTS	0.00%	7.50%	7.50%	15.00%	
EQUIVALENT HOURS PER WEEK	0.00	3.00	3.00		6.00

STWA AND WSC BANK RECONCILIATIONS - NEW FT CLERK	0.00%	0.00%	0.00%	0.00%	
EQUIVALENT HOURS PER WEEK	0.00	0.00	0.00		0.00

ACT AS MAIL CLERK, DISTRIBUTE MAIL, POST CHECKS	7.50%	4.50%	4.50%	16.50%	
ACT AS PETTY CASHIER					
EQUIVALENT HOURS PER WEEK	3.00	1.80	1.80		6.60

MAINTAIN NEWSPAPER CLIPPINGS FILE	4.25%	0.00%	0.00%	4.25%	
EQUIVALENT HOURS PER WEEK	1.70	0.00	0.00		1.70

POST NUECES & KLEBERG TAX COLLECTIONS - NEW FT CLERK	0.00%	0.00%	0.00%	0.00%	
EQUIVALENT HOURS PER WEEK	0.00	0.00	0.00		0.00

22.50% 38.75% 38.75% 100.00%

77.50%

9.00 15.50 15.50 40.00

31.00

***IF LOGICS CAN DEVELOP ON-LINE SERVICE APPLICATION WILL REDUCE TIME



Proposal Date: 07/29/2020
Expiration Date: 09/30/2020

Prepared for: **South Texas Water Authority, TX**

Prepared by: **Shane Ireland**

Software License Fees		One-Time Fees
Online Service Application I		\$2,200.00
Sub Total:		<u>\$2,200.00</u>
Annual Maintenance Fees		Annual Fees
Online Service Application I Maintenance		\$550.00
Sub Total:		<u>\$550.00</u>
Total Proposal:		\$2,750.00

Proposal Notes:

Payment Terms

- Any one-time License Fees: 100% will be due upon execution of the contract (Effective Date) The customer has the rights to use the software as long as it maintains an active customer support agreement in good standing.
- Any one-time Implementation Fees: 50% will be due upon execution of the contract, 25% will be invoiced 60 days after the Effective Date and the remaining 25% will be invoiced upon the earlier of project acceptance or first production use.
- Any one-time Data Conversion Fees: 50% will be due upon execution of the contract, 25% will be invoiced 60 days after the Effective Date and the remaining 25% will be invoiced upon the earlier of project acceptance or first production use.
- Any annual Support Fees: 100% will be invoiced upon execution of the contract for the first annual term. Thereafter, 100% of each subsequent annual fee will be invoiced annually, 60 days prior to the anniversary of the term date.
- Any annual Hosting Services Fees: 100% will be invoiced upon execution of the contract for the first annual term. Thereafter, 100% of each subsequent annual fee will be invoiced annually, 60 days prior to the anniversary of the term date.

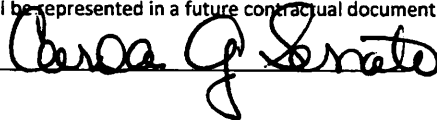
The term of the support agreement is 36 months commencing upon 90 days after the Effective Date

All invoices are payable with Net 30 terms.

Signature of agreement on Software Modules, Scope of Work, Price and Payment Terms:

The following signature by the authorized signer does not represent a contractual agreement between the signer and Edmunds GovTech, only confirmation that the above-mentioned items are accurate and agreed upon between the parties, which will be represented in a future contractual document to be prepared for review.

Authorized Signer: _____



Please forward all Purchase Orders to:

Edmunds GovTech
c/o Melanie Rowan
301 Tilton Road | Northfield, NJ 08225
P: 888.336.6999 | F: 609.645.3111
Email: MelanieR@EdmundsGovTech.com
www.EdmundsGovTech.com

Quote

07/09/2020

South Texas Water Authority

Carola Serrato
2302 East Sage Road
Kingsville, TX 78363
mcserrato@stwa.org



145 Southlake Crest, Ste 1
Polson, MT 59860

Todd Schock
800.353.8829 Option: 3

Product Description	Purchase Price	Annual Fees	One-Time Conversion	Total
Accounting	5,250.00	1,050.00	945.00	7,245.00
Payroll	3,675.00	735.00	665.00	5,075.00
Daily Time Cards	1,575.00	315.00		1,890.00
Time Clock Interface	1,050.00	105.00		1,155.00
Human Resources	2,100.00	420.00	380.00	2,900.00
Budget Preparation	2,100.00	420.00		2,520.00
Accounts Receivable	1,945.00	525.00	390.00	2,860.00
Cloud Hosting		950.00		950.00
2 additional copies of Accounting at \$3885				7,770.00
60% discount of 2 copies of Accounting at \$2331				-4,662.00
Waiving annual support and service fees of \$1050 per additional copy of Accounting				0.00
Conversion of 2 copies of Accounting at \$780 per copy				1,560.00
Subtotals:	\$17,695.00	\$4,520.00	\$2,380.00	
Grand Total:				\$29,263.00

Terms

1. Black Mountain Software (BMS) has made every effort to ensure the information contained within this quote is complete and accurate. However, we reserve the right to correct any error or omission related to price, product description or availability. Please remember that to completely understand this quote, you must consider, in addition to product and prices, the terms and conditions that follow either on this or separate pages.
2. Prices quoted herein do not reflect sale or use taxes imposed by any state or local government, or any unit or subdivision thereof; such taxes are the responsibility of the buyer. Buyer agrees to be responsible for the documentation relating to the payment of such taxes to the maximum extent legally permitted. Black Mountain Software will be responsible for the collection of such taxes and/or the documentation related thereto, only to the extent required by law.
3. Training is included with the installation of each software product. Unless specifically arranged, initial training will be conducted online. After initial training, free online training is always available for you and your staff as part of the annual service and support fee. Advanced scheduling is required. Except for initial training, hourly charges apply for training physically provided onsite (your offices) or in house (our offices).
4. All costs are based on prices in effect for 60 days from the date of this bid.
5. Annual service and support includes software updates and unlimited phone, email and internet support. The service is renewed annually and is non-refundable. Annual fees are subject to change.
6. If travel is required, actual expenses are billed as follows: When flying, charges include airfare, travel time at \$35 per hour per person, meals at \$42 per day, lodging at local rates, and rental car. When driving, charges include mileage at 57.5¢ per mile, travel time at 45¢ per mile per person, meals at \$42 per day, and lodging at local rates. Alaska and North Dakota may have higher rates.

**STWA FY 2021 WATER RATE CALCULATION USING SALES VOLUME METHOD
WITHOUT FT CLERK**

	Based On	FY 21 Proposed	FY 20 Adopted
	Tax Base--	\$2,301,796,514	\$2,195,303,747
	Annual Debt Service	\$368,845	\$369,962
	Estimated Tax Levy for M&O - Current	\$1,557,223	\$1,465,721
	Major Repairs--	\$25,000	\$25,000
	Capital Outlay--	\$242,763	\$225,350
	Special Services Fees--	\$629,302	\$613,325
	Deferred Revenue--		\$0
	→ Reserve Supplement--	(\$287,744)	(\$321,176)
Maintenance & Operations (M&O) Tax Rate/\$100 valuation		\$0.070989	\$0.070059
Interest & Sinking (I&S) Tax Rate/\$100 valuation		<u>\$0.016024</u>	<u>\$0.016852</u>
TOTAL		\$0.087013	\$0.086911
Corpus Christi Cost of Water		\$2.511821	\$2.512020
Handling Charge		<u>\$0.426386</u>	<u>\$0.426386</u>
TOTAL		\$2.938207	\$2.938406

Water Usage (Volume)	FY 21 Gallons	Percentage Usage	FY 20 Gallons
KINGSVILLE	132,734,010	9.9927%	129,321,803
BISHOP	47,749,289	100.00%	58,543,089
DRISCOLL	43,788,739	100.00%	38,638,079
AGUA DULCE	26,372,631	100.00%	26,603,027
NWSC	161,761,306	100.00%	153,602,414
RWSC	101,292,600	100.00%	100,047,600
NWC&ID #5	<u>24,826,598</u>	100.00%	<u>25,461,218</u>
Water Rev Double check	538,525,172		532,217,230
Usage (Double check)	538,525,172		

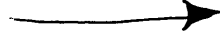
Estimated Annual Invoice based on 5 year avg and \$380k CoK	Annual Amt Based on %	Proposed Gallons
Kingsville - \$390k for FY 21	\$390,000.00	132,734,010
Bishop	\$140,297.30	47,749,289
Driscoll	\$128,660.38	43,788,739
Agua Dulce	\$77,488.25	26,372,631
NWSC	\$475,288.21	161,761,306
RWSC	\$297,618.63	101,292,600
NCWCID #5	<u>\$72,945.69</u>	<u>24,826,598</u>
TOTAL	\$1,582,298.46	538,525,172

Estimated Handling Charge Revenue \$229,620

**STWA FY 2021 WATER RATE CALCULATION USING SALES VOLUME METHOD
WITH FT CLERK**

	Based On	FY 21 Proposed	FY 20 Adopted
	Tax Base--	\$2,301,796,514	\$2,195,303,747
	Annual Debt Service	\$368,845	\$369,962
	Estimated Tax Levy for M&O - Current	\$1,557,223	\$1,465,721
	Major Repairs--	\$25,000	\$25,000
	Capital Outlay--	\$242,763	\$225,350
	Special Services Fees--	\$656,324	\$613,325
	Deferred Revenue--		\$0
	Reserve Supplement--	(\$269,746)	(\$321,176)
	Maintenance & Operations (M&O) Tax Rate/\$100 valuation	\$0.070989	\$0.070059
	Interest & Sinking (I&S) Tax Rate/\$100 valuation	<u>\$0.016024</u>	<u>\$0.016852</u>
	TOTAL	\$0.087013	\$0.086664
	Corpus Christi Cost of Water	\$2.511821	\$2.512020
	Handling Charge	<u>\$0.426386</u>	<u>\$0.426386</u>
	TOTAL	\$2.938207	\$2.938406


Diff. of
\$17,998



Water Usage (Volume)	FY 21 Gallons	Percentage Usage	FY 19 Gallons
KINGSVILLE	132,734,010	9.9927%	138,343,000
BISHOP	47,749,289	100.00%	60,475,444
DRISCOLL	43,788,739	100.00%	48,505,100
AGUA DULCE	26,372,631	100.00%	28,376,270
NWSC	161,761,306	100.00%	171,453,240
RWSC	101,292,600	100.00%	95,961,000
NWC&ID #5	<u>24,826,598</u>	100.00%	<u>25,143,790</u>
Water Rev Double check	538,525,172		568,257,844
Usage (Double check)	538,525,172		

Estimated Annual Invoice based on 5 year avg and \$380k CoK	Annual Amt Based on %	Proposed Gallons
Kingsville - \$390k for FY 21	\$390,000.00	132,734,010
Bishop	\$140,297.30	47,749,289
Driscoll	\$128,660.38	43,788,739
Agua Dulce	\$77,488.25	26,372,631
NWSC	\$475,288.21	161,761,306
RWSC	\$297,618.63	101,292,600
NCWCID #5	<u>\$72,945.69</u>	<u>24,826,598</u>
TOTAL	\$1,582,298.46	538,525,172

Estimated Handling Charge Revenue \$229,620

WITHOUT FT CLERK	Proposed FY 21	
Salaries & Wages - Perm. Employees - Manual	\$342,837	
Salaries & Wages - Appreciation Award	\$0	
Salaries & Wages - Employee Early Retire.	\$0	
Salaries & Wages - P T Employees	\$1,736	\$1,736
Overtime - NWSC	\$0	
Standby NWSC	\$0	
Overtime - RWSC	\$0	
Standby RWSC	\$0	
Overtime - STWA	\$15,000	
Standby STWA	\$1,300	
Salary & Wages - Office Cleaning	\$8,500	
Employee Retirement Premiums	\$52,030	\$50,287
Group Insurance Premium	\$175,923	
Unemployment Compensation	\$933	\$933
Workers' Compensation	\$6,673	\$6,672
Car Allowance	\$6,000	
Hospital Insurance Tax	<u>\$4,119</u>	
TOTAL PERSONNEL	\$615,051	

SUPPLIES & MATERIALS

Repairs & Maintenance	\$126,000
Meter Expense	\$5,000
Tank Repairs	\$45,000
Major Repairs	<u>\$25,000</u>
TOTAL SUPPLIES & MATERIALS	\$201,000

OTHER OPERATING EXPENDITURES

PROFESSIONAL FEES

Legal	\$30,000
Auditing	\$9,475
Engineering	\$12,500
Management & Consulting	\$7,500
Inspection	\$6,000
Banquete EST Demo	\$35,000
Line Locates	<u>\$0</u>
TOTAL PROFESSIONAL FEES	\$100,475

CONSUM SUPPLIES/MATERIALS

Postage	\$7,500
Printing/Office Supplies	\$30,000
Janitorial/Site Maintenance	\$6,000
Fuel/Lubricants/Repairs	\$30,000
Chemicals/Water Samples	\$52,500
Safety Equipment	\$1,500
Small Tools	<u>\$2,000</u>
TOTAL CONSUM SUPPLIES/MATERIALS	\$129,500

RECURRING OPERATING COSTS

Telephone/Communications	\$14,000
Utilities	\$110,000
D & O Liability Insurance	\$3,500
Property Insurance	\$47,300
General Liability	\$3,200
Auto Insurance	\$2,450

WITH FT CLERK	Proposed FY 21	
Salaries & Wages - Perm. Employees - Manual	\$342,837	
Salaries & Wages - Appreciation Award	\$0	
Salaries & Wages - Employee Early Retire.	\$0	
Salaries & Wages - New FT Clerk	\$7,713	\$7,713
Overtime - NWSC	\$0	
Standby NWSC	\$0	
Overtime - RWSC	\$0	
Standby RWSC	\$0	
Overtime - STWA	\$15,000	
Standby STWA	\$1,300	
Salary & Wages - Office Cleaning	\$8,500	
Employee Retirement Premiums	\$51,213	
Group Insurance Premium	\$188,623	
Unemployment Compensation	\$967	
Workers' Compensation	\$6,690	
Car Allowance	\$6,000	
Hospital Insurance Tax	\$4,206	
TOTAL PERSONNEL	\$633,049	← Diff. \$17,998
SUPPLIES & MATERIALS		
Repairs & Maintenance	\$126,000	
Meter Expense	\$5,000	
Tank Repairs	\$45,000	
Major Repairs	<u>\$25,000</u>	
TOTAL SUPPLIES & MATERIALS	\$201,000	
OTHER OPERATING EXPENDITURES		
PROFESSIONAL FEES		
Legal	\$30,000	
Auditing	\$9,475	
Engineering	\$12,500	
Management & Consulting	\$7,500	
Inspection	\$6,000	
Banquete EST Demo	\$35,000	
Line Locates	<u>\$0</u>	
TOTAL PROFESSIONAL FEES	\$100,475	
CONSUM SUPPLIES/MATERIALS		
Postage	\$7,500	
Printing/Office Supplies	\$30,000	
Janitorial/Site Maintenance	\$6,000	
Fuel/Lubricants/Repairs	\$30,000	
Chemicals/Water Samples	\$52,500	
Safety Equipment	\$1,500	
Small Tools	<u>\$2,000</u>	
TOTAL CONSUM SUPPLIES/MATERIALS	\$129,500	
RECURRING OPERATING COSTS		
Telephone/Communications	\$14,000	
Utilities	\$110,000	
D & O Liability Insurance	\$3,500	
Property Insurance	\$47,300	
General Liability	\$3,200	
Auto Insurance	\$2,450	

SOUTH TEXAS WATER AUTHORITY
FISCAL YEAR 2021 BUDGET
Special Services

CC Water Cost
\$2.51182
Handling Charge
\$0.426386
M&O Tax Rate
\$0.070989
I&S Tax Rate
\$0.016024

Proposed
FY 2021

REVENUES

Budget

Ricardo Water Supply Corporation
Nueces Water Supply Corporation

\$317,247 ←
\$312,056 ←

TOTAL SPECIAL SERVICES REVENUE

\$629,302

EXPENDITURES

Personnel
Overhead

\$333,179
\$296,123

TOTAL EXPENDITURES

\$629,302

REVENUES OVER EXPENDITURES

\$0

OTHER USES

Transfer to Revenue Fund (Tax)

\$0

SOUTH TEXAS WATER AUTHORITY
FISCAL YEAR 2021 BUDGET
Special Services

WITH FT CLERK

CC Water Cost
\$2.51182
Handling Charge
\$0.426386
M&O Tax Rate
\$0.070989
I&S Tax Rate
\$0.016024

Proposed
FY 2021

REVENUES

Ricardo Water Supply Corporation
Nueces Water Supply Corporation

Budget

\$330,869

\$325,455

← 13,622
← 13,399

TOTAL SPECIAL SERVICES REVENUE

\$656,324

EXPENDITURES

Personnel
Overhead

\$332,987

\$323,337

TOTAL EXPENDITURES

\$656,324

REVENUES OVER EXPENDITURES

\$0

OTHER USES

Transfer to Revenue Fund (Tax)

\$0

ATTACHMENT 7

Purchase of Tablets

Memorandum

To: Nueces and Ricardo Water Supply Corporation Boards of Directors
From: Carola G. Serrato, General Manager
Date: July 31, 2020
Re: Conversion to Electronic Tablets in Place of Paper Agendas

Background:

As part of the review when analyzing front office personnel job descriptions and allotted time, management discussed the possibility of the corporations converting to use of electronic tablets in place of paper agendas. The South Texas Water Authority Board switched to tablet use several years ago. The tablets would need to be Wi-Fi capable to download the agenda file. The estimated cost of a tablet is \$400.

Analysis:

Use of a tablet will save on paper, copy time, copier charges and postage. Frances DeLeon, Business Manager, and I discussed the posting of the agenda packets on the corporations' website. This is an IT task that she currently performs for STWA. However, having done this task in her absence with her assistance and the written SOP, this task could be done by another front office employee in place of copying the agenda.

Staff Recommendation:

Consider the purchase of tablets to replace paper agenda packets.

Board Action:

Determine whether to purchase tablets to be used for board meetings.

Summarization:

Staff believes use of a tablet is a logical step in today's electronic environment.

ATTACHMENT 8

Rolando Flores Development

Memorandum

To: Ricardo Water Supply Corporation Boards of Directors
From: Carola G. Serrato, General Manager
Date: July 31, 2020
Re: Rolando Flores – Development – CR 2140 – Possible 10 lots

Background:

Mr. Rolando Flores and his attorney, Leo Villarreal, have been in contact with our office and legal counsel regarding a proposed subdivision on CR 2140 (south side) on the west side of US 77. A cost breakdown has been provided to Mr. Flores based on the analysis of Pump Station #3's capacity and the waterline located on the south side of CR 2140. The proposed subdivision would require an extension of a waterline teeing off the Corporation's waterline to provide service to the proposed ten (10) lots.

Analysis:

There remain tasks that Mr. Flores will need to complete before service can be provided to the subdivision, including surveying of the property and filing of a plat with the County. This item has been placed on the agenda in the event Mr. Flores has made any progress on those items.

Staff Recommendation:

Keep the Board updated on this potential development.

Board Action:

Provide feedback to staff.

Summarization:

A developer's contract has been provided to Mr. Flores. This contract was reviewed in a conference call between his attorney, Mr. Bill Flickinger, and me. This contract will need to be executed by Mr. Flores and approved by the Board prior to providing service.

From: mcserrato@stwa.org
Sent: Friday, May 29, 2020 8:46 AM
To: 'dlvillarreal@villarrealaw.net'
Cc: Bill Flickinger; Noemi Flores; Armando Yruegas; 'Dony Cantu (dcantu@stwa.org)'; 'Frances Rosales'; 'Jo Ella Wagner'
Subject: RE: Rolando Flores

Mr. Villarreal,

Information is being gathered which included a materials list and the recommendation from the engineer on the size line that will be extended from the Corporation's waterline on CR 2140. We believe the line will be a 2" line based on the ten (10) connections shown in the sketch provided by Mr. Flores. However, the engineer will need to confirm that number. In addition, he may request additional information such as pressure readings.

Ms. Flores will be working with the engineer in the coming weeks to ensure that the analysis is correct and complete prior to sending Mr. Flores the report and summarization letter.

Carola G. Serrato
General Manager
Ricardo Water Supply Corporation
2302 East Sage Rd
Kingsville, Texas 78363
361-592-3952 x112

From: Villarreal Law Office <dlvillarreal@villarrealaw.net>
Sent: Thursday, May 28, 2020 7:12 PM
To: mcserrato@stwa.org
Subject: Rolando Flores

Dear Ms. Serrato:

Please provide me with a status on Rolando Flores' subdivision water request.

Sincerely yours,

Leo Villarreal
Attorney at Law
PO Box 1433
Kingsville, Texas 78364-1433
Ph: 361-592-9347
Fax: 361-592-9364
E-mail: dlvillarreal@villarrealaw.net

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From: mcgserrato@stwa.org
Sent: Friday, May 8, 2020 10:48 AM
To: 'dlvillarreal@villarrealaw.net'
Cc: Noemi Flores; Bill Flickinger; Armando Yruegas; 'Dony Cantu (dcantu@stwa.org)'; 'Frances Rosales'; 'Jo Ella Wagner'
Subject: RE: Rolando Flores subdivision

Mr. Villarreal:

I take it that Mr. Flores will be mailing the \$400 check or dropping it in the night deposit slot at the office, correct?

The existing waterline is actually on the south side of CR 2140. This line was installed between January and May of 2001 and was an upgrade to the RWSC's distribution system. It was purposely installed on the south side to avoid numerous long-side service taps. Our records indicate that there were 29 new connections made after the line was installed.

Your email refers to a purple line on Exhibit A. However, I have printed the exhibit in color, examined the file using the computer monitor, and I do not see a purple line. There appears to be a black line and red line on Exhibit C, however.

To clarify, there is a 4" waterline that extends from PS #3 to the east and it is located on the south side of the road. The line crosses to the north side which we believe very close to the intersection of CR 2140 and the RR tracks – west of the tracks. This may need to be field verified.

In addition, to further clarify, the \$400 analysis paid by Mr. Flores is to determine if the residential subdivision with 10 lots can be serviced by the existing facilities – pumps, hydro-pneumatic tank, ground storage tanks, and waterline. Further, the \$400 analysis will determine Mr. Flores' prorated costs for capacity on the system to service the 10 lots. Finally, the analysis will determine what additional facilities will be needed to service the 10 lots, including but not limited to the extension off the existing waterline on the south side of CR 2140 to the subdivision's southernmost lot. BTW, it appears there will be a new road extending along the front of the lots. The Corporation will need to know if the new road will be a public or private road and if there will be any access restrictions to the Corporation's facilities.

It must be noted that the \$400 fee does not include repeated analyses for multiple scenarios. It has been our experience that "what if" inquiries lead to numerous computer model runs which require review by the Corporation's engineer thereby increasing the cost of the \$400 fee.

In answer to your question: *A final question is, if the present waterline can be extended on the north side of CR 2140, how many houses could such waterline serve? Two or three (not the proposed 10 house subdivision)?* The number of lots that can be serviced depends on the funds a developer is willing to pay – pump station and waterline capacities can be increased by installing new facilities.

In closing, once the \$400 fee is received by our office, the analysis on the 10-lot residential subdivision analysis can begin provided all pertinent items are received – lot size, spacing, exact location, etc. The analysis ordinarily takes six (6) weeks. However, turnaround for legal and engineering items have slowed down as a result of the COVID-19 pandemic.

Please contact me if you have any questions.

Sincerely,

Carola G. Serrato
General Manager

Ricardo Water Supply Corporation

2302 East Sage Rd
Kingsville, Texas 78363
361-592-3952 x112

From: Villarreal Law Office <dlvillarreal@villarrealaw.net>
Sent: Thursday, May 7, 2020 3:51 PM
To: mcgserrato@stwa.org
Subject: Rolando Flores subdivision

Dear Ms. Serrato:

Enclosed is Rolando Flores' \$400.00 check in payment towards the Engineer's fees.

Further, enclosed is Exhibit A, Rolando Flores' proposed ten house subdivision.

The red lines show the existing water line which CR 2140 is bored to run the water line from the North side of CR 2140 to the South side of the road to service the houses on the south side of CR 2140.

The purple line is suggested to be the route of the new water line, if needed.

The reason for this suggested route being on the south side of CR 2140 is that there are driveways to be bored under and there is a total of 27 driveways on the north side of CR 2140 which would have to be bored under each driveway which most likely would be more expensive.

Exhibit C, attached in a separate email, shows Rolando Flores' alternative plan of constructing only two houses if the present waterline can be extended on the north side of CR 2140 to his proposed two houses.

A final question is, if the present waterline can be extended on the north side of CR 2140, how many houses could such waterline serve? Two or three (not the proposed 10 house subdivision)?

Thank you for your help.

Sincerely yours,

Leo Villarreal
Attorney at Law
PO Box 1433
Kingsville, Texas 78364-1433
Ph: 361-592-9347
Fax: 361-592-9364
E-mail: dlvillarreal@villarrealaw.net

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From: mcgserrato@stwa.org
Sent: Tuesday, April 28, 2020 10:08 AM
To: dlvdllarreal@villarrealaw.net
Cc: Bill Flickinger
Subject: Requested contracts - STWA/RWSC and STWA/City of CC
Attachments: RWSC 20 Year WS Contract.pdf; STWA and CC Water Supply Contract.pdf

Mr. Villarreal:

Attached are the two (2) contracts that you requested during our conference call this morning.

Carola

Carola G. Serrato
General Manager
Ricardo Water Supply Corporation
PO Box 1572
Kingsville, Texas 78364
361-592-3952 x112

From: mcserrato@stwa.org
Sent: Monday, April 27, 2020 3:18 PM
To: 'dlvillarreal@villarrealaw.net'
Subject: FW: zoom call

Sorry, I failed to ask for a read receipt. CGS

From: mcserrato@stwa.org <mcserrato@stwa.org>
Sent: Monday, April 27, 2020 3:18 PM
To: 'dlvillarreal@villarrealaw.net' <dlvillarreal@villarrealaw.net>
Subject: FW: zoom call

Mr. Villarreal:

The call in numbers are either 888 475 4499 US Toll-free or 877 853 5257 US Toll-free.

The meeting ID is: 835 0486 9627

The Password is: 429789

The system should prompt with steps.

I left a voice mail message for RWSC's attorney in case he is available to join the call. His name is Bill Flickinger. If I cannot answer all of your questions, I will pass them along to him.

Carola

Carola G. Serrato
General Manager
Ricardo Water Supply Corporation
PO Box 1572
Kingsville, Texas 78364
361-592-3952 x112

From: Frances Rosales - De Leon <fvrosales@stwa.org>
Sent: Monday, April 27, 2020 1:59 PM
To: Carola G. Serrato <mcserrato@stwa.org>
Subject: zoom call

Frances De Leon is inviting you to a scheduled Zoom meeting.

Topic: Frances De Leon's Zoom Meeting
Time: Apr 28, 2020 09:00 AM Central Time (US and Canada)

Join Zoom Meeting
<https://us02web.zoom.us/j/83504869627?pwd=ajlkUFEvdRzNDlodHJhOEsvaEdYdz09>

Meeting ID: 835 0486 9627
Password: 429789
One tap mobile

+13462487799,,83504869627#,,1#,429789# US (Houston)
+16699006833,,83504869627#,,1#,429789# US (San Jose)

Dial by your location

+1 346 248 7799 US (Houston)
+1 669 900 6833 US (San Jose)
+1 253 215 8782 US (Tacoma)
+1 929 205 6099 US (New York)
+1 301 715 8592 US (Germantown)
+1 312 626 6799 US (Chicago)
888 475 4499 US Toll-free
877 853 5257 US Toll-free

Meeting ID: 835 0486 9627

Password: 429789

Find your local number: <https://us02web.zoom.us/j/kcnbck3BjP>

Frances De Leon

South Texas Water Authority
361-592-9323 ext 115

FOR YOUR INFORMATION ONLY



KSTX - San Antonio
Morning Edition



Texas Sees Some Improvement, But Continues March Through Historic Unemployment

By [PAUL FLAHIVE \(/PEOPLE/PAUL-FLAHIVE\)](#) • JUN 19, 2020

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(http://www.tpr.org/sites/kstx/files/styles/x_large/public/202006/824948284.jpg)

JULIA REIHS / KUT

For the second month in a row, Texas continues its tread through historic unemployment territory. The state's rate ticked up .2% from the original April number of 12.8% to 13% in May. But the U.S. Bureau of Labor Statistics also revised Texas' April unemployment numbers up to 13.5%, meaning Texas has seen a drop in unemployment.

In April, the state eclipsed the previous high water mark, a 1986 unemployment rate of 9.2%.

The state is still below the national average, but the gap is narrowing. The U.S. unemployment rate was 13.3%, having dropped nearly 1.5 points from April.

This is the first decrease in the state unemployment rate since March 2020. According to the Texas Workforce Commission (TWC), 291,000 jobs were created in May.

With the national jobs report showing 2.5 million jobs created in May, many hoped the state number would show a sharper improvement.

“The level is a bit unexpected, but the direction of change is still what we expected,” said Anil Kumar, senior economist at the Federal Reserve Bank of Dallas.

Texas was one of the first states to begin opening its economy back up, allowing businesses to reopen. With recent surges in COVID-19 diagnosis and hospitalizations, there is an ongoing debate about whether it opened too soon (<https://www.tpr.org/post/did-texas-reopen-too-soon>).

Oil markets are recovering as well with the price of West Texas Intermediate sitting at just under \$40 per barrel. Two months ago it was less than half that.

“Because of the oil prices coming up and the energy sector not as severely affected as we had expected earlier... I would expect Texas to recover faster than the U.S.,” said Kumar.

Recovery times from leading are as short as five years to return to pre-COVID times.

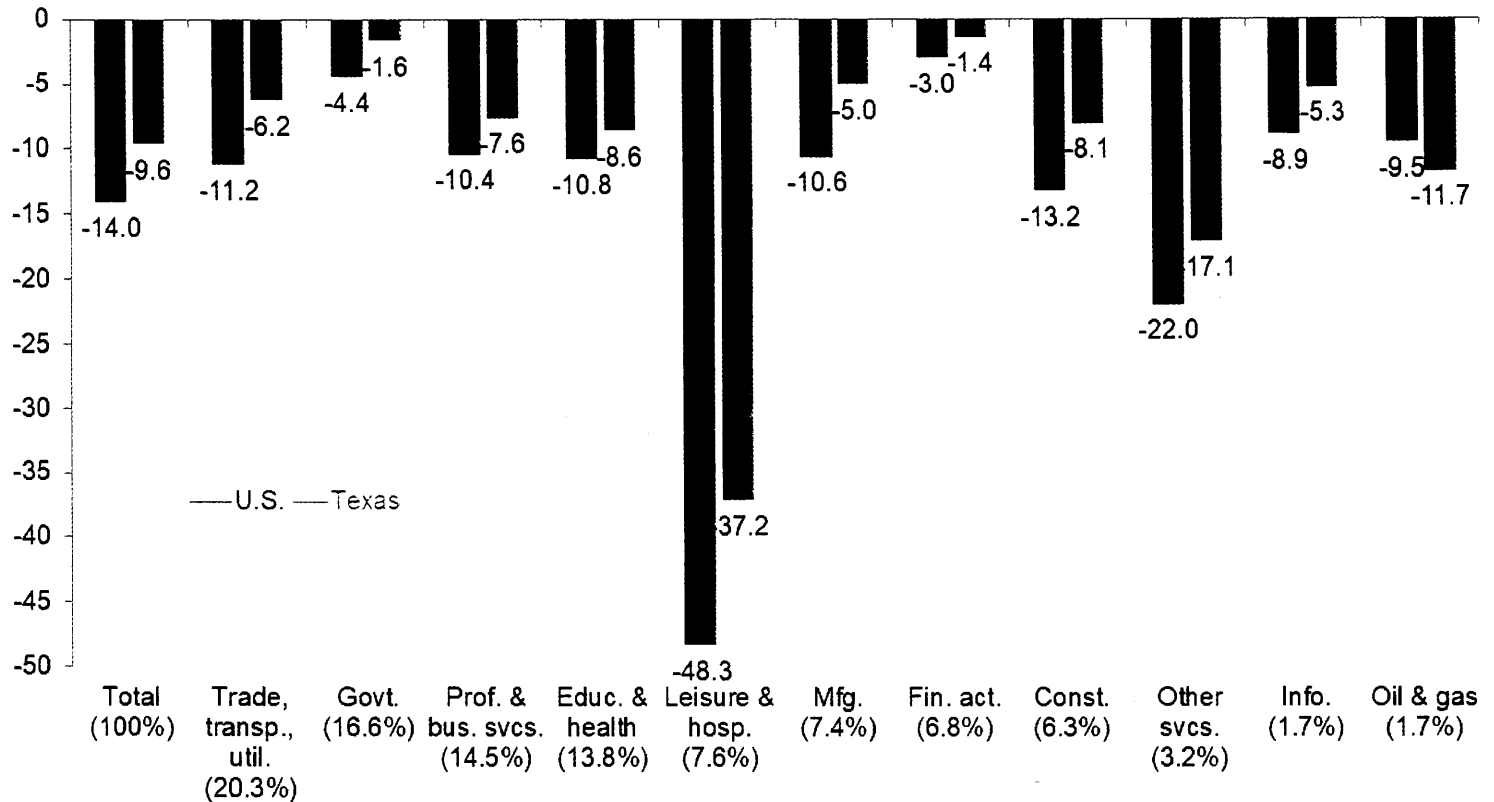
“The Congressional Budget office is talking about 10 year recoveries. However all of these are based on certain assumptions,” Kumar said referring to a second wave of infections.

That assumes we don't see widespread stay at home orders and increased outbreaks. The most deeply affected industry in Texas continues to be leisure and hospitality, with more than one-third of job losses occurring within it according to the Federal Reserve.

Chart 1

Almost All Sectors See Less-Dramatic COVID-19 Job Losses in Texas than U.S.

Percent change, seasonally adjusted



NOTES: Percent change refers to April 2020/February 2020 growth. Numbers in parentheses refer to the share of Texas employment in April 2020.
 SOURCES: Bureau of Labor Statistics; Texas Workforce Commission; seasonal and other adjustments by the Dallas Fed.

Federal Reserve Bank of Dallas

(https://mediad.publicbroadcasting.net/p/kstx/files/styles/x_large/public/202006/dfe0618c1.png).

CREDIT FEDERAL RESERVE BANK OF DALLAS

Texas is expected to lose nearly \$1 billion in taxes associated with travel and hotels this year. It is the fourth most affected state.

In a study conducted for the American Hotel and Lodging association, the U.S. will lose nearly \$17 billion in tax revenue from sales, occupancy and unemployment.

“That doesn’t even begin to look at the indirect. And what’s not listed here is property taxes which are really important for local schools and local governments. And all of these will be impacted in a big way if people decide not to travel,” said Chip Rogers, president of the AHLA.

San Antonio project’s its hotel occupancy tax revenue will drop 40% from \$93 million to \$56 million. Travel and hospitality is one of the city’s top five industries.

About 60% of TWC’s jobs number in leisure and hospitality, adding 176,000 people back to the employment roles.

“Texas businesses are opening their doors, taking precautions and working around the clock to serve all Texans,” said Aaron Demereson, TWC commissioner representing business.


Despite the modestly good news, the deep swings in employment, the misclassifications and the reevaluations of past employment numbers give many economists pause.


“I’m just a little wary of these surprising, optimistic numbers so soon,” said Thomsas Tunstall, Director of Research at the Institute for Economic Development for the University of Texas San Antonio.

But he agrees that the state has likely seen the worst of the pandemic’s economic impact.

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