

# RICARDO WATER SUPPLY CORPORATION

P. O. BOX 1572  
KINGSVILLE, TEXAS 78364-1572  
Office (361)592-3952 Fax (361)592-5965

## MEMORANDUM

TO: Ricardo Water Supply Corporation Board of Directors  
FROM: Baldemar Garcia, President  
DATE: November 4, 2020  
SUBJECT: Ricardo Water Supply Corporation Meeting Notice and Agenda

A Regular Meeting of the Ricardo Water Supply Corporation Board of Directors is scheduled for:

**Tuesday, November 10, 2020**

**5:30 p.m.**

South Texas Water Authority Boardroom  
2302 East Sage Road  
Kingsville, Texas

to consider and act upon any lawful subject which may come before it, including among others, the following:

**PLEASE NOTE:** THIS MEETING WILL BE HELD BY REMOTE ACCESS ONLY IN ACCORDANCE WITH THE MARCH 16, 2020 ORDER BY GOVERNOR ABBOTT TEMPORARILY SUSPENDING CERTAIN REQUIREMENTS OF THE TEXAS OPEN MEETINGS ACT TO ADVANCE THE GOAL OF LIMITING FACE-TO-FACE MEETINGS TO SLOW THE SPREAD OF COVID-19. NO PERSONS WILL BE AT THE MEETING LOCATION AND NO EQUIPMENT WILL BE AT THE MEETING FOR ACCESS TO THE MEETING. HOWEVER, MEMBERS OF THE PUBLIC MAY ACCESS THIS MEETING BY TELEPHONE AND PARTICIPATE IN THE MEETING BY CALLING ONE OF THE FOLLOWING TOLL-FREE NUMBERS AND ENTERING THE MEETING ID AND PASSWORD BELOW:

**(877) 853 5257 OR (888) 475 4499**

**MEETING ID: 885 5642 1295**

**PASSWORD: 092939**

PLEASE SEE THE CORPORATION'S WEBSITE AT [WWW.RICARDOWSC.COM](http://WWW.RICARDOWSC.COM) FOR THE MEETING PACKET.

### Agenda

1. Call to order.
2. Citizen comments.
3. Approval of Minutes. (Attachment 1)
4. Treasurer's Report/Payment of Bills. (Attachment 2)
5. Fiscal Year 2020 Budget Amendments. (Attachment 3)

6. Proposed Fiscal Year 2021 Budget and retail water rates. (Attachment 4)
7. **Resolution 20-04.** Resolution adopting the recommended Fiscal Year 2021 Budget. (Attachment 5)
8. John Womack & Co., P.C. Letter of Engagement for auditor services. (Attachment 6)
9. TRWA Recommendations on COVID-19 and 2021 Elections. (Attachment 7)
10. Annual Meeting Schedule and Election Procedures. (Attachment 8)
11. Bank Depository Agreement. (Attachment 9)
12. All matters pertaining to TxDOT Upgrades on US 77/I69 at CR 2120/FM772 and from CR 2130 south to CR 2230. (Attachment 10)
13. Ground Storage Tank failure at Pump Station #2.
14. Developer Contract - Rolando Flores.
15. **Resolution 20-05.** Resolution authorizing the Ricardo Water Supply Corporation President to enter into a Water Supply and Development Contract with Rolando Flores, Developer. (Attachment 11)
16. Adjournment.

The Board may go into closed session at any time when permitted by Chapter 551, Government Code. Before going into closed session, a quorum of the Board must be assembled in the meeting room, the meeting must be convened as an open meeting pursuant to proper notice, and the presiding officer must announce that a closed session will be held and must identify the sections of Chapter 551, Government Code, authorizing the closed session.

BG/CGS/fdl  
Attachments

This meeting notice was posted on RWSC's website, [www.ricardowsc.com](http://www.ricardowsc.com), and on indoor and outdoor bulletin boards at RWSC's administrative offices, 2302 East Sage Road, Kingsville, Texas at 2:00 am/pm on November 5, 2020.

*James De Leon*  
Assistant Secretary

ATTACHMENT 1

Approval of Minutes

RICARDO WATER SUPPLY CORPORATION  
Regular Meeting Minutes  
August 3, 2020  
(This meeting was held remotely by phone and Zoom.)

Board Members Present:

Baldemar Garcia  
Robert Zavala  
Frank Escobedo  
James Fischer  
Robert Garza  
Timothy Robertson

Board Members Absent:

Oliver Hinojosa

Staff Present:

Carola G. Serrato  
Frances De Leon  
Jo Ella Wagner

Guests Present:

None

1. Call to Order.

Board President Baldemar Garcia called the Regular Meeting of the Ricardo Water Supply Corporation Board of Directors to order at 5:30 p.m. A quorum was present.

2. Citizen comments.

Mr. Garcia opened the floor to citizen comments. No citizen comments were made.

3. Approval of Minutes.

Mr. Escobedo made a motion to approve the minutes of the June 16, 2020 Regular Meeting as presented. Mr. Garza seconded and the motion carried.

4. Treasurer's Report/Payment of Bills.

The following financial reports were presented for Board review and approval:

Treasurer's Report as of May 31, 2020

Account Activity for General Account for May 1, 2020 to May 31, 2020

Account Activity for Operations Account for May 1, 2020 to May 31, 2020

TEXPOOL Participant Statement for 05/01/2020 – 05/31/2020 for General Account

TEXPOOL Participant Statement for 05/01/2020 – 05/31/2020 for Membership Deposit Account

TEXPOOL Participant Statement for 05/01/2020 – 05/31/2020 for USDA Reserve Account

TexSTAR General Account Statement for 05/01/2020 – 05/31/2020

Treasurer's Report as of June 30, 2020

Account Activity for General Account for June 1, 2020 to June 30, 2020

Account Activity for Operations Account for June 1, 2020 to June 30, 2020

TEXPOOL Participant Statement for 06/01/2020 – 06/30/2020 for General Account  
TEXPOOL Participant Statement for 06/01/2020 – 06/30/2020 for Membership Deposit Account  
TEXPOOL Participant Statement for 06/01/2020 – 06/30/2020 for USDA Reserve Account  
TexSTAR General Account Statement for 06/01/2020 – 06/30/2020  
RWSC Water Loss Computation – May 8, 2020 to June 9, 2020  
RWSC Water Loss Computation – June 9, 2020 to July 8, 2020

The following bills were presented for payment:

STWA Invoice S20-088 May 2020 Water Usage, Water Cost and Handling Charge	\$29,270.82
STWA Invoice S20-089 May 2020 General and Administration	\$17,831.90
STWA Invoice S20-092 May 2020 Taps and Repairs	\$ 8,073.41
STWA Invoice S20-101 June 2020 Water Usage, Water Cost and Handling Charge	\$25,795.07
STWA Invoice S20-102 June 2020 General and Administration	\$18,786.45
STWA Invoice S20-105 June 2020 Taps and Repairs	\$ 6,695.19
STWA Invoice S20-107 Payroll expense for Part-time Employee for April, May and June 2020	\$ 1,749.64
STWA Invoice S20-108 Payroll expense for Stand By Pay for April 1, 2020 through June 24, 2020	\$ 367.71
STWA Invoice S20-109 Reimburse for Fiber optic phone service (03/19/20 through 06/19/20) and High Touch Technology support (04/01/20 through 06/30/20)	\$ 996.10

A motion was made by Mr. Zavala and seconded by Mr. Robertson to approve the Treasurer's Report and payment of the bills. The motion carried.

5. All matters pertaining to TxDOT Upgrades on US 77/I69 at CR 2120/FM 772 and from CR 2130 south to CR 2230.
  - Bridges Specialty Final Pay Estimate and Change Order – CR 2120 Crossing

Mr. Garcia commented that Commissioner Rosse has been waiting on Sammy Maldonado of LNV to contact him regarding the manhole that is to be adjusted. Ms. Serrato stated that she was

informed that Mr. Maldonado has attempted to contact Commissioner Rosse several times but she will mention it to him again. She explained that the plan is to modify the height of the manhole and grade around it and then if needed use a metal box. Mr. Garcia stated that he would relay that information to Commissioner Rosse. The Board also reviewed the Final Pay Estimate and Change Order from Bridges Specialties in the amount of \$231,085.00. Mr. Robertson made a motion to approve the Final Pay Estimate, Mr. Garza seconded and the motion passed by unanimous vote.

6. COVID-19 Payment Plan and Resume Disconnection of Service.

Ms. Serrato reported that the modified procedures being followed appear to be working well under the current conditions. Three letters were mailed to customers today. She added that reverting to the normal lockout procedures would likely result in numerous lockouts that could prove to be impossible to accomplish. She explained that field staff is shorthanded and manpower might not be available to accomplish daily operations and lockouts. She added that the modified procedures are allowing customers additional time to pay their accounts and for those that do not follow through with the payment plan, full payment is required in order to avoid lockout. Mr. Garcia stated that he is okay with extending the procedures and evaluating them at the next meeting. The Board consensus was to leave the temporary policy in place for now.

7. Update on Flush Valve Locking Devices.

Ms. Serrato reported that the Field Technician assigned to the Ricardo area has been trying to install the new locking devices as he conducts flushing. At this time about a dozen locks have been installed.

8. Part-Time/Full-Time Office Clerk.

Ms. Serrato presented information on replacing the current ¾-time Office Clerk position with a full-time position including proposed revised job descriptions of the four front office positions and a cost breakdown for a full-time Office Assistant. She added that the estimated total expense to STWA is just under \$18,000 while the added expense to NWSC and RWSC is \$13,399 and \$13,622 respectively. Mr. Garcia pointed out that employees at some businesses are not making as much as this position pays, \$11 per hour. Mr. Escobedo questioned whether there is a demand for an additional full-time employee and Ms. Serrato responded that there is and referred to the information in her memo. Mr. Zavala stated that he usually goes with Ms. Serrato's recommendation but feels that right now is not the time to increase expenses when the monthly minimum is high. Ms. Serrato explained that in preparation for her retirement and departure, she believes some improvements are needed in keeping financial records. This includes maintaining schedules for equipment, vehicles, tools, uniform allowance, pump station fixed assets, SCADA work, generators and similar items in a manner that ties directly to an accounting program. Staff has been researching new accounting software and having a full-time clerk could help address the needed improvements. Mr. Garcia suggested waiting until new software is in place and seeing if the full-time position is still needed. Ms. Fischer made a motion to table this item until the next meeting. Mr. Zavala seconded. All voted in favor.

9. Purchase of tablets for use by RWSC Board of Directors.

The Board discussed purchasing tablets for viewing electronic agendas rather than paper copies. Ms. Serrato explained that converting to use of electronic tablets in place of paper agendas would save on paper, copy time, copier charges and postage. Each tablet is estimated to cost less than \$400 and would be wi-fi enabled. Ms. Serrato asked each Board member whether they preferred electronic or paper agendas and if they would need a tablet or not. After the discussion, Mr. Robertson made a motion to authorize the purchase of seven tablets. Mr. Garza seconded. The motion passed five to one with Mr. Escobedo voting against.

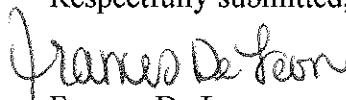
10. Developer Contract – Rolando Flores.

Ms. Serrato stated that Mr. Rolando Flores and his attorney, Leo Villarreal, have approached the Corporation about a proposed subdivision on the south side of CR 2140 on the west side of US 77. There are a few tasks that Mr. Flores needs to complete before service can be provided to the subdivision including surveying and filing a plat with Kleberg County. Ms. Serrato said she would keep the Board informed of progress on the plans for the subdivision.

11. Adjournment.

With no further business to conduct, Mr. Zavala made a motion to adjourn the meeting at 6:56 p.m. Mr. Robertson seconded and all voted in favor.

Respectfully submitted,

  
Frances De Leon  
Assistant Secretary

ATTACHMENT 2

Treasurer's Report/Payment of Bills



Ricardo Water Supply Corporation  
Treasurer's Report  
As of July 31, 2020

General Account - KFNB	\$154,509.20
General Account - TexPool	\$163,996.64
General Account - TexPool Prime	\$158,527.36
General Account - TexSTAR	\$299,406.72
Operations Account - KFNB	\$10,641.21
Membership Deposit & Refund Account - TexPool	\$98,713.64
Debt Service Account	\$181.18
Reserve Account	\$80,942.84
Petty Cash	\$50.00
Cash Drawer	\$100.00
<b>TOTAL</b>	<u><u>\$967,068.79</u></u>

	5/13/2020 Billing Reg.	6/12/2020 Billing Reg.	7/13/2020 Billing Reg.
Total Usage (Gal)	10,433,680	6,998,410	7,024,650
Water Sales (\$)	\$86,232.75	\$72,091.46	\$72,383.88
Adjustments	\$3.50	(\$420.46)	\$8.56
Turn on Charge	\$0.00	\$0.00	\$0.00
Late Charges	\$825.00	\$1,110.00	\$1,048.00
Past Due	\$18,967.67	\$21,814.64	\$22,110.96
Tax	\$466.19	\$393.04	\$394.59
Leak Pay Plan	\$273.33	\$274.91	\$274.91
Sewage	\$6,970.71	\$6,506.76	\$6,477.74
<b>Total Receivables</b>	<u><u>\$113,739.15</u></u>	<u><u>\$101,770.35</u></u>	<u><u>\$102,698.64</u></u>
<b>METERS ON LINE</b>	<b>1033</b>	<b>1039</b>	<b>1042</b>



RECEIVED

AUG 19 2020

RICARDO WATER SUPPLY CORP  
ATTN CAROLA SERRATO  
PO BOX 1572  
KINGSVILLE TX 78364-1572

RICARDO WATER SUPPLY CORPORATION

MONTHLY STATEMENT OF ACCOUNT

ACCOUNT: 1370111110

ACCOUNT NAME: GENERAL FUND

STATEMENT PERIOD: 07/01/2020 - 07/31/2020

TEXSTAR MONTHLY SUMMARY: THE AVERAGE MONTHLY RATE WAS 0.2003%. THE AVERAGE WEIGHTED AVERAGE MATURITY WAS 27 DAYS AND THE NET ASSET VALUE FOR 7/31/20 WAS 1.000209.

MONTHLY ACTIVITY DETAIL

TRANSACTION DATE	DESCRIPTION	CONFIRMATION NUMBER	TRANSACTION AMOUNT	BALANCE
	BEGINNING BALANCE			299,355.79
07/31/2020	MONTHLY POSTING	9999888	50.93	299,406.72
	ENDING BALANCE			299,406.72

MONTHLY ACCOUNT SUMMARY

BEGINNING BALANCE	299,355.79
TOTAL DEPOSITS	0.00
TOTAL WITHDRAWALS	0.00
TOTAL INTEREST	50.93
ENDING BALANCE	299,406.72
AVERAGE BALANCE	299,355.79

ACTIVITY SUMMARY (YEAR-TO-DATE)

ACCOUNT NAME	DEPOSITS	WITHDRAWALS	INTEREST
GENERAL FUND	0.00	0.00	1,277.62



RICARDO WATER SUPPLY CORP.

GENERAL

Jul-20

DATE	DESCRIPTION	CK NO.	DEPOSIT	DISBURSEMENT	BALANCE
07-01	BEGINNING BALANCE				\$142,086.79
07-01	RWSC DEBT SERVICE	4002		\$8,892.00	\$133,194.79
07-01	WATER RECEIPTS	DEP	\$1,819.29		\$135,014.08
07-01	ONLINE PAYMENTS	DEP	\$1,103.59		\$136,117.67
07-02	WATER RECEIPTS	DEP	\$1,627.47		\$137,745.14
07-02	ONLINE PAYMENTS	DEP	\$1,314.26		\$139,059.40
07-02	RICARDO WASTEWATER INV#R20-005	DEP	\$300.00		\$139,359.40
07-02	J. ALDRICH #1235 MEMBERSHIP	DEP	\$1,310.00		\$140,669.40
07-03	ONLINE PAYMENTS	DEP	\$1,000.79		\$141,670.19
07-04	ONLINE PAYMENTS	DEP	\$659.19		\$142,329.38
07-05	ONLINE PAYMENTS	DEP	\$242.09		\$142,571.47
07-06	WATER RECEIPTS	DEP	\$4,296.64		\$146,868.11
07-06	ONLINE PAYMENTS	DEP	\$454.70		\$147,322.81
07-07	WATER RECEIPTS	DEP	\$3,963.89		\$151,286.70
07-07	ONLINE PAYMENTS	DEP	\$993.57		\$152,280.27
07-07	RICARDO WASTEWATER IMP.	4003		\$2,935.38	\$149,344.89
07-08	WATER RECEIPTS	DEP	\$3,789.77		\$153,134.66
07-08	ONLINE PAYMENTS	DEP	\$817.78		\$153,952.44
07-08	Y. FLORES #1172	NSF		\$101.23	\$153,851.21
07-09	WATER RECEIPTS	DEP	\$2,579.21		\$156,430.42
07-09	ONLINE PAYMENTS	DEP	\$1,501.94		\$157,932.36
07-10	WATER RECEIPTS	DEP	\$4,401.41		\$162,333.77
07-10	ONLINE PAYMENTS	DEP	\$3,159.26		\$165,493.03
07-10	GRAINGER	4004		\$1,090.26	\$164,402.77
07-13	WATER RECEIPTS	DEP	\$2,701.02		\$167,103.79
07-11	ONLINE PAYMENTS	DEP	\$297.63		\$167,401.42
07-12	ONLINE PAYMENTS	DEP	\$292.09		\$167,693.51
07-13	ONLINE PAYMENTS	DEP	\$1,004.93		\$168,698.44
07-13	M. HERNANDEZ #1236 MEMBERSHIP	DEP	\$1,010.00		\$169,708.44
07/14	WATER RECEIPTS	DEP	\$83.27		\$169,791.71
07/14	ONLINE PAYMENTS	DEP	\$674.85		\$170,466.56
07/14	WATER RECEIPTS	DEP	\$167.32		\$170,633.88
07/15	ONLINE PAYMENTS	DEP	\$1,774.43		\$172,408.31
07/16	Deluxe- Deposit Bag Order	ACH		\$92.68	\$172,315.63
07-16	WATER RECEIPTS	DEP	\$423.48		\$172,739.11
07/16	ONLINE PAYMENTS	DEP	\$1,054.28		\$173,793.39
07/16	D. GONZALEZ #752 INVOICE	DEP	\$694.55		\$174,487.94
--	****VOID****	4005	\$0.00	\$0.00	\$174,487.94
07-17	LNV, INC.	4006		\$4,500.00	\$169,987.94
07-17	RICARDO WASTEWATER IMP. CORP.	4007		\$3,203.70	\$166,784.24
07-17	STWA- WATER S20-101	4008		\$25,795.07	\$140,989.17
07-17	STWA- GENERAL & ADMIN S20-102	4009		\$18,786.45	\$122,202.72
07-17	STWA- REP & MAINT. S20-105	4010		\$6,695.19	\$115,507.53
07-17	WATER RECEIPTS	DEP	\$3,202.83		\$118,710.36
07-17	ONLINE PAYMENTS	DEP	\$1,883.95		\$120,594.31

07-20	WATER RECEIPTS	DEP	\$3,721.64		\$124,315.95
07-20	E.RINCHE #1238 MEMBERSHIP	DEP	\$835.00		\$125,150.95
07-20	O. SILVA #1237 MEMBERSHIP	DEP	\$1,422.50		\$126,573.45
07-18	ONLINE PAYMENTS	DEP	\$598.89		\$127,172.34
07-19	ONLINE PAYMENTS	DEP	\$210.05		\$127,382.39
07-20	ONLINE PAYMENTS	DEP	\$534.66		\$127,917.05
07-21	WATER RECEIPTS	DEP	\$844.94		\$128,761.99
07-17	RWSC DRAFTS	DEP	\$11,948.11		\$140,710.10
07-21	ONLINE PAYMENTS	DEP	\$466.01		\$141,176.11
07-22	WATER RECEIPTS	DEP	\$1,358.73		\$142,534.84
07-22	ONLINE PAYMENTS	DEP	\$260.36		\$142,795.20
07-23	WATER RECEIPTS	DEP	\$875.88		\$143,671.08
07-23	ONLINE PAYMENTS	DEP	\$507.26		\$144,178.34
07-23	J.BROWN #790 RETURNED ACH	ACH		\$48.41	\$144,129.93
07-24	WATER RECEIPTS	DEP	\$1,218.50		\$145,348.43
07-24	ONLINE PAYMENTS	DEP	\$509.77		\$145,858.20
07-24	CORE & MAIN	4011		\$2,599.00	\$143,259.20
07-24	****VOID****	4012		\$0.00	\$143,259.20
07-24	STWA-PT EMPL.2Q MAR-JUN	4013		\$1,749.64	\$141,509.56
07-24	STWA-TELEPHONE/TECH	4014		\$996.10	\$140,513.46
07-24	STWA-STANDBY PAY	4015		\$367.71	\$140,145.75
07-24	SILVA CONST. #1239 MEMBERSHIP	DEP	\$1,010.00		\$141,155.75
07-25	ONLINE PAYMENTS	DEP	\$134.84		\$141,290.59
07-26	ONLINE PAYMENTS	DEP	\$362.10		\$141,652.69
07-27	WATER RECEIPTS	DEP	\$3,097.53		\$144,750.22
07-27	ONLINE PAYMENTS	DEP	\$1,027.99		\$145,778.21
07-27	J.BROWN #790	ACH	\$48.41		\$145,826.62
07-28	WATER RECEIPTS	DEP	\$1,800.00		\$147,626.62
07-28	ONLINE PAYMENTS	DEP	\$922.57		\$148,549.19
07-29	WATER RECEIPTS	DEP	\$302.07		\$148,851.26
07-29	ONLINE PAYMENTS	DEP	\$304.16		\$149,155.42
07-29	R. GARZA #1240 MEMBERSHIP	DEP	\$1,310.00		\$150,465.42
07-29	DEPOSITS SLIPS	DEB		\$171.84	\$150,293.58
07-30	WATER RECEIPTS	DEP	\$966.64		\$151,260.22
07-30	ONLINE PAYMENTS	DEP	\$97.40		\$151,357.62
07-31	WATER RECEIPTS	DEP	\$1,551.34		\$152,908.96
07-31	ONLINE PAYMENTS	DEP	\$1,597.44		\$154,506.40
07-31	INTEREST EARNED	DEP	\$2.80		\$154,509.20
			\$90,447.07	\$78,024.66	

RICARDO WATER SUPPLY CORPORATION  
 OPERATIONS  
 2020

DATE	DESCRIPTION	CK NO.	DEPOSITS	DISBURSE.	BALANCE
JULY					\$10,851.57
07-08	PSI HOLDINGS, LLC/INTERCONNECT	ACH		27.06	\$10,824.51
07-10	MCCOYS BUILDING SUPPLY	6399		43.62	\$10,780.89
07-10	TEXAS EXCAVATION SAFETY SYSTEMS, INC	6400		32.30	\$10,748.59
07-17	CITY OF CC- CENTRAL CASHIER	6401		68.00	\$10,680.59
07-17	CORE & MAIN	6402		39.60	\$10,640.99
07-31	INTEREST EARNED	DEP	0.22		\$10,641.21
			0.22	210.58	\$10,641.21

TexPool Participant Services  
 1001 Texas Avenue, Suite 1150  
 Houston, TX 77002



# Participant Statement

RICARDO WATER SUPPLY CORP  
 GENERAL ACCT  
 ATTN CAROLA G SERRATO  
 2302 E SAGE ROAD  
 KINGSVILLE TX 78363

Statement Period **07/01/2020 - 07/31/2020**

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Customer Service 1-866-TEX-POOL  
 Location ID 000077893  
 Investor ID 000007578

## TexPool Update

TexPool forms have been updated recently. Current documents are available at [www.TexPool.com](http://www.TexPool.com), under Account Documents. Please discard all old versions.

## TexPool Summary

Pool Name	Beginning Balance	Total Deposits	Total Withdrawals	Total Interest	Current Balance	Average Balance
Texas Local Government Investment Pool	\$164,950.43	\$0.00	\$982.82	\$29.03	\$163,996.64	\$164,000.25
TexPool Prime	\$158,471.14	\$0.00	\$0.00	\$56.22	\$158,527.36	\$158,472.95
<b>Total Dollar Value</b>	<b>\$323,421.57</b>	<b>\$0.00</b>	<b>\$982.82</b>	<b>\$85.25</b>	<b>\$322,524.00</b>	

## Portfolio Value

Pool Name	Pool/Account	Market Value (07/01/2020)	Share Price (07/31/2020)	Shares Owned (07/31/2020)	Market Value (07/31/2020)
Texas Local Government Investment Pool	449/1370100001	\$164,950.43	\$1.00	163,996.640	\$163,996.64
TexPool Prime	590/1370100001	\$158,471.14	\$1.00	158,527.360	\$158,527.36
<b>Total Dollar Value</b>		<b>\$323,421.57</b>			<b>\$322,524.00</b>

## Interest Summary

Pool Name	Pool/Account	Month-to-Date Interest	Year-to-Date Interest
Texas Local Government Investment Pool	449/1370100001	\$29.03	\$746.98
TexPool Prime	590/1370100001	\$56.22	\$989.17
<b>Total</b>		<b>\$85.25</b>	<b>\$1,736.15</b>



TexPool Participant Services  
 1001 Texas Avenue, Suite 1150  
 Houston, TX 77002



# Participant Statement

RICARDO WATER SUPPLY CORP  
 MEMBERSHIP DEPOSIT  
 ATTN CAROLA G SERRATO  
 2302 E SAGE ROAD  
 KINGSVILLE TX 78363

Statement Period 07/01/2020 - 07/31/2020

Page 1 of 2

Customer Service 1-866-TEX-POOL  
 Location ID 000077893  
 Investor ID 000007580

## TexPool Update

TexPool forms have been updated recently. Current documents are available at [www.TexPool.com](http://www.TexPool.com), under Account Documents. Please discard all old versions.

## TexPool Summary

Pool Name	Beginning Balance	Total Deposits	Total Withdrawals	Total Interest	Current Balance	Average Balance
Texas Local Government Investment Pool	\$98,696.16	\$0.00	\$0.00	\$17.48	\$98,713.64	\$98,696.72
<b>Total Dollar Value</b>	<b>\$98,696.16</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$17.48</b>	<b>\$98,713.64</b>	

## Portfolio Value

Pool Name	Pool/Account	Market Value (07/01/2020)	Share Price (07/31/2020)	Shares Owned (07/31/2020)	Market Value (07/31/2020)
Texas Local Government Investment Pool	449/1370100003	\$98,696.16	\$1.00	98,713.640	\$98,713.64
<b>Total Dollar Value</b>		<b>\$98,696.16</b>			<b>\$98,713.64</b>

## Interest Summary

Pool Name	Pool/Account	Month-to-Date Interest	Year-to-Date Interest
Texas Local Government Investment Pool	449/1370100003	\$17.48	\$435.70
<b>Total</b>		<b>\$17.48</b>	<b>\$435.70</b>



TexPool Participant Services  
 1001 Texas Avenue, Suite 1150  
 Houston, TX 77002



**TEXAS TRUST**  
 TEXAS TRUST COMPANY  
 COMPTROLLER GLENN HEGAR, CHAIRMAN

# Participant Statement

RICARDO WATER SUPPLY CORP  
 USDA RESERVE ACCOUNT  
 ATTN CAROLA SERRATO  
 2302 E SAGE ROAD  
 KINGSVILLE TX 78363

Statement Period **07/01/2020 - 07/31/2020**

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Customer Service **1-866-TEX-POOL**  
 Location ID **000077893**  
 Investor ID **000021281**

## TexPool Update

TexPool forms have been updated recently. Current documents are available at [www.TexPool.com](http://www.TexPool.com), under Account Documents. Please discard all old versions.

## TexPool Summary

Pool Name	Beginning Balance	Total Deposits	Total Withdrawals	Total Interest	Current Balance	Average Balance
Texas Local Government Investment Pool	\$79,945.71	\$982.82	\$0.00	\$14.31	\$80,942.84	\$80,897.29
<b>Total Dollar Value</b>	<b>\$79,945.71</b>	<b>\$982.82</b>	<b>\$0.00</b>	<b>\$14.31</b>	<b>\$80,942.84</b>	

## Portfolio Value

Pool Name	Pool/Account	Market Value (07/01/2020)	Share Price (07/31/2020)	Shares Owned (07/31/2020)	Market Value (07/31/2020)
Texas Local Government Investment Pool	449/1370100004	\$79,945.71	\$1.00	80,942.840	\$80,942.84
<b>Total Dollar Value</b>		<b>\$79,945.71</b>			<b>\$80,942.84</b>

## Interest Summary

Pool Name	Pool/Account	Month-to-Date Interest	Year-to-Date Interest
Texas Local Government Investment Pool	449/1370100004	\$14.31	\$334.07
<b>Total</b>		<b>\$14.31</b>	<b>\$334.07</b>





Ricardo Water Supply Corporation  
Treasurer's Report  
As of August 31, 2020

General Account - KFNB	\$62,458.17
General Account - TexPool	\$34,134.28
General Account - TexPool Prime	\$158,573.19
General Account - TexSTAR	\$299,448.55
Operations Account - KFNB	\$8,714.52
Membership Deposit & Refund Account - TexPool	\$98,728.43
Debt Service Account	\$181.18
Reserve Account	\$81,937.96
Petty Cash	\$50.00
Cash Drawer	\$100.00
<b>TOTAL</b>	<u><u>\$744,326.28</u></u>

	6/12/2020 Billing Reg.	7/13/2020 Billing Reg.	8/13/2020 Billing Reg.
Total Usage (Gal)	6,998,410	7,024,650	8,062,430
Water Sales (\$)	\$72,091.46	\$72,383.88	\$76,861.02
Adjustments	(\$420.46)	\$8.56	(\$437.46)
Turn on Charge	\$0.00	\$0.00	\$0.00
Late Charges	\$1,110.00	\$1,048.00	\$1,202.00
Past Due	\$21,814.64	\$22,110.96	\$24,290.56
Tax	\$393.04	\$394.59	\$418.72
Leak Pay Plan	\$274.91	\$274.91	\$274.91
Sewage	\$6,506.76	\$6,477.74	\$6,836.50
<b>Total Receivables</b>	<u><u>\$101,770.35</u></u>	<u><u>\$102,698.64</u></u>	<u><u>\$109,446.25</u></u>
<b>METERS ON LINE</b>	<b>1039</b>	<b>1042</b>	<b>1049</b>

RICARDO WATER SUPPLY CORP.+A1:F42A1:F84

GENERAL

Aug-20

DATE	DESCRIPTION	CK NO.	DEPOSIT	DISBURSEMENT	BALANCE
08-01	BEGINNING BALANCE				\$154,509.20
08-01	ONLINE PAYMENTS	DEP	\$412.97		\$154,922.17
08-02	ONLINE PAYMENTS	DEP	\$362.40		\$155,284.57
08-03	ONLINE PAYMENTS	DEP	\$897.51		\$156,182.08
08-03	WATER RECEIPTS	DEP	\$4,025.88		\$160,207.96
08-03	J. KOEHLER CALL-OUT FEE R20-008	DEP	\$35.00		\$160,242.96
08-04	WATER RECEIPTS	DEP	\$1,317.11		\$161,560.07
08-04	ONLINE PAYMENTS	DEP	\$832.46		\$162,392.53
08-05	WATER RECEIPTS	DEP	\$2,060.90		\$164,453.43
08-05	ONLINE PAYMENTS	DEP	\$740.90		\$165,194.33
08-06	WATER RECEIPTS	DEP	\$2,657.23		\$167,851.56
08-06	ONLINE PAYMENTS	DEP	\$537.44		\$168,389.00
08-06	J. PEREZ #1227 2ND CSI INSPECTION	DEP	\$50.00		\$168,439.00
08-07	WATER RECEIPTS	DEP	\$3,860.27		\$172,299.27
08-07	ONLINE PAYMENTS	DEP	\$1,664.82		\$173,964.09
08-07	RICARDO WASTEWATER IMP. CORP.	4016		\$3,815.82	\$170,148.27
08-07	R.SOWELL #204 MEMBERSHIP	DEP	\$200.00		\$170,348.27
08-08	ONLINE PAYMENTS	DEP	\$863.27		\$171,211.54
08-09	ONLINE PAYMENTS	DEP	\$1,134.78		\$172,346.32
08-10	WATER RECEIPTS	DEP	\$6,255.15		\$178,601.47
08-10	ONLINE PAYMENTS	DEP	\$2,510.98		\$181,112.45
08-10	R.WOMMACK R20-007 CALL-OUT	DEP	\$35.00		\$181,147.45
08-11	WATER RECEIPTS	DEP	\$1,505.13		\$182,652.58
08-11	ONLINE PAYMENTS	DEP	\$1,165.96		\$183,818.54
08-12	WATER RECEIPTS	DEP	\$526.84		\$184,345.38
08-12	ONLINE PAYMENTS	DEP	\$951.57		\$185,296.95
08-13	TRANSFER FROM TEXPOOL	WIRE	\$120,000.00		\$305,296.95
08-13	BRIDGES SPECIALTIES, INC.	4017		\$231,085.00	\$74,211.95
08-13	WATER RECEIPTS	DEP	\$681.73		\$74,893.68
08-13	ONLINE PAYMENTS	DEP	\$1,794.61		\$76,688.29
08-14	WATER RECEIPTS	DEP	\$1,158.72		\$77,847.01
08-14	ONLINE PAYMENTS	DEP	\$1,843.30		\$79,690.31
08-14	C.DAWSON #345 TRANSFER FEE/WATER	DEP	\$40.81		\$79,731.12
08-15	ONLINE PAYMENTS	DEP	\$800.97		\$80,532.09
08-16	ONLINE PAYMENTS	DEP	\$388.08		\$80,920.17
08-17	WATER RECEIPTS	DEP	\$1,251.88		\$82,172.05
08-17	ONLINE PAYMENTS	DEP	\$534.52		\$82,706.57
08-18	RWSC DRAFTS	DEP	\$13,112.42		\$95,818.99
08-18	A. DELACRUZ #1241 MEMBERSHIP	DEP	\$1,445.21		\$97,264.20
08-18	WATER RECEIPTS	DEP	\$1,799.56		\$99,063.76
08-18	ONLINE PAYMENTS	DEP	\$1,012.50		\$100,076.26
08-19	M.MARKS for M.GARZA #1240 2ND CSI	DEP	\$50.00		\$100,126.26
08-19	A. SCHUBERT #TRANSFER	DEP	\$25.00		\$100,151.26
08-19	WATER RECEIPTS	DEP	\$2,149.70		\$102,300.96
08-19	ONLINE PAYMENTS	DEP	\$627.27		\$102,928.23
08-20	WATER RECEIPTS	DEP	\$1,178.07		\$104,106.30
08-20	ONLINE PAYMENTS	DEP	\$323.03		\$104,429.33
08-20	HYDROPRO SOLUTIONS, LLC	4018		\$3,273.61	\$101,155.72

08-20	LOGICS	4019		\$1,375.00	\$99,780.72
08-20	MERCERS CONTROLS, INC	4020		\$1,220.00	\$98,560.72
08-20	STWA-WATER	4021		\$29,098.28	\$69,462.44
08-20	STWA-GEN & ADMIN	4022		\$18,596.95	\$50,865.49
08-20	STWA-TAPS & REPAIRS	4023		\$4,286.25	\$46,579.24
08-20	STWA-REIMBURSEMENT	4024		\$505.62	\$46,073.62
08-21	WATER RECEIPTS	DEP	\$1,252.79		\$47,326.41
08-21	ONLINE PAYMENTS	DEP	\$1,106.50		\$48,432.91
08-22	ONLINE PAYMENTS	DEP	\$306.53		\$48,739.44
08-23	ONLINE PAYMENTS	DEP	\$254.05		\$48,993.49
08-24	L. AREVALO #670 ACH DRAFT	NSF		\$63.07	\$48,930.42
08-24	WATER RECEIPTS	DEP	\$4,352.80		\$53,283.22
08-24	DEP CORRECTION	DEB		\$0.85	\$53,282.37
08-24	ONLINE PAYMENTS	DEP	\$594.63		\$53,877.00
08-25	WATER RECEIPTS	DEP	\$1,547.07		\$55,424.07
08-25	ONLINE PAYMENTS	DEP	\$297.88		\$55,721.95
08-25	J. MENDOZA #1123 MEMBERSHIP	DEP	\$200.00		\$55,921.95
08-26	WATER RECEIPTS	DEP	\$2,350.79		\$58,272.74
08-26	ONLINE PAYMENTS	DEP	\$875.86		\$59,148.60
08-27	WATER RECEIPTS	DEP	\$1,922.70		\$61,071.30
08-27	ONLINE PAYMENTS	DEP	\$397.68		\$61,468.98
08-28	RICARDO WASTEWATER IMP. CORP.	4025		\$2,786.38	\$58,682.60
08-28	WATER RECEIPTS	DEP	\$530.45		\$59,213.05
08-28	ONLINE PAYMENTS	DEP	\$763.10		\$59,976.15
08-29	ONLINE PAYMENTS	DEP	\$260.32		\$60,236.47
08-30	ONLINE PAYMENTS	DEP	\$577.84		\$60,814.31
08-31	WATER RECEIPTS	DEP	\$982.70		\$61,797.01
08-31	ONLINE PAYMENTS	DEP	\$658.71		\$62,455.72
08-31	INTEREST EARNED	DEP	\$2.45		\$62,458.17
			\$204,055.80	\$296,106.83	

RICARDO WATER SUPPLY CORPORATION  
OPERATIONS  
2020

DATE	DESCRIPTION	CK NO.	DEPOSIT	DISBURSE.	BALANCE
AUG					\$10,641.21
08-07	PSI HOLDINGS, LLC/INTERCONNECT	ACH		27.06	\$10,614.15
08-07	BFMC, INC., CARDSTOCK/PRINTED BILLS	6403		578.30	\$10,035.85
08-07	CITY OF CORPUS CHRISTI-CENTRAL CASHIER	6404		51.00	\$9,984.85
08-07	CORE & MAIN LP	6405		154.64	\$9,830.21
08-07	HOELSCHER ELECTRIC CO.	6406		210.30	\$9,619.91
08-07	MCCOYS BUILDING SUPPLY	6407		125.51	\$9,494.40
08-07	OLGA SILVA #1237 REFUND, LCS-SHORTER LENG	6408		67.50	\$9,426.90
08-07	TEXAS EXCAVATION SAFETY SYSTEM, INC	6409		39.90	\$9,387.00
08-20	JOHN GREIF #204, MEMBERSHIP CANCELLED	6410		72.65	\$9,314.35
08-20	LNV, INC	6411		600.00	\$8,714.35
08-31	INTEREST EARNED	DEP	0.17		\$8,714.52
			0.17	1,926.86	

TexPool Participant Services  
 1001 Texas Avenue, Suite 1150  
 Houston, TX 77002

RECEIVED

SEP 11 2020



# Participant Statement

RICARDO WATER SUPPLY CORP  
 GENERAL ACCT  
 ATTN CAROLA G SERRATO  
 2302 E SAGE ROAD  
 KINGSVILLE TX 78363-3328

RICARDO WATER SUPPLY CORPORATION

Statement Period **08/01/2020 - 08/31/2020**

Page 1 of 2

Customer Service 1-866-TEX-POOL  
 Location ID 000077893  
 Investor ID 000007578

## TexPool Update

TexPool forms have been updated recently. Current documents are available at [www.TexPool.com](http://www.TexPool.com), under Account Documents. Please discard all old versions.

## TexPool Summary

Pool Name	Beginning Balance	Total Deposits	Total Withdrawals	Total Interest	Current Balance	Average Balance
Texas Local Government Investment Pool	\$163,996.64	\$0.00	\$129,874.82	\$12.46	\$34,134.28	\$81,210.92
TexPool Prime	\$158,527.36	\$0.00	\$0.00	\$45.83	\$158,573.19	\$158,528.84
<b>Total Dollar Value</b>	<b>\$322,524.00</b>	<b>\$0.00</b>	<b>\$129,874.82</b>	<b>\$58.29</b>	<b>\$192,707.47</b>	

## Portfolio Value

Pool Name	Pool/Account	Market Value (08/01/2020)	Share Price (08/31/2020)	Shares Owned (08/31/2020)	Market Value (08/31/2020)
Texas Local Government Investment Pool	449/1370100001	\$163,996.64	\$1.00	34,134.280	\$34,134.28
TexPool Prime	590/1370100001	\$158,527.36	\$1.00	158,573.190	\$158,573.19
<b>Total Dollar Value</b>		<b>\$322,524.00</b>			<b>\$192,707.47</b>

## Interest Summary

Pool Name	Pool/Account	Month-to-Date Interest	Year-to-Date Interest
Texas Local Government Investment Pool	449/1370100001	\$12.46	\$759.44
TexPool Prime	590/1370100001	\$45.83	\$1,035.00
<b>Total</b>		<b>\$58.29</b>	<b>\$1,794.44</b>



TexPool Participant Services  
 1001 Texas Avenue, Suite 1150  
 Houston, TX 77002



# Participant Statement

RICARDO WATER SUPPLY CORP  
 MEMBERSHIP DEPOSIT  
 ATTN CAROLA G SERRATO  
 2302 E SAGE ROAD  
 KINGSVILLE TX 78363-3328

Statement Period 08/01/2020 - 08/31/2020

Page 1 of 2

Customer Service 1-866-TEX-POOL  
 Location ID 000077893  
 Investor ID 000007580

## TexPool Update

TexPool forms have been updated recently. Current documents are available at [www.TexPool.com](http://www.TexPool.com), under Account Documents. Please discard all old versions.

## TexPool Summary

Pool Name	Beginning Balance	Total Deposits	Total Withdrawals	Total Interest	Current Balance	Average Balance
Texas Local Government Investment Pool	\$98,713.64	\$0.00	\$0.00	\$14.79	\$98,728.43	\$98,714.12
<b>Total Dollar Value</b>	<b>\$98,713.64</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$14.79</b>	<b>\$98,728.43</b>	

## Portfolio Value

Pool Name	Pool/Account	Market Value (08/01/2020)	Share Price (08/31/2020)	Shares Owned (08/31/2020)	Market Value (08/31/2020)
Texas Local Government Investment Pool	449/1370100003	\$98,713.64	\$1.00	98,728.430	\$98,728.43
<b>Total Dollar Value</b>		<b>\$98,713.64</b>			<b>\$98,728.43</b>

## Interest Summary

Pool Name	Pool/Account	Month-to-Date Interest	Year-to-Date Interest
Texas Local Government Investment Pool	449/1370100003	\$14.79	\$450.49
<b>Total</b>		<b>\$14.79</b>	<b>\$450.49</b>





# Participant Statement

RICARDO WATER SUPPLY CORP  
 USDA RESERVE ACCOUNT  
 ATTN CAROLA SERRATO  
 2302 E SAGE ROAD  
 KINGSVILLE TX 78363-3328

Statement Period **08/01/2020 - 08/31/2020**

Page 1 of 2

Customer Service 1-866-TEX-POOL  
 Location ID 000077893  
 Investor ID 000021281

## TexPool Update

TexPool forms have been updated recently. Current documents are available at [www.TexPool.com](http://www.TexPool.com), under Account Documents. Please discard all old versions.

## TexPool Summary

Pool Name	Beginning Balance	Total Deposits	Total Withdrawals	Total Interest	Current Balance	Average Balance
Texas Local Government Investment Pool	\$80,942.84	\$982.82	\$0.00	\$12.30	\$81,937.96	\$81,862.65
<b>Total Dollar Value</b>	<b>\$80,942.84</b>	<b>\$982.82</b>	<b>\$0.00</b>	<b>\$12.30</b>	<b>\$81,937.96</b>	

## Portfolio Value

Pool Name	Pool/Account	Market Value (08/01/2020)	Share Price (08/31/2020)	Shares Owned (08/31/2020)	Market Value (08/31/2020)
Texas Local Government Investment Pool	449/1370100004	\$80,942.84	\$1.00	81,937.960	\$81,937.96
<b>Total Dollar Value</b>		<b>\$80,942.84</b>			<b>\$81,937.96</b>

## Interest Summary

Pool Name	Pool/Account	Month-to-Date Interest	Year-to-Date Interest
Texas Local Government Investment Pool	449/1370100004	\$12.30	\$346.37
<b>Total</b>		<b>\$12.30</b>	<b>\$346.37</b>





RICARDO WATER SUPPLY CORP  
 ATTN CAROLA SERRATO  
 PO BOX 1572  
 KINGSVILLE TX 78364-1572

**MONTHLY STATEMENT OF ACCOUNT**

ACCOUNT: 1370111110

ACCOUNT NAME: GENERAL FUND

STATEMENT PERIOD: 08/01/2020 - 08/31/2020

TEXSTAR MONTHLY SUMMARY: THE AVERAGE MONTHLY RATE WAS 0.1645%. THE AVERAGE WEIGHTED AVERAGE MATURITY WAS 29 DAYS AND THE NET ASSET VALUE FOR 8/31/20 WAS 1.000190.

MONTHLY ACTIVITY DETAIL				
TRANSACTION DATE	DESCRIPTION	CONFIRMATION NUMBER	TRANSACTION AMOUNT	BALANCE
	BEGINNING BALANCE			299,406.72
08/31/2020	MONTHLY POSTING	9999888	41.83	299,448.55
	ENDING BALANCE			299,448.55

MONTHLY ACCOUNT SUMMARY	
BEGINNING BALANCE	299,406.72
TOTAL DEPOSITS	0.00
TOTAL WITHDRAWALS	0.00
TOTAL INTEREST	41.83
ENDING BALANCE	299,448.55
AVERAGE BALANCE	299,406.72

ACTIVITY SUMMARY (YEAR-TO-DATE)			
ACCOUNT NAME	DEPOSITS	WITHDRAWALS	INTEREST
GENERAL FUND	0.00	0.00	1,319.45

IF YOU HAVE ANY QUESTIONS, PLEASE CONTACT TEXSTAR PARTICIPANT SERVICES AT 1-800-839-7827.





Ricardo Water Supply Corporation  
Treasurer's Report  
As of September 30, 2020

General Account - KFNB	\$90,963.29
General Account - TexPool	\$24,262.42
General Account - TexPool Prime	\$158,607.32
General Account - TexSTAR	\$299,481.52
Operations Account - KFNB	\$7,408.14
Membership Deposit & Refund Account - TexPool	\$98,740.39
Debt Service Account	\$181.18
Reserve Account	\$82,930.83
Petty Cash	\$50.00
Cash Drawer	\$100.00
<b>TOTAL</b>	<u><u>\$762,725.09</u></u>

	7/13/2020 Billing Reg.	8/13/2020 Billing Reg.	9/11/2020 Billing Reg.
Total Usage (Gal)	7,024,650	8,062,430	10,166,370
Water Sales (\$)	\$72,383.88	\$76,861.02	\$85,878.61
Adjustments	\$8.56	(\$437.46)	\$300.51
Turn on Charge	\$0.00	\$0.00	\$0.00
Late Charges	\$1,048.00	\$1,202.00	\$1,128.00
Past Due	\$22,110.96	\$24,290.56	\$24,656.67
Tax	\$394.59	\$418.72	\$465.84
Leak Pay Plan	\$274.91	\$274.91	\$247.14
Sewage	\$6,477.74	\$6,836.50	\$7,245.25
<b>Total Receivables</b>	<u><u>\$102,698.64</u></u>	<u><u>\$109,446.25</u></u>	<u><u>\$119,922.02</u></u>
<b>METERS ON LINE</b>	<b>1042</b>	<b>1049</b>	<b>1051</b>

RICARDO WATER SUPPLY CORP.

GENERAL

Sep-20

DATE	DESCRIPTION	CK NO.	DEPOSIT	DISBURSEMENT	BALANCE
09-01	BEGINNING BALANCE				\$62,458.17
09-01	WATER RECEIPTS	DEP	\$1,704.99		\$64,163.16
09-01	ONLINE PAYMENTS	DEP	\$1,783.32		\$65,946.48
09-02	WATER RECEIPTS	DEP	\$1,216.38		\$67,162.86
09-02	ONLINE PAYMENTS	DEP	\$577.88		\$67,740.74
09-02	E.BECK #1195	NSF		\$82.45	\$67,658.29
09-03	WATER RECEIPTS	DEP	\$2,746.34		\$70,404.63
09-03	ONLINE PAYMENTS	DEP	\$777.98		\$71,182.61
09-03	D.RADFORD #1143 MEMBERSHIP	DEP	\$935.00		\$72,117.61
09-04	RICARDO WASTEWATER IMP.CORP.	4026		\$3,145.34	\$68,972.27
09-04	WATER RECEIPTS	DEP	\$3,012.51		\$71,984.78
09-04	ONLINE PAYMENTS	DEP	\$866.65		\$72,851.43
09-04	S. LLACUNA #295 MEMBERSHIP	DEP	\$200.00		\$73,051.43
09-05	ONLINE PAYMENTS	DEP	\$648.14		\$73,699.57
09-06	ONLINE PAYMENTS	DEP	\$702.60		\$74,402.17
09-07	ONLINE PAYMENTS	DEP	\$895.13		\$75,297.30
09-08	WATER RECEIPTS	DEP	\$5,613.35		\$80,910.65
09-08	ONLINE PAYMENTS	DEP	\$645.68		\$81,556.33
09-09	WATER RECEIPTS	DEP	\$3,251.71		\$84,808.04
09-09	ONLINE PAYMENTS	DEP	\$1,145.06		\$85,953.10
09-09	GLOBAL METERS, purchase old meters	DEP	\$460.00		\$86,413.10
09-10	WATER RECEIPTS	DEP	\$4,561.41		\$90,974.51
09-10	ONLINE PAYMENTS	DEP	\$2,924.81		\$93,899.32
09-10	L. OLIVAREZ #92 TRANSFER FEE	DEP	\$25.00		\$93,924.32
09-11	WATER RECEIPTS	DEP	\$1,618.27		\$95,542.59
09-11	ONLINE PAYMENTS	DEP	\$1,285.05		\$96,827.64
09-12	ONLINE PAYMENTS	DEP	\$900.96		\$97,728.60
09-13	ONLINE PAYMENTS	DEP	\$227.78		\$97,956.38
09-14	POSTMASTER	4027		\$2,000.00	\$95,956.38
09-14	WATER RECEIPTS	DEP	\$1,242.02		\$97,198.40
09-14	ONLINE PAYMENTS	DEP	\$1,687.04		\$98,885.44
09-14	ALVAREZ, FIDEL # 1242 MEMBERSHIP	DEP	\$1,310.00		\$100,195.44
09-15	WATER RECEIPTS	DEP	\$784.06		\$100,979.50
09-15	ONLINE PAYMENTS	DEP	\$2,662.40		\$103,641.90
09-16	WATER RECEIPTS	DEP	\$630.24		\$104,272.14
09-16	ONLINE PAYMENTS	DEP	\$1,043.64		\$105,315.78
09-17	WATER RECEIPTS	DEP	1163.95		\$106,479.73
09-17	ONLINE PAYMENTS	DEP	1436.54		\$107,916.27
09-17	*****VOID*****	4028		\$0.00	\$107,916.27
09-17	AMERICAN BANKERS INSURANCE CO.	4029		\$2,200.00	\$105,716.27
09-17	RICARDO WASTEWATER IMP.CORP.	4030		\$3,154.22	\$102,562.05
09-17	STWA-WATER	4031		\$31,717.70	\$70,844.35
09-17	STWA-GEN. & ADMIN.	4032		\$18,724.05	\$52,120.30
09-17	STWA-TAPS & REPAIRS	4033		\$6,672.38	\$45,447.92
09-17	*****VOID*****	4034			\$45,447.92
09-18	WATER RECEIPTS	DEP	\$755.59		\$46,203.51

09-18	ONLINE PAYMENTS	DEP	\$544.41		\$46,747.92
09-18	RWSC DRAFTS	DEP	\$15,128.83		\$61,876.75
09-19	ONLINE PAYMENTS	DEP	\$164.04		\$62,040.79
09-20	ONLINE PAYMENTS	DEP	\$692.24		\$62,733.03
09-21	WATER RECEIPTS	DEP	\$3,489.55		\$66,222.58
09-21	ONLINE PAYMENTS	DEP	\$565.28		\$66,787.86
09-22	WATER RECEIPTS	DEP	\$951.66		\$67,739.52
09-22	DEP CORRECTION CR-	DEB		\$2.00	\$67,737.52
09-22	ONLINE PAYMENTS	DEP	\$514.76		\$68,252.28
09-22	SUAREZ, JOE M. #1243 MEMBERSHIP	DEP	\$1,310.00		\$69,562.28
09-23	WATER RECEIPTS	DEP	\$1,787.72		\$71,350.00
09-23	DEP CORRECTION CR-	DEB		\$200.00	\$71,150.00
09-23	ONLINE PAYMENTS	DEP	\$517.27		\$71,667.27
09-24	WATER RECEIPTS	DEP	\$749.29		\$72,416.56
09-24	ONLINE PAYMENTS	DEP	\$562.46		\$72,979.02
09-24	VILLARREAL, G.#1244 MEMBERSHIP	DEP	\$1,310.00		\$74,289.02
09-25	WATER RECEIPTS	DEP	\$1,570.39		\$75,859.41
09-25	ONLINE PAYMENTS	DEP	\$360.05		\$76,219.46
09-26	ONLINE PAYMENTS	DEP	\$523.01		\$76,742.47
09-27	ONLINE PAYMENTS	DEP	\$344.07		\$77,086.54
09-28	WATER RECEIPTS	DEP	\$6,742.63		\$83,829.17
09-28	ONLINE PAYMENTS	DEP	\$347.20		\$84,176.37
09-28	C.SILVA #1246 MEMBERSHIP,TAP,CC, & CSI	DEP	\$1,010.00		\$85,186.37
09-28	C.SILVA #1245 MEMBERSHIP, TAP, CC & CSI	DEP	\$1,010.00		\$86,196.37
09-28	J. SUAREZ #588 CSI	DEP	\$75.00		\$86,271.37
09-29	WATER RECEIPTS	DEP	\$1,615.63		\$87,887.00
09-29	ONLINE PAYMENTS	DEP	\$386.51		\$88,273.51
09-29	R.OLIVAREZ SR. #71 METER INSTALL & CSI	DEP	\$500.67		\$88,774.18
09-30	WATER RECEIPTS	DEP	\$1,344.93		\$90,119.11
09-30	ONLINE PAYMENTS	DEP	\$842.85		\$90,961.96
09-30	INTEREST EARNED	DEP	\$1.33		\$90,963.29
			\$96,403.26	\$67,898.14	

RICARDO WATER SUPPLY CORPORATION  
OPERATIONS

2020

DATE	DESCRIPTION	CK NO.	DEPOSITS	DISBURSE.	BALANCE
SEPT.					\$8,714.52
09-04	CORE & MAIN LP	6412		119.00	\$8,595.52
09-04	DAVID HUEBNER	6413		187.58	\$8,407.94
09-04	MCCOYS BUILDING SUPPLY	6414		80.69	\$8,327.25
09-04	TEXAS EXCAVATION SAFETY S	6415		31.25	\$8,296.00
09-08	PSI HOLDINGS, LLC	ACH		32.48	\$8,263.52
09-17	CITY OF CORPUS CHRISTI- CEN1	6416		\$85.00	\$8,178.52
09-17	JAMES MISSLER JR.	6417		\$82.04	\$8,096.48
09-18	****VOID*****	6418		0.00	\$8,096.48
09-18	SOUTH TEXAS WATER AUTHOR	6419		\$688.50	\$7,407.98
09-31	INTEREST EARNED	DEP	\$0.16		\$7,408.14
			\$0.16	\$1,306.54	

TexPool Participant Services  
 1001 Texas Avenue, Suite 1150  
 Houston, TX 77002



# Participant Statement

RICARDO WATER SUPPLY CORP  
 GENERAL ACCT  
 ATTN CAROLA G SERRATO  
 2302 E SAGE ROAD  
 KINGSVILLE TX 78363-3328

Statement Period 09/01/2020 - 09/30/2020

Page 1 of 2

Customer Service 1-866-TEX-POOL  
 Location ID 000077893  
 Investor ID 000007578

## TexPool Update

The Summary Statement feature, located on the Statements tab, allows you to view or download one document that summarizes all of your TexPool and TexPool Prime accounts. To include additional dates in the summary, select the Custom Summary Statement.

## TexPool Summary

PoolName	Beginning Balance	Total Deposits	Total Withdrawals	Total Interest	Current Balance	Average Balance
Texas Local Government Investment Pool	\$34,134.28	\$0.00	\$9,874.82	\$2.96	\$24,262.42	\$24,292.32
TexPool Prime	\$158,573.19	\$0.00	\$0.00	\$34.13	\$158,607.32	\$158,574.33
<b>Total Dollar Value</b>	<b>\$192,707.47</b>	<b>\$0.00</b>	<b>\$9,874.82</b>	<b>\$37.09</b>	<b>\$182,869.74</b>	

## Portfolio Value

PoolName	Pool/Account	Market Value (09/01/2020)	Share Price (09/30/2020)	Shares Owned (09/30/2020)	Market Value (09/30/2020)
Texas Local Government Investment Pool	449/1370100001	\$34,134.28	\$1.00	24,262.420	\$24,262.42
TexPool Prime	590/1370100001	\$158,573.19	\$1.00	158,607.320	\$158,607.32
<b>Total Dollar Value</b>		<b>\$192,707.47</b>			<b>\$182,869.74</b>

## Interest Summary

PoolName	Pool/Account	Month-to-Date Interest	Year-to-Date Interest
Texas Local Government Investment Pool	449/1370100001	\$2.96	\$762.40
TexPool Prime	590/1370100001	\$34.13	\$1,069.13
<b>Total</b>		<b>\$37.09</b>	<b>\$1,831.53</b>



TexPool Participant Services  
 1001 Texas Avenue, Suite 1150  
 Houston, TX 77002



# Participant Statement

RICARDO WATER SUPPLY CORP  
 MEMBERSHIP DEPOSIT  
 ATTN CAROLA G SERRATO  
 2302 E SAGE ROAD  
 KINGSVILLE TX 78363-3328

Statement Period 09/01/2020 - 09/30/2020

Page 1 of 2

Customer Service 1-866-TEX-POOL  
 Location ID 000077893  
 Investor ID 000007580

## TexPool Update

The Summary Statement feature, located on the Statements tab, allows you to view or download one document that summarizes all of your TexPool and TexPool Prime accounts. To include additional dates in the summary, select the Custom Summary Statement.

## TexPool Summary

Pool Name	Beginning Balance	Total Deposits	Total Withdrawals	Total Interest	Current Balance	Average Balance
Texas Local Government Investment Pool	\$98,728.43	\$0.00	\$0.00	\$11.96	\$98,740.39	\$98,728.83
<b>Total Dollar Value</b>	<b>\$98,728.43</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$11.96</b>	<b>\$98,740.39</b>	

## Portfolio Value

Pool Name	Pool/Account	Market Value (09/01/2020)	Share Price (09/30/2020)	Shares Owned (09/30/2020)	Market Value (09/30/2020)
Texas Local Government Investment Pool	449/1370100003	\$98,728.43	\$1.00	98,740.390	\$98,740.39
<b>Total Dollar Value</b>		<b>\$98,728.43</b>			<b>\$98,740.39</b>

## Interest Summary

Pool Name	Pool/Account	Month-to-Date Interest	Year-to-Date Interest
Texas Local Government Investment Pool	449/1370100003	\$11.96	\$462.45
<b>Total</b>		<b>\$11.96</b>	<b>\$462.45</b>



TexPool Participant Services  
 1001 Texas Avenue, Suite 1150  
 Houston, TX 77002



**TEXAS TRUST**  
 TEXAS TREASURY SUPERSEDED TRUST COMPANY  
 COMPTROLLER GLENN HEGAR, CHAIRMAN

# Participant Statement

RICARDO WATER SUPPLY CORP  
 USDA RESERVE ACCOUNT  
 ATTN CAROLA SERRATO  
 2302 E SAGE ROAD  
 KINGSVILLE TX 78363-3328

Statement Period **09/01/2020 - 09/30/2020**

Page 1 of 2

Customer Service 1-866-TEX-POOL  
 Location ID 000077893  
 Investor ID 000021281

## TexPool Update

The Summary Statement feature, located on the Statements tab, allows you to view or download one document that summarizes all of your TexPool and TexPool Prime accounts. To include additional dates in the summary, select the Custom Summary Statement.

## TexPool Summary

Pool Name	Beginning Balance	Total Deposits	Total Withdrawals	Total Interest	Current Balance	Average Balance
Texas Local Government Investment Pool	\$81,937.96	\$982.82	\$0.00	\$10.05	\$82,930.83	\$82,888.35
<b>Total Dollar Value</b>	<b>\$81,937.96</b>	<b>\$982.82</b>	<b>\$0.00</b>	<b>\$10.05</b>	<b>\$82,930.83</b>	

## Portfolio Value

Pool Name	Pool/Account	Market Value (09/01/2020)	Share Price (09/30/2020)	Shares Owned (09/30/2020)	Market Value (09/30/2020)
Texas Local Government Investment Pool	449/1370100004	\$81,937.96	\$1.00	82,930.830	\$82,930.83
<b>Total Dollar Value</b>		<b>\$81,937.96</b>			<b>\$82,930.83</b>

## Interest Summary

Pool Name	Pool/Account	Month-to-Date Interest	Year-to-Date Interest
Texas Local Government Investment Pool	449/1370100004	\$10.05	\$356.42
<b>Total</b>		<b>\$10.05</b>	<b>\$356.42</b>





RICARDO WATER SUPPLY CORP  
ATTN CAROLA SERRATO  
PO BOX 1572  
KINGSVILLE TX 78364-1572

### MONTHLY STATEMENT OF ACCOUNT

ACCOUNT: 1370111110

ACCOUNT NAME: GENERAL FUND

STATEMENT PERIOD: 09/01/2020 - 09/30/2020

TEXSTAR MONTHLY SUMMARY: THE AVERAGE MONTHLY RATE WAS 0.1339%. THE AVERAGE WEIGHTED AVERAGE MATURITY WAS 39 DAYS AND THE NET ASSET VALUE FOR 9/30/20 WAS 1.000257.

#### MONTHLY ACTIVITY DETAIL

TRANSACTION DATE	DESCRIPTION	CONFIRMATION NUMBER	TRANSACTION AMOUNT	BALANCE
	BEGINNING BALANCE			299,448.55
09/30/2020	MONTHLY POSTING	9999888	32.97	299,481.52
	ENDING BALANCE			299,481.52

#### MONTHLY ACCOUNT SUMMARY

BEGINNING BALANCE	299,448.55
TOTAL DEPOSITS	0.00
TOTAL WITHDRAWALS	0.00
TOTAL INTEREST	32.97
ENDING BALANCE	299,481.52
AVERAGE BALANCE	299,448.55

#### ACTIVITY SUMMARY (YEAR-TO-DATE)

ACCOUNT NAME	DEPOSITS	WITHDRAWALS	INTEREST
GENERAL FUND	0.00	0.00	1,352.42



### INVOICE

S20 - 120

August 14, 2020

Ricardo Water Supply Corporation  
 P.O. Box 1572  
 Kingsville, Texas 78364

#### Usage

FM 772 Meter			
Current Reading:	8/1/2020	212132	
Previous Reading:	7/1/2020	212132	
Current usage			0
Kingsville Meter			
Current Reading:	8/1/2020	446426	
Previous Reading:	7/1/2020	436520	
Current usage			9,906,000
Total Water Usage for Period	7/1/2020 to 8/1/2020		<u>9,906,000</u>
Total Water delivered			9,906,000
Ratio STWA to Total			100%
Contract Year to Date Usage ----- 95,110,000 gallons			

#### Water Rate (per thousand gallons)

Cost of Water from City of Corpus Christi (Total charges divided by total consumption):  
 Total charges \$128,817.07  
 Total consumption 51,300  
 Cost of Water from City of Corpus Christi \$ 2.511054

				Amount Due
STWA Handling Charge	9,906,000 g @	\$ 0.426386	=	\$ 4,223.78
Corpus Christi Water Cost	9,906,000 g @	\$ 2.511054	=	\$ 24,874.50
Water Rate for current billing period		\$ 2.937440		

#### Cost of Water

9,906,000 gallons @ \$2.937440 per thousand gallons \$ 29,098.28

Total Due for Water Usage for period 7/1/2020 to 8/1/2020 **\$ 29,098.28**

Net Water Revenue - STWA	
Handling Charge	\$ 4,223.78
less Pumping Cost	- \$ 1,850.85
= Net Revenue	\$ 2,372.93

Payment Due within 30 days of Receipt of Invoice  
 Thank You!

For more information about the Authority, including information about the Authority's board and board members, please go to the Comptroller's Special Purpose District Public Information Database located at <https://spdpid.comptroller.texas.gov/> or the Authority's website [www.stwa.org](http://www.stwa.org)

Rudy Galvan, Jr., President  
 Brandon W. Barrera, Vice President  
 Filiberto Treviño III, Secretary-Treasurer  
 Jose M. Graveley

Ruth Ann Lowman, Chairman  
 Patsy A. Rodgers  
 Carola G. Serrato, Executive Director

(361) 592-5965 (361) 592-5337 (C.C. line)  
 Fax: (361) 592-5965

**INVOICE**

S20 - 121

August 14, 2020

Ricardo Water Supply Corporation  
 P.O. Box 1572  
 Kingsville, Texas 78364

Description		Amount Due	
<b>No. of Connections This Month:</b>		<b>1042</b>	
1042	General Maintenance (per connection) @	\$ 5.65	\$ 5,887.30
1042	Read Meters (per connection) @	\$ 2.50	2,605.00
3	Sample Collection (per sample) @	\$ 40.00	120.00
<i>Billing Services for Month of:</i>			
<i>July, 2020</i>			
189	Final Notice Cards @	\$ 1.10	07/11/20 207.90
1051	Statements @	\$ 2.00	07/13/20 2,102.00
1042	Administration (per connection) @	\$ 6.00	6,252.00
11374	Copies @	\$ 0.10	1,137.40
	Postage		85.35
1	Developer analysis @	\$ 200.00 DeLaCruz	200.00
<b>TOTAL</b>			<b>\$ 18,596.95</b>

Payment Due by  
 August 31, 2020

Thank You!

For more information about the Authority, including information about the Authority's board and board meetings, please go the Comptroller's Special Purpose District Public Information Database located at <https://spdpid.comptroller.texas.gov/> or the Authority's website [www.stwa.org](http://www.stwa.org)

S20-126

August 13, 2020

Ricardo Water Supply Corporation  
2302 E. Sage Road  
Kingsville, Tx 78363

DATE	DESCRIPTION	W.O. #	Invoiced to others	Due to STWA
7/5/2020	Holiday and weekend residual checks on rural system and read meters.	6297	0.00	175.00
---	****VOID****	6298	---	---
7/7/2020	Regular hour unlock at acct. #898-Vega, Melanie Lane.	6299	60.00	60.00
7/13/2020	Weekend residual checks on rural system and read meters.	6300	0.00	140.00
7/14/2020	Tap & meter set at acct. #1236-Hernandez, KJE, Tract 19. Meter was left locked.	6301	585.00	430.00
7/14/2020	Tap & meter set at acct. #1233-Collins, KJE, Tract 16. Meter was left locked.	6302	585.00	430.00
7/14/2020	Customer service inspection at acct. #1236-Hernandez, KJE, Tract 19. Passed inspection.	6303	75.00	75.00
7/14/2020	Tap & meter set at acct.#1235-Aldrich, CR 2165, 2nd tap request. Meter was left locked.	6304	585.00	430.00
7/16/2020	Customer service inspection at acct. #1237-Andrade, CR 1043. Passed inspection.	6305	75.00	75.00
7/19/2020	Weekend residual checks on rural system and read meters.	6306	0.00	105.00
7/18/2020	After hour call out due to possible leak at CR 2180, found it was water running from a culvert after heavy rain.	6307	0.00	42.50
7/23/2020	Regular hour call out due to leak at acct. #282-Hausler, Lonnie Lane. Repaired leak at corp side, tightened pigtail.	6308	0.00	60.00
7/24/2020	Repaired flush valve located on CR 2190 & CR 1070.	6309	0.00	700.00
7/26/2020	Weekend residual checks on rural system and read meters.	6310	0.00	140.00

Kathleen Lowman, President  
Brandon W. Barrera, Vice-President  
Rudy Galvan, Secretary-Treasurer  
Jose M. Graveley

(361) 592-9323 Or (361) 692-0337 (C.C. line)  
Fax: (361) 592-5965

Lupita Perez  
Patsy A. Rodgers  
Filiberto Treviño III  
Carola G. Serrato, Executive Director

<b>DATE</b>	<b>DESCRIPTION</b>	<b>W.O. #</b>	<b>Invoiced to others</b>	<b>Due to STWA</b>
7/25/2020	After hour call-out due to report of cloudy water at CR 2140, coming from PS #3. Bled out air.	6311	0.00	127.50
7/25/2020	Generator failure at PS #1, cleared alarm. Reset and checked pumps.	6312	0.00	85.00
7/26/2020	After hour call-out to check stations' power after Hurricane Hanna. Came back online.	6313	0.00	21.25
7/25/2020	After hour call-out to check pump stations. PS #3 offline, PS #2 on generator. Called NEC to report.	6314	0.00	85.00
7/28/2020	After hour unlock at acct. #908-Olivarez, CR 2180. Temporary reduction in charge due to COVID 19.	6315	0.00	15.00
7/27/2020	Customer service inspection at acct. #1235-Aldrich, 468 W CR 2165. Passed inspection.	6316	75.00	75.00
7/29/2020	Meter reservice at acct. #1238-Rinche, Nix Rd.	6317	110.00	110.00
7/31/2020	Tap & meter set at acct. #1237-Silva, Siesta Estates, CR 2175.	6318	630.00	475.00
7/31/2020	Tap & meter set at acct. #1239-Silva Construction, CR 2180.	6319	585.00	430.00
			<b>Total Due STWA</b>	<b>\$ 4,286.25</b>
			<b>Amount Invoiced to Others</b>	<b>\$ 3,365.00</b>

Payment due by August 27, 2020  
Thank You

**INVOICE**

2302 E. SAGE RD.

S20 - 134

KINGSVILLE, TEXAS 78363  
September 10, 2020

Ricardo Water Supply Corporation  
P.O. Box 1572  
Kingsville, Texas 78364

**Usage**

FM 772 Meter			
Current Reading:	9/1/2020	212132	
Previous Reading:	8/1/2020	212132	
Current usage			0
Kingsville Meter			
Current Reading:	9/1/2020	457225	
Previous Reading:	8/1/2020	446426	
Current usage			10,799,000
Total Water Usage for Period	8/1/2020 to 9/1/2020		10,799,000
Total Water delivered			10,799,000
Ratio STWA to Total			100%

Contract Year to Date Usage ----- 105,909,000 gallons

**Water Rate (per thousand gallons)**

Cost of Water from City of Corpus Christi (Total charges divided by total consumption):

Total charges	\$131,812.27	
Total consumption	52,500	
Cost of Water from City of Corpus Christi	\$	2.510710

				<b>Amount Due</b>
STWA Handling Charge	10,799,000 g @	\$ 0.426386	=	\$ 4,604.54
Corpus Christi Water Cost	10,799,000 g @	\$ 2.510710	=	\$ 27,113.16
Water Rate for current billing period		\$ 2.937096		

**Cost of Water**

10,799,000 gallons @ \$2.937096 per thousand gallons \$ 31,717.70

Total Due for Water Usage for period 8/1/2020 to 9/1/2020 **\$ 31,717.70**

<b>Net Water Revenue - STWA</b>	
Handling Charge	\$ 4,604.54
less Pumping Cost	- \$ 1,400.67
= Net Revenue	\$ 3,203.87

Payment Due within 30 days of Receipt of Invoice  
Thank You!

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Brandon W. Barrera, Vice-President  
Filiberto Treviño III, Secretary-Treasurer  
Jose M. Graveley

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Fax: (361) 592-5965

Kathleen Lowman  
Lupita Perez  
Patsy A. Rodgers  
Carola G. Serrato, Executive Director

## INVOICE

S20 - 135

September 10, 2020

Ricardo Water Supply Corporation  
P.O. Box 1572  
Kingsville, Texas 78364

Description		Amount Due	
<b>No. of Connections This Month:</b>		<b>1049</b>	
1049	General Maintenance (per connection) @	\$ 5.65	\$ 5,926.85
1049	Read Meters (per connection) @	\$ 2.50	2,622.50
3	Sample Collection (per sample) @	\$ 40.00	120.00
<b>Billing Services for Month of:</b>			
<b>August, 2020</b>			
215	Final Notice Cards @	\$ 1.10	08/11/20 236.50
1058	Statements @	\$ 2.00	08/11/20 2,116.00
3	Meter Removal/Cancel Letters @	\$ 1.75	08/03/20 5.25
1049	Administration (per connection) @	\$ 6.00	6,294.00
13818	Copies @	\$ 0.10	1,381.80
	Postage		21.15
<b>TOTAL</b>			<b>\$ 18,724.05</b>

Payment Due by  
September 30, 2020

Thank You!

For more information about the Authority, including information about the Authority's board and board meetings, please go the Comptroller's Special Purpose District Public Information Database located at <https://spdpid.comptroller.texas.gov/> or the Authority's website [www.stwa.org](http://www.stwa.org)

S20-140

Ricardo Water Supply Corporation  
2302 E. Sage Road  
Kingsville, TX 78363

DATE	DESCRIPTION	W.O. #	Invoiced to others	Due to STWA
8/1/2020	Weekend residual checks on rural system and read meters. Also adjusted chlorine at PS #1 and PS #2.	6320	0.00	245.00
8/3/2020	Ricardo Water Supply Corporation meeting, Frances De Leon and Jo Ella Wagner.	6321	0.00	179.88
8/9/2020	After hours repair on flush valve run over by mower. Valve was located at the end of CR 1026.	6322	0.00	1,392.50
8/7/2020	2nd customer service inspection at acct. #1227-Perez, KJE, Lot 8, FM 772. Passed inspection.	6323	50.00	50.00
8/9/2020	Weekend residual checks on rural system and read meters. Also set out flush valves on CR 1050, CR 2170 and CR 1020.	6324	0.00	175.00
8/7/2020	Customer service inspection at acct. #1228-Garcia, CR 2150. Passed inspection.	6325	75.00	75.00
8/3/2020	Customer service inspection at acct. #1227-Perez, KJE, Lot 8, FM 772. Failed inspection.	6326	75.00	75.00
8/11/2020	Regular hour call-out to shut off water for repair at acct. #382-Muscat, FM 772.	6327	35.00	35.00
8/8/2020	Weekend residual checks on rural system and read meters.	6328	0.00	35.00
8/11/2020	After hour call-out to open curbstop after repair at acct. #382- Muscat, FM 772.	6329	70.00	70.00
8/13/2020	Tap and meter set at acct. #1240-Garza, CR 2160.	6330	585.00	430.00
8/15/2020	After hours due to GST/Tower Failure at PS #2, pressure transmitter may have been damaged when GST roof callapsed and hit line on outside of tank. PS #1 opened to help serve PS #2 area. Nigel returned to close valves.	6331	0.00	367.50

DATE	DESCRIPTION	W.O. #	Invoiced to others	Due to STWA
8/13/2020	Regular hour call-out to shut off water for repair at acct. #382-Muscat, FM 772. 2nd request.	6332	35.00	35.00
8/16/2020	Weekend residual checks on rural system and read meters.	6333	0.00	70.00
8/18/2020	After hour call-out due to power outage at PS #3, generator down at PS #1.	6334	0.00	70.00
8/18/2020	Customer service inspection at acct. #1240-Garza, CR 2160. Failed inspection.	6335	75.00	75.00
8/18/2020	Regular hour lock out due to default payment plan on acct. #1033-Alaniz, FM 2619. Returned to unlock after payment was received.	6336	0.00	30.00
8/17/2020	After hours delivering chlorine and starting BacT Samples.	6337	0.00	70.00
8/15/2020	Weekend residual checks on rural system and read meters.	6338	0.00	70.00
8/22/2020	Weekend residual checks on rural system and read meters.	6339	0.00	70.00
8/21/2020	Regular hour repair at acct. #333-Garcia, FM 1118. Repaired leak on 2" pipe coming from a union, spliced and fixed with 2 clamps.	6340	0.00	1,050.00
8/21/2020	Tap and meter set at acct. #1241-De La Cruz, FM 1118.	6341	585.00	430.00
8/21/2020	After hour work locating water line for tap at acct. #1241-De La Cruz, FM 1118. Tap on WO #6341	6342	0.00	315.00
8/23/2020	Weekend residual checks on rural system and read meters.	6343	0.00	70.00
8/25/2020	Regular and after hours time to repair broken flush valve on CR 2192, west side of CR 1046. Found valve had popped off from glued fitting.	6344	0.00	792.50
8/26/2020	After hours for emergency line locate at CR 1060 south of CR 2170.	6345	0.00	17.50
8/19/2020	2nd customer service inspection at acct. #1240-Garza, , CR 2160. Passed inspection.	6346	50.00	50.00
8/26/2020	Meter removal at acct. #899-Campos, CR 1014 and CR 2140. Meter removed due to non-payment COVID 19 payment plan default.	6347	0.00	60.00



<b>DATE</b>	<b>DESCRIPTION</b>	<b>W.O. #</b>	<b>Invoiced to others</b>	<b>Due to STWA</b>
8/26/2020	Customer service inspection at acct. #1238-Rinche, Nix Road. Passed inspection.	6348	75.00	75.00
8/30/2020	Weekend residual checks on rural system and read meters.	6349	0.00	192.50

**Total Due STWA \$6,672.38**

**Amount Invoiced to Others \$1,710.00**

Payment due by September 25, 2020

Thank You!

**INVOICE**

S20 - 149

October 13, 2020

Ricardo Water Supply Corporation  
2302 East Sage Rd.  
Kingsville, Texas 78363

**Usage**

FM 772 Meter			
Current Reading:	10/1/2020	212132	
Previous Reading:	9/1/2020	212132	
Current usage			0
Kingsville Meter			
Current Reading:	10/1/2020	465478	
Previous Reading:	9/1/2020	457225	
Current usage			8,253,000
Total Water Usage for Period	9/1/2020 to 10/1/2020		8,253,000
Total Water delivered			8,253,000
Ratio STWA to Total			100%
Contract Year to Date Usage ----- 114,162,000 gallons			

**Water Rate (per thousand gallons)**

Cost of Water from City of Corpus Christi (Total charges divided by total consumption):  
 Total charges \$142,295.47  
 Total consumption 56,700  
 Cost of Water from City of Corpus Christi \$ 2.509620

				<b>Amount Due</b>
STWA Handling Charge	8,253,000 g @	\$ 0.426386	=	\$ 3,518.96
Corpus Christi Water Cost	8,253,000 g @	\$ 2.509620	=	\$ 20,711.90
Water Rate for current billing period		\$ 2.936006		

**Cost of Water**

8,253,000 gallons @ \$2.936006 per thousand gallons \$ 24,230.86

Total Due for Water Usage for period 9/1/2020 to 10/1/2020 **\$ 24,230.86**

<b>Net Water Revenue - STWA</b>	
Handling Charge	\$ 3,518.96
less Pumping Cost	\$ 1,450.28
= Net Revenue	\$ 2,068.68

Payment Due within 30 days of Receipt of Invoice  
Thank You!

For more information about the Authority, including information about the Authority's board and board

## INVOICE

S20 - 150

October 13, 2020

Ricardo Water Supply Corporation  
P.O. Box 1572  
Kingsville, Texas 78364

Description		Amount Due	
<b>No. of Connections This Month:</b>		<b>1049</b>	
1049	General Maintenance (per connection) @	\$ 5.65	\$ 5,926.85
1049	Read Meters (per connection) @	\$ 2.50	2,622.50
3	Sample Collection (per sample) @	\$ 40.00	120.00
 <i>Billing Services for Month of:</i>			
<i>September, 2020</i>			
203	Final Notice Cards @	\$ 1.10	09/11/20 223.30
1058	Statements @	\$ 2.00	09/11/20 2,116.00
5	Meter Removal/Cancel Letters @	\$ 1.75	9/4 & 9/29/2020 8.75
1049	Administration (per connection) @	\$ 6.00	6,294.00
947	Copies @	\$ 0.10	94.70
	Postage		25.90
<b>TOTAL</b>			<b>\$ 17,432.00</b>

Payment Due by  
October 31, 2020

Thank You!

For more information about the Authority, including information about the Authority's board and board meetings, please go the Comptroller's Special Purpose District Public Information Database located at <https://spdpid.comptroller.texas.gov/> or the Authority's website [www.stwa.org](http://www.stwa.org)

# STWA

## SOUTH TEXAS WATER AUTHORITY

2302 E. SAGE RD.

KINGSVILLE, TEXAS 78363

S20-155

October 9, 2020

Ricardo Water Supply Corporation  
2302 E. Sage Road  
Kingsville, TX 78363

DATE	DESCRIPTION	W.O. #	Invoiced to others	Due to STWA
9/1/2020	Repaired leak on 2" water line located south of CR 2170, replaced 2" clamp with a 2" x 12 1/2" clamp.	6350	0.00	835.00
9/8/2020	After hours time to finish reading meters in route 2.	6351	0.00	35.00
9/7/2020	Weekend residual checks on rural system and read meters.	6352	0.00	233.33
9/13/2020	Weekend & holiday residual checks on rural system and read meters.	6353	0.00	157.50
9/15/2020	Regular hour lockouts due to non-payment at acct. #1047-Reyna, #898-Vega, and #71-Olivarez.	6354	0.00	90.00
9/14/2020	Meter reservice at acct. #1042-Radford, FM 1118.	6355	110.00	110.00
9/19/2020	Weekend residual checks on rural system and read meters.	6356	0.00	157.50
9/22/2020	Meter removal at acct. #71-Olivarez, CR 2163.	6357	0.00	60.00
9/22/2020	Customer service inspections on acct. #1234-Gomez and acct. #1239-Silva's Construction. Passed inspections.	6358	150.00	150.00
9/17/2020	Meter retrofit change out on 7 meters.	6359	0.00	129.34
9/23/2020	Tap and meter set at acct. #1242-Alvarez, FM 772, west of CR 1060.	6360	585.00	430.00
9/23/2020	Tap and meter set at acct. #1243-Suarez, 125A S. CR 1070.	6361	585.00	430.00
9/24/2020	Tap and meter set at acct. #1244-Villarreal, CR 2150.	6362	585.00	430.00
9/24/2020	Meter retrofit change-outs on 18 meters.	6363	0.00	481.20
9/26/2020	Weekend residual checks on rural system and read meters.	6364	0.00	157.50

Rudy Galvan, Jr., President  
Brandon W. Barrera, Vice-President  
Filiberto Treviño III, Secretary-Treasurer  
Jose M. Graveley

(361) 592-9323 Or (361) 692-0337 (C.C. line)  
Fax: (361) 592-5965

Kathleen Lowman  
Lupita Perez  
Patsy A. Rodgers  
Carola G. Serrato, Executive Director

<u>DATE</u>	<u>DESCRIPTION</u>	<u>W.O. #</u>	<u>Invoiced to others</u>	<u>Due to STWA</u>
9/25/2020	Customer service inspections on acct. #588-Suarez and acct. #1243-Suarez, on CR 1070. Customer changed his service line design. New meter went to older home. Meter from older home to service the newer home.	6365	150.00	150.00
9/30/2020	Regular hour call-out to replace broken meter box at acct. #1225-Y. Hinojosa on CR 2180. Used two boxes to complete the request.	6366	0.00	120.00

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**Total Due STWA** \$4,156.37  
**Amount Invoiced to Others** \$2,165.00

Payment due by October 23, 2020  
 Thank You!

## Invoice

S20-157

October 12, 2020

Ricardo Water Supply Corporation  
2302 E. Sage Rd.  
Kingsville, Texas 78363

Description	Amount Due
Reimburse for payroll expenses incurred with Stand By Pay for the period of July 1, 2020 through September 30, 2020 (See Attached Breakdown)	\$395.82

Payment Due by October 31, 2020

<b>Date</b>	<b>Employee</b>	<b>Amount</b>	<b>Retirement</b>	<b>Medicare</b>	<b>Total</b>	<b>1/3 Share</b>
7/1/2020	Victor Gutierrez	\$75.00	\$8.25	\$1.09	\$84.34	\$28.11
7/8/2020	Nigel Gomez	\$75.00	\$9.00	\$1.09	\$85.09	\$28.36
7/15/2020	Valentin Gonzales	\$75.00	\$9.00	\$1.09	\$85.09	\$28.36
7/22/2020	Victor Gutierrez	\$75.00	\$8.25	\$1.09	\$84.34	\$28.11
7/29/2020	Nigel Gomez	\$75.00	\$9.00	\$1.09	\$85.09	\$28.36
8/5/2020	Valentin Gonzales	\$75.00	\$9.00	\$1.09	\$85.09	\$28.36
8/12/2020	Victor Gutierrez	\$75.00	\$8.25	\$1.09	\$84.34	\$28.11
8/19/2020	Nigel Gomez	\$75.00	\$9.00	\$1.09	\$85.09	\$28.36
8/26/2020	Valentin Gonzales	\$75.00	\$9.00	\$1.09	\$85.09	\$28.36
9/2/2020	Victor Gutierrez	\$75.00	\$8.25	\$1.09	\$84.34	\$28.11
9/9/2020	Nigel Gomez	\$75.00	\$9.00	\$1.09	\$85.09	\$28.36
9/16/2020	Valentin Gonzales	\$75.00	\$9.00	\$1.09	\$85.09	\$28.36
9/23/2020	Victor Gutierrez	\$75.00	\$8.25	\$1.09	\$84.34	\$28.11
9/30/2020	Nigel Gomez	\$75.00	\$9.00	\$1.09	\$85.09	\$28.36
					<b>Total</b>	<b>\$395.82</b>

**Invoice**

S20-159

October 20, 2020

Ricardo Water Supply Corporation  
 2302 E. Sage Rd.  
 Kingsville, Texas 78363

Description	Amount Due
Quarterly reimburse for Fiber optic phone service through AT&T for the period of 06/19/2020 - 09/19/2020 (See Breakdown below)	\$313.56
Quarterly reimburse for Technology Support from High Touch for the period of 07/01/2020 - 09/30/2020 (See Breakdown below)	\$666.42
<b>Total Due</b>	<b>\$979.98</b>

Payment Due by October 31, 2020

**Fiber Optic Phone Lines**

	STWA	NWSC	RWSC	Invoice
Jul-20	\$439.57	\$109.89	\$109.89	\$659.35
Aug-20	\$407.33	\$101.83	\$101.83	\$611.00
Sep-20	\$407.33	\$101.83	\$101.83	\$611.00
	<b>\$1,254.23</b>	<b>\$313.56</b>	<b>\$313.56</b>	

**HIGHTOUCH**

**Technology Support**

	14		2		3	
	STWA	Email	NWSC	Email	RWSC	Email
Jul-20	\$257.72	\$28.00	\$216.14	\$4.00	\$216.14	\$6.00
Aug-20	\$257.72	\$28.00	\$216.14	\$4.00	\$216.14	\$6.00
Sep-20	\$257.72	\$28.00	\$216.14	\$4.00	\$216.14	\$6.00
Quarterly	\$773.16	\$84.00	\$648.42	\$12.00	\$648.42	\$18.00
	<b>\$857.16</b>		<b>\$660.42</b>		<b>\$666.42</b>	



**HIGHTOUCH**  
Technology Support

	STWA	14 Email Filtering	NWSC	Server Management & Offsite Backup	2 Email Filtering	RWSC	Server Management & Offsite Backup	3 Email Filtering	Total Invoice
Jul-20	\$257.72	\$28.00	\$216.14		\$4.00	\$216.14		\$6.00	\$728.00
Aug-20	\$257.72	\$28.00	\$216.14		\$4.00	\$216.14		\$6.00	\$728.00
Sep-20	\$257.72	\$28.00	\$216.14		\$4.00	\$216.14		\$6.00	\$728.00
Quarterly Total	\$857.16			\$660.42			\$666.42		

STWA Fiber optic line

	STWA 4 Lines	NWSC 1 Line	RWSC 1 Line	Total Invoice
Jul-20	\$439.57	\$109.89	\$109.89	\$659.35
Aug-20	\$407.33	\$101.83	\$101.83	\$611.00
Sep-20	\$407.33	\$101.83	\$101.83	\$611.00
	\$1,254.23	\$313.56	\$313.56	\$1,881.35

RICARDO WATER SUPPLY CORPORATION  
WATER LOSS COMPUTATION

July 8, 2020 through August 6, 2020

				Loss	
	11 Pump #1	22 Pump #2	33 Pump #3	Pump Station Totals	Kingsville & FM 772 Totals
<b>+ STWA Mtr. Rdg. Totals</b>	<b>4,167,000</b>	<b>3,641,000</b>	<b>693,000</b>	<b>8,501,000</b>	<b>8,720,000</b>
RWSC Billing Register	4,265,940	3,167,060	629,430	8,062,430	8,062,430
+/- Adjustments					
+ Haulers (Kleberg County)	16,300			16,300	16,300
+Overflows/Tie In				0	0
+Leaks				0	0
+Leaks on 12" line					
+Fire Dept Use	4,400			4,400	4,400
+Unmetered Flushing	0		0	0	0
+Flushing	13,190	15,080	17,580	45,850	45,850
<b>- = Accounted water</b>	<b>4,299,830</b>	<b>3,182,140</b>	<b>647,010</b>	<b>8,128,980</b>	<b>8,128,980</b>
<b>= Water loss</b>	<b>(132,830)</b>	<b>458,860</b>	<b>45,990</b>	<b>372,020</b>	<b>591,020</b>
% Water loss/gain	-3.19%	12.60%	6.64%	4.38%	6.78%

Register Routes:

11 - Pump #1

22 - Pump #2

33 - Pump #3

\*The following leaks were repaired during this period.

None

RICARDO WATER SUPPLY CORPORATION  
WATER LOSS COMPUTATION

August 6, 2020 through September 8, 2020

				Loss	
	11 Pump #1	22 Pump #2	33 Pump #3	Pump Station Totals	Kingsville & FM 772 Totals
<b>+ STWA Mtr. Rdg. Totals</b>	<b>5,538,000</b>	<b>5,459,000</b>	<b>964,000</b>	<b>11,961,000</b>	<b>12,173,000</b>
RWSC Billing Register	5,371,850	3,961,130	833,390	10,166,370	10,166,370
+/- Adjustments					
+ Haulers (Kleberg County)	19,100			19,100	19,100
+Overflows/Tie In		63,000		63,000	63,000
+Leaks		19,000		19,000	19,000
+Leaks on 12" line					
+Fire Dept Use	5,600			5,600	5,600
+Unmetered Flushing	0		0	0	0
+Flushing	179,480	105,240	37,510	322,230	322,230
<b>- = Accounted water</b>	<b>5,576,030</b>	<b>4,148,370</b>	<b>870,900</b>	<b>10,595,300</b>	<b>10,595,300</b>
<b>= = Water loss</b>	<b>(38,030)</b>	<b>1,310,630</b>	<b>93,100</b>	<b>1,365,700</b>	<b>1,577,700</b>
% Water loss/gain	-0.69%	24.01%	9.66%	11.42%	12.96%

Register Routes:

11 - Pump #1

22 - Pump #2

33 - Pump #3

\*The following leaks were repaired during this period.

08/08/20 0 King Junior Estates - 12,000 gallons PS#2

08/15/20 and 08/16/20 - SW Tank roof cave-in - MOV problems 63,000 gallons - PS #2

08/25/20 - Flush valve repair CR 2992 & CR 1046 - 5,000 gallons - PS #2

09/01/20 - Leak repair CR 1050 & CR 2170 - 2,000 gallons - PS #2

RICARDO WATER SUPPLY CORPORATION  
WATER LOSS COMPUTATION

September 8, 2020 through October 7, 2020

				Loss	
	11 Pump #1	22 Pump #2	33 Pump #3	Pump Station Totals	Kingsville & FM 772 Totals
+ STWA Mtr. Rdg. Totals	3,782,000	3,071,000	626,000	7,479,000	7,522,000
RWSC Billing Register	3,337,360	2,357,150	543,590	6,238,100	6,238,100
+/- Adjustments					
+ Haulers (Kleberg County)	9,400			9,400	9,400
+Overflows/Tie In				0	0
+Leaks	2,500			2,500	2,500
+Leaks on 12" line					
+Fire Dept Use				0	0
+Unmetered Flushing	0	0	0	0	0
+Flushing	119,660	197,550	11,460	328,670	328,670
- = Accounted water	3,468,920	2,554,700	555,050	6,578,670	6,578,670
= Water loss	313,080	516,300	70,950	900,330	943,330
% Water loss/gain	8.28%	16.81%	11.33%	12.04%	12.54%

Register Routes:

11 - Pump #1

22 - Pump #2

33 - Pump #3

\*The following leaks were repaired during this period.

09/15/20 - Poly leak repair, 2,500 gallons - PS#1

ATTACHMENT 3

FY 2020 Budget Amendments

Memorandum

To: Ricardo Water Supply Corporation Board of Directors  
From: Carola G. Serrato, General Manager  
Date: November 4, 2020  
Re: Fiscal Year 2020 Budget Amendments

Background:

Enclosed please find a proposed FY 2020 Amended Budget. Staff has reviewed the revenues and expenditures as of September 30, 2020 and projected those values for October, November and December. Although the Corporation is not under the same requirements as a governmental entity, staff recommends adjusting the budget prior to year-end and the external audit.

Analysis:

The Board will note for this agenda item that a budget line item has been added to the Revenue section which is labeled TXDOT Reimbursement. This is at the instruction of the outside auditors. There is not an offsetting expense item since the expense is considered a new asset in transmission lines which is a Balance Sheet item. The addition of the revenue without the corresponding expense provides an inaccurate overall picture. Therefore, an amended budget is also presented without the TXDOT information for review.

Revenues are decreased by \$26,280 of which \$53,415 is related to the TXDOT reimbursement. The original budget was based on the engineer's estimate and the bid price was actually lower than the engineer's estimate.

Total expenditures are increased by \$59,385. Overall, there is a decrease in the Net Operating Income of \$85,665 from the original adopted budget to the proposed amended budget. Staff anticipates that the Corporation will earn \$4,350 in interest earnings for a Net Income/*gain* of \$268,446. Of this amount, however, \$281,085 is attributed to TxDOT's reimbursement. Without that "revenue," there would be a Net Income/*loss* of \$12,640.

Factoring in the USDA payments of \$106,704 results in a Net Loss After Loan Payment of \$161,742. However, as in the past, the Board has kept in mind the depreciation expense of \$205,981, which is not a cash flow item.

Staff Recommendation:

Approve the amended FY 2020 budget.

Board Action:

Determine whether to approve the recommended amended budget.

Summarization:

Last year's summary warrants repeating. In the past decade, RWSC has taken on numerous upgrades: the construction of a 12-inch transmission line the majority of which was installed in private easements, a new elevated storage tank was erected, two pump stations were rebuilt, and, for the first time ever, a SCADA system was installed. These improvements require capital investments. Staff believes the \$18.70 annual difference (\$1.55 per month) when comparing an average 7,000-gallon water bill in fiscal years 2010, 2011 and 2012 to a 7,000-gallon water bill in FY 2020 is remarkable.

**Ricardo Water Supply Corporation**  
**Proposed 2020 Final Budget**

Monthly Minimum      Rate per 1000 g  
5/8"      \$40.50      Up to 20,000      \$4.10  
Above 20,000      \$4.30

	2020 Adopted Budget	2020 Year to Date 9/30/2020	Proposed 2020 Final Budget	Variance
<b>Operating Revenues:</b>				
Metered Water Sales	824,978.38	665,997.07	862,618.00	37,639.62
Late Charge Fee - Utility	12,750.00	8,823.33	11,500.00	(1,250.00)
Reconnect and NSF Charges	12,500.00	1,290.00	1,350.00	(11,150.00)
Transfer Fees	350.00	150.00	200.00	(150.00)
Reservice Fees	5,600.00	5,325.98	5,600.00	0.00
Customer Service Inspection	2,750.00	2,775.00	3,150.00	400.00
Sewage Collection	4,900.00	4,065.30	5,420.00	520.00
TXDOT Reimbursement	334,500.00	281,085.00	281,085.00	(53,415.00)
Miscellaneous Revenue	500.00	<u>1,574.55</u>	<u>1,625.00</u>	<u>1,125.00</u>
<b>Total operating revenues</b>	<b>1,198,828.38</b>	<b>971,086.23</b>	<b>1,172,548.00</b>	<b>(26,280.38)</b>
<b>Operating expenses:</b>				
Water Service	297,630.10	244,546.87	323,819.00	26,188.90
Water Samples	5,000.00	2,630.25	3,600.00	(1,400.00)
Meter Reading & Member Notices	66,900.00	54,471.95	72,475.00	5,575.00
Depreciation Expense	188,200.00	154,485.75	205,981.00	17,781.00
Dues/Subscriptions/Public.	4,100.00	3,832.25	3,850.00	(250.00)
General Liab./Prop. Insurance	15,500.00	1,769.00	16,000.00	500.00
Surety Bonds	87.50	87.50	87.50	0.00
D & O Insurance	1,750.00	0.00	1,750.00	0.00
Professional Services - Legal	4,000.00	925.40	2,000.00	(2,000.00)
Professional Services - Audit.	5,300.00	5,267.00	5,300.00	0.00
Professional Services - Inspections	3,500.00	2,500.04	2,500.00	(1,000.00)
Professional Services - Engineering	1,000.00	300.00	300.00	(700.00)
Miscellaneous Expenses	200.00	538.63	750.00	550.00
Postage & Box rent	6,500.00	5,487.45	6,500.00	0.00
Administration	73,800.00	57,457.43	77,340.00	3,540.00
Part-Time	7,350.00	2,167.92	4,000.00	(3,350.00)
Bad Debts	800.00	262.80	800.00	0.00
Repairs & Maintenance	80,000.00	63,977.18	90,000.00	10,000.00
Oper. & Maintenance Fees	71,000.00	53,729.24	72,500.00	1,500.00
Meter Installation & Removal	5,000.00	4,714.00	6,000.00	1,000.00
Customer Service Inspections	2,750.00	2,700.00	3,150.00	400.00
Telephone	3,800.00	2,972.18	4,100.00	300.00
Travel/Training/Meetings	750.00	1,056.50	1,500.00	750.00
Advertising/Legal notices	150.00	0.00	150.00	0.00
Printing & Office Supplies	<u>4,000.00</u>	<u>2,948.77</u>	<u>4,000.00</u>	<u>0.00</u>
<b>Total operating expenses</b>	<b>849,067.60</b>	<b>668,828.11</b>	<b>908,452.50</b>	<b>59,384.90</b>
<b>Net operating income (loss)</b>	<b>349,760.78</b>	<b>302,258.12</b>	<b>264,095.50</b>	<b>(85,665.28)</b>
<b>Non-operating income/expenses:</b>				
Interest on Temp. Investment	<u>19,000.00</u>	<u>4,021.51</u>	<u>4,350.00</u>	(14,650.00)
<b>Net income (loss)</b>	<b>368,760.78</b>	<b>306,279.63</b>	<b>268,445.50</b>	<b>(100,315.28)</b>
<b>LESS USDA Interest &amp; Principal Payment</b>	<b>106,704.00</b>	<b>80,028.00</b>	<b>106,704.00</b>	
<b>Net income (loss) after loan payment</b>	<b>262,056.78</b>	<b>226,251.63</b>	<b>161,741.50</b>	



**Ricardo Water Supply Corporation**  
**Proposed 2020 Final Budget**

Monthly Minimum

Rate per 1000 g

5/8"

\$40.50

Up to 20,000 \$4.10

Above 20,000 \$4.30

	2020 Adopted Budget	2020 Year to Date 9/30/2020	Proposed 2020 Final Budget	Variance
<b>Operating Revenues:</b>				
Metered Water Sales	824,978.38	665,997.07	862,618.00	37,639.62
Late Charge Fee - Utility	12,750.00	8,823.33	11,500.00	(1,250.00)
Reconnect and NSF Charges	12,500.00	1,290.00	1,350.00	(11,150.00)
Transfer Fees	350.00	150.00	200.00	(150.00)
Reservice Fees	5,600.00	5,325.98	5,600.00	0.00
Customer Service Inspection	2,750.00	2,775.00	3,150.00	400.00
Sewage Collection	4,900.00	4,065.30	5,420.00	520.00
TXDOT Reimbursement	0.00	0.00	0.00	0.00
Miscellaneous Revenue	<u>500.00</u>	<u>1,574.55</u>	<u>1,625.00</u>	<u>1,125.00</u>
<b>Total operating revenues</b>	<b>864,328.38</b>	<b>690,001.23</b>	<b>891,463.00</b>	<b>27,134.62</b>
<b>Operating expenses:</b>				
Water Service	297,630.10	244,546.87	323,819.00	26,188.90
Water Samples	5,000.00	2,630.25	3,600.00	(1,400.00)
Meter Reading & Member Notices	66,900.00	54,471.95	72,475.00	5,575.00
Depreciation Expense	188,200.00	154,485.75	205,981.00	17,781.00
Dues/Subscriptions/Public.	4,100.00	3,832.25	3,850.00	(250.00)
General Liab./Prop. Insurance	15,500.00	1,769.00	16,000.00	500.00
Surety Bonds	87.50	87.50	87.50	0.00
D & O Insurance	1,750.00	0.00	1,750.00	0.00
Professional Services - Legal	4,000.00	925.40	2,000.00	(2,000.00)
Professional Services - Audit.	5,300.00	5,267.00	5,300.00	0.00
Professional Services - Inspections	3,500.00	2,500.04	2,500.00	(1,000.00)
Professional Services - Engineering	1,000.00	300.00	300.00	(700.00)
Miscellaneous Expenses	200.00	538.63	750.00	550.00
Postage & Box rent	6,500.00	5,487.45	6,500.00	0.00
Administration	73,800.00	57,457.43	77,340.00	3,540.00
Part-Time	7,350.00	2,167.92	4,000.00	(3,350.00)
Bad Debts	800.00	262.80	800.00	0.00
Repairs & Maintenance	80,000.00	63,977.18	90,000.00	10,000.00
Oper. & Maintenance Fees	71,000.00	53,729.24	72,500.00	1,500.00
Meter Installation & Removal	5,000.00	4,714.00	6,000.00	1,000.00
Customer Service Inspections	2,750.00	2,700.00	3,150.00	400.00
Telephone	3,800.00	2,972.18	4,100.00	300.00
Travel/Training/Meetings	750.00	1,056.50	1,500.00	750.00
Advertising/Legal notices	150.00	0.00	150.00	0.00
Printing & Office Supplies	<u>4,000.00</u>	<u>2,948.77</u>	<u>4,000.00</u>	<u>0.00</u>
<b>Total operating expenses</b>	<b>849,067.60</b>	<b>668,828.11</b>	<b>908,452.50</b>	<b>59,384.90</b>
<b>Net operating income (loss)</b>	<b>15,260.78</b>	<b>21,173.12</b>	<b>(16,989.50)</b>	<b>(32,250.28)</b>
<b>Non-operating income/expenses:</b>				
Interest on Temp. Investment	<u>19,000.00</u>	<u>4,021.51</u>	<u>4,350.00</u>	(14,650.00)
<b>Net income (loss)</b>	<b>34,260.78</b>	<b>25,194.63</b>	<b>(12,639.50)</b>	<b>(46,900.28)</b>
<b>LESS USDA Interest &amp; Principal Payment</b>	<b>106,704.00</b>	<b>80,028.00</b>	<b>106,704.00</b>	
<b>Net income (loss) after loan payment</b>	<b>(72,443.22)</b>	<b>(54,833.37)</b>	<b>(119,343.50)</b>	

ATTACHMENT 4

FY 2021 Budget

Memorandum

To: Ricardo Water Supply Corporation Board of Directors  
 From: Carola G. Serrato, General Manager  
 Date: October 14, 2020  
 Re: Fiscal Year 2021 Budget

Background:

Enclosed are various FY 2021 budgets based on an average 5-year sales volume, an average 5-year purchase volume, projected revenues/costs, current rates (for comparison) and different rate scenarios. Below are the current and previous ten (10) years' minimums and tier rates per 1000 gallons.

Meter Size	FY 10-12	FY 13	FY 14	FY 15	FY 16	FY 17	FY 18	FY 19	FY 20
5/8"	\$29.85	\$32.00	\$35.00	\$36.00	\$37.00	\$38.00	\$38.75	\$39.60	\$40.50
3/4"	\$44.78	\$48.01	\$52.51	\$54.01	\$55.51	\$57.01	\$58.14	\$59.42	\$60.77
1"	\$61.16	\$66.00	\$72.75	\$75.00	\$77.25	\$79.50	\$81.19	\$83.10	\$84.13
2"	\$74.63	\$80.01	\$87.51	\$90.01	\$92.51	\$95.01	\$96.89	\$99.02	\$101.27
2" compound	\$118.80	\$136.00	\$160.00	\$168.00	\$176.00	\$184.00	\$190.00	\$196.80	\$204.00

Tier	FY 10 -12	FY 13	FY 14	FY 15	FY 16	FY 17	FY 18	FY 19	FY 20
0-20,000 g	\$2.95	\$3.00	\$3.15	\$3.55	\$3.70	\$3.70	\$3.85	\$4.05	\$4.10
20,000 + g	\$3.05	\$3.15	\$3.30	\$3.70	\$3.85	\$3.85	\$4.00	\$4.20	\$4.30

Analysis:

Attached is STWA's resolution adopting the estimated water rates for FY 2021. The resolution adopts a Handling Charge, which has remained unchanged for eleven (11) years, with a cost of water from the City of Corpus Christi based on information provided by the City. The overall cost including raw water, treatment and a future resource fee is approximately twelve cents (\$0.12) per 1000g higher than last year. The Corporation's audited General Fund balance as of December 31, 2019 was \$1,477,561 as compared to \$1,487,388 from December 31, 2018.

"Scenario"	Description	Min.	Water (7k)	Total	Mo. Diff.	Annual
Current - \$4.10/\$4.30	No Changes	\$40.50	\$28.70	\$69.20	\$0.00	\$0.00
"A" - \$4.25/4.45	Rates Only	\$40.50	\$29.75	\$70.25	\$1.05	\$12.60
"B" - \$4.10/4.30	Minimum Only	\$41.50	\$28.70	\$70.20	\$1.00	\$12.00
"C" - \$4.25/4.45	Rates & Minimum	\$41.00	\$29.75	\$70.75	\$1.55	\$18.60
"D" - \$4.30/4.50	Rates & Minimum	\$41.50	\$30.10	\$71.60	\$2.40	\$28.80

Staff Recommendation:

The Board should at least consider a tier rate increase to cover the cost of water from Corpus Christi.

Board Action:

Determine whether to approve a budget based on any changes to minimums or tier rates.

Summarization:

Last year, the Corporation knew the CR 2120 adjustment would be reimbursed by the State. Unfortunately, additional adjustments, the specifics of which are still not known, will be needed south of CR 2130. Also, as stated in last year's memo, PS #3 and the painting of PS #1 EST still need to be addressed.

SOUTH TEXAS WATER AUTHORITY  
Resolution 20 – 26

A RESOLUTION ADOPTING THE RECOMMENDED FISCAL YEAR 2021 BUDGET.

WHEREAS, the South Texas Water Authority is required to adopt a budget for each fiscal year, and

WHEREAS, with the adoption of this budget, the Authority adopts the following Handling Charge and *estimated* Water Rate for Customers:

A Handling Charge of \$0.426386 per thousand gallons PLUS the cost of water purchased from the City of Corpus Christi which is based on *estimated* monthly sales volume as follows:

Month	ESTIMATED Volume	Corpus Christi Water Cost	Corpus Christi Price Per 1000g
October-2020	44,236,289	\$111,124.41	\$2.512065
November-2020	41,032,655	\$103,131.35	\$2.513397
December-2020	40,492,503	\$101,783.67	\$2.513642
January-2021	42,347,240	\$111,535.26	\$2.633826
February-2021	37,836,906	\$99,736.23	\$2.635951
March-2021	41,225,690	\$108,601.29	\$2.634311
April-2021	42,950,745	\$113,114.03	\$2.633576
May-2021	46,657,821	\$122,811.74	\$2.632179
June-2021	45,007,478	\$118,494.45	\$2.632772
July-2021	53,446,789	\$140,571.68	\$2.630124
August-2021	55,820,318	\$146,780.83	\$2.629523
September-2021	46,709,246	\$122,946.27	\$2.632161

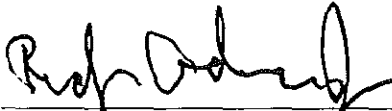
The *estimated* Total Monthly Water Rate per month is as follows:

Month	Handling Charge	Corpus Christi Price Per 1000g	Estimated Total Price Per 1000g
October-2020	\$0.426386	\$2.512065	\$2.938451
November-2020	\$0.426386	\$2.513397	\$2.939783
December-2020	\$0.426386	\$2.513642	\$2.940028
January-2021	\$0.426386	\$2.633826	\$3.060212
February-2021	\$0.426386	\$2.635951	\$3.062337
March-2021	\$0.426386	\$2.634311	\$3.060697
April-2021	\$0.426386	\$2.633576	\$3.059962
May-2021	\$0.426386	\$2.632179	\$3.058565
June-2021	\$0.426386	\$2.632772	\$3.059158
July-2021	\$0.426386	\$2.630124	\$3.056510
August-2021	\$0.426386	\$2.629523	\$3.055909
September-2021	\$0.426386	\$2.632161	\$3.058547


Out of District Customers shall pay an in lieu of taxes monthly charge based on the Customer's taxable value and the adopted tax rate.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the South Texas Water Authority adopts the attached Fiscal Year 2021 Budget and above stated water rates as reviewed by the Board of Directors.

Duly adopted this 8<sup>TH</sup> day of September, 2020.

  
\_\_\_\_\_  
RUDY GALVAN, PRESIDENT

ATTEST:

  
\_\_\_\_\_  
FILIBERTO TREVINO, SECRETARY/TREASURER



Ricardo Water Supply Corporation	5/8"	\$40.50	Up to 20,000	\$4.10
2021 Proposed Budget	3/4"	\$60.77	Above 20,000	\$4.30
<b>Based on Current Rates</b>	1"	\$85.13		
	2"	\$101.27		
	Compound	\$204.00		

Estimated Active Accounts Beginning of FY 2020: 1,007

Estimated Active Accounts Beginning of FY 2021: 1,045

	2020 Adopted Budget	2020 Proposed Final	2021 Proposed Budget	Variance Proposed FY 21 to FY20
<b>Operating Revenues:</b>				
Metered Water Sales	824,978	862,618	855,395	-7,223
Late Charge Fee - Utility	12,750	11,500	12,750	1,250
Reconnect and NSF Charges	12,500	1,350	6,250	4,900
Transfer Fees	350	200	275	75
Reservice Fees	5,600	5,600	5,600	0
Customer Service Inspection	2,750	3,150	3,150	0
Sewage Collection	4,900	5,420	5,420	0
<b>TxDOT Reimbursement</b>	<b>0</b>	<b>281,085</b>	<b>0</b>	<b>-281,085</b>
Miscellaneous Revenue	<u>500</u>	<u>1,625</u>	<u>1,000</u>	<u>-625</u>
<b>Total operating revenues</b>	<b>864,328</b>	<b>1,172,548</b>	<b>889,840</b>	<b>-282,708</b>
<b>Operating expenses:</b>				
Water Service	297,630	323,819	315,429	-8,390
Water Samples	5,000	3,600	5,000	1,400
Meter Reading & Member Notices	66,900	72,475	73,050	575
Depreciation Expense	188,200	205,981	214,000	8,019
Dues/Subscriptions/Public.	4,100	3,850	4,100	250
General Liab./Prop. Insurance	15,500	16,000	16,000	0
Surety Bonds	88	88	88	0
D & O Insurance	1,750	1,750	1,750	0
Professional Services - Legal	4,000	2,000	3,000	1,000
Professional Services - Audit.	5,300	5,300	5,475	175
Professional Services - Inspections	3,500	2,500	3,500	1,000
Professional Services - Engineering	1,000	300	1,000	700
Miscellaneous Expenses	200	750	500	-250
Postage & Box rent	6,500	6,500	6,500	0
Administration	73,800	77,340	78,698	1,358
Part-Time	7,350	4,000	7,750	3,750
Bad Debts	800	800	800	0
Repairs & Maintenance	80,000	90,000	90,000	0
Oper. & Maintenance Fees	71,000	72,500	74,225	1,725
Meter Installation & Removal	5,000	6,000	6,000	0
Customer Service Inspections	2,750	3,150	3,150	0
Telephone	3,800	4,100	4,500	400
Travel/Training/Meetings	750	1,500	1,000	-500
Advertising/Legal notices	150	150	150	0
Printing & Office Supplies	<u>4,000</u>	<u>4,000</u>	<u>4,000</u>	<u>0</u>
<b>Total operating expenses</b>	<b>849,068</b>	<b>908,453</b>	<b>919,664</b>	<b>11,212</b>
Net operating income (loss)	15,261	264,096	-29,824	-293,920
<b>Non-operating income/expenses:</b>				
Interest on Temp. Investment	19,000	4,350	4,350	0
<b>Net income (loss)</b>	<b>34,261</b>	<b>268,446</b>	<b>-25,474</b>	<b>-293,920</b>
<b>LESS USDA Interest &amp; Principal Payment</b>	<b>106,704</b>	<b>106,704</b>	<b>106,704</b>	<b>106,704</b>
<b>Net income (loss) after loan payment</b>	<b>-72,443</b>	<b>161,742</b>	<b>-132,178</b>	<b>-400,624</b>

**Ricardo Water Supply Corporation**  
**Proposed 2021 Budget**  
**"Current"**

Monthly Minimum	Rate per 1000 g
5/8"	Up to 20,000 \$4.10
3/4"	Above 20,000 \$4.30
1"	
2"	
Compound	

	2020 Adopted Budget	2020 Proposed Final Budget	2020 Proposed 2021 Budget	Variance
<b>Operating Revenues:</b>				
Metered Water Sales	<u>824,978.38</u>	862,618.00	<u>855,395.00</u>	30,416.62
Late Charge Fee - Utility	12,750.00	11,500.00	12,750.00	0.00
Reconnect and NSF Charges	12,500.00	1,350.00	6,250.00	(6,250.00)
Transfer Fees	350.00	200.00	275.00	(75.00)
Reservice Fees	5,600.00	5,600.00	5,600.00	0.00
Customer Service Inspection	2,750.00	3,150.00	3,150.00	400.00
Sewage Collection	4,900.00	5,420.00	5,420.00	520.00
TXDOT Reimbursement	334,500.00	281,085.00	0.00	(334,500.00)
Miscellaneous Revenue	<u>500.00</u>	<u>1,625.00</u>	<u>1,000.00</u>	<u>500.00</u>
<b>Total operating revenues</b>	1,198,828.38	1,172,548.00	889,840.00	(308,988.38)
<b>Operating expenses:</b>				
Water Service	<u>297,630.10</u>	323,819.00	<u>315,429.00</u>	17,798.90
Water Samples	5,000.00	3,600.00	5,000.00	0.00
Meter Reading & Member Notices	66,900.00	72,475.00	73,050.00	6,150.00
Depreciation Expense	188,200.00	205,981.00	214,000.00	25,800.00
Dues/Subscriptions/Public.	4,100.00	3,850.00	4,100.00	0.00
General Liab./Prop. Insurance	15,500.00	16,000.00	16,000.00	500.00
Surety Bonds	87.50	87.50	87.50	0.00
D & O Insurance	1,750.00	1,750.00	1,750.00	0.00
Professional Services - Legal	4,000.00	2,000.00	3,000.00	(1,000.00)
Professional Services - Audit.	5,300.00	5,300.00	5,475.00	175.00
Professional Services - Inspections	3,500.00	2,500.00	3,500.00	0.00
Professional Services - Engineering	1,000.00	300.00	1,000.00	0.00
Miscellaneous Expenses	200.00	750.00	500.00	300.00
Postage & Box rent	6,500.00	6,500.00	6,500.00	0.00
Administration	73,800.00	77,340.00	78,698.00	4,898.00
Part-Time	7,350.00	4,000.00	7,750.00	400.00
Bad Debts	800.00	800.00	800.00	0.00
Repairs & Maintenance	80,000.00	90,000.00	90,000.00	10,000.00
Oper. & Maintenance Fees	71,000.00	72,500.00	74,225.00	3,225.00
Meter Installation & Removal	5,000.00	6,000.00	6,000.00	1,000.00
Customer Service Inspections	2,750.00	3,150.00	3,150.00	400.00
Telephone	3,800.00	4,100.00	4,500.00	700.00
Travel/Training/Meetings	750.00	1,500.00	1,000.00	250.00
Advertising/Legal notices	150.00	150.00	150.00	0.00
Printing & Office Supplies	<u>4,000.00</u>	<u>4,000.00</u>	<u>4,000.00</u>	<u>0.00</u>
<b>Total operating expenses</b>	849,067.60	908,452.50	919,664.50	70,596.90
Net operating income (loss)	349,760.78	264,095.50	(29,824.50)	(379,585.28)
<b>Non-operating income/expenses:</b>				
Interest on Temp. Investment	<u>19,000.00</u>	<u>4,350.00</u>	<u>4,350.00</u>	(14,650.00)
Net income (loss)	368,760.78	268,445.50	(25,474.50)	(394,235.28)
<b>LESS USDA Interest &amp; Principal Payment</b>	106,704.00	106,704.00	106,704.00	
Net income (loss) after loan payment	262,056.78	161,741.50	(132,178.50)	

Ricardo Water Supply Corporation	5/8"	\$40.75	Up to 20,000	\$4.25
2021 Proposed Budget	3/4"	\$61.15	Above 20,000	\$4.45
<b>Option A</b>	1"	\$85.69		
	2"	\$101.90		
	Compound	\$206.00		

	2020 Adopted Budget	2020 Proposed Final	2021 Proposed Budget	Variance Proposed FY 21 to FY20
<b>Operating Revenues:</b>				
Metered Water Sales	824,978	862,618	870,611	7,993
Late Charge Fee - Utility	12,750	11,500	12,750	1,250
Reconnect and NSF Charges	12,500	1,350	6,250	4,900
Transfer Fees	350	200	275	75
Reservice Fees	5,600	5,600	5,600	0
Customer Service Inspection	2,750	3,150	3,150	0
Sewage Collection	4,900	5,420	5,420	0
TxDOT Reimbursement	0	281,085	0	-281,085
Miscellaneous Revenue	<u>500</u>	<u>1,625</u>	<u>1,000</u>	<u>-625</u>
<b>Total operating revenues</b>	864,328	1,172,548	905,056	-267,492
<b>Operating expenses:</b>				
Water Service	297,630	323,819	315,429	-8,390
Water Samples	5,000	3,600	5,000	1,400
Meter Reading & Member Notices	66,900	72,475	73,050	575
Depreciation Expense	188,200	205,981	214,000	8,019
Dues/Subscriptions/Public.	4,100	3,850	4,100	250
General Liab./Prop. Insurance	15,500	16,000	16,000	0
Surety Bonds	88	88	88	0
D & O Insurance	1,750	1,750	1,750	0
Professional Services - Legal	4,000	2,000	3,000	1,000
Professional Services - Audit.	5,300	5,300	5,475	175
Professional Services - Inspections	3,500	2,500	3,500	1,000
Professional Services - Engineering	1,000	300	1,000	700
Miscellaneous Expenses	200	750	500	-250
Postage & Box rent	6,500	6,500	6,500	0
Administration	73,800	77,340	78,698	1,358
Part-Time	7,350	4,000	7,750	3,750
Bad Debts	800	800	800	0
Repairs & Maintenance	80,000	90,000	90,000	0
Oper. & Maintenance Fees	71,000	72,500	74,225	1,725
Meter Installation & Removal	5,000	6,000	6,000	0
Customer Service Inspections	2,750	3,150	3,150	0
Telephone	3,800	4,100	4,500	400
Travel/Training/Meetings	750	1,500	1,000	-500
Advertising/Legal notices	150	150	150	0
Printing & Office Supplies	<u>4,000</u>	<u>4,000</u>	<u>4,000</u>	<u>0</u>
<b>Total operating expenses</b>	849,068	908,453	919,664	11,212
Net operating income (loss)	15,261	264,096	-14,609	-278,704
<b>Non-operating income/expenses:</b>				
Interest on Temp. Investment	<u>19,000</u>	<u>4,350</u>	<u>4,350</u>	<u>0</u>
<b>Net income (loss)</b>	34,261	268,446	-10,259	-278,704
<b>LESS USDA Interest &amp; Principal Payment</b>	106,704	106,704	106,704	0
<b>Net income (loss) after loan payment</b>	-72,443	161,742	-116,963	-278,704



**Ricardo Water Supply Corporation**  
**Proposed 2021 Budget**  
**"A"**

<b>Monthly Minimum</b>	<b>Rate per 1000 g</b>
5/8"	\$40.75    Up to 20,000    \$4.25
3/4"	\$61.15    Above 20,000    \$4.45
1"	\$85.69
2"	\$101.90
Compound	\$206.00

	<b>2020</b>	<b>2020</b>	<b>2020</b>	
	<b>Adopted</b>	<b>Proposed</b>	<b>Proposed</b>	
	<b>Budget</b>	<b>Final</b>	<b>2021</b>	<b>Variance</b>
	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	
<b>Operating Revenues:</b>				
Metered Water Sales	<u>824,978.38</u>	862,618.00	<u>870,611.00</u>	45,632.62
Late Charge Fee - Utility	12,750.00	11,500.00	12,750.00	0.00
Reconnect and NSF Charges	12,500.00	1,350.00	6,250.00	(6,250.00)
Transfer Fees	350.00	200.00	275.00	(75.00)
Reservice Fees	5,600.00	5,600.00	5,600.00	0.00
Customer Service Inspection	2,750.00	3,150.00	3,150.00	400.00
Sewage Collection	4,900.00	5,420.00	5,420.00	520.00
TXDOT Reimbursement	334,500.00	281,085.00	0.00	(334,500.00)
Miscellaneous Revenue	<u>500.00</u>	<u>1,625.00</u>	<u>1,000.00</u>	<u>500.00</u>
<b>Total operating revenues</b>	<b>1,198,828.38</b>	<b>1,172,548.00</b>	<b>905,056.00</b>	<b>(293,772.38)</b>
<b>Operating expenses:</b>				
Water Service	<u>297,630.10</u>	323,819.00	<u>315,429.00</u>	17,798.90
Water Samples	5,000.00	3,600.00	5,000.00	0.00
Meter Reading & Member Notices	66,900.00	72,475.00	73,050.00	6,150.00
Depreciation Expense	188,200.00	205,981.00	214,000.00	25,800.00
Dues/Subscriptions/Public.	4,100.00	3,850.00	4,100.00	0.00
General Liab./Prop. Insurance	15,500.00	16,000.00	16,000.00	500.00
Surety Bonds	87.50	87.50	87.50	0.00
D & O Insurance	1,750.00	1,750.00	1,750.00	0.00
Professional Services - Legal	4,000.00	2,000.00	3,000.00	(1,000.00)
Professional Services - Audit.	5,300.00	5,300.00	5,475.00	175.00
Professional Services - Inspections	3,500.00	2,500.00	3,500.00	0.00
Professional Services - Engineering	1,000.00	300.00	1,000.00	0.00
Miscellaneous Expenses	200.00	750.00	500.00	300.00
Postage & Box rent	6,500.00	6,500.00	6,500.00	0.00
Administration	73,800.00	77,340.00	78,698.00	4,898.00
Part-Time	7,350.00	4,000.00	7,750.00	400.00
Bad Debts	800.00	800.00	800.00	0.00
Repairs & Maintenance	80,000.00	90,000.00	90,000.00	10,000.00
Oper. & Maintenance Fees	71,000.00	72,500.00	74,225.00	3,225.00
Meter Installation & Removal	5,000.00	6,000.00	6,000.00	1,000.00
Customer Service Inspections	2,750.00	3,150.00	3,150.00	400.00
Telephone	3,800.00	4,100.00	4,500.00	700.00
Travel/Training/Meetings	750.00	1,500.00	1,000.00	250.00
Advertising/Legal notices	150.00	150.00	150.00	0.00
Printing & Office Supplies	<u>4,000.00</u>	<u>4,000.00</u>	<u>4,000.00</u>	<u>0.00</u>
<b>Total operating expenses</b>	<b>849,067.60</b>	<b>908,452.50</b>	<b>919,664.50</b>	<b>70,596.90</b>
<b>Net operating income (loss)</b>	<b>349,760.78</b>	<b>264,095.50</b>	<b>(14,608.50)</b>	<b>(364,369.28)</b>
<b>Non-operating income/expenses:</b>				
Interest on Temp. Investment	<u>19,000.00</u>	<u>4,350.00</u>	<u>4,350.00</u>	(14,650.00)
<b>Net income (loss)</b>	<b>368,760.78</b>	<b>268,445.50</b>	<b>(10,258.50)</b>	<b>(379,019.28)</b>
<b>LESS USDA Interest &amp; Principal Payment</b>	<b>106,704.00</b>	<b>106,704.00</b>	<b>106,704.00</b>	
<b>Net income (loss) after loan payment</b>	<b>262,056.78</b>	<b>161,741.50</b>	<b>(116,962.50)</b>	

Ricardo Water Supply Corporation	5/8"	\$41.50	Up to 20,000	\$4.10
2021 Proposed Budget	3/4"	\$62.27	Above 20,000	\$4.30
<b>Option B</b>	1"	\$87.38		
	2"	\$103.77		
	Compound	\$212.00		

	2020 Adopted Budget	2020 Proposed Final	2021 Proposed Budget	Variance Proposed FY 21 to FY20
<b>Operating Revenues:</b>				
Metered Water Sales	824,978	862,618	868,541	5,923
Late Charge Fee - Utility	12,750	11,500	12,750	1,250
Reconnect and NSF Charges	12,500	1,350	6,250	4,900
Transfer Fees	350	200	275	75
Reservice Fees	5,600	5,600	5,600	0
Customer Service Inspection	2,750	3,150	3,150	0
Sewage Collection	4,900	5,420	5,420	0
TxDOT Reimbursement	0	281,085	0	-281,085
Miscellaneous Revenue	500	1,625	1,000	-625
<b>Total operating revenues</b>	<b>864,328</b>	<b>1,172,548</b>	<b>902,986</b>	<b>-269,562</b>
<b>Operating expenses:</b>				
Water Service	297,630	323,819	315,429	-8,390
Water Samples	5,000	3,600	5,000	1,400
Meter Reading & Member Notices	66,900	72,475	73,050	575
Depreciation Expense	188,200	205,981	214,000	8,019
Dues/Subscriptions/Public.	4,100	3,850	4,100	250
General Liab./Prop. Insurance	15,500	16,000	16,000	0
Surety Bonds	88	88	88	0
D & O Insurance	1,750	1,750	1,750	0
Professional Services - Legal	4,000	2,000	3,000	1,000
Professional Services - Audit.	5,300	5,300	5,475	175
Professional Services - Inspections	3,500	2,500	3,500	1,000
Professional Services - Engineering	1,000	300	1,000	700
Miscellaneous Expenses	200	750	500	-250
Postage & Box rent	6,500	6,500	6,500	0
Administration	73,800	77,340	78,698	1,358
Part-Time	7,350	4,000	7,750	3,750
Bad Debts	800	800	800	0
Repairs & Maintenance	80,000	90,000	90,000	0
Oper. & Maintenance Fees	71,000	72,500	74,225	1,725
Meter Installation & Removal	5,000	6,000	6,000	0
Customer Service Inspections	2,750	3,150	3,150	0
Telephone	3,800	4,100	4,500	400
Travel/Training/Meetings	750	1,500	1,000	-500
Advertising/Legal notices	150	150	150	0
Printing & Office Supplies	4,000	4,000	4,000	0
<b>Total operating expenses</b>	<b>849,068</b>	<b>908,453</b>	<b>919,664</b>	<b>11,212</b>
Net operating income (loss)	15,261	264,096	-16,678	-280,774
<b>Non-operating income/expenses:</b>				
Interest on Temp. Investment	19,000	4,350	4,350	0
Net income (loss)	34,261	268,446	-12,328	-280,774
LESS USDA Interest & Principal Payment	106,704	106,704	106,704	0
Net income (loss) after loan payment	-72,443	161,742	-119,032	-280,774

**Ricardo Water Supply Corporation**  
**Proposed 2021 Budget**  
**"B"**

	<b>Monthly Minimum</b>	<b>Rate per 1000 g</b>
5/8"	\$41.50	Up to 20,000 \$4.10
3/4"	\$62.27	Above 20,000 \$4.30
1"	\$87.38	
2"	\$103.77	
Compound	\$212.00	

	<b>2020</b>	<b>Proposed</b>	<b>Proposed</b>	
	<b>Adopted</b>	<b>Final</b>	<b>2021</b>	<b>Variance</b>
	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	
<b>Operating Revenues:</b>				
Metered Water Sales	<u>824,978.38</u>	862,618.00	<u>868,541.00</u>	43,562.62
Late Charge Fee - Utility	12,750.00	11,500.00	12,750.00	0.00
Reconnect and NSF Charges	12,500.00	1,350.00	6,250.00	(6,250.00)
Transfer Fees	350.00	200.00	275.00	(75.00)
Reservice Fees	5,600.00	5,600.00	5,600.00	0.00
Customer Service Inspection	2,750.00	3,150.00	3,150.00	400.00
Sewage Collection	4,900.00	5,420.00	5,420.00	520.00
TXDOT Reimbursement	334,500.00	281,085.00	0.00	(334,500.00)
Miscellaneous Revenue	<u>500.00</u>	<u>1,625.00</u>	<u>1,000.00</u>	<u>500.00</u>
<b>Total operating revenues</b>	1,198,828.38	1,172,548.00	902,986.00	(295,842.38)
<b>Operating expenses:</b>				
Water Service	<u>297,630.10</u>	323,819.00	<u>315,429.00</u>	17,798.90
Water Samples	5,000.00	3,600.00	5,000.00	0.00
Meter Reading & Member Notices	66,900.00	72,475.00	73,050.00	6,150.00
Depreciation Expense	188,200.00	205,981.00	214,000.00	25,800.00
Dues/Subscriptions/Public.	4,100.00	3,850.00	4,100.00	0.00
General Liab./Prop. Insurance	15,500.00	16,000.00	16,000.00	500.00
Surety Bonds	87.50	87.50	87.50	0.00
D & O Insurance	1,750.00	1,750.00	1,750.00	0.00
Professional Services - Legal	4,000.00	2,000.00	3,000.00	(1,000.00)
Professional Services - Audit.	5,300.00	5,300.00	5,475.00	175.00
Professional Services - Inspections	3,500.00	2,500.00	3,500.00	0.00
Professional Services - Engineering	1,000.00	300.00	1,000.00	0.00
Miscellaneous Expenses	200.00	750.00	500.00	300.00
Postage & Box rent	6,500.00	6,500.00	6,500.00	0.00
Administration	73,800.00	77,340.00	78,698.00	4,898.00
Part-Time	7,350.00	4,000.00	7,750.00	400.00
Bad Debts	800.00	800.00	800.00	0.00
Repairs & Maintenance	80,000.00	90,000.00	90,000.00	10,000.00
Oper. & Maintenance Fees	71,000.00	72,500.00	74,225.00	3,225.00
Meter Installation & Removal	5,000.00	6,000.00	6,000.00	1,000.00
Customer Service Inspections	2,750.00	3,150.00	3,150.00	400.00
Telephone	3,800.00	4,100.00	4,500.00	700.00
Travel/Training/Meetings	750.00	1,500.00	1,000.00	250.00
Advertising/Legal notices	150.00	150.00	150.00	0.00
Printing & Office Supplies	<u>4,000.00</u>	<u>4,000.00</u>	<u>4,000.00</u>	<u>0.00</u>
<b>Total operating expenses</b>	849,067.60	908,452.50	919,664.50	70,596.90
Net operating income (loss)	349,760.78	264,095.50	(16,678.50)	(366,439.28)
<b>Non-operating income/expenses:</b>				
Interest on Temp. Investment	<u>19,000.00</u>	<u>4,350.00</u>	<u>4,350.00</u>	(14,650.00)
Net income (loss)	368,760.78	268,445.50	(12,328.50)	(381,089.28)
<b>LESS USDA Interest &amp; Principal Payment</b>	106,704.00	106,704.00	106,704.00	
Net income (loss) after loan payment	262,056.78	161,741.50	(119,032.50)	

Ricardo Water Supply Corporation	5/8"	\$41.00	Up to 20,000	\$4.25
2021 Proposed Budget	3/4"	\$61.52	Above 20,000	\$4.45
<b>Option C</b>	1"	\$86.26		
	2"	\$102.52		
	Compound	\$208.00		

	2020 Adopted Budget	2020 Proposed Final	2021 Proposed Budget	Variance Proposed FY 21 to FY20
<b>Operating Revenues:</b>				
Metered Water Sales	824,978	862,618	873,897	11,279
Late Charge Fee - Utility	12,750	11,500	12,750	1,250
Reconnect and NSF Charges	12,500	1,350	6,250	4,900
Transfer Fees	350	200	275	75
Reservice Fees	5,600	5,600	5,600	0
Customer Service Inspection	2,750	3,150	3,150	0
Sewage Collection	4,900	5,420	5,420	0
<b>TxDOT Reimbursement</b>	<u>0</u>	<u>281,085</u>	<u>0</u>	<u>-281,085</u>
Miscellaneous Revenue	500	1,625	1,000	-625
<b>Total operating revenues</b>	<b>864,328</b>	<b>1,172,548</b>	<b>908,342</b>	<b>-264,206</b>
<b>Operating expenses:</b>				
Water Service	297,630	323,819	315,429	-8,390
Water Samples	5,000	3,600	5,000	1,400
Meter Reading & Member Notices	66,900	72,475	73,050	575
Depreciation Expense	188,200	205,981	214,000	8,019
Dues/Subscriptions/Public.	4,100	3,850	4,100	250
General Liab./Prop. Insurance	15,500	16,000	16,000	0
Surety Bonds	88	88	88	0
D & O Insurance	1,750	1,750	1,750	0
Professional Services - Legal	4,000	2,000	3,000	1,000
Professional Services - Audit.	5,300	5,300	5,475	175
Professional Services - Inspections	3,500	2,500	3,500	1,000
Professional Services - Engineering	1,000	300	1,000	700
Miscellaneous Expenses	200	750	500	-250
Postage & Box rent	6,500	6,500	6,500	0
Administration	73,800	77,340	78,698	1,358
Part-Time	7,350	4,000	7,750	3,750
Bad Debts	800	800	800	0
Repairs & Maintenance	80,000	90,000	90,000	0
Oper. & Maintenance Fees	71,000	72,500	74,225	1,725
Meter Installation & Removal	5,000	6,000	6,000	0
Customer Service Inspections	2,750	3,150	3,150	0
Telephone	3,800	4,100	4,500	400
Travel/Training/Meetings	750	1,500	1,000	-500
Advertising/Legal notices	150	150	150	0
Printing & Office Supplies	<u>4,000</u>	<u>4,000</u>	<u>4,000</u>	<u>0</u>
<b>Total operating expenses</b>	<b>849,068</b>	<b>908,453</b>	<b>919,664</b>	<b>11,212</b>
<b>Net operating income (loss)</b>	<b>15,261</b>	<b>264,096</b>	<b>-11,322</b>	<b>-275,418</b>
<b>Non-operating income/expenses:</b>				
Interest on Temp. Investment	<u>19,000</u>	<u>4,350</u>	<u>4,350</u>	<u>0</u>
<b>Net income (loss)</b>	<b>34,261</b>	<b>268,446</b>	<b>-6,972</b>	<b>-275,418</b>
<b>LESS USDA Interest &amp; Principal Payment</b>	<b>106,704</b>	<b>106,704</b>	<b>106,704</b>	<b>0</b>
<b>Net income (loss) after loan payment</b>	<b>-72,443</b>	<b>161,742</b>	<b>-113,676</b>	<b>-275,418</b>

**Ricardo Water Supply Corporation**  
**Proposed 2021 Budget**  
**"C"**

Monthly Minimum	Rate per 1000 g
5/8"	Up to 20,000 \$4.25
3/4"	Above 20,000 \$4.45
1"	
2"	
Compound	

	2020 Adopted Budget	Proposed Final Budget	Proposed 2021 Budget	Variance
<b>Operating Revenues:</b>				
Metered Water Sales	<u>824,978.38</u>	862,618.00	<u>873,897.00</u>	48,918.62
Late Charge Fee - Utility	12,750.00	11,500.00	12,750.00	0.00
Reconnect and NSF Charges	12,500.00	1,350.00	6,250.00	(6,250.00)
Transfer Fees	350.00	200.00	275.00	(75.00)
Reservice Fees	5,600.00	5,600.00	5,600.00	0.00
Customer Service Inspection	2,750.00	3,150.00	3,150.00	400.00
Sewage Collection	4,900.00	5,420.00	5,420.00	520.00
TXDOT Reimbursement	334,500.00	281,085.00	0.00	(334,500.00)
Miscellaneous Revenue	<u>500.00</u>	<u>1,625.00</u>	<u>1,000.00</u>	<u>500.00</u>
<b>Total operating revenues</b>	<b>1,198,828.38</b>	<b>1,172,548.00</b>	<b>908,342.00</b>	<b>(290,486.38)</b>
<b>Operating expenses:</b>				
Water Service	<u>297,630.10</u>	323,819.00	<u>315,429.00</u>	17,798.90
Water Samples	5,000.00	3,600.00	5,000.00	0.00
Meter Reading & Member Notices	66,900.00	72,475.00	73,050.00	6,150.00
Depreciation Expense	188,200.00	205,981.00	214,000.00	25,800.00
Dues/Subscriptions/Public.	4,100.00	3,850.00	4,100.00	0.00
General Liab./Prop. Insurance	15,500.00	16,000.00	16,000.00	500.00
Surety Bonds	87.50	87.50	87.50	0.00
D & O Insurance	1,750.00	1,750.00	1,750.00	0.00
Professional Services - Legal	4,000.00	2,000.00	3,000.00	(1,000.00)
Professional Services - Audit.	5,300.00	5,300.00	5,475.00	175.00
Professional Services - Inspections	3,500.00	2,500.00	3,500.00	0.00
Professional Services - Engineering	1,000.00	300.00	1,000.00	0.00
Miscellaneous Expenses	200.00	750.00	500.00	300.00
Postage & Box rent	6,500.00	6,500.00	6,500.00	0.00
Administration	73,800.00	77,340.00	78,698.00	4,898.00
Part-Time	7,350.00	4,000.00	7,750.00	400.00
Bad Debts	800.00	800.00	800.00	0.00
Repairs & Maintenance	80,000.00	90,000.00	90,000.00	10,000.00
Oper. & Maintenance Fees	71,000.00	72,500.00	74,225.00	3,225.00
Meter Installation & Removal	5,000.00	6,000.00	6,000.00	1,000.00
Customer Service Inspections	2,750.00	3,150.00	3,150.00	400.00
Telephone	3,800.00	4,100.00	4,500.00	700.00
Travel/Training/Meetings	750.00	1,500.00	1,000.00	250.00
Advertising/Legal notices	150.00	150.00	150.00	0.00
Printing & Office Supplies	<u>4,000.00</u>	<u>4,000.00</u>	<u>4,000.00</u>	<u>0.00</u>
<b>Total operating expenses</b>	<b>849,067.60</b>	<b>908,452.50</b>	<b>919,664.50</b>	<b>70,596.90</b>
Net operating income (loss)	349,760.78	264,095.50	(11,322.50)	(361,083.28)
<b>Non-operating income/expenses:</b>				
Interest on Temp. Investment	<u>19,000.00</u>	<u>4,350.00</u>	<u>4,350.00</u>	(14,650.00)
<b>Net income (loss)</b>	<b>368,760.78</b>	<b>268,445.50</b>	<b>(6,972.50)</b>	<b>(375,733.28)</b>
<b>LESS USDA Interest &amp; Principal Payment</b>	<b>106,704.00</b>	<b>106,704.00</b>	<b>106,704.00</b>	
<b>Net income (loss) after loan payment</b>	<b>262,056.78</b>	<b>161,741.50</b>	<b>(113,676.50)</b>	

Ricardo Water Supply Corporation	5/8"	\$41.50	Up to 20,000	\$4.30
2021 Proposed Budget	3/4"	\$62.27	Above 20,000	\$4.50
<b>Option D</b>	1"	\$87.38		
	2"	\$103.77		
	Compound	\$212.00		

	2020 Adopted Budget	2020 Proposed Final	2021 Proposed Budget	Variance Proposed FY 21 to FY20
<b>Operating Revenues:</b>				
Metered Water Sales	824,978	862,618	884,446	21,828
Late Charge Fee - Utility	12,750	11,500	12,750	1,250
Reconnect and NSF Charges	12,500	1,350	6,250	4,900
Transfer Fees	350	200	275	75
Reservice Fees	5,600	5,600	5,600	0
Customer Service Inspection	2,750	3,150	3,150	0
Sewage Collection	4,900	5,420	5,420	0
<b>TxDOT Reimbursement</b>	0	281,085	0	-281,085
Miscellaneous Revenue	<u>500</u>	<u>1,625</u>	<u>1,000</u>	<u>-625</u>
<b>Total operating revenues</b>	864,328	1,172,548	918,891	-253,657
<b>Operating expenses:</b>				
Water Service	297,630	323,819	315,429	-8,390
Water Samples	5,000	3,600	5,000	1,400
Meter Reading & Member Notices	66,900	72,475	73,050	575
Depreciation Expense	188,200	205,981	214,000	8,019
Dues/Subscriptions/Public.	4,100	3,850	4,100	250
General Liab./Prop. Insurance	15,500	16,000	16,000	0
Surety Bonds	88	88	88	0
D & O Insurance	1,750	1,750	1,750	0
Professional Services - Legal	4,000	2,000	3,000	1,000
Professional Services - Audit.	5,300	5,300	5,475	175
Professional Services - Inspections	3,500	2,500	3,500	1,000
Professional Services - Engineering	1,000	300	1,000	700
Miscellaneous Expenses	200	750	500	-250
Postage & Box rent	6,500	6,500	6,500	0
Administration	73,800	77,340	78,698	1,358
Part-Time	7,350	4,000	7,750	3,750
Bad Debts	800	800	800	0
Repairs & Maintenance	80,000	90,000	90,000	0
Oper. & Maintenance Fees	71,000	72,500	74,225	1,725
Meter Installation & Removal	5,000	6,000	6,000	0
Customer Service Inspections	2,750	3,150	3,150	0
Telephone	3,800	4,100	4,500	400
Travel/Training/Meetings	750	1,500	1,000	-500
Advertising/Legal notices	150	150	150	0
Printing & Office Supplies	4,000	4,000	4,000	0
<b>Total operating expenses</b>	849,068	908,453	919,664	11,212
Net operating income (loss)	15,261	264,096	-773	-264,868
<b>Non-operating income/expenses:</b>				
Interest on Temp. Investment	<u>19,000</u>	<u>4,350</u>	<u>4,350</u>	<u>0</u>
<b>Net income (loss)</b>	34,261	268,446	3,577	-264,868
<b>LESS USDA Interest &amp; Principal Payment</b>	106,704	106,704	106,704	0
<b>Net income (loss) after loan payment</b>	-72,443	161,742	-103,127	-264,868

**Ricardo Water Supply Corporation**  
**Proposed 2021 Budget**  
**"D"**

Monthly Minimum	Rate per 1000 g
5/8"	Up to 20,000 \$4.30
3/4"	Above 20,000 \$4.50
1"	
2"	
Compound	

	2020 Adopted Budget	Proposed Final Budget	Proposed 2021 Budget	Variance
<b>Operating Revenues:</b>				
Metered Water Sales	<u>824,978.38</u>	862,618.00	<u>884,446.00</u>	59,467.62
Late Charge Fee - Utility	12,750.00	11,500.00	12,750.00	0.00
Reconnect and NSF Charges	12,500.00	1,350.00	6,250.00	(6,250.00)
Transfer Fees	350.00	200.00	275.00	(75.00)
Reservice Fees	5,600.00	5,600.00	5,600.00	0.00
Customer Service Inspection	2,750.00	3,150.00	3,150.00	400.00
Sewage Collection	4,900.00	5,420.00	5,420.00	520.00
TXDOT Reimbursement	334,500.00	281,085.00	0.00	(334,500.00)
Miscellaneous Revenue	<u>500.00</u>	<u>1,625.00</u>	<u>1,000.00</u>	<u>500.00</u>
<b>Total operating revenues</b>	1,198,828.38	1,172,548.00	918,891.00	(279,937.38)
<b>Operating expenses:</b>				
Water Service	<u>297,630.10</u>	323,819.00	<u>315,429.00</u>	17,798.90
Water Samples	5,000.00	3,600.00	5,000.00	0.00
Meter Reading & Member Notices	66,900.00	72,475.00	73,050.00	6,150.00
Depreciation Expense	188,200.00	205,981.00	214,000.00	25,800.00
Dues/Subscriptions/Public.	4,100.00	3,850.00	4,100.00	0.00
General Liab./Prop. Insurance	15,500.00	16,000.00	16,000.00	500.00
Surety Bonds	87.50	87.50	87.50	0.00
D & O Insurance	1,750.00	1,750.00	1,750.00	0.00
Professional Services - Legal	4,000.00	2,000.00	3,000.00	(1,000.00)
Professional Services - Audit.	5,300.00	5,300.00	5,475.00	175.00
Professional Services - Inspections	3,500.00	2,500.00	3,500.00	0.00
Professional Services - Engineering	1,000.00	300.00	1,000.00	0.00
Miscellaneous Expenses	200.00	750.00	500.00	300.00
Postage & Box rent	6,500.00	6,500.00	6,500.00	0.00
Administration	73,800.00	77,340.00	78,698.00	4,898.00
Part-Time	7,350.00	4,000.00	7,750.00	400.00
Bad Debts	800.00	800.00	800.00	0.00
Repairs & Maintenance	80,000.00	90,000.00	90,000.00	10,000.00
Oper. & Maintenance Fees	71,000.00	72,500.00	74,225.00	3,225.00
Meter Installation & Removal	5,000.00	6,000.00	6,000.00	1,000.00
Customer Service Inspections	2,750.00	3,150.00	3,150.00	400.00
Telephone	3,800.00	4,100.00	4,500.00	700.00
Travel/Training/Meetings	750.00	1,500.00	1,000.00	250.00
Advertising/Legal notices	150.00	150.00	150.00	0.00
Printing & Office Supplies	<u>4,000.00</u>	<u>4,000.00</u>	<u>4,000.00</u>	<u>0.00</u>
<b>Total operating expenses</b>	849,067.60	908,452.50	919,664.50	70,596.90
Net operating income (loss)	349,760.78	264,095.50	(773.50)	(350,534.28)
<b>Non-operating income/expenses:</b>				
Interest on Temp. Investment	<u>19,000.00</u>	<u>4,350.00</u>	<u>4,350.00</u>	(14,650.00)
Net income (loss)	368,760.78	268,445.50	3,576.50	(365,184.28)
<b>LESS USDA Interest &amp; Principal Payment</b>	106,704.00	106,704.00	106,704.00	
Net income (loss) after loan payment	262,056.78	161,741.50	(103,127.50)	

ATTACHMENT 5

Resolution 20-04



RICARDO WATER SUPPLY CORPORATION

Resolution 20-04

RESOLUTION ADOPTING THE RECOMMENDED FISCAL YEAR 2021  
BUDGET.

WHEREAS, the Ricardo Water Supply Corporation is required to adopt a budget for each fiscal year, and

WHEREAS, the Board of Directors has reviewed the attached budget and finds it acceptable.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Ricardo Water Supply Corporation adopts the attached fiscal year 2021 budget.

Duly adopted this 10<sup>th</sup> day of November, 2020.

\_\_\_\_\_  
BALDEMAR GARCIA, PRESIDENT

ATTEST:

\_\_\_\_\_  
OLIVER HINOJOSA, SECRETARY/TREASURER

ATTACHMENT 6

Engagement Letter – Womack

Memorandum

To: Ricardo Water Supply Corporation Board of Directors  
From: Carola G. Serrato, General Manager  
Date: October 14, 2020  
Re: Engagement Letter—John Womack and Company

Background:

Enclosed is a Letter of Engagement for Auditing Services with John Womack & Company, P.C. for fiscal year ending December 31, 2020.

Analysis:

Last year's engagement letter quoted a cost of \$5,250 for the external audit. Enclosed is the Letter of Engagement in the amount of \$5,425 for a basic audit.

Staff Recommendation:

Accept the Letter of Engagement for Auditing Services with John Womack & Company, P.C. for fiscal year ending December 31, 2020.

Review the letter outlining the various factors of the external audit including Communication, Independence, The Audit Planning Process, The Concept of Materiality in Planning and Executing the Audit, Our Approach to Internal Control Relevant to the Audit, and Timing of the Audit and instruct staff to reflect that the letter was reviewed in the meeting's minutes.

Board Action:

Determine whether to accept the engagement letter for FY 2020 audit services in an amount of \$5,425.

Summarization:

As mentioned for several years, staff has a good working relationship with the accountants of John Womack and Company. This working relationship is not limited to the end of the year audit. Rather, the Company provides valuable support throughout the year.

JOHN WOMACK & CO., P.C.  
CERTIFIED PUBLIC ACCOUNTANTS

JOHN L. WOMACK, CPA  
MARGARET KELLY, CPA

P. O. BOX 1147  
KINGSVILLE, TEXAS 78364  
(361) 592-2671  
FAX (361) 592-1411

September 29, 2020

Ricardo Water Supply Corporation  
2302 East Sage Road  
Kingsville, Texas 78363

We are pleased to confirm our understanding of the services we are to provide for Ricardo Water Supply Corporation (a nonprofit organization) for the year ended December 31, 2020.

We will audit the financial statements of Ricardo Water Supply Corporation, which comprise the statement of financial position as of December 31, 2020 and 2019, the related statements of activities, and cash flows for the year then ended, and the related notes to the financial statements (the financial statements). Also, the following supplementary information accompanying the financial statements will be subjected to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and we will provide an opinion on it in relation to the financial statements as a whole, in a report combined with our auditor's report on the financial statements:

1. Schedule of Activities – Budget and Actual.
2. Schedule of Insurance Coverage.
3. Schedule of Water Purchases and Sales.
4. Schedule of FDIC Insurance and Pledges Securities.
5. Schedule of Fixed Assets.

#### **Audit Objective**

The objective of our audit is the expression of an opinion about whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and will include tests of your



accounting records and other procedures we consider necessary to enable us to express such an opinion. We will issue a written report upon completion of our audit of Ricardo Water Supply Corporation's financial statements. Our report will be addressed to the governing Board of Ricardo Water Supply Corporation. We cannot provide assurance that an unmodified opinion will be expressed. Circumstances may arise in which it is necessary for us to modify our opinion or add an emphasis-of-matter or other-matter paragraph. If our opinion is other than unmodified, we will discuss the reasons with you in advance. If circumstances occur related to the condition of your records, the availability of sufficient, appropriate audit evidence, or the existence of a significant risk of material misstatement of the financial statements caused by error, fraudulent financial reporting, or misappropriation of assets, which in our professional judgment prevent us from completing the audit or forming an opinion on the financial statements, we retain the right to take any course of action permitted by professional standards, including declining to express an opinion or issue a report, or withdrawing from the engagement.

### **Audit Procedures**

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will also request written representations from the Corporation's attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the Corporation or to acts by management or employees acting on behalf of the Corporation.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material

effect on the financial statements. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our audit will include obtaining an understanding of the Corporation and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. Accordingly, we will express no such opinion. However, during the audit, we will communicate to you and those charged with governance internal control related matters that are required to be communicated under professional standards.

The audit documentation for this engagement is the property of John Womack & Co., P.C. and constitutes confidential information. However, we may be requested to make certain audit documentation available to cognizant agencies pursuant to authority given to it by law or regulation. If requested, access to such audit documentation will be provided under the supervision of John Womack & Co., P.C. personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the cognizant agency. The cognizant agency may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

### **Other Services**

We will also prepare the financial statements of the Corporation in conformity with U.S. generally accepted accounting principles based on information provided by you.

We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

### **Management Responsibilities**

You are responsible for designing, implementing, and maintaining internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with U.S. generally accepted accounting principles. You are also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are

aware that is relevant to the preparation and fair presentation of the financial statements, including identification of all related parties and all related-party relationships and transactions, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the corporation from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the Corporation involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the Corporation received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring the Corporation complies with applicable laws and regulations.

You are responsible for the preparation of the supplementary information in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon.

You agree to assume all management responsibilities for the financial statement preparation services, and any other nonattest services we provide; oversee the services by designating an individual, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them. In connection with this engagement, we may communicate with you or others via email transmission. As emails can be intercepted and read, disclosed, or otherwise used or communicated by an unintended third party, or may not be delivered to each of the parties to whom they are directed and only to such parties, we cannot guarantee or warrant that emails from us will be properly delivered and read only by the addressee. Therefore, we specifically disclaim and waive any liability or responsibility whatsoever for interception or unintentional disclosure of emails transmitted by us in connection with the performance of this engagement. In that regard, you agree that we shall have no liability for any loss or damage to any person or entity resulting from the use of email transmissions, including any consequential, incidental, direct, indirect, or special damages, such as loss of revenues or anticipated profits, or disclosure or communication of confidential or proprietary information.

You are required to disclose in the financial statements the date through which subsequent events have been evaluated and whether that date is the date the financial statements were issued or were available to be issued. You agree that you will not date the subsequent event note earlier than the date of the management representation letter.

#### **Other Matters and Limitation on Liability**

In the unlikely event that differences concerning our services or fees should arise that are not resolved by mutual agreement, to facilitate judicial resolution and save time and expense of both parties, the Corporation agrees to participate in mediation, under the Commercial Mediation Rules of the American Arbitration Association, before any claim is asserted.

In the event that John Womack & Co., P.C. is found to be negligent in provision of any services covered by this agreement which result in damage to the Corporation, John Womack & Co., P.C.'s liability to the Corporation will be limited to actual damages or losses incurred by the Corporation. John Womack & Co., P.C. will not be liable to the Corporation for any punitive damages.

#### **Engagement Administration, Fees, and Other**

With regard to the electronic dissemination of audited financial statements, including financial statements published electronically on your website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

We understand that your employees will prepare all cash, accounts receivable, and other confirmations we request and will locate any documents selected by us for testing. We will schedule the engagement based in part on deadlines, working conditions, and the availability of your key personnel. We will plan the engagement based on the assumption that your personnel will cooperate and provide assistance by performing tasks such as preparing requested schedules, retrieving supporting documents, and preparing confirmations. If, for whatever reason, your personnel are unavailable to provide the necessary assistance in a timely manner, it may substantially increase the work we have to do to complete the engagement within the established deadlines, resulting in an increase in fees over our original fee estimate. We will not undertake any accounting services (including but not limited to reconciliation of accounts and preparation of requested schedules) without obtaining approval through a written change order or additional engagement letter for such additional work.



John L Womack is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it. To ensure that John Womack & Co., P.C.'s independence is not impaired under the AICPA *Code of Professional Conduct*, you agree to inform the engagement partner before entering into any substantive employment discussions with any of our personnel. We expect to begin our audit on approximately March 01, 2021 and to complete your information returns and issue our report no later than April 09, 2021.

Our audit engagement ends on delivery of our audit report. Any follow-up services that might be required will be a separate, new engagement. The terms and conditions of that new engagement will be governed by a new, specific engagement letter for that service.

We estimate that our fees for the audit will be \$5,425. You will also be billed for travel and other out-of-pocket costs such as report production, word processing, postage, etc. The fee estimate is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the engagement. If significant additional time is necessary, we will keep you informed of any problems we encounter and our fees will be adjusted accordingly. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation.

You may request that we perform additional services not addressed in this engagement letter. If this occurs, we will communicate with you concerning the scope of the additional services and the estimated fees. We also may issue a separate engagement letter covering the additional services. In the absence of any other written communication from us documenting such additional services, our services will continue to be governed by the terms of this engagement letter.

We appreciate the opportunity to be of service to you and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Sincerely,

A handwritten signature in black ink that reads "John Womack, Esq., P.C." The signature is written in a cursive style with a large initial 'J' and 'W'.

John Womack & Co., P.C.

Page 7

RESPONSE:

This letter correctly sets forth the understanding of Ricardo Water Supply Corporation.

Management signature: \_\_\_\_\_

Title: \_\_\_\_\_

Governance signature: \_\_\_\_\_

Title: \_\_\_\_\_

ATTACHMENT 7

TRWA COVID-19 and Election Recommendations



1616 Rio Grande Street, Austin, Texas 78701-1122  
(512) 472-8591      [www.trwa.org](http://www.trwa.org)

A note about the impact of COVID-19 on WSC elections:

Water supply corporations in Texas are required by law to conduct their annual meetings between January 1<sup>st</sup> and May 1<sup>st</sup> of each year. When COVID-19 became a widespread pandemic in Spring 2020, it made it difficult for many WSCs to comply with this requirement while adhering to state and local social distancing orders. As of late September 2020, COVID-19 is expected to still be a factor in our daily lives well into next year, and therefore once again threatens to hinder annual meetings for water supply corporations across the state. With that in mind, TRWA recommends that our members take the following into account when planning and executing their annual meetings in 2021:

- Holding your annual meeting on your regularly scheduled date is preferable to postponing or canceling your meeting. This year, some systems postponed their annual meeting in the hopes that the COVID-19 situation would clear up in a few weeks' time. When that didn't happen, they were forced to have their meeting later than the May 1 deadline. While it is unlikely that a court would hold a WSC at fault for missing that deadline in 2020 given the sudden and rapid nature of the pandemic this year, they might not be as lenient in 2021 since we have all been operating in a post-COVID world for some time now. Systems should never cancel their annual meeting altogether, as that poses the risk of exposing the utility to additional regulation by the Public Utility Commission of Texas. Additionally, through a use of social distancing as discussed below and by taking advantage of relaxed open meetings laws, meetings can be safely conducted on schedule in most cases. This means that going forward, courts and regulatory agencies will likely be less lenient to entities who do not comply with various legal requirements during the pandemic.
- Postponing your meeting can create problems that could impact the legitimacy of your election. Systems who postponed their elections in 2020 were faced with several unique challenges that the law does not adequately address. For example, in some cases it was difficult to determine who was eligible to vote in the election, since people may have moved away or come onto the system between the original and rescheduled meeting dates. Other systems were left wondering if they needed to re-send their ballots and meeting packets (at substantial additional cost), depending on where in the election process they were at the time their meeting was postponed. All of these issues have the potential of calling the legitimacy of an election into question and are situations that can be avoided if the meeting proceeds according to its original timeline.
- Meetings should be short, to the point, and free of unnecessary social activities. While some systems use fun activities like meals or door prizes to generate attendance, TRWA recommends that systems refrain from this practice once again in 2021 to promote social distancing and to ensure compliance with any gathering restrictions that may be in place statewide or locally.



1616 Rio Grande Street, Austin, Texas 78701-1122  
(512) 472-8591    www.trwa.org

- Members should be strongly encouraged to vote ahead of time, rather than in person. State law, and the attached model election procedures, allow members to mail their ballots or drop them off at a designated location before the date of the annual meeting. Systems might consider promoting and encouraging these voting methods while letting people know that the meeting itself will be a short event.

- Establish safe voting procedures for those who wish to vote in person at the meeting. Since the law allows people to vote in person at your meeting, we do not recommend denying them that option altogether. Instead, many systems in 2020 came up with creative ways for members to safely vote in person, including utilization of drive-through voting, outdoor voting in a parking lot or other structure, or giving voters access to the voting station on a one in, one out basis.

- Members should be encouraged to view the meeting online. Governor Abbott has relaxed Open Meetings Act requirements for the duration of the pandemic, which means you can broadcast your annual meeting online. If you have the capability to do so, promote the online option to discourage people from gathering in a large group.

By being mindful of the above considerations, water supply corporations can conduct their meeting on schedule this year without exposing their members, employees, and directors to unsafe situations. It is our sincere hope that the 2022 election cycle returns to the normal circumstances to which we all remember fondly. As usual, if you have any questions relating to the COVID-19 considerations above or to the model election procedures more generally, please do not hesitate to contact me or Brittney in the Legal Department at 512-472-8591. For more information about COVID-19 updates check out our [COVID-19 hub](#).

Sincerely,

Trent Hightower  
Assistant General Counsel  
Texas Rural Water Association

ATTACHMENT 8

Annual Meeting

## Memorandum

To: Ricardo Water Supply Corporation Board of Directors  
From: Carola G. Serrato, General Manager  
Date: October 20, 2020  
Re: Election Procedures for Membership Meetings

### Background:

Per State requirements, the Board must review the Election Procedures for the Annual Membership meeting. You will recall that the procedures require sending a notice of vacancies and number of positions that are up for election. In April of 2021, Robert Zavala's and James Fischer's positions are up for election. The procedures will notify Corporation members that these positions are up for election. However, if there are not any opposing candidates, the nominees can be declared winners by resolution and the election can be cancelled.

In addition, enclosed is information from the Texas Rural Water Association (TRWA) entitled "Election Procedures 2020 Changes." There are four (4) recommended changes:

1. Additional language that gives the Board the authority to appoint a replacement in the event a vacancy occurs.
2. A change in the number of days from 50 to 45 for a potential candidate to submit their director application.
3. The recommended language modification is related to the same issue as item 2 in order to allow time for a potential candidate to correct any deficiencies in their submitted application.
4. This item, based on Mr. Mike Willatt's previous recommendations, would not be applicable. You may recall that Mr. Willatt advised not to have candidates vying for specific places/positions. Rather, he recommended that the election be an at-large race.

### Analysis:

Enclosed are the election procedures for the Board's review and approval. The documents have only been updated to account for the new dates. With regards to the recommended TRWA changes, staff and water supply corporations around Texas have depended on the TRWA to provide prudent advice not only on election matters but operations and board involvement.

### Staff Recommendation:

Review the enclosures and determine whether to incorporate the three (3) applicable items.

### Board Action:

Provide instruction to staff on the enclosed documents and recommended TRWA modifications.

### Summarization:

Once approved, staff can move forward according to the timeline to provide notices and begin the process of holding an election (if needed).

**Ricardo Water Supply Corporation**  
**Timeline for Election Procedures for Annual Membership Meeting**  
**and Election of Directors**  
**(Under TRWA Recommended Procedures)**

Immediately After the Membership Meeting – Hold a Regular Meeting and:

1. Appoint a Credentials Committee
2. Elect Officers

At least 90 Days before Membership Meeting – Ballot, Director Application Form and Election Procedures are reviewed and adopted by the Board. **This is by January 13, 2021.**

At least 80 Days before Membership Meeting – Notice of opportunity to submit application for director offices is sent to members. **Due to the weekend, this is on January 22, 2021.**

45 Days before Membership Meeting – Applications for director offices are due. RWSC will review applications upon receipt and notify candidates of any defects that need to be cured. RWSC cannot guarantee the opportunity to cure if application is submitted less than 48 hours before this deadline. RWSC determines if candidates are unopposed. **This is on March 1, 2021.**

40 Days before Membership Meeting – Board meets to:

1. Select an independent election auditor;
2. Finalize and approve the ballot, agenda and meeting packet for the member meeting;
3. If applicable, pass resolution declaring elected all unopposed candidates and direct that resolution be posted at the RWSC's main office. **This is on March 4, 2021.**

At least 30 Days before Membership Meeting – Members' meeting packets, including notice of meeting, agenda and ballots are mailed. **Due to the weekend, this is on March 12, 2021.**

28 Days before Membership Meeting – Voting Roster is made available to the members of the Corporation in the office. **This is on March 16, 2021.**

3 days (72 hours) before the Membership Meeting – RWSC posts notice of the Membership Meeting and Board meeting immediately following membership meeting in accordance with the Open Meetings Act. **Due to the holiday weekend, April 9, 2021 is the deadline.**

12 Noon, 1 day before the Membership Meeting – Deadline for submittal of the ballots by mail or hand delivered to the office. **This is April 12, 2021.**



Meeting/Election Day – Meeting is held and ballots are accepted until presiding director makes a last call for ballots. If applicable, presiding director reads into the record resolution declaring unopposed candidates elected. Upon adjournment, new Board of Directors meets. **This day is April 13, 2021.**

# RICARDO WATER SUPPLY CORPORATION

P. O. BOX 1572  
KINGSVILLE, TEXAS 78364-1572  
Office (361)592-3952 Fax (361)592-5965

## Memorandum

To: All RWSC Members

From: RWSC Board of Directors and Carola G. Serrato, General Manager

Date: January 22, 2021

Re: Application for Ricardo Water Supply Corporation Board of Directors Position

The Ricardo Water Supply Corporation Board of Directors is contacting all its members to notify them of the upcoming election to be held on April 13, 2021. There are two (2) positions up for election. These positions are currently held by Robert Zavala and James Fischer who have indicated that they are willing to serve another term. The term for these positions ends in 2024. At this time, the Corporation is requesting members interested in running for the position of Director to submit the necessary information. If you are submitting another person's name as a potential candidate, please note that the same paperwork is needed. Enclosed is a Ricardo Water Supply Corporation Application for 2021 Board of Director and Candidate Information Form.

**This completed form must be returned by March 1, 2021.**

The current election procedures were adopted in November of 2014. The Corporation is operating under Election Procedures in accordance with laws in the Texas Water Code. If you have any questions regarding this information, please contact our office.

CGS/fdl  
Enclosure

**Ricardo Water Supply Corporation**  
**Application for 2021 Board of Director and Candidate Information**

The application form must be completed and submitted to the Corporation's office by **March 1, 2021** for the applicant's name to be placed on the ballot.

**Biographical Information:**

Name of Candidate: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
Physical Address (if different from mailing): \_\_\_\_\_  
Telephone #: \_\_\_\_\_ Member of Corporation's System Since: \_\_\_\_\_

**Qualifications:**

Previous Board of Director Experience: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Business or Governmental Experience: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Education/Training Experience: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Personal Statement (100 word limit): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Affirmation and Pledge to Serve:**

I, \_\_\_\_\_, will be at least 18 years of age on the first day of the director term; am a member of the Corporation; have not been determined by a court exercising probate jurisdiction to be totally mentally incapacitated or partially mentally incapacitated without the right to vote; and have not been finally convicted of a felony.

I have reviewed the Corporation's Articles of Incorporation and Bylaws and I meet the qualifications set forth therein.

If elected, I pledge to serve as a director on the Corporation's Board of Directors; and will do my best to attend all meetings, regular or called, as designated by the board.

Under penalties of perjury, I declare that I have reviewed the information presented in this Application, including accompanying documents, and to the best of my knowledge and belief, the information is true, correct and complete.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

PLEASE PRINT NEATLY OR TYPE YOUR RESPONSES. A COPY OF THIS FORM WILL BE  
DISTRIBUTED TO CORPORATION MEMBERS AS A MEANS OF PROVIDING YOUR  
QUALIFICATION STATEMENTS.

**Ricardo Water Supply Corporation**  
**Timeline for Election Procedures for Annual Membership Meeting**  
**and Election of Directors**  
**(Under Current Procedures)**

Immediately After the Membership Meeting – Hold a Regular Meeting and:

1. Appoint a Credentials Committee
2. Elect Officers

At least 90 Days before Membership Meeting – Ballot, Director Application Form and Election Procedures are reviewed and adopted by the Board. **This is by January 13, 2021.**

At least 80 Days before Membership Meeting – Notice of opportunity to submit application for director offices is sent to members. **Due to the weekend, this is on January 22, 2021.**

50 Days before Membership Meeting – Applications for director offices are due. RWSC will review applications upon receipt and notify candidates of any defects that need to be cured. **This is on February 22, 2021.**

45 Days before Membership Meeting – Final deadline to accept resubmitted director applications and petitions that cure defects identified in original application. RWSC determines if candidates are unopposed. **This is on February 26, 2021.**

40 Days before Membership Meeting – Board meets to:

1. Select an independent election auditor;
2. Finalize and approve the ballot, agenda and meeting packet for the member meeting;
3. If applicable, pass resolution declaring elected all unopposed candidates and direct that resolution be posted at the RWSC's main office. **This is on March 4, 2021.**

At least 30 Days before Membership Meeting – Members' meeting packets, including notice of meeting, agenda and ballots are mailed. **Due to the weekend, this is on March 12, 2021.**

28 Days before Membership Meeting – Voting Roster is made available to the members of the Corporation in the office. **This is on March 16, 2021.**

3 days (72 hours) before the Membership Meeting – RWSC posts notice of the Membership Meeting and Board meeting immediately following membership meeting in accordance with the Open Meetings Act. **Due to the holiday weekend, April 9, 2021 is the deadline.**

12 Noon, 1 day before the Membership Meeting – Deadline for submittal of the ballots by mail or hand delivered to the office. **This is April 12, 2021.**

Meeting/Election Day – Meeting is held and ballots are accepted until presiding director makes a last call for ballots. If applicable, presiding director reads into the record resolution declaring unopposed candidates elected. Upon adjournment, new Board of Directors meets. **This day is April 13, 2021.**



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(512) 472-8591 www.trwa.org

**Election Procedures 2020 Changes**

- On page 2, section 2 we added:
  - e. In the event of a vacancy on the **Credentials Committee**, the Board shall appoint a replacement who meets the qualifications in Section 2.c as soon as is practical.

*Explanation: It was brought to our attention this year that the election procedures did not account for a sudden vacancy on the credentials committee. This change gives the board the explicit authority to appoint a replacement.*

- On page 3, section 4(b) we added:
  - b. By law, Director Applications are due ~~45~~ **50** days before the date of the annual meeting, at close of business.<sup>1</sup> Applications received after this date and time will not be accepted. Applicants are encouraged to submit applications earlier to give the Credentials Committee time to verify that the application is complete and provide the applicant with the opportunity to correct any defects, if necessary. The Corporation cannot guarantee an applicant the opportunity to correct a defect in the application if it is submitted less than 48 hours before this deadline.

- On page 8 we changed the following:

<p><b><u>50 45 Days Prior</u></b></p>	<p><b>Applications for director positions are due. Corporation will review applications and petition signatures upon receipt, and notify candidates of any defects that need to be cured. Corporation cannot guarantee the opportunity to cure if application submitted less than 48 hours before this deadline.</b></p>
<p><b><u>45 Days Prior</u></b></p>	<p><del>Deadline for Credentials Committee to recommend individual to serve Independent Election Auditor.</del></p> <p><del>Final deadline to accept resubmitted director applications and petitions that cure defects identified in original application. Corporation determines if candidates are unopposed.</del></p>

*Explanation: The 2019 version required applicants to submit applications 50 days before the meeting to give the utility time to verify it for completeness ahead of the statutory 45<sup>th</sup>-day deadline. This gave the applicant five days to cure any defects and re-submit their application in time if necessary. The 2020 changes ensure that applications may be submitted until the statutory deadline, while warning applicants that they may not have the opportunity to fix any defects if they file too close to that deadline.*

<sup>1</sup> See T.W.C. Sec. 67.0052(b).



1616 Rio Grande Street, Austin, Texas 78701-1122  
(512) 472-8591 www.trwa.org

- On page 10, under Section #2 we added:

**Director Position Sought:** \_\_\_\_\_  
(If system has distinguishing numbers for individual director positions such as district # or director #1, please list; if not applicable list as **Not Applicable**. Additionally, if you are seeking election to a director position that is currently vacant due to the death, resignation, or removal of a previous director, please indicate that you are running for the vacant position.)

*Explanation: If a utility is holding an election to fill both seats whose terms are expiring, as well as a seat that is vacant due to the death, resignation, or removal of a director, it is not readily clear which seat candidates fill upon their election. This can create confusion as to which newly-elected directors would fill the full-term seats, and which ones would fill the remaining unexpired term of a vacant seat. To clear up that issue, we have prompted applicants to specify on their application if they are filing to run for the vacant seat, as opposed to a full-term seat.*

- COVID-19 Update added at the beginning.

\_\_\_\_\_ **WATER SUPPLY [SEWER SERVICE]  
CORPORATION**

**ELECTION PROCEDURES FOR  
THE ANNUAL MEMBERS MEETING**

Adopted in accordance with Sections 67.0051-.0055 and 67.007 of the Texas Water Code  
by the Board of Directors, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary-Treasurer

\_\_\_\_\_  
Corporate Seal  
(if applicable)



1. **Annual Meeting Date.** The annual meeting of the members of the Corporation must be held between January 1<sup>st</sup> and May 1<sup>st</sup>. If the Corporation's Bylaws specify a date for the annual meeting, the meeting shall be on that date. If the Bylaws do not specify a date, the board shall determine the date which is no earlier than January 1<sup>st</sup> and not later than May 1<sup>st</sup>. The Corporation may hold other special meetings of the members for the purpose of conducting an election on an issue that requires a vote of the membership or for another purpose.
2. **Credentials Committee.** At least 180 days prior to the annual meeting the Board of Directors shall appoint a **Credentials Committee** of three individuals. This committee shall at no time have sufficient board members appointed to constitute a quorum of the Board of Directors.
  - a. The chairperson of the **Credentials Committee** will be the Secretary/Treasurer unless that individual is running for re-election; in which case the Board shall appoint any other officer not running for re-election to serve as the chairperson of the committee. If all officers are running for re-election any other director not running for re-election will be appointed as the chairperson.
  - b. In filling the other positions, the Board shall appoint two other members of the Corporation.
  - c. A **Credential Committee** member may not be an employee of the Corporation, a candidate for the director election, a family member of a candidate running for election to the board or an independent contractor engaged by the Corporation during the Corporation's regular course of business.
  - d. The **Credential Committee** shall assist the board by:
    - 1) Recommending for Board approval the ballot form, director application forms, the annual meeting packet, the meeting notice and any other related forms and notices for the annual meeting at least 95 days prior to the annual meeting;
    - 2) Recommending for Board approval a person to fill the role of **Independent Election Auditor** at least 45 days prior to the annual meeting;
    - 3) Ensuring that the election procedures are implemented;
    - 4) Generating interest among the membership to apply to serve on the board;
    - 5) Verifying candidate applications and petitions for completeness (with the assistance of the Corporation if needed); and
    - 6) Serving other functions as set forth in these procedures.
  - e. In the event of a vacancy on the **Credentials Committee**, the Board shall appoint a replacement who meets the qualifications in Section 2.c as soon as is practical.
3. **Adoption of Election Procedures.** The Board will meet at least 90 days before the annual meeting to review and adopt the ballot form, director application form, and election procedures. These election procedures apply to a member meeting where an election will be held. They are adopted in accordance with Section 67.007(b) and 67.0054(f) of the Texas Water Code. The timeline for events leading up to an election is set forth in **Attachment 1**.
4. **Applications for Director and Requests for Action Items.** At least 80 days before the date of the annual meeting that includes a director election, the Corporation will notify all members of their opportunity to submit an application to serve as a Director.<sup>2</sup> The notice shall specify the procedures for submitting an application, including instructions on who to send the completed application forms to as

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<sup>1</sup> See. T.W.C. Sec. 67.007

<sup>2</sup> See. T.W.C. Sec. 67.0052(b); This is the first deadline prescribed by law and it is set at 75 days, but extra time is suggested.

well as the mailing address and/or the email address for the designated individuals. The notice shall also inform members that they may request that items be placed on the agenda of the Annual Member Meeting by contacting the Corporation's office during regular business hours or sending an email to the Corporation at \_\_\_\_\_ at least one week before the date meeting packets are sent to members as described by Section 7.

- a. The application form will require the following information (**Attachment 2**)<sup>3</sup>:
- 1) The person's name and contact information;
  - 2) If applicable, the director's position number, district number or other distinguishing number for which the person seeks to be elected;
  - 3) Biographical information about the person;
  - 4) A statement of the person's qualifications to serve as director;
  - 5) A signed statement that the person is qualified under Texas Water Code Section 67.0051 as follows:
    - i. is at least 18 years old on the first day of the term to be filled;
    - ii. is a member of the Corporation;
    - iii. has not been determined by a final judgment of a court exercising probate jurisdiction to be totally mentally incapacitated or partially mentally incapacitated without the right to vote; and
    - iv. has not been finally convicted of a felony or if convicted, was pardoned or otherwise released from the resulting disabilities;
  - 6) A statement that the person meets the eligibility requirements, if any, set forth in the Certificate of Formation and Bylaws of the Corporation;
  - 7) The person's written consent to serve, if elected; and
  - 8) If the system has 1,500 or more members, a petition, signed by 20 members, requesting that the person's name be placed on the ballot as a candidate for that position<sup>4</sup>.
- b. By law, Director Applications are due 45 days before the date of the annual meeting, at close of business.<sup>5</sup> Applications received after this date and time will not be accepted. Applicants are encouraged to submit applications earlier to give the **Credentials Committee** time to verify that the application is complete and provide the applicant with the opportunity to correct any defects, if necessary. The Corporation cannot guarantee an applicant the opportunity to correct a defect in the application if it is submitted less than 48 hours before this deadline.
- c. Applications shall be submitted as prescribed in the Application for Board of Directors Position.
- d. Upon receipt of each application, the **Credential Committee** shall review the application for completeness, including confirming with the Corporation that the applicant is a current member and whether the signatures on the petition represent a valid membership (if applicable). Within 48 hours of receiving the application a reviewer shall notify the applicant of any defects in the application and the applicant will be given the opportunity to cure any omitted information on the application or incorrect data on the petition.

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<sup>3</sup> See T.W.C. Sec. 67.0052

<sup>4</sup> Note: The Corporation may advise candidates to obtain a few extra signatures in case there are any disqualifications of the signatures provided. Only one representative from each membership may sign a petition supporting an application for director (for example, one individual in a married couple may sign a petition if the couple shares a single membership). An applicant may sign his or her own petition for director.

<sup>5</sup> See T.W.C. Sec. 67.0052(b).

- e. To be listed on the ballot the applicant must submit a corrected application or petition not later than 45 days before the date of the annual meeting in the same manner prescribed for in the original application and petition in this section.
- f. The Corporation or **Credential Committee** Member shall not edit the content of an application submitted by the applicant.

5. **Board Meeting.** The board will meet no later than 40 days before the date of the annual meeting to:

- a. **Select an Independent Election Auditor.**
  - 1) The Board of Directors may select an **Independent Election Auditor** based on the recommendation of the Credentials Committee.
  - 2) The **Independent Election Auditor** is not required to be an experienced election judge or auditor and may serve as an unpaid volunteer.
  - 3) The **Independent Election Auditor** cannot be associated with the Corporation as an employee, director or candidate for director, a family member of a candidate or director or an independent contractor engaged by the Corporation as part of the Corporation's regular course of business, but may be a member of the Corporation.
- b. **Finalize and approve the voting ballot** listing candidates, the annual meeting agenda and the annual meeting packet.
- c. **Determine whether any candidate is unopposed.** If there are unopposed candidates, the board may declare the candidates elected and certify in writing by resolution (**Attachment 7**) that the candidates are unopposed<sup>6</sup>. If there is more than one director position for which unopposed candidates are declared elected and the terms are not for equal duration of service, those unopposed candidates will draw lots under the direction of the presiding director to determine who will fill each position. The resolution will specify which candidates have been declared elected for each position. An election will not be held for the unopposed candidates. The Board will direct that the resolution be posted at the Corporation's main office as soon as practical. The resolution also will be read into the record at the annual meeting.

**Note:** If an election is still necessary after any unopposed candidate has been declared elected as stated above, the ballot must also include the names of the unopposed candidate(s) who have been declared elected under the heading "Unopposed Candidates Declared Elected" along with the opposed candidates, e.g. Director Position for District 1 was unopposed, however District 2 has two candidates running for this position.

- d. If the board fails to pass a resolution of unopposed candidates, the election shall proceed with the unopposed candidates on the ballot.

**Note:** Texas Water Code Sec. 67.0055 specifies that a person may not, by intimidation or by means of coercion, influence or attempt to influence a person to withdraw as a candidate or not to file an application for a place on the ballot so that an election may be canceled.

6. **Voting Roster.** At least 40 days prior to the annual meeting the Corporation will prepare an alphabetical list of the names and addresses of all its voting members ("Voting Roster") as required by Section 22.158 of the Business Organizations Code. However, if a member has requested their personal

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<sup>6</sup> See T.W.C. Sec. 67.0055(a) & (b)

information to be confidential as allowed by Texas Utility Code, Section 182.052, then the member's address shall not be included on the Voting Roster.

- a. The Voting Roster of members approved to vote in the annual election shall be available no later than the second business day after the date the annual meeting packets are sent to the members, and through the day of the meeting.
  - b. The Corporation shall provide a copy of Voting Roster to the **Independent Election Auditor** to verify the members which may cast a ballot in the election.
  - c. The Voting Roster will also be made available in the Corporation's office or other location deemed accessible for inspection by a member or the member's agent or attorney.
  - d. The Voting Roster will be available for inspection at the annual meeting.
7. **Meeting Packets.** At least 30 days before the date of a member meeting where an election will be held,<sup>7</sup> the Corporation shall mail to each voting member of the Corporation the meeting packets, which will contain as applicable:
- a. the Notice of Member Meeting (**Attachment 3**);
  - b. the Official Ballot Form (**Attachment 4**);
  - c. an envelope for members to return their ballots that includes the member's return address and account number, and the address where the ballots are to be sent (either Corporation's main office or **Independent Election Auditor's** office/address) (**Attachment 5**);
  - d. biographical information about each candidate for director, including their qualifications as provided in their application (**Attachment 6**);
  - e. a detailed explanation of any issue (ballot measure) that the members are being asked to vote on;
  - f. if bylaw changes are being proposed, a copy of the specific changes; and
  - g. if the Corporation's bylaws provide that an official seal must be used on ballots, the Corporation shall ensure that all ballots contain the seal.

The Corporation shall send the voting packet to the members correct billing address. If renters are billed for service, the Corporation shall send the voting packet to the members alternate address on file with the Corporation.

If the Corporation allows for renters to be members, the Corporation shall send the packet to the renter who is a member.

If the election is unopposed, the Corporation is still required to send out a meeting notice; however, the notice may be included with a utility bill.

8. **Voting.** A member is entitled to only one vote regardless of the number of memberships the member owns. A member may be a natural person; a partnership of two or more persons having a joint or common interest, including a married couple who jointly own property; or a Corporation. The system shall use a secured ballot box with a lock on it as the depository of the ballots. The Secretary/Treasurer shall keep the key to the box unless the Secretary/Treasurer is running for re-election, in which case the board shall appoint another officer. If all officers are running for re-election the board will appoint a director or the General Manager/Manager.

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<sup>7</sup> See T.W.C. Sec. 67.0053

a. **Voting in Advance of the Annual Meeting**

- 1) The Corporation will accept ballot forms received during regular office hours at the Corporation's office or by mail not later than noon on the business day before the annual meeting or the board may designate the ballots be mailed or delivered to the Office of the **Independent Election Auditor** not later than noon on the business day before the date of the annual meeting (if applicable).<sup>8</sup>
- 2) Upon receipt of a ballot, the board-appointed staff member or the **Independent Election Auditor** will record on the Voting Roster that the member has submitted a ballot envelope, and then will place the unopened ballot envelope in the secured ballot box.
- 3) The secured box[es] will be turned over to the **Independent Election Auditor** after the 12-noon voting deadline and will remain in the custody of the **Independent Election Auditor** until the end of the Election.

b. **Voting in Person at the Annual Meeting.**

- 1) Members attending the annual meeting will check in with the **Independent Election Auditor** who will verify whether the member has already submitted a ballot.
- 2) The **Independent Election Auditor** will provide an official ballot to those members who are voting at the annual meeting. The ballots will be printed on a different color paper or contain a special marking such as a distinct watermark to distinguish them from the ballots sent in advance of the meeting.
- 3) If a member attends the annual meeting but has already submitted a ballot, the member may participate in the meeting but may not change their vote or submit another ballot.

9. **Open Meetings Act Notice.** The Corporation also will post the Agenda of the Members Meeting in accordance with the Open Meetings Act at least 72 hours in advance of any member meeting (see **attachment #3**). If the board plans to hold a board meeting on adjournment of the annual meeting, a separate notice of that meeting also must be posted.

10. **Conducting the Annual Meeting.** The presiding director will conduct the annual members meeting in accordance with the noticed meeting agenda.

11. **Quorum Requirement.** At the commencement of the annual meeting, the presiding director will make a last call for the submission of ballots. The presiding director will report the total number of members who are present, which includes those members who mailed or delivered ballots prior to the meeting, for the purpose of establishing a quorum. Upon establishing a quorum, the presiding director will announce that a quorum of the membership is present and that the meeting [and election] may proceed.<sup>9</sup>

12. **Counting the Ballots.** Upon the last call for ballots the **Independent Election Auditor** will count the number of ballots received by mail or in person delivery to the Corporation or **Independent Election Auditor** and the number of ballots cast at the meeting and report the total number to the presiding officer to establish a quorum. Once the quorum has been established the **Independent Election Auditor** may

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<sup>8</sup> See T.W.C. Sec. 67.0054(a). In the alternative, the Corporation may designate that the ballots be delivered to the office of the **Independent Election Auditor**.

<sup>9</sup> See T.W.C. Sec. 67.007(a-1). A quorum for the transaction of business at a meeting of the members or shareholders is a majority of the members and shareholders present.

begin to open the ballot envelopes cast in advance and place those ballots with the ballots cast at the meeting. The envelopes will be kept separately in a secured location. The **Independent Election Auditor** will count all the ballots at the meeting prior to adjournment and will provide the board with a written report of the election results<sup>10</sup> (see **attachment #9**).

The **Independent Election Auditor** may enlist the assistance of members or other individuals to count ballots and to assist with other duties. Individuals assisting the **Independent Election Auditor** may not be an employee of the Corporation, a current director or candidate, a family member of a director running for election, a candidate, or an independent contractor engaged by the Corporation as part of the Corporation's regular course of business.

- If there is more than one director position to be filled and the terms are not for equal duration of service, those candidates receiving the greater number of votes will fill the positions with the longer terms.
- If two or more candidates for a director's position tie for the highest number of votes, those candidates will draw lots under the direction of the **Independent Election Auditor** to determine who is elected.
- If there is a tie vote on an issue other than a director election, the measure fails.

13. **New Board of Directors Meeting.** The first regular board meeting of the newly elected board of directors will be held on the same day and immediately following the annual election meeting. A separate agenda will be posted for this first board meeting, as required by the Open Meetings Act, where business will include electing new officers from among the new board members. Additionally, the board may elect to appoint **Credentials Committee Members** for the next election year. The board also will designate those directors who have authority to sign checks on the behalf of the Corporation, if not otherwise designated by the Corporation's Bylaws.

14. **Election Contest.** Should any member wish to contest an election, said member must officially file suit in \_\_\_\_\_ District Court within thirty days of the announcement of the official results of the election at issue.

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<sup>10</sup> See T.W.C. Sec. 67.0054(b) & (e)

ATTACHMENT 1: TIMELINE FOR EVENTS LEADING UP TO ANNUAL MEMBER MEETING/DIRECTOR ELECTION

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**At least 180 Days  
Prior**

The Board of Directors shall appoint a Credentials Committee.

**At least 95 Days  
Prior**

The Credential Committee will recommend to the Board the ballot form, director applications forms, the annual meeting packet, annual meeting notice and any other related forms for the annual meeting.

**At least 90 Days  
Prior**

The Board of Directors will hold a meeting to vote on approving the Credential Committee recommendations of the director ballot form, director application forms, the annual meeting packet, annual meetings notice, election procedures and any other related forms for the annual meeting.

**At least 80 Days  
Prior**

Notice of opportunity to submit applications for director positions and requests for action items is sent to members.

**45 Days Prior**

Applications for director positions are due. Corporation will review applications and petition signatures upon receipt and notify candidates of any defects that need to be cured. Corporation cannot guarantee the opportunity to cure if application submitted less than 48 hours before this deadline.

**At least 40 Days  
Prior**

Board meets to:

- (1) Select an Independent Election Auditor.
- (2) Determine whether any candidates are unopposed, and, if applicable, pass a resolution declaring elected all unopposed candidates and direct that resolution be posted at the Corporation's main office.
- (3) Finalize and approve the ballot, agenda, and meeting packet for the member meeting.

Also, the Corporation shall prepare a voting roster of members, and make it available to the members in the Corporation's office.

**At least 30 Days  
Prior**

Members' meeting packets, including notice of meeting, agenda, statement of each candidate's qualifications, including biographical information and ballots are mailed. If the election is cancelled, the meeting notice and agenda must still be sent, but may be included with a utility bill

The Voting Roster shall be may available no later than the second business day after meeting packets are sent out to members.

**3 Days**  
**(72 Hours) Prior**

Corporation posts notice of Membership Meeting/ Director Election and of first Board of Director meeting, if applicable, in accordance with Open Meetings Act.

**12 Noon,**  
**1 Day Prior**

Deadline for submittal of ballots by mail, drop box (if applicable) or delivered to business office.

**Meeting/ Election**  
**Day**

Meeting is convened, and ballots are accepted until presiding director makes a last call for ballots. If applicable, presiding director reads into the record resolution declaring unopposed candidates elected.

Upon adjournment of director election, new Board of Directors meets.

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ATTACHMENT 2: SAMPLE DIRECTOR APPLICATION FORM AND PETITION

**APPLICATION FOR BOARD OF DIRECTORS POSITION OF THE  
WATER SUPPLY/  
SEWER SERVICE CORPORATION ("CORPORATION")**

This application form must be completed and submitted to the Corporation's main office to the attention of the **Credential Committee** or to the Corporation at \_\_\_\_\_ (address) or by email at \_\_\_\_\_ by \_\_\_\_\_, 20\_\_\_\_ by close of business for the applicant's name to be placed on the ballot. If the Corporation has 1,500 or more members, this form must be accompanied by a petition signed by at least 20 members, requesting that the applicant's name be placed on the ballot as a candidate for director.

**Section 1**

**Biographical Information:**

Applicant's Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Service Address (if different than mailing address): \_\_\_\_\_

Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

Water Supply Corporation Member Since: \_\_\_\_\_

(if any interruptions in years of service, please list) \_\_\_\_\_

**Section 2**

**Director Position Sought:** \_\_\_\_\_

(If system has distinguishing numbers for individual director positions such as district # or director #1, please list; if not applicable list as **Not Applicable**. Additionally, if you are seeking election to a director position that is currently vacant due to the death, resignation, or removal of a previous director, please indicate that you are running for the vacant position.)

**Experience/Qualifications (will be printed and sent to members with ballot):**

Previous Committee/Community Involvement/Director, etc. Experience: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



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**Section 4**

**Affirmation and Pledge to Serve:**

I, \_\_\_\_\_ (applicant's name) will be at least 18 years of age on the first day of the director term; am a member of the Corporation; have not been determined by a court exercising probate jurisdiction to be totally mentally incapacitated or partially mentally incapacitated without the right to vote; and have not been finally convicted of a felony. (See Texas Water Code, Section 67.0051)

I have reviewed the Corporation's bylaws and certificate of formation and I meet the qualifications set forth therein and if elected I agree to comply with all governing documents, board polices and complete Texas Open Meetings Act Training within ninety days of my election date.

Additionally, if elected, I pledge to serve in a director position on the Corporation's Board of Directors, and will do my best to attend all meetings, regular or special, as designated by the board.

Under penalties of perjury, I declare that I have reviewed the information presented in this Application, including accompanying documents, and to the best of my knowledge and belief, the information is true, correct and complete.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

(The Corporation shall ensure all applicants have access to review  
Bylaws, Certificate of Formation and Board Policies)

\_\_\_\_\_ **WATER SUPPLY/ SEWER SERVICE CORPORATION**  
**(“CORPORATION”)**

The members of \_\_\_\_\_ WSC, whose names and signatures appear below, petition that \_\_\_\_\_ (candidate’s name) be placed on the ballot as a candidate for director of the Corporation for the \_\_\_\_\_ (date), 20\_\_ election.

This petition is **only** required for systems that have 1,500 or more members. Candidates must solicit at least 20 signatures from members of the system, but it is advisable to obtain a few additional signatures in case any of the signatures are disqualified. Members must be owners of property in the WSC and have a valid membership. Only one representative from each membership (i.e. husband or wife) may sign a petition supporting an application for director. An applicant may sign his or her own petition for director.

	<b>Member’s Name (please print clearly)</b>	<b>Member’s Signature</b>
1.		
2.		
3.		
4.		
5.		
6.		
7.		
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12.		
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14.		
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16.		
17.		
18.		
19.		
20.		

**Notice of Member Meeting for**  
**\_\_\_\_\_ Water Supply Corporation**

The Annual Member Meeting for the \_\_\_\_\_ Water Supply Corporation will be held at the \_\_\_\_\_ (name of building, address, city, TX ZIP). The meeting will start at \_\_\_\_\_ a.m./p.m. on (date). The purpose of the meeting will be to update the membership on the business affairs of the Corporation and to conduct a director election unless the election is declared unopposed by a resolution of the board of directors.

The Corporation will mail to each member one official ballot regardless of the number of memberships they hold. Only the original official ballot mailed to the member or provided at the annual members meeting will be valid. If a member has lost their ballot, a replacement ballot will be issued to the member. The member must contact the Corporation at (xxx) xxx-xxxx or by e-mail at \_\_\_\_\_ to obtain an official replacement ballot. Reproduced or copied ballots will not be accepted.

On the day of the election, members will check in with the **Independent Election Auditor** who will verify whether the member's official ballot has been received. If the member has not previously submitted a ballot, the member will be provided with a new official ballot. If the member has sent in their ballot but the Corporation has not received the ballot the member will be provided with a new official ballot. Members will receive one ballot no matter how many memberships they hold. The member's name on the ballot must match their application for service name.

SAMPLE  
Annual Members Meeting Agenda  
Water Supply Corporation

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Date of the Meeting  
Location of Meeting  
Time Meeting Starts

1. Presiding director calls the meeting to order
2. Presiding director allows candidates to present their credentials (if applicable, not required)
3. Presiding director allows for the general public to sign up to speak.
4. Presiding director makes a last call for submission of official ballots.
5. Presiding director announces the total number of members present at the meeting and the total number of ballots received prior to the meeting.
6. Presiding director will then announce that a quorum of the membership is present and that the meeting may proceed.
7. Read and approve the previous Annual Member Meeting minutes.
8. Update reports (must be specific on each item and what you will be talking about per Texas Open Meetings Act)
  - a. Report of Board President or Presiding Director
  - b. Report of Corporation Manager
  - c. Report of system finances
  - d. Engineer's report on projects
  - e. Operator's report on system's operations and concerns
  - f. Regulatory report by \_\_\_\_\_ representative
9. Election Results – **Independent Election Auditor** submits official report to presiding officer
  - a. **Independent Election Auditor** provides the presiding director with a written report of the election results for director positions/amendments to Bylaws; and any other proposition voted on by the members.
  - b. Presiding director announces election results or reads resolution declaring election of unopposed candidates (if applicable).
  - c. Presiding director introduces newly elected directors and if no objections, declares them as board members to assume the position of directors immediately.
10. Closing comments by presiding director.
11. Meeting is adjourned.

Member's name \_\_\_\_\_  
 Mailing address \_\_\_\_\_  
 City, state, ZIP \_\_\_\_\_  
 Member Account No. \_\_\_\_\_

**Please Use the Official Envelope to Mail/Deliver Your Ballot**

**Three (3) Options to Cast Your Vote**

**1. Mail**

- Mark your selections by placing an X or √ inside the appropriate boxes.
- Detach ballot and place in the enclosed envelope.
- Mail envelope to: \_\_\_\_\_ WSC at \_\_\_\_\_

Mailed ballots must be received in the mail by \_\_\_\_\_ (date) in order to be counted.

**2. Deliver to Corporation's Office** (note: if the Corporation does not have an official office you may allow members to use a drop box which is used for payments as long as the box is secure from tampering. Ballots shall be retrieved from box no later than 12:01 PM on the date specified below.)

Follow the instructions in #1 for mailing but deliver the forms to the Corporation's office at \_\_\_\_\_ (address) by **12:00 PM.**

**3. In Person at the Member Meeting**

The Annual Meeting will be held on \_\_\_\_\_, 201\_\_ at \_\_\_\_\_ AM/PM at \_\_\_\_\_ (address).

The mailed ballot will not be valid for voting in person at the Annual Meeting. An official ballot will be distributed to you when you register to vote at the meeting. This official ballot will be on different color paper from the mailed official ballot.

**E-mailed and Faxed Ballots will not be accepted  
 Reproduced unofficial ballots will NOT be accepted**

\_\_\_\_\_ Water Supply Corporation

**20\_\_ Official Election Ballot**

Mark your selections by **placing an X or a √ inside the appropriate boxes.**

Reproduced ballots will not be accepted as an official ballot

Candidate names are listed in alphabetical order.

<b>Director Candidate(s),</b> Only vote for _____ candidates. Casting a vote for more than the allowed candidates may void the ballot.		<b>Proposed Bylaw Change:</b> Amend bylaws to move the annual meeting to the third Tuesday in April	
<input type="checkbox"/> Alice Alright	<input type="checkbox"/> Ben Better	<input type="checkbox"/> For	<input type="checkbox"/> Against
<input type="checkbox"/> Charles Careful	<input type="checkbox"/> Dan Diligent		

**(If all the candidates are unopposed the board may send out this ballot with the language listed below)**  
 "Unopposed Candidates Declared Elected" The following candidate(s) is/are declared elected by the official board resolution pursuant to Texas Water Code Section 67.005 Alice Alright, Ben Better, Charles Careful, Dan Diligent (list position/district # if applicable)

ATTACHMENT 5: SAMPLE RETURN ENVELOPE

**DO NOT INCLUDE BILL!**  
Any payment in this envelope will  
not be credited until after election.

Member's name  
address  
city, TX, ZIP

Member Account No. \_\_\_\_\_

\_\_\_\_\_ Water Supply Corporation  
address  
city, Texas ZIP

POST OFFICE  
WILL NOT  
DELIVER  
WITHOUT  
POSTAGE



\_\_\_\_\_ **Water Supply Corporation**  
**20\_\_ Board of Director Candidate Information**  
 Candidate names are listed in alphabetical order

**Board Position**

Alice Alright	Water System Member Since: 2001
<p>Previous Committee/Community Involvement/Director, etc. Experience:</p> <p>Professional Experience: Owner of Alright Insurance Company</p> <p>Education: Graduated from Texas State University in 1985 with a Bachelor of Science degree</p> <p>Personal Statement: With nine years in the insurance industry, I understand the importance of strong internal controls, proper oversight and full financial reporting. Combined with my other corporate experience gained from employment and consulting services, I can assist in the development of excellent policies for the employees of the Corporation.</p>	

**Board Position**

Ben Better	Water System Member Since: 1995
<p>Previous Committee/Community Involvement/Director, etc. Experience:</p> <p>Professional Experience: Served in the United States Air Force and the Texas Air National Guard. Own and Operate Careful Construction</p> <p>Education: BS Business and Management - University of Texas</p> <p>Personal Statement: As one of three reform directors elected in 2009, I initiated the first budget for this water system and the first internal control function. The results of the new budget have been very impressive – we have been able to reduce costs even while the system is growing. I welcome the opportunity to continue to work towards our goal of providing low cost water while maintaining high standards of reliability and customer service.</p>	

## Board Position

Charles Careful	Water System Member Since: 1990 – 1992 and 2000-Present
<p>Previous Committee/Community Involvement/Director, etc. Experience:</p> <p>Professional Experience: Corporate human resources, followed by 20+ years as a business entrepreneur in retail/rental.</p> <p>Education: Bachelor of Business Administration Texas A &amp; M University</p> <p>Personal Statement: The water system should be run for the benefit of the members delivering the best service at the lowest feasible price while being operated as transparently as possible. I will bring straight-forward common-sense business practices to obtain this goal.</p>	

**RESOLUTION DECLARING UNOPPOSED CANDIDATES OF  
\_\_\_\_\_ WATER SUPPLY CORPORATION ELECTION**

WHEREAS, \_\_\_\_\_ Water Supply Corporation posted notice of the opportunity for candidates to submit applications to run for \_\_\_\_\_ (*insert number of*) positions on its Board of Directors pursuant to Texas Water Code Section 67.0052(b); and

WHEREAS, only \_\_\_\_\_ (*insert number of*) people submitted applications for these open positions, thus creating an unopposed election for each position pursuant to Texas Water Code Section 67.0055;

NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF \_\_\_\_\_ WATER SUPPLY CORPORATION DECLARES ELECTED TO THESE POSITIONS:

*(insert names of unopposed candidates)*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The Board of Directors so orders that this resolution be posted at the Corporation's main office and read into the record at the Corporation's annual meeting, pursuant to Texas Water Code Section 67.0055.

PASSED AND APPROVED this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
President, Board of Directors

ATTEST:

\_\_\_\_\_  
Water Supply Corporation

\_\_\_\_\_  
Secretary, Board of Directors

\_\_\_\_\_  
Water Supply Corporation

**§ 67.0052. BALLOT APPLICATION.**

(a) To be listed on the ballot as a candidate for a director's position, a person must file an application with the Corporation that includes:

- (1) the director's position sought, including any position number or other distinguishing number;
- (2) if the Corporation has 1,500 or more members or shareholders, a petition signed by 20 members or shareholders requesting that the person's name be placed on the ballot as a candidate for that position;
- (3) the person's written consent to serve, if elected;
- (4) biographical information about the person; and
- (5) a statement of the person's qualifications, including a statement that the person has the qualifications prescribed by Section 67.0051.

(b) The application must be filed with the Corporation not later than the 45th day before the date of the annual meeting. The Corporation shall notify the members or shareholders of the application deadline not later than the 30th day before the deadline.

(c) The Corporation shall make available director candidate application forms at the Corporation's main office and shall provide application forms by mail or electronically on request.

(d) This section applies only to a Corporation that provides retail water or sewer service.

**§ 67.0053. BALLOT.**

(a) Not later than the 30th day before the date of an annual meeting, the Corporation shall mail to each member or shareholder of record:

- (1) written notice of the meeting;
- (2) the election ballot; and
- (3) a statement of each candidate's qualifications, including biographical information as provided in each candidate's application.

(b) The election ballot must include:

- (1) the number of directors to be elected; and
- (2) the names of the candidates for each position.

(c) This section:

- (1) applies only to a Corporation that provides retail water or sewer service; and
- (2) does not apply to an election in relation to a candidate for a director's position for which the board has adopted a resolution under Section 67.0055.

**§ 67.0054. ELECTION PROCEDURES.**

(a) A member or shareholder may vote:

- (1) in person at the annual meeting;
- (2) by mailing a completed ballot to the office of the **Independent Election Auditor** selected under Section 67.007(d) or to the Corporation's main office, which ballot must be received by the Corporation not later than noon on the business day before the date of the annual meeting; or
- (3) by delivering a completed ballot to the office of the **Independent Election Auditor** or to the Corporation's main office not later than noon on the business day before the date of the annual meeting.

(b) The **Independent Election Auditor** shall receive and count the ballots before the annual meeting is adjourned.

(c) For each director's position, the candidate who receives the highest number of votes or who is the subject of a resolution described by Section 67.0055 is elected.

(d) If two or more candidates for the same position tie for the highest number of votes for that position, those candidates shall draw lots to determine who is elected.

(e) The **Independent Election Auditor** shall provide the board with a written report of the election results.

(f) The board may adopt necessary rules or bylaws to implement this section, including rules or bylaws to ensure the fairness, integrity, and openness of the voting process.

(g) This section applies only to a Corporation that provides retail water or sewer service.

**Sec. 67.0055. ELECTION OF UNOPPOSED CANDIDATE.**

(a) This section applies only to an election for a director's position on a board of a Corporation that provides retail water or sewer service in which a candidate who is to appear on the ballot for the position is unopposed.

(b) The board by resolution may declare a candidate elected to a director's position if the board certifies in writing that the candidate is unopposed for the position. A copy of the resolution shall be posted at the Corporation's main office.

(c) If a declaration is made under Subsection (b), the election for that position is not held.

(d) If the election for the unopposed candidate would have been held with an annual meeting of the members or shareholders of the Corporation, the text of the declaration described by Subsection (b) shall be read into the record at the annual meeting.

(e) The ballots used at a separate election that is held at the same time as an election for an unopposed candidate would have been held shall include after measures or contested races the position and name of a candidate declared elected under this section, under the heading "Unopposed Candidates Declared Elected."

(f) A person may not, by intimidation or by means of coercion, influence or attempt to influence a person to withdraw as a candidate or not to file an application for a place on the ballot so that an election may be canceled.

(g) The board may adopt necessary rules or bylaws to implement this section, including rules or bylaws to ensure the fairness, integrity, and openness of the process.

#### § 67.007. ANNUAL OR SPECIAL MEETING OF RETAIL CORPORATION.

(a) The annual meeting of the members or shareholders of the Corporation must be held between January 1 and May 1 at a time specified by the bylaws or the board.

(a-1) A quorum for the transaction of business at a meeting of the members or shareholders is a majority of the members and shareholders present. In determining whether a quorum is present, all members and shareholders who mailed or delivered ballots to the **Independent Election Auditor** or the Corporation on a matter submitted to a vote at the meeting are counted as present.

(b) The board shall adopt written procedures for conducting an annual or special meeting of the members or shareholders in accordance with this section and Sections 67.0052, 67.0053, and 67.0054. The procedures shall include the following:

- (1) notification to eligible members or shareholders of the proposed agenda, location, and date of the meeting;
- (2) director election procedures, including candidate application procedures;
- (3) approval of the ballot form to be used; and
- (4) validation of eligible voters, ballots, and election results.

(c) The board shall adopt an official ballot form to be used in conducting the business of the Corporation at any annual or special meeting. No other ballot form will be valid. Ballots from members or shareholders are confidential and are exempted from disclosure by the Corporation until after the date of the relevant election.

(d) The board shall select an **Independent Election Auditor** not later than the 30th day before the scheduled date of the annual meeting. The **Independent Election Auditor** is not required to be an experienced election judge or auditor and may serve as an unpaid volunteer. At the time of selection and while serving in the capacity of an **Independent Election Auditor**, the **Independent Election Auditor** may not be associated with the Corporation as:

- (1) an employee;
- (2) a director or candidate for director; or
- (3) an independent contractor engaged by the Corporation as part of the Corporation's regular course of business.

(e) This section applies only to a Corporation that provides retail water or sewer service.

**Independent Election Auditor Official Report for**  
**\_\_\_\_\_ Water Supply Corporation Election**  
**\_\_\_\_\_, \_\_\_\_\_ 20\_\_**

I, the undersigned **Independent Election Auditor**, do hereby certify that all ballots received were counted with the assistance of:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_

Total number of ballots cast in person \_\_\_\_\_

Total number of ballots cast prior to election \_\_\_\_\_

Total number of ballots cast \_\_\_\_\_

Total number of ballots not counted due to defects \_\_\_\_\_

**Director Election vote totals (start with the highest count)**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_

**Bylaw vote totals**

For \_\_\_\_\_

Against \_\_\_\_\_

\_\_\_\_\_  
Printed Name of Independent Election Auditor

\_\_\_\_\_  
Signature of Independent Election Auditor

\_\_\_\_\_  
Date



ATTACHMENT 9

Bank Depository

Memorandum

To: Ricardo Water Supply Corporation Board of Directors  
From: Carola G. Serrato, Executive Director  
Date: October 20, 2020  
Re: Depository Renewal, Kleberg Bank

Background:

The last time the Board took action on this matter was in September of 2018. Staff requested that Kleberg Bank (KB) consider an extension to the current agreement under the same terms. Enclosed is the bank's agreement to renew for two (2) years.

Analysis:

KB has agreed to continue providing depository services under the same conditions as previously. As in the past, the Corporation has the majority of its funds deposited with TexPool for the purpose of earning interest. However, KB is not charging the Corporation for banking services which most other banks charge.

Staff Recommendation:

Renew the depository agreement with the Kleberg Bank.

Board Action:

Determine whether to renew the depository agreement with the Kleberg Bank or seek another depository either by advertising or direct request.

Summarization:

Staff continues to be satisfied with the services of Kleberg Bank.

# Kleberg Bank

Since 1905

This agreement, made and entered between Kleberg Bank, N.A. and Ricardo Water Supply Corporation, will extend the current two year Depository Contract dated September 10th, 2002 for an additional two year term with all conditions the same. The Board of Directors of the Ricardo Water Supply Corporation has chosen Kleberg Bank, N.A. for a period beginning September 13th, 2020 with the date of this instrument expiring September 13th, 2022.

Executed this agreement the \_\_\_\_\_ day of \_\_\_\_\_, 2020

Attest: Kleberg Bank, N.A.

\_\_\_\_\_  
Alexandra Caballero  
Treasury Management Officer

Attest: Ricardo Water Supply Corporation

\_\_\_\_\_  
President

ATTACHMENT 10

TxDOT Upgrades on US 77/169

## Memorandum

To: Ricardo Water Supply Corporation Board of Directors  
From: Carola G. Serrato, General Manager  
Date: November 4, 2020  
Re: TxDOT Upgrades – CR 2120 Bore and Adjustments to Waterlines south of CR 2130

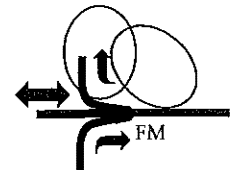
### Background:

The CR 2120 crossing is complete. The State has reimbursed the Corporation the cost of the project including engineering fees less 10% which is withheld by TxDOT until their internal audit of the project is complete. If the NWSC's timeline for reimbursement is an indicator, it could be another 2 months before those funds are received. And, as the Board is aware, the State will be making improvements to US 77 south of CR 2130 that will require adjustments to RWSC's lines. The majority of the adjustments are in the vicinity of FM 1118. However, there are also adjustments at CR 2170 and FM 772 South.

### Analysis:

Staff and LNV have met remotely with Halff Associates, Inc., a TxDOT consultant, and TxDOT on the upgrades south of CR 2130. Enclosed are emails related to this project. It appears that the lines in the vicinity of FM 1118 can be relocated in a new corridor – which is good news since customers served on the east side of the highway north of FM 1118 would have been without service in order to lower the segments affected by drainage structures. However, rather than the two (2) existing parallel lines only one (1) line will be installed. It is *possible* that this work can be done in-house. It appears that there may also be adjustments in the vicinity of CR 2170. Enclosed are sheets from TxDOT's 30% Plans.

There are also adjustments at FM 772 South as a result of a new configuration at that intersection. To the right is a drawing showing the north-bound curved lane to enter onto the access road and east-bound curved lane to exit off the access road onto FM 772. The oval shapes represent the areas where the waterline will likely be relocated since the existing water line would be too close to – if not under – the new curved north bound lane.



The major hindrances from these relocations is whether (1) water service can be completely isolated to allow for installation/tie-in of the adjustments, (2) in a way that keeps customers in service with adequate pressure on both sides of the adjustments and (3) the extension of existing casing in a manner that TxDOT approves and done without any adverse effects on the existing line inside the casing. It must be noted that any extension to a casing will need to be done by an outside contractor.

### Staff Recommendation:

I have left a message for Eric Villarreal, LNV, regarding the status of their assessments related to adjustments. I have also indicated that the Board will be asked to provide guidance on how to proceed in terms of attempting to perform some of the work in-house or utilize a contractor for all of the adjustments.

### Board Action:

Provide feedback to staff and the Corporation's consultant.

### Summarization:

Staff will continue to work with LNV, TxDOT and TxDOT's consultants to minimize the number of adjustments necessary while protecting RWSC's assets.

**From:** Freeman, Keith <KFreeman@Half.com>  
**Sent:** Monday, November 2, 2020 5:20 PM  
**To:** mcserrato@stwa.org  
**Cc:** evillarreal@Invinc.com; hectorc@Invinc.com  
**Subject:** RE: US 77 - CSJ 0102-04-097 - Ricardo Water Utility Coordination

Carola,

The proposed utility assignment noted below is for the WL from Sta. 549+00 (CR 2150) to Sta. 584+00 (FM 1118).

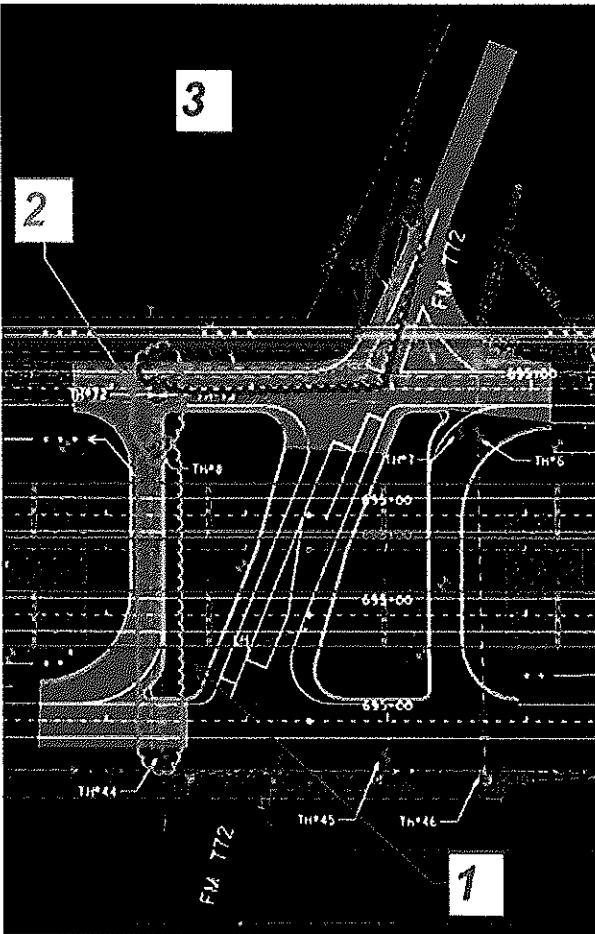
Regarding the crossing near FM 772, it doesn't appear that anything has changed with the road design since our meeting on 10.01.2020. Therefore, please see the marked up image below and the "colored" notes and comments from that meeting.

Meeting note #6. WL Crossings. A. 6" WL near Sta. 693+00 (Conflict #104):

1. Northside U-turn at FM 772 being redesigned so that encased Ex. 6" WL can remain in place away from pavement.
  - ***Normally, TXDOT doesn't allow WL under pavement. However, given this limited crossing situation, TXDOT is going to allow this WL to remain in place under this "U-turn" pavement.***
2. However, the remaining portion of this Ex. 6" WL crossing under the NB frontage road will have to be encased.
  - ***Test Holes #44 and #8 reveal steel casings; however, Test Hole #73 revealed a 6" PVC. Therefore, the remaining WL crossing will have to be encased.***
3. The section of this Ex. 6" WL running along the NBFR and FM 772 will have to be relocated out from under the proposed pavement
  - ***The existing WL currently located under the proposed frontage road and FM 772 (shaded in yellow) will have to be relocated out from under the pavement.***

Please let me know if I didn't answer your question or if there is more specific information that you are looking for.

Keith



Keith Freeman, PE  
Utility Coordinator

O: (817) 764-7468

Halff Associates, Inc.  
4000 Fossil Creek Blvd.  
Fort Worth, TX 76137-2720



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[Halff.com](http://Halff.com) | [LinkedIn](https://www.linkedin.com/company/halff) | [Facebook](https://www.facebook.com/halff) | [Twitter](https://twitter.com/halff) | [Instagram](https://www.instagram.com/halff) | [YouTube](https://www.youtube.com/channel/UC...)

**From:** mcgserrato@stwa.org <mcgserrato@stwa.org>  
**Sent:** Monday, November 2, 2020 3:51 PM  
**To:** Freeman, Keith <KFreeman@Halff.com>  
**Cc:** evillarreal@Invinc.com; hectorc@Invinc.com  
**Subject:** RE: US 77 - CSJ 0102-04-097 - Ricardo Water Utility Coordination

Keith,

Is this for the section in the immediate area of FM 1118 only? I am wondering about the crossing at FM 772 South and if there is any additional information for that location.

Carola

Carola G. Serrato  
General Manager  
**Ricardo Water Supply Corporation**  
2302 East Sage Rd  
Kingsville, Texas 78363  
361-592-3952 x112

**From:** Freeman, Keith <KFreeman@Halff.com>  
**Sent:** Monday, November 2, 2020 3:37 PM  
**To:** mcgserrato@stwa.org  
**Subject:** RE: US 77 - CSJ 0102-04-097 - Ricardo Water Utility Coordination

Carola,

In effort to provide you information to share with Ricardo Water's board, here is the current proposed utility assignment for Ricardo Water's combined water line along the East side of US 77 improvements.

- 5' offset the existing ROW with 2.5' cover

Note: s

1. This assignment is subject to change.
2. RW's combined WL is proposed to be located between Nueces Electric @ 3' o/s and Fiberlight's 7' o/s.
3. This single WL location replaces the 3" WL at 7' o/s and 6" WL at 20' o/s.

I hope this provides you with enough information to share with the Board. If you have any questions, please let me know.

Thank you,  
Keith

Keith Freeman, PE  
Utility Coordinator

O: (817) 764-7468

Halff Associates, Inc.  
4000 Fossil Creek Blvd.  
Fort Worth, TX 76137-2720



[Halff.com](#) | [LinkedIn](#) | [Facebook](#) | [Twitter](#) | [Instagram](#) | [YouTube](#)

**From:** Freeman, Keith <KFreeman@Halff.com>  
**Sent:** Friday, October 30, 2020 10:47 AM  
**To:** mcgserrato@stwa.org  
**Subject:** RE: US 77 - CSJ 0102-04-097 - Ricardo Water Utility Coordination

Great, thank you for the document.



Understand, I will do my best to get you as much specifics as I can next week.

Thanks again!

Keith Freeman, PE  
Utility Coordinator

O: (817) 764-7468

Halff Associates, Inc.  
4000 Fossil Creek Blvd.  
Fort Worth, TX 76137-2720



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**From:** [mogserrato@stwa.org](mailto:mogserrato@stwa.org) <[mogserrato@stwa.org](mailto:mogserrato@stwa.org)>  
**Sent:** Friday, October 30, 2020 10:07 AM  
**To:** Freeman, Keith <[KFreeman@Halff.com](mailto:KFreeman@Halff.com)>; [hcastaneda@lrvinc.com](mailto:hcastaneda@lrvinc.com); [evillarreal@lrvinc.com](mailto:evillarreal@lrvinc.com)  
**Cc:** [leonel.tovar@txdot.gov](mailto:leonel.tovar@txdot.gov)  
**Subject:** RE: US 77 - CSJ 0102-04-097 - Ricardo Water Utility Coordination

Keith,

The materials specified in this document should provide the requested information.

BTW, the RWSC Board should be meeting the week of November 9<sup>th</sup>. I realize you are still trying to get information from Century Line; however, it would be very helpful if I could report something more definitive to the RWSC Board at the next meeting.

Have a good weekend and Take Care.

Carola G. Serrato  
General Manager  
**Ricardo Water Supply Corporation**  
2302 East Sage Rd  
Kingsville, Texas 78363  
361-592-3952 x112

**From:** Freeman, Keith <[KFreeman@Halff.com](mailto:KFreeman@Halff.com)>  
**Sent:** Thursday, October 22, 2020 9:06 AM  
**To:** [mogserrato@stwa.org](mailto:mogserrato@stwa.org); [hcastaneda@lrvinc.com](mailto:hcastaneda@lrvinc.com); [evillarreal@lrvinc.com](mailto:evillarreal@lrvinc.com)  
**Subject:** RE: US 77 - CSJ 0102-04-097 - Ricardo Water Utility Coordination

Thanks Carola!

On another matter, please send me a copy or link to the specs and design standards RWS uses. The roadway design team has requested them.

Thank you,  
Keith

**Keith Freeman, PE**  
Utility Coordinator

O: (817) 764-7468

**Halff Associates, Inc.**  
4000 Fossil Creek Blvd.  
Fort Worth, TX 76137-2720



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**From:** [mogserrato@stwa.org](mailto:mogserrato@stwa.org) <[mogserrato@stwa.org](mailto:mogserrato@stwa.org)>

**Sent:** Wednesday, October 21, 2020 5:12 PM

**To:** Freeman, Keith <[KFreeman@Halff.com](mailto:KFreeman@Halff.com)>; [hcastaneda@lvinc.com](mailto:hcastaneda@lvinc.com); [evillarreal@lvinc.com](mailto:evillarreal@lvinc.com)

**Subject:** RE: US 77 - CSJ 0102-04-097 - Ricardo Water Utility Coordination

I will discuss the matter with the interim O&M Supervisor as well as Eric and Hector. Having said that, if there aren't any major issues with regards to an available corridor, it makes sense to combine the lines and reduce the size at the appropriate locations.

Carola G. Serrato  
General Manager

**Ricardo Water Supply Corporation**

2302 East Sage Rd  
Kingsville, Texas 78363  
361-592-3952 x112

**From:** Freeman, Keith <[KFreeman@Halff.com](mailto:KFreeman@Halff.com)>

**Sent:** Wednesday, October 21, 2020 5:00 PM

**To:** [mogserrato@stwa.org](mailto:mogserrato@stwa.org); [hcastaneda@lvinc.com](mailto:hcastaneda@lvinc.com); [evillarreal@lvinc.com](mailto:evillarreal@lvinc.com)

**Subject:** RE: US 77 - CSJ 0102-04-097 - Ricardo Water Utility Coordination

Carola,

We are still waiting for CenturyLink to confirm whether their line will be abandoned in place or will be relocated. Consequently, we are waiting to finalize and distribute the revised Master Utility Assignments. Regardless, we are investigating placing 1 combined WL for Ricardo Water Supply based on our last meeting. Is a single combined WL still the plan for RWS?

Keith

Keith Freeman, PE  
Utility Coordinator

O: (817) 764-7468

Halff Associates, Inc.  
4000 Fossil Creek Blvd.  
Fort Worth, TX 76137-2720



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**From:** [mogserrato@stwa.org](mailto:mogserrato@stwa.org) <[mogserrato@stwa.org](mailto:mogserrato@stwa.org)>  
**Sent:** Monday, October 12, 2020 10:19 AM  
**To:** Freeman, Keith <[KFreeman@Halff.com](mailto:KFreeman@Halff.com)>; [hcastaneda@lvinc.com](mailto:hcastaneda@lvinc.com); [leonel.tovar@txdot.gov](mailto:leonel.tovar@txdot.gov); Cool, Kelli <[kCool@Halff.com](mailto:kCool@Halff.com)>; [evillarreal@lvinc.com](mailto:evillarreal@lvinc.com)  
**Cc:** Neuschafer, Mark <[mNeuschafer@Halff.com](mailto:mNeuschafer@Halff.com)>  
**Subject:** RE: US 77 - CSJ 0102-04-097 - Ricardo Water Utility Coordination

Ok. Thanks for the update.

Carola

Carola G. Serrato  
General Manager  
**Ricardo Water Supply Corporation**  
2302 East Sage Rd  
Kingsville, Texas 78363  
361-592-3952 x112

**From:** Freeman, Keith <[KFreeman@Halff.com](mailto:KFreeman@Halff.com)>  
**Sent:** Monday, October 12, 2020 9:59 AM  
**To:** [mogserrato@stwa.org](mailto:mogserrato@stwa.org); [hcastaneda@lvinc.com](mailto:hcastaneda@lvinc.com); [leonel.tovar@txdot.gov](mailto:leonel.tovar@txdot.gov); Cool, Kelli <[kCool@Halff.com](mailto:kCool@Halff.com)>; [evillarreal@lvinc.com](mailto:evillarreal@lvinc.com)  
**Cc:** Neuschafer, Mark <[mNeuschafer@Halff.com](mailto:mNeuschafer@Halff.com)>  
**Subject:** RE: US 77 - CSJ 0102-04-097 - Ricardo Water Utility Coordination

Hi Carola,

Yes, CenturyLink responded last week. In detail:

- They stated that they have "facilities within (our) proposed construction zone and do not appear to be in conflict".
- However, I sent them "proof" of conflict and requested they acknowledge the conflict or accept that their line will be damaged.
- I request that they respond back by today, Oct. 12.

Please give me a little while longer to coordinate more with CenturyLink and to define a more suitable corridor for Ricardo Water Supply.

Thank you,

Keith Freeman, PE  
Utility Coordinator

O: (817) 764-7468

Halff Associates, Inc.  
4000 Fossil Creek Blvd.  
Fort Worth, TX 76137-2720



[Halff.com](#) | [LinkedIn](#) | [Facebook](#) | [Twitter](#) | [Instagram](#) | [YouTube](#)

**From:** [mogserrato@stwa.org](mailto:mogserrato@stwa.org) <[mogserrato@stwa.org](mailto:mogserrato@stwa.org)>  
**Sent:** Monday, October 12, 2020 9:10 AM  
**To:** Freeman, Keith <[kfreeman@halff.com](mailto:kfreeman@halff.com)>; [hcastaneda@lvinc.com](mailto:hcastaneda@lvinc.com); [leonel.tovar@txdot.gov](mailto:leonel.tovar@txdot.gov); Cool, Kelli <[kcool@halff.com](mailto:kcool@halff.com)>; [evillarreal@lvinc.com](mailto:evillarreal@lvinc.com)  
**Cc:** Neuschafer, Mark <[mneuschafer@halff.com](mailto:mneuschafer@halff.com)>  
**Subject:** RE: US 77 - CSJ 0102-04-097 - Ricardo Water Utility Coordination

Good Morning Keith,

I am wondering if you heard from Century Link and the possible corridor for RWSC.

Carola

Carola G. Serrato  
General Manager  
**Ricardo Water Supply Corporation**  
2302 East Sage Rd  
Kingsville, Texas 78363  
361-592-3952 x112

**From:** Freeman, Keith <[kfreeman@halff.com](mailto:kfreeman@halff.com)>  
**Sent:** Thursday, October 1, 2020 4:46 PM  
**To:** [mogserrato@stwa.org](mailto:mogserrato@stwa.org); Hector Castaneda <[hcastaneda@lvinc.com](mailto:hcastaneda@lvinc.com)>; Leonel Tovar <[leonel.tovar@txdot.gov](mailto:leonel.tovar@txdot.gov)>; Cool, Kelli <[kcool@halff.com](mailto:kcool@halff.com)>  
**Cc:** Neuschafer, Mark <[mneuschafer@halff.com](mailto:mneuschafer@halff.com)>  
**Subject:** US 77 - CSJ 0102-04-097 - Ricardo Water Utility Coordination

Meeting:

- US 77 - CSJ 0102-04-097
- Utility Coordination – Ricardo Water
- Tues. 10/01/2020 – 1:00 PM

Attendees:

- Carola Serrato (RWSC) , Hector Castaneda (LNV), Leo Tovar (TXDOT), Kelli Cool (Halff), Keith Freeman (Halff)

Discussion & Action Items:

1. Per Master Utility Assignments:
  - a. Existing 3" and 6" WL's will remain in place 7' and 20' inside Existing ROW (in Ricardo)
    - i. 549+00 to 578+00
2. Currently, RWSC will have 10+/- conflicts that will need to be lowered
3. RWSC does not believe all existing customers can remain in service during the proposed lowerings
4. RWSC and INV will continue to investigate design options to minimize service interruptions and costs
5. Design options discussed include:
  - a. Boring new WL under the existing WL in lieu of constructing numerous lowerings
  - b. Combining 3" and 6" WL's and relocating new WL further offset from existing ROW in the current CenturyLink assigned offset
    - i. CenturyLink stated that they would complete their review by 10.09.2020
    - ii. Halff will notify RWSC upon review and revise offset accordingly
6. WL Crossings
  - a. 6" WL near Sta. 693+00 (Conflict #104): Northside U-turn at FM 772 being redesigned so that encased Ex. 6" WL can remain in place away from pavement. However, the remaining portion of this Ex. 6" WL crossing under the NB frontage road will have to be encased. The section of this Ex. 6" WL running along the NBFR and FM 772 will have to be relocated out from under the proposed pavement
  - b. 6" WL near Sta. 578+00 (Conflict #101): This crossing may be able to remain in place. TH's 59 & 60 show adequate cover. Need to check WL is encased under pavement section.
  - c. 8" WL near Sta. 583+50 (Conflict #102): Shows no conflict based on TH's cover depths. Need to check WL is encased under pavement section.
  - d. 8" WL near Sta. 606+00 (Conflict #103): Shows no conflict based on TH's cover depths. Need to check WL is encased under pavement section.
7. Halff will forward table of 30% plan sheets related to the conflicts to Hector C. by separate email.
8. Note: The utility relocations will need to be completed by May 2, 2021

Keith Freeman, PE  
Utility Coordinator

O: (817) 764-7468

Halff Associates, Inc.  
4000 Fossil Creek Blvd.  
Fort Worth, TX 76137-2720



[Halff.com](http://Halff.com) | [LinkedIn](#) | [Facebook](#) | [Twitter](#) | [Instagram](#) | [YouTube](#)

**From:** Freeman, Keith <KFreeman@Half.com>  
**Sent:** Thursday, September 24, 2020 3:39 PM  
**To:** Eric Villarreal; mcserrato@stwa.org; leonel.tovar@txdot.gov  
**Cc:** Romanowski, Mike; Cool, Kelli  
**Subject:** RE: US 77 - CSJ 0102-04-097 - Meeting Minutes w/ Ricardo Water

Eric,

See the table below for some of the sheet numbers from the 30% plan set related to the conflicts.

Keith

Conflict #'s	105 & 106	101	102	103	104
Utility Locations	3" & 6" WL's Longitudinal 549+00 - 575+00	6" WL Crossing @ 577+00	8" WL Crossing @ 583+50	8" WL Crossing @ 606+00	6" WL Crossing @ 693+00
<b>HORIZONTAL ALIGNMENT LAYOUT</b>					
Plan Sht #'s	66-67	67	68	68-69	72
<b>RDWY PLAN AND PROFILE NB MAINLANE</b>					
Plan Sht #'s	N/A	91	92	94	101
<b>RDWY PLAN AND PROFILE SB MAINLANE</b>					
Plan Sht #'s	N/A	128	129	131	138
<b>RDWY PLAN AND PROFILE NB FRONTAGE ROAD</b>					
Plan Sht #'s	163-165	165	166	168	175
<b>RDWY PLAN AND PROFILE SB FRONTAGE ROAD</b>					
Plan Sht #'s	N/A	202	203	205	212
<b>FM 1118 PLAN AND PROFILE</b>					
Plan Sht #'s	N/A	253	N/A	N/A	N/A
<b>FM 772 PLAN AND PROFILE</b>					
Plan Sht #'s	N/A	N/A	N/A	N/A	254
<b>NORTH U-TURN AT FM 1118</b>					
Plan Sht #'s	N/A	256	N/A	N/A	N/A
<b>NORTH U-TURN AT FM 772</b>					
Plan Sht #'s	N/A	N/A	N/A	N/A	258
<b>INTERSECTION LAYOUT AT FM 1118</b>					
Plan Sht #'s	N/A	263-264	N/A	N/A	N/A
<b>INTERSECTION LAYOUT AT FM 772</b>					
Plan Sht #'s	N/A	N/A	N/A	N/A	MISSING
<b>RETAINING WALL OVERALL LAYOUT</b>					
Plan Sht #'s	N/A	N/A	268	N/A	N/A
<b>RETAINING WALL LAYOUT C</b>					
Plan Sht #'s	N/A	N/A	272	N/A	N/A
<b>RETAINING WALL LAYOUT D</b>					
Plan Sht #'s	N/A	N/A	273	N/A	N/A

DRAINAGE AREA MAP NB & SB MAINLINE					
Plan Sht #'s	N/A	312	313	315	N/A
DRAINAGE KEY MAP					
Plan Sht #'s	353	353	354	354	355
DITCH PROFILE MEDIAN DITCH 1 & 2					
Plan Sht #'s	N/A	N/A	361	362	N/A
DITCH PROFILE NBML & SBML DITCH					
Plan Sht #'s	N/A	N/A	N/A	376-377	N/A
DITCH PROFILE NBFR & SBFR DITCH					
Plan Sht #'s	382-383	N/A	N/A	383-385	387
RETAINING WALL INLETS PLAN AND PROFILE					
Plan Sht #'s	N/A	N/A	399	N/A	401
STORM SEWER PLAN AND PROFILE LINE JC					
Plan Sht #'s	406	407	N/A	N/A	N/A
DRIVEWAY / CROSS STREET CULVERT PLAN					
Plan Sht #'s	431-433	N/A	N/A	N/A	N/A
UTILITY ADJUSTMENT PLAN AND PROFILE					
Plan Sht #'s	479-481	481	482	484	N/A

Keith Freeman, PE  
Utility Coordinator

O: (817) 764-7468

Half Associates, Inc.  
4000 Fossil Creek Blvd.  
Fort Worth, TX 76137-2720



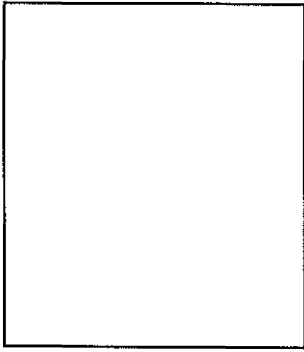
We improve lives and communities  
by turning ideas into reality.

[Half.com](http://Half.com) | [LinkedIn](#) | [Facebook](#) | [Twitter](#) | [Instagram](#) | [YouTube](#)

**From:** Eric Villarreal <evillarreal@Invinc.com>  
**Sent:** Thursday, September 24, 2020 9:44 AM  
**To:** Freeman, Keith <KFreeman@Half.com>; mcgserrato@stwa.org; leonel.tovar@txdot.gov  
**Cc:** Romanowski, Mike <mromanowski@half.com>; Cool, Kelli <kCool@Half.com>  
**Subject:** RE: US 77 - CSJ 0102-04-097 - Meeting Minutes w/ Ricardo Water

Also, I have 712 plan sheets that I am looking through for the RWSC conflicts. Can you share the sheet numbers where those are located? Again, any help and information you can provide is greatly appreciated.

Sincerely,



Eric Villarreal, PE  
Client Service Manager

[evillareal@LNVinc.com](mailto:evillareal@LNVinc.com)

O: (361) 883-1984

M: (361) 960-0001

801 Navigation Blvd., Suite 300  
Corpus Christi, TX 78408

[www.ardurra.com](http://www.ardurra.com)

[www.lnvinc.com](http://www.lnvinc.com)



**From:** Eric Villarreal

**Sent:** Thursday, September 24, 2020 9:40 AM

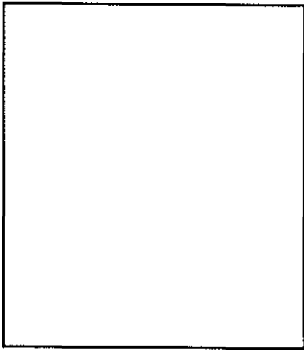
**To:** 'Freeman, Keith' <KFreeman@Halff.com>; mcgserrato@stwa.org; Leonel Tovar <leonel.tovar@txdot.gov>

**Cc:** Romanowski, Mike <mromanowski@halff.com>; Cool, Kelli <kCool@Halff.com>

**Subject:** RE: US 77 - CSJ 0102-04-097 - Meeting Minutes w/ Ricardo Water

Good morning, Keith. Carola and I were discussing and coordinating the options for the Ricardo Water Supply Corporation yesterday, and I was wondering if you have the culvert elevations and conflicts for those conflicts. That will help us decided who can do the work and what route to move forward with. Any information you can provide is greatly appreciated.

Sincerely,



Eric Villarreal, PE  
Client Service Manager

[evillareal@LNVinc.com](mailto:evillareal@LNVinc.com)

O: (361) 883-1984

M: (361) 960-0001

801 Navigation Blvd., Suite 300  
Corpus Christi, TX 78408

[www.ardurra.com](http://www.ardurra.com)

[www.lnvinc.com](http://www.lnvinc.com)



**From:** Freeman, Keith <KFreeman@Halff.com>

**Sent:** Tuesday, August 25, 2020 11:41 AM

**To:** mcgserrato@stwa.org; Eric Villarreal <evillarreal@lnvinc.com>; Leonel Tovar <leonel.tovar@txdot.gov>

**Cc:** Romanowski, Mike <mromanowski@halff.com>; Cool, Kelli <kCool@Halff.com>

**Subject:** US 77 - CSJ 0102-04-097 - Meeting Minutes w/ Ricardo Water

Meeting:

- US 77 - CSJ 0102-04-097
- Utility Coordination – Ricardo Water
- Tues. 8/25/2020 – 10:00 AM

Attendees:



- Carola Serrato, Eric Villarreal, Leo Tovar, Mike Romanowski, Kelli Cool, Keith Freeman

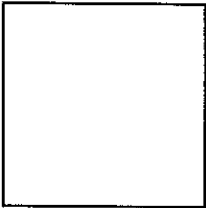
Discussion & Action Items:

1. Based on the 30% plans, Ricardo Water has 10 spot conflicts – 7 longitudinal, 3 crossings.
2. Ricardo Water will evaluate rerouting and/or looping services to ensure customers will have service during construction to lower their water lines in conflict.
3. Halff to provide culvert elevations and profiles at conflicts.
4. Ricardo Water will investigate the option of partially or fully joint bidding and present to board.
  - a. Carola to inform Halff/TxDOT when decision is made.
  - b. If Ricardo Water joint bids portions or full project, Advanced Funding Agreement will be available.

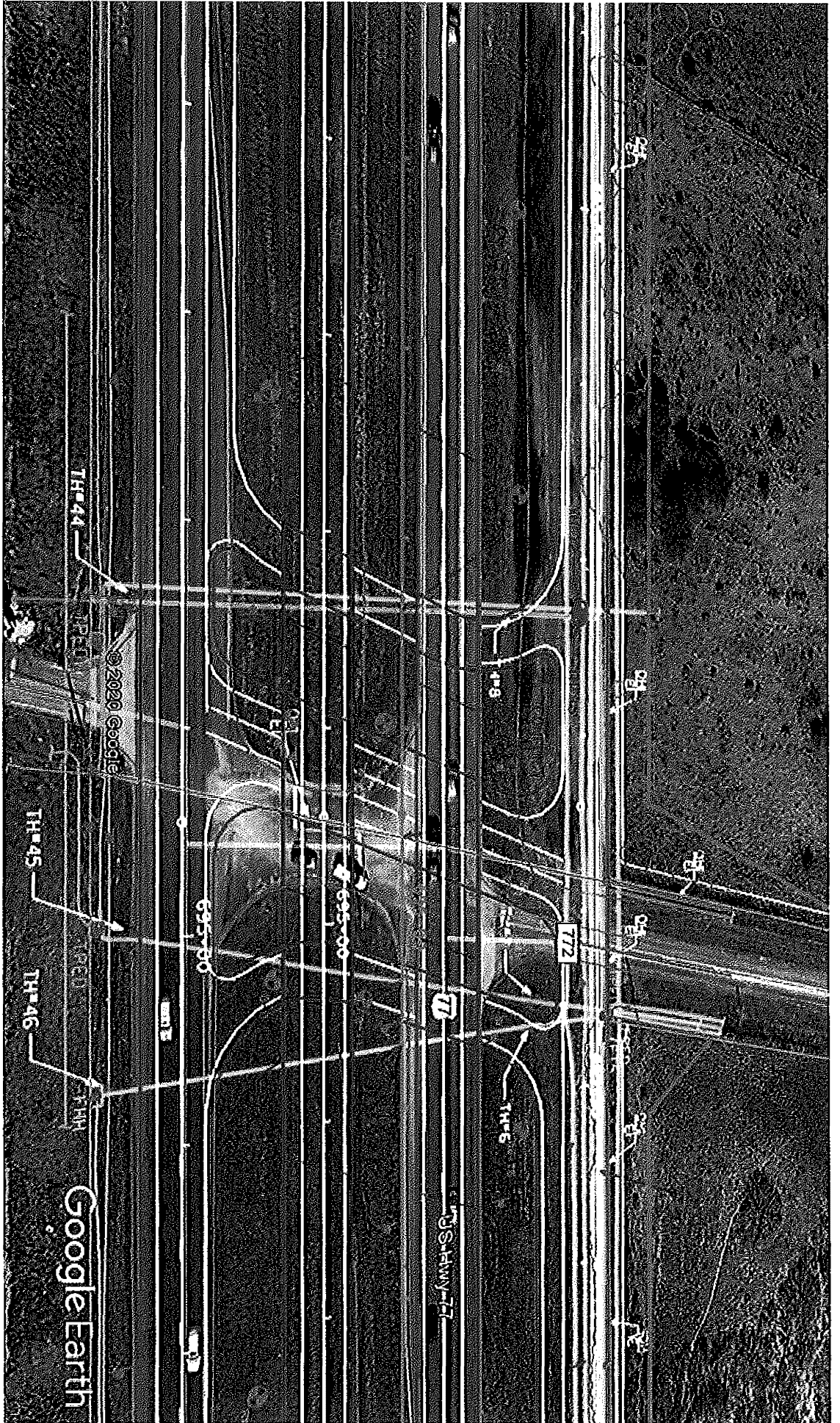
**Keith Freeman, PE**  
Utility Coordinator

O: (817) 764-7468

**Halff Associates, Inc.**  
4000 Fossil Creek Blvd.  
Fort Worth, TX 76137-2720

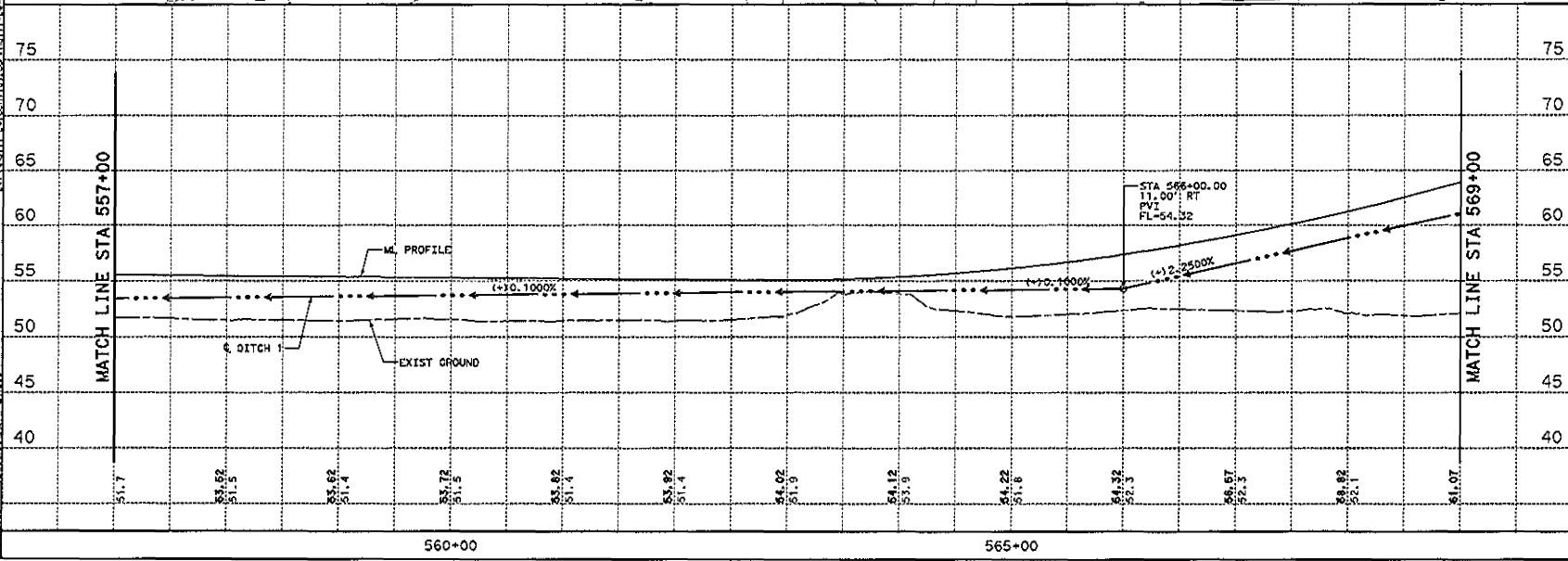
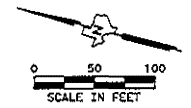


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UTILITY ADJUSTMENT PLAN AND PROFILE NB & SB MAINLANE STA 557+00 TO STA 569+00  
 PROJECT NO. 0102-04-097  
 SHEET NO. 480  
 DATE: 07/10/02  
 DRAWN BY: J. KLEBERG  
 CHECKED BY: J. KLEBERG  
 TITLE: UTILITY ADJUSTMENT PLAN AND PROFILE NB & SB MAINLANE STA 557+00 TO STA 569+00



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M.F. ROMANOWSKI 5436  
 NAME P.E. NO.  
 DATE 7/10/02  
 HNTB Associates, Inc.  
 TRPDLG Engineering Firm #017

NO.	REVISION	BY	DATE

**US 77**  
UTILITY ADJUSTMENT  
PLAN AND PROFILE  
NB & SB MAINLANE  
STA 557+00 TO  
STA 569+00  
SCALE 1" = 100' H  
1" = 10' V  
SHEET 2 OF 6

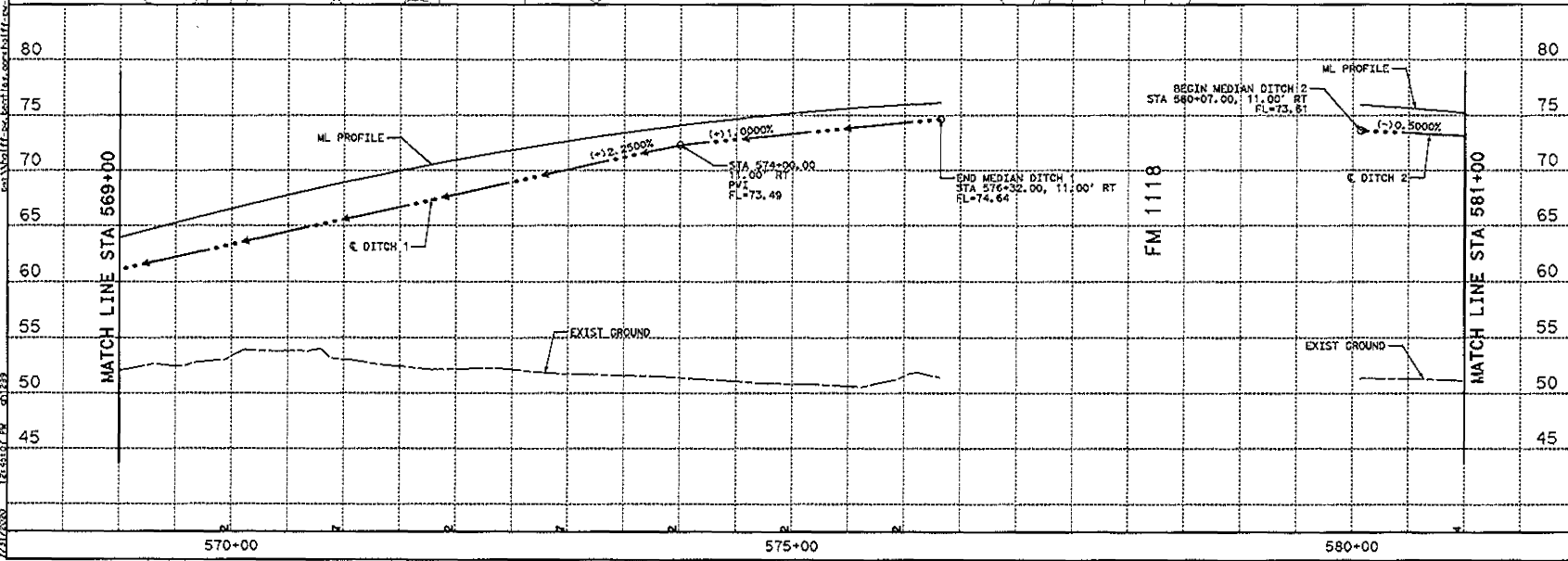
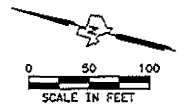
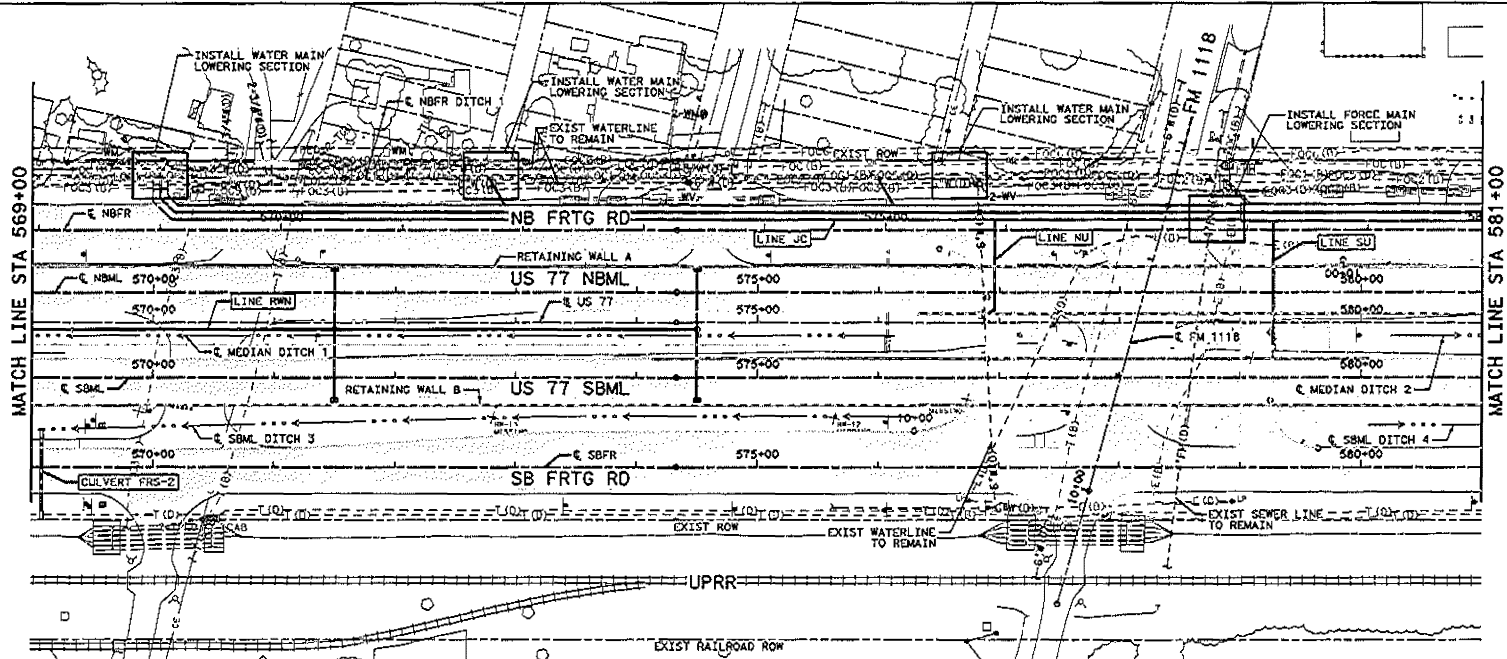
**HALFF**  
TRANSPORTATION GROUP  
CORPORATE OFFICE  
11111 W. 111TH ST., SUITE 100  
DALLAS, TEXAS 75244  
TEL: 972/311-1111  
WWW.HALFF.COM

**Texas**  
Department  
of  
Transportation

DATE	REVISION	BY	REVISION
0102	04	097	US 77

DESIGNED BY: J. KLEBERG  
 CHECKED BY: J. KLEBERG  
 TITLE: UTILITY ADJUSTMENT PLAN AND PROFILE NB & SB MAINLANE STA 557+00 TO STA 569+00  
 SHEET NO.: 480

12/14/2003 TEL:562-24-01133 UTILITY ADJUSTMENT PLAN AND PROFILE FOR US 77 NB & SB MAINLANE FROM STA 569+00 TO STA 581+00



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M.E. ROMANOWSKI 65308  
NAME: P.E. NO.  
DATE: 7/31/2000  
HSP Associates, Inc.  
HSP/CLS Engineering Firm #312

NO.	REVISION	BY	DATE

**US 77**  
UTILITY ADJUSTMENT  
PLAN AND PROFILE  
NB & SB MAINLANE  
STA 569+00 TO  
STA 581+00  
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1" = 10' V

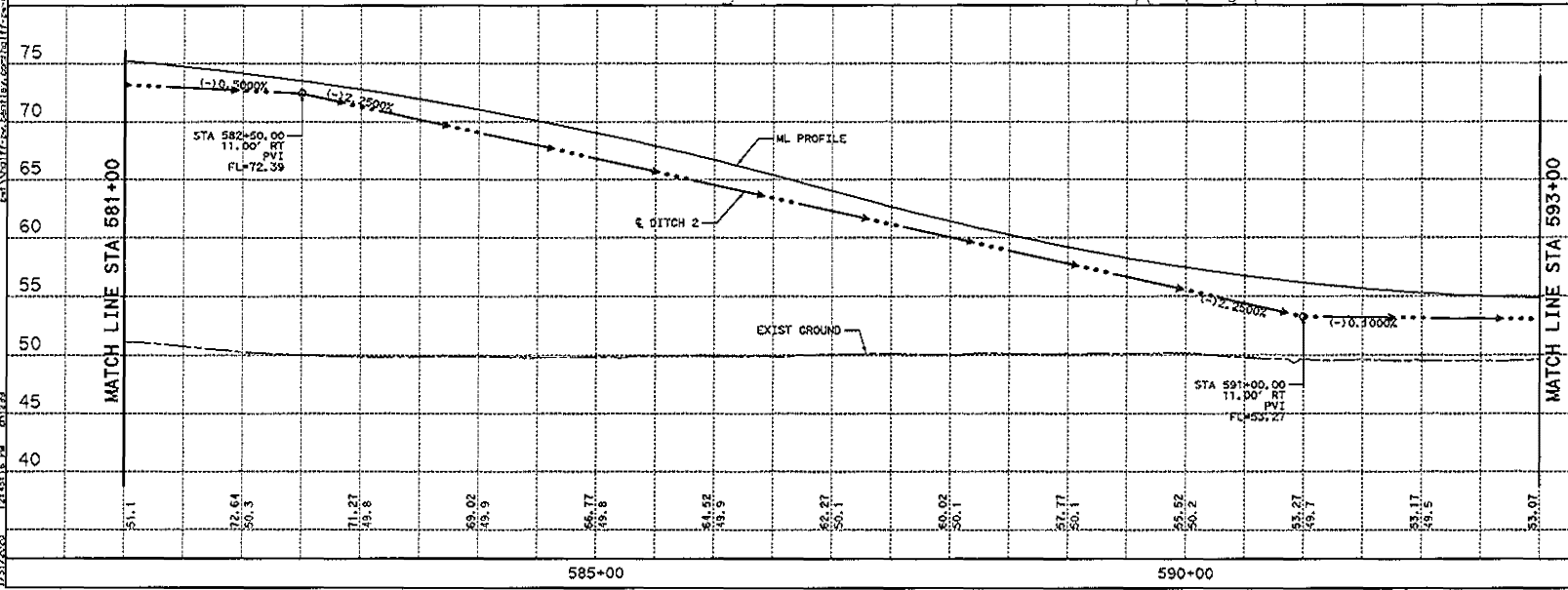
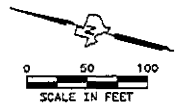
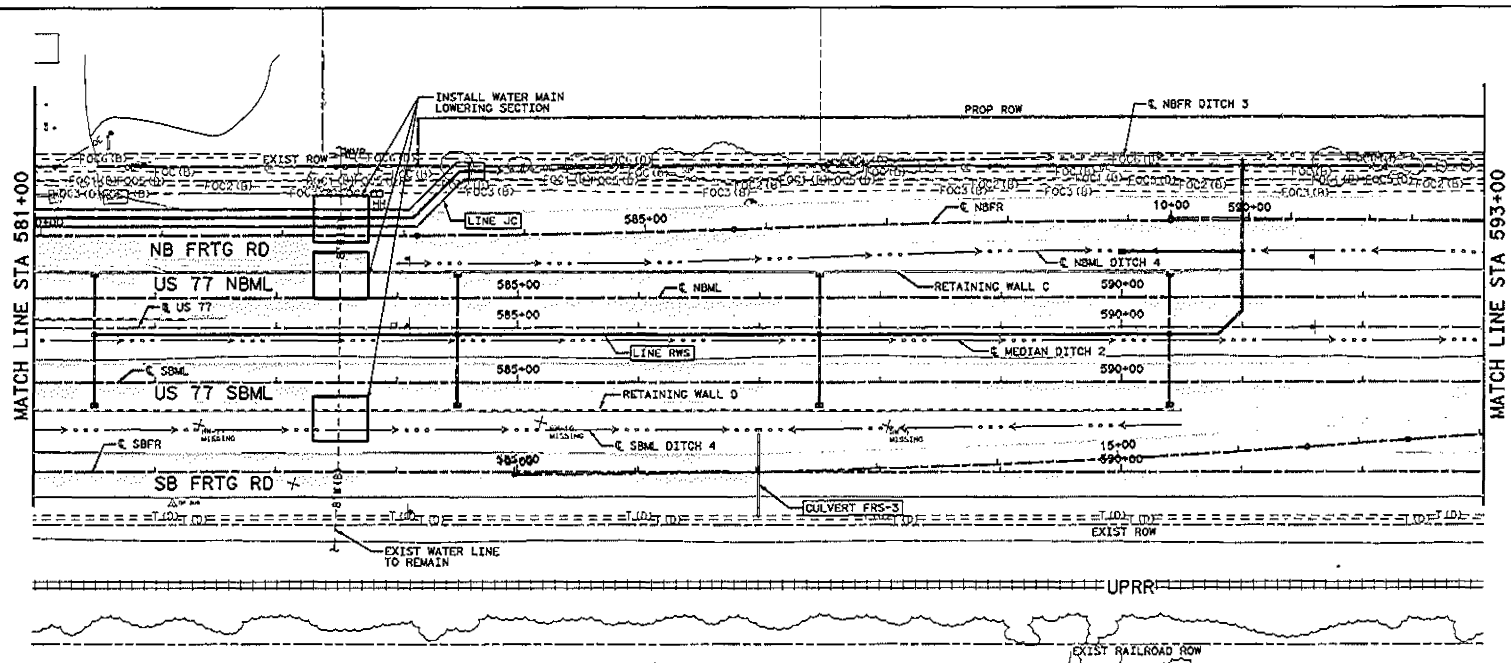
SHEET 3 OF 4

**HALFF**  
Texas Department of Transportation  
10000 North Loop West, Suite 1000  
Houston, Texas 77040  
Tel: 281.460.1200  
Fax: 281.460.1202

DATE	BY	JOB	ISSUED
01/02/04	04	007	US 77

DATE	COMPY	SHEET NO.
CRP	KLEBERG	481

7/24/2003 12:45:16 PM 401323  
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 FCH



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M.E. ROMANOWSKI  
 NAME  
 TITLE  
 DATE: 7/24/2003  
 HALFF Associates, Inc.  
 TEXAS ENGINEERING FIRM #512

NO.	REVISION	BY	DATE

**US 77**  
 UTILITY ADJUSTMENT  
 PLAN AND PROFILE  
 NB & SB MAINLANE  
 STA 581+00 TO  
 STA 593+00  
 SCALE: 1" = 100' H  
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 SHEET 4 OF 6

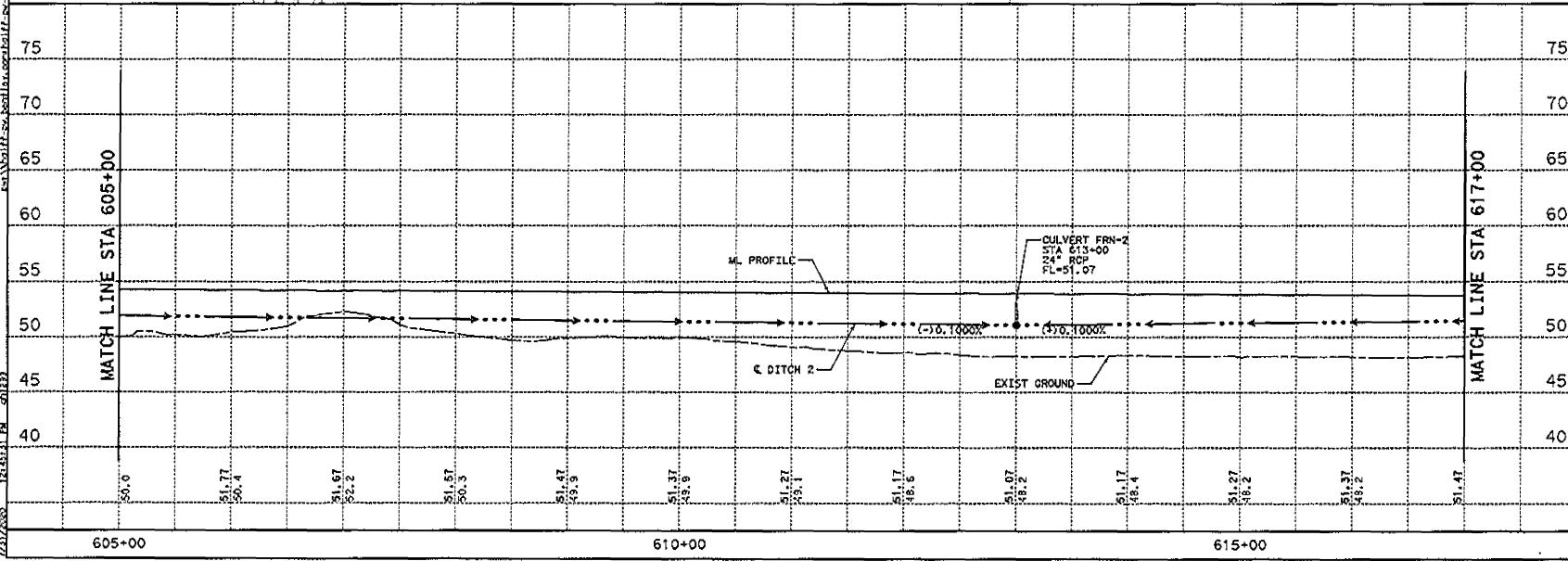
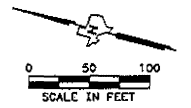
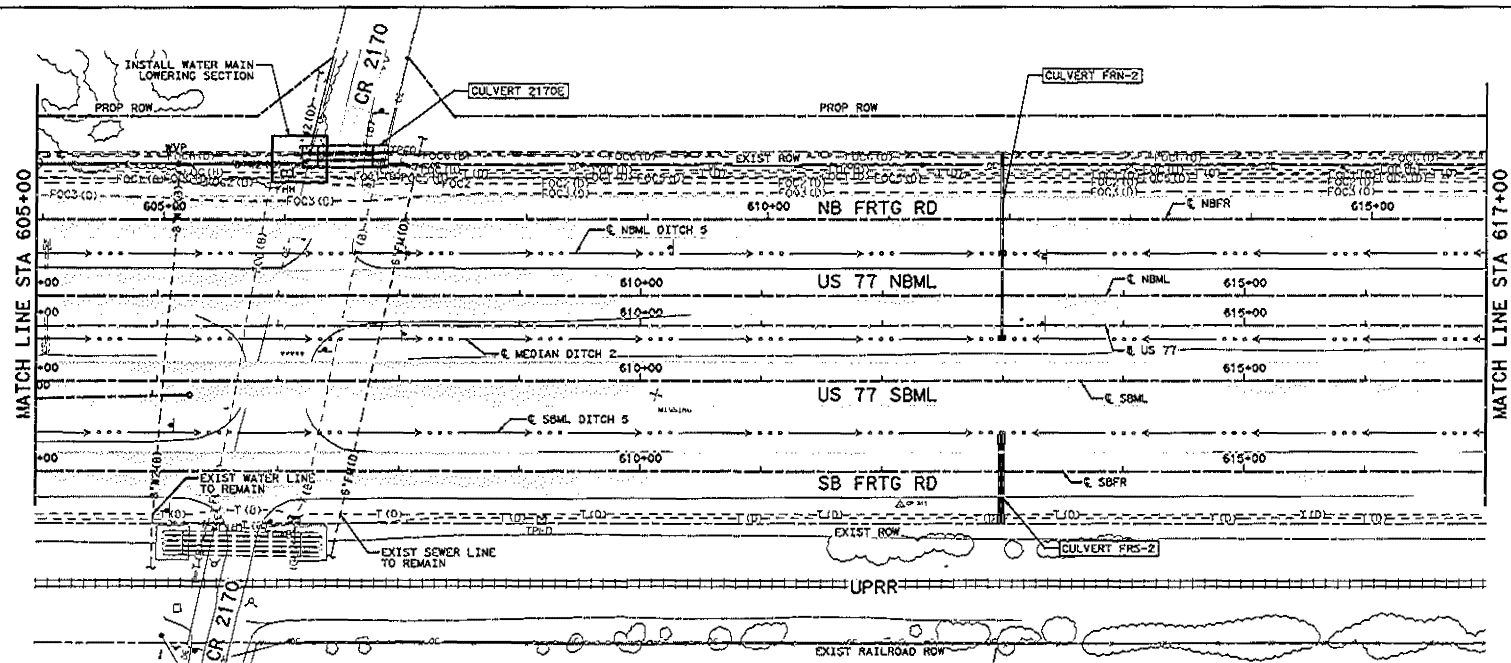
**HALFF**  
 Texas Engineering Firm #512  
 4001 HORN, CIRCLE DRIVE  
 HOUSTON, TEXAS  
 77057-1443

Texas  
 Department  
 of Transportation

DATE	REV	ISSUED BY
01/02/04	007	US 77
DESIGN	DATE	PROJECT NO.
CRP	KLEBERG	482



12/17/2020 12:45:31 PM 01132 UTILITY ADJUSTMENT PLAN FOR US 77 NB & SB MAINLANE STA 605+00 TO STA 617+00



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NAME: M.T. ROMANOWSKI  
 TITLE: P.E., No. 12345  
 DATE: 12/17/2020  
 FIRM: HALFF Associates, Inc.  
 TYPICAL Engineering Firm #12

NO.	REVISION	BY	DATE

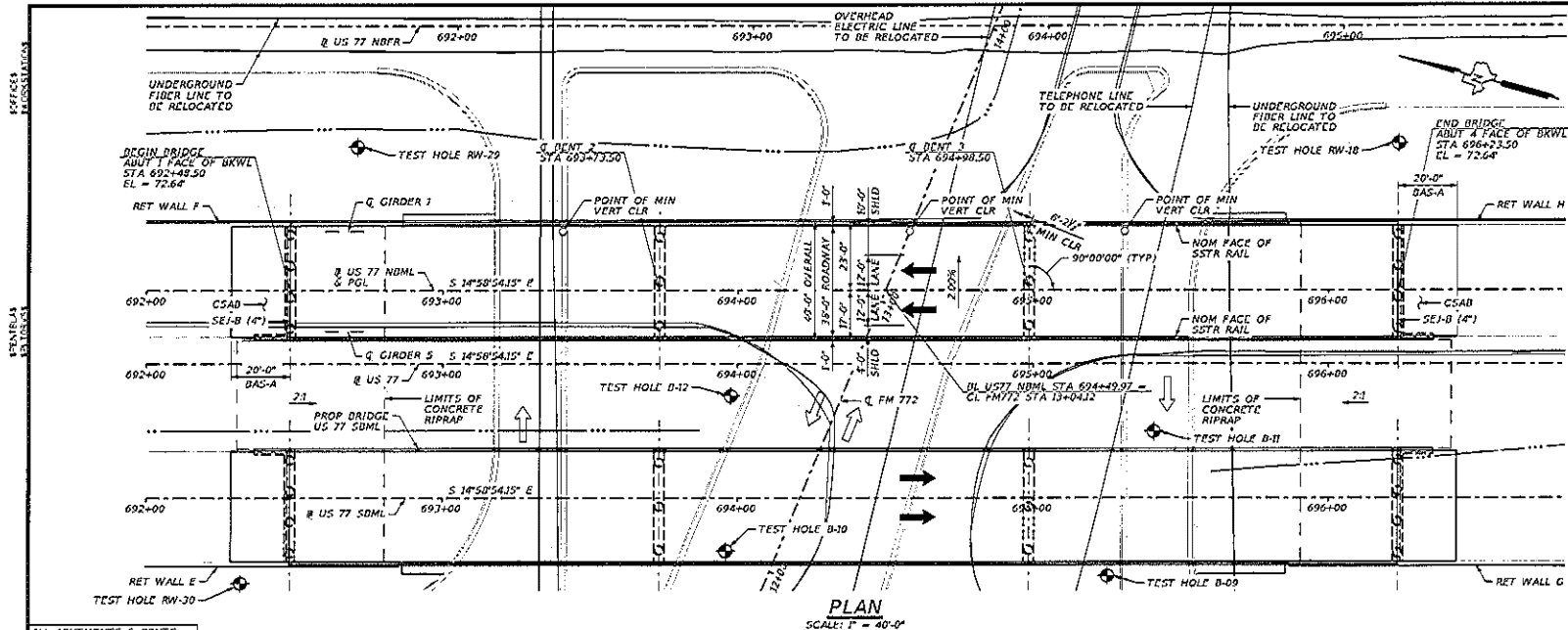
**US 77**  
UTILITY ADJUSTMENT  
PLAN AND PROFILE  
NB & SB MAINLANE  
STA 605+00 TO  
STA 617+00  
SCALE: 1" = 100' H  
1" = 10' V  
SHEET 6 OF 6

**HALFF**  
Texas Department of Transportation  
11407 West Loop West, Suite 1000  
Houston, Texas 77042  
Tel: 281.416.4400

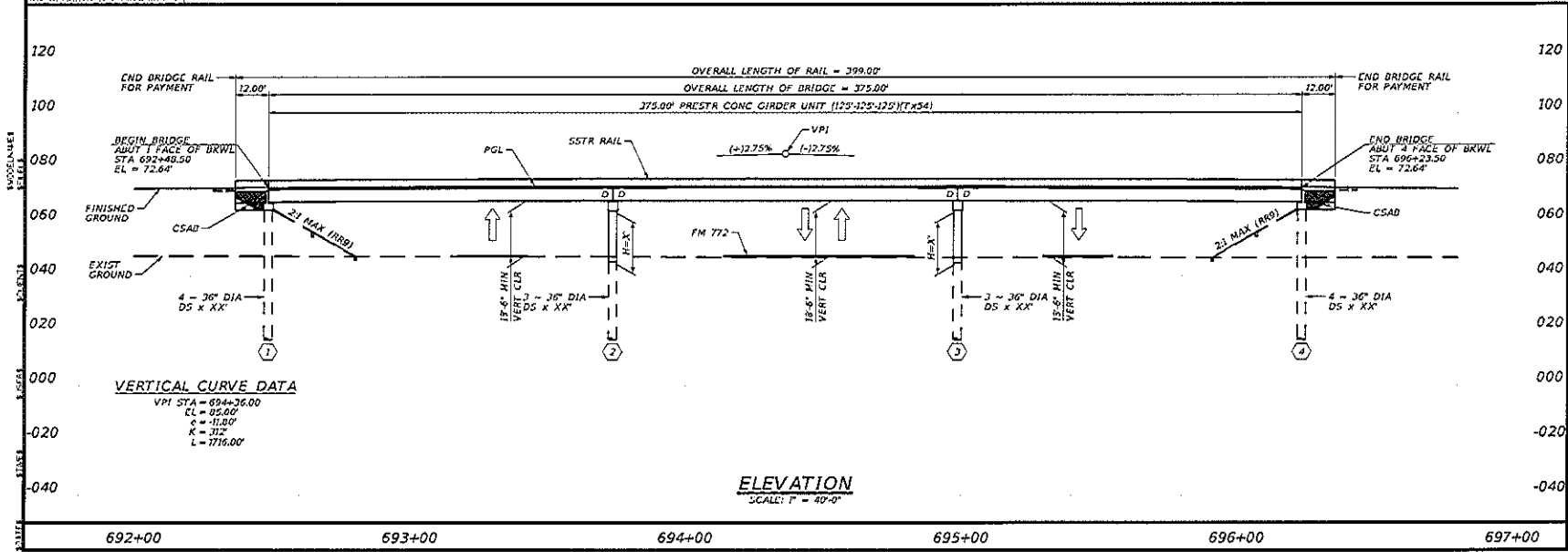
CONT.	REV.	ISS.	REMOVED
0102	04	097	US 77
EST.	COUNTY	SHEET NO.	
CRP	KLEBERG	484	



RG Miller's Utility Adjustment Plan & Profile  
Place Holder  
Sheet Missing from 30% Submittal



- ### GENERAL NOTES
- DESIGNED FOR HL93 LOADING IN ACCORDANCE WITH AASHTO LRFD BRIDGE DESIGN SPECIFICATIONS, 8th EDITION (2017) WITH CURRENT INTERIMS.
  - HORIZONTAL DIMENSIONS ARE SHOWN FOR GRADE OR CROSS-SLOPE WHERE APPROPRIATE.
  - THE CONTRACTOR SHALL LOCATE ALL UTILITIES AND INFORM ENGINEER IN WRITING OF ANY CONFLICTS PRIOR TO BEGINNING CONSTRUCTION.
  - "D" DENOTES CAPS WITH D BARS AT EXTERIOR GIRDERS.
  - SAW-CUT GROOVING OF THE BRIDGE DECK AND APPROACH SLAB IS REQUIRED.
  - REFER TO CSAB STANDARD FOR CEMENT STABILIZED BACKFILL DETAILS.
  - REFER TO FD STANDARD FOR DRILLED SHAFT FOUNDATION DETAILS.
  - "H" VALUES SHOWN ARE ESTIMATED COLUMN HEIGHTS. THE CONTRACTOR IS RESPONSIBLE FOR CALCULATING ACTUAL COLUMN HEIGHTS BASED ON FIELD CONDITIONS.
  - REFER TO CRB STANDARD FOR CONCRETE RIPRAP DETAILS.
- CLASSIFICATION: RURAL FREEWAY  
DESIGN SPEED: 75 MPH  
ADT (XXXX): XXXX  
ADT (XXXX): XXXX  
PROP. NO: XX-XXX-X-XXXX-XX-XXX

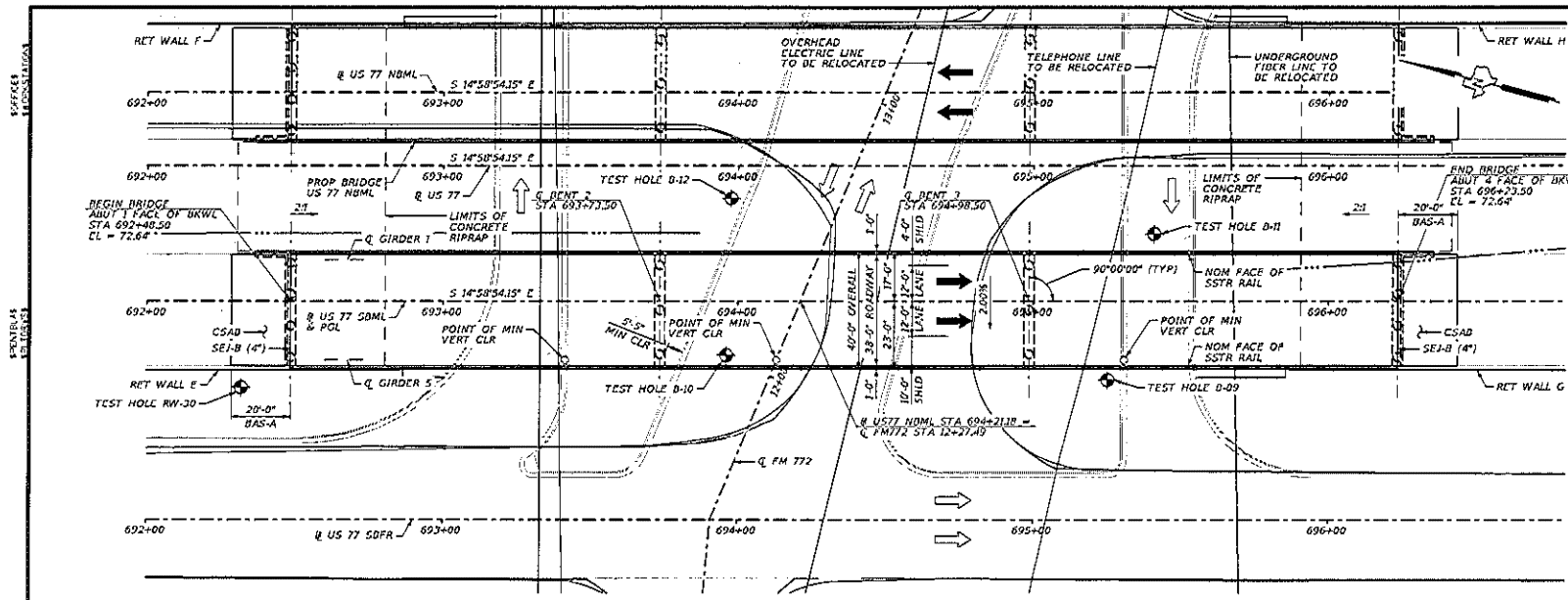


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This document is released for the purpose of interim review under the authority of JASON A. MARTINEZ, P.E., 99295 on 7/31/2026. It is not to be used for permit, bidding or construction purposes.

LOCKWOOD, ANDREWS & NEWNAM, INC.  
A LEO A DALY COMPANY  
TYPE FROM REGISTRATION NO. 0284

Texas Department of Transportation

CDT	04	097	US 77
CRP	KIF/BJRG		518



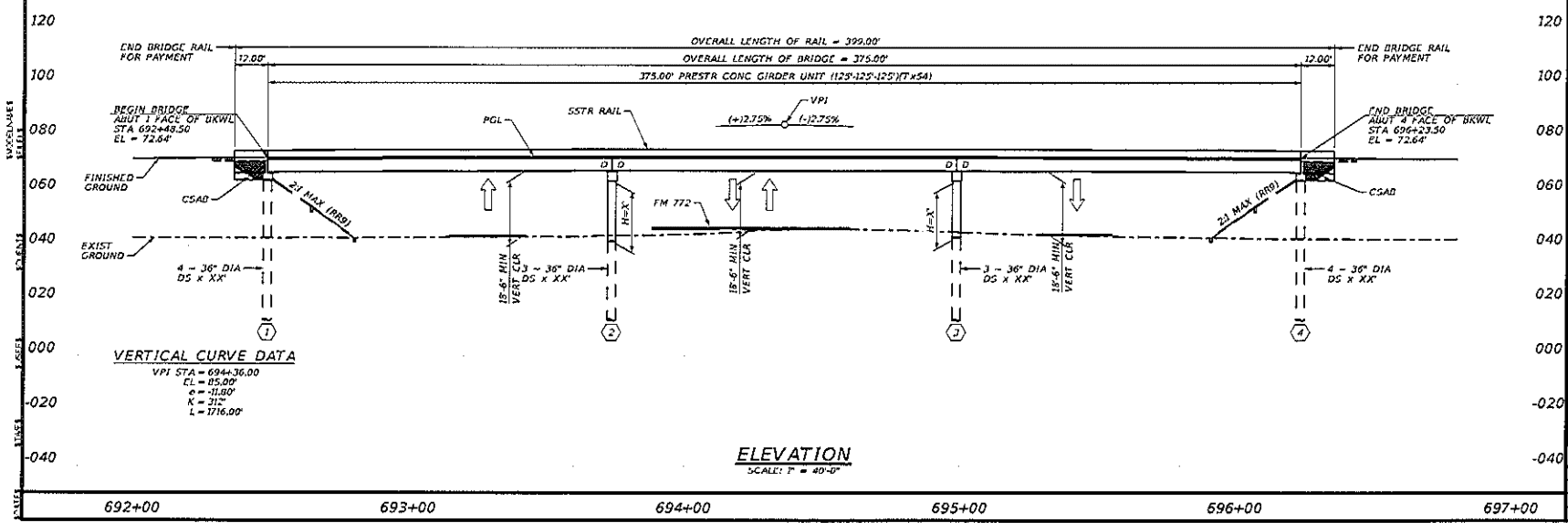
PLAN  
SCALE: 1" = 40'-0"

**GENERAL NOTES**

- DESIGNED FOR HL93 LOADING IN ACCORDANCE WITH AASHTO LRFD BRIDGE DESIGN SPECIFICATIONS, 8th EDITION (2017) WITH CURRENT INTERIMS.
- HORIZONTAL DIMENSIONS ARE SHOWN. LENGTHS MUST BE CORRECTED FOR GRADE OR CROSS-SLOPE WHERE APPROPRIATE.
- THE CONTRACTOR SHALL LOCATE ALL UTILITIES AND INFORM ENGINEER IN WRITING OF ANY CONFLICTS PRIOR TO BEGINNING CONSTRUCTION.
- "D" DENOTES CAPS WITH D BARS AT EXTERIOR GIRDERS.
- SAW-CUT GROOVING OF THE BRIDGE DECK AND APPROACH SLAB IS REQUIRED.
- REFER TO CSAB STANDARD FOR CEMENT STABILIZED BACKFILL DETAILS.
- REFER TO FD STANDARD FOR DRILLED SHAFT FOUNDATION DETAILS.
- "H" VALUES SHOWN ARE ESTIMATED COLUMN HEIGHTS; THE CONTRACTOR IS RESPONSIBLE FOR CALCULATING ACTUAL COLUMN HEIGHTS BASED ON FIELD CONDITIONS.
- REFER TO CRK STANDARD FOR CONCRETE RIPRAP DETAILS.

CLASSIFICATION: RURAL FREEWAY  
DESIGN SPEED: 75 MPH  
ADT (XXXX): XXXX  
ADT (XXXX): XXXX  
PROP. NO: XXX-XXX-X-XXXX-XX-XXX

ALL ABUTMENTS & BENTS  
ON BEARING N 75-00°04.84" E



ELEVATION  
SCALE: 1" = 40'-0"

INTERIM REVIEW ONLY  
THIS DOCUMENT IS RELEASED FOR THE PURPOSE OF INTERIM REVIEW UNDER THE AUTHORITY OF JASON A. MERTWIG, P.E. 0929B ON 7/31/2020. IT IS NOT TO BE USED FOR PERMIT, BIDDING, OR CONSTRUCTION PURPOSES.

NO.	REVISION	BY	DATE

US 77

BRIDGE LAYOUT

FM 772 OVERPASS - SRML

**LAN** Lockwood, Andrews & Newnam, Inc.  
A SEPIC A BASKY COMPANY  
TYPE FDM REGISTRATION NO. 8864

**Texas** Department of Transportation

CONTRACT NO.	SECTION	SHEET NO.	TOTAL SHEETS	PROJECT
0102	04	097	100	US 77
DATE	DESIGNER	CHECKER	DATE	SHEET NO.
CRP	KIFBURG			518

ATTACHMENT 11

Resolution 20-05

RICARDO WATER SUPPLY CORPORATION

Resolution 20-05

RESOLUTION AUTHORIZING THE RICARDO WATER SUPPLY CORPORATION  
PRESIDENT TO ENTER INTO A WATER SUPPLY AND DEVELOPMENT  
CONTRACT WITH ROLANDO FLORES, DEVELOPER.

WHEREAS, Rolando Flores has approached the Corporation requesting that water service be provided to Dulce Estates, and

WHEREAS, Rolando Flores has met Kleberg County subdivision requirements and has paid the pro rata share of the improvements to the Corporation's water system to service the subdivision, and

WHEREAS, it is in the Corporation's best interest to enter into this Development Contract with Rolando Flores.

NOW, THEREFORE, BE IT RESOLVED that the Ricardo Water Supply Corporation hereby authorizes the Board President to execute a Water Supply and Development Contract with Rolando Flores, Developer, on behalf of the Corporation.

Duly adopted this 10<sup>th</sup> day of December, 2020.

\_\_\_\_\_  
BALDEMAR GARCIA, PRESIDENT

ATTEST:

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OLIVER HINOJOSA, SECRETARY/TREASURER

FOR YOUR INFORMATION ONLY



Texas Rural Water Association

## 2020 Salary Survey Report





## **Texas Rural Water Association 2020 Salary Survey Report**

In May 2020, TRWA distributed a salary survey to all our member utilities; we received 213 responses by the August 15 deadline. The responses were compiled into a database and analyzed with Microsoft Excel. Results were then re-analyzed at random to assure accuracy. In order to protect the privacy of the respondents, all surveys were destroyed prior to the publication of this report.

Enclosed are summaries of the survey data concerning salary ranges and averages. The summaries list the highest and lowest percentiles, along with the average and median number in each category.

The 10th percentile represents the point at which 90 percent of the respondents answered higher and the 90th percentile represents the point at which 90 percent of the respondents answered lower. The average is calculated by dividing the sum of the values in the set by the total number in the set, and the median is the actual middle point in the set, or the 50th percentile.

Each summary sheet provides salary information for one of the primary personnel positions and delineates the data based on the utility type, location and size. Demographic information, as well as summaries of benefits and company equipment are also provided.

Please note: We did not receive enough responses from participating systems for the position of Wastewater Collections Operator to be able to provide accurate and representative data, so a summary sheet for that position is not included.

We would like to extend our sincere gratitude to those who participated in this survey.

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## 2020 Salary Survey Response Demographics

System Type		Residential Meters		Annual Operating Budget	
WSC	65.67%	< 500	49	Average	\$1,810,321
District	29.05%	500-1000	54	Median	\$809,407
Municipality	5.24%	1001-1500	35	10th Percentile	\$200,000
Privately Owned	0.04%	1501-3000	44	90th Percentile	\$4,075,014
<b>Total</b>	<b>100.00%</b>	> 3000	28	.....	
.....		Average	1846	<b>Number of FT Employees</b>	
<b>Source</b>		Median	1022	0	22
Ground	63.96%	10th Percentile	240	1-3	66
Surface	3.55%	90th Percentile	4320	4-5	33
Purchase Only	18.78%	.....		6-10	50
Combination	13.71%	<b>Residential WW Meters</b>		11-15	15
<b>Total</b>	<b>100.00%</b>	< 500	22	16-20	7
.....		500-1000	6	21-25	4
<b>Revenue % Spent on Payroll</b>		1001-1500	5	> 25	6
0-3%	3	1501-3000	3	N/A	6
3.01-9.99%	13	> 3000	1	Average	6
10-15%	14	0/N/A	173	Median	4
15.01-20%	23	Average	890	10th Percentile	0
20.01-25%	40	Median	482	90th Percentile	14
25.01-30%	24	10th Percentile	60	.....	
30.01-40%	39	90th Percentile	1530	<b>Number of PT Employees</b>	
40.01-50%	13	.....		0	95
> 50%	4	<b>Commercial Meters</b>		1-2	78
N/A	37	0	50	3-5	20
Average	25.95%	1-5	28	>5	2
Median	25.00%	6-10	18	N/A	18
10th Percentile	10.00%	11-20	15	Average	1
90th Percentile	40.00%	21-50	41	Median	1
.....		51-100	21	10th Percentile	0
<b>TRWA District Participation</b>		101-300	16	90th Percentile	3
1	18	> 300	2	.....	
2	14	N/A	19	<b>Does the System Sell Water Wholesale?</b>	
3	27	Average	40	Yes	28
4	15	Median	10	No	173
5	8	10th Percentile	0	N/A	9
6	10	90th Percentile	100	.....	
7	25	.....		<b>If Yes, % of Total Sales</b>	
8	12	<b>Commercial WW Meters</b>		< 10%	14
9	9	0	143	10-50%	7
10	8	1-10	11	51-100%	3
11	22	11-50	8	N/A	2
12	19	501-300	6	<b>Does the System Treat Wholesale Wastewater?</b>	
13	12	> 300	0	Yes	16
14	11	N/A	42	No	176
		Average	5	N/A	18
		Median	0		
		10th Percentile	0		
		90th Percentile	7		

## 2020 Salary Survey Benefits Information for Full-Time Employees

<b>Healthcare Insurance</b>		<b>If Yes, Percentage Paid By Employer</b>	
Yes	61.00%	100%	82.95%
No	28.40%	75-99%	04.65%
N/A	10.60%	50-74%	01.55%
		<50%	00.78%
		N/A	10.07%
<b>Healthcare Insurance for Dependents</b>		<b>If Yes, Percentage Paid By Employer</b>	
Yes	32.38%	100%	19.12%
No	58.11%	75-99%	19.12%
N/A	09.51%	50-74%	14.71%
		<50%	38.24%
		N/A	08.81%
<b>Retirement Plan</b>		<b>If Yes, Percentage Paid By Employer</b>	
Yes	55.73%	>50%	00.00%
No	35.73%	9.1-50%	08.54%
N/A	08.53%	6.1-9%	11.11%
		3.1-6%	23.07%
		0-3%	47.86%
		N/A	09.41%
<b>Dental Insurance</b>		<b>If Yes, Percentage Paid By Employer</b>	
Yes	42.86%	100%	73.12%
No	47.14%	75-99%	06.45%
N/A	10.00%	50-74%	00.00%
		<50%	15.05%
		N/A	05.38%
<b>Health Reimbursement Account</b>		<b>Health Savings Account</b>	
Yes	12.21%	Yes	03.76%
No	76.99%	No	86.38%
N/A	10.80%	N/A	09.86%
<b>Offer Other Benefits?</b>		<b>If Yes, Please Describe</b>	
Yes	45.07%	Life Insurance	88.54%
No	45.54%	Short-term Disability	34.38%
N/A	09.39%	Long-term Disability	26.04%
		Flexible Spending Accounts	04.17%
		Other	21.88%
<b>Paid Sick Leave</b>		<b>Days Per Year</b>	
Yes	70.95%	1-5	17.45%
No	19.04%	6-9	25.50%
N/A	10.01%	10-14	43.62%
		>15	04.70%
		N/A	08.72%

**2020 Salary Survey**  
**Benefits Information for Full-Time Employees**

<b>Paid Holidays</b>		<b>Days Per Year</b>			
Yes	80.28%	1-5	01.75%		
No	09.39%	6-9	38.60%		
N/A	10.33%	10-15	53.80%		
		N/A	05.84%		
<b>Paid Vacation</b>		<b>Days Per Year (Starting if specified)</b>			
Yes	79.34%	1-5	05.65%		
No	11.27%	6-10	25.19%		
N/A	09.39%	11-15	50.61%		
		>16	08.33%		
		N/A	10.12%		
<b>Other Leave Days?</b>		<b>If Yes, Days Per Year</b>	<b>If Yes, Types of Leave Cited</b>		
Yes	27.70%	1-2	33.90%	Bereavement	46.67%
No	60.09%	3-4	25.42%	Civil Leave	16.94%
N/A	12.21%	>4	16.95%	Emergency	03.40%
		As Needed	10.17%	Personal	33.90%
		Not Indicated	13.56%	Birthday	03.30%
				Other	10.00%
<b>Paid Training</b>		<b>Paid Licensing Exams</b>			
Yes	83.80%	Yes	83.33%		
No	01.50%	No	09.05%		
N/A	14.70%	N/A	07.61%		
<b>Mileage Reimbursement</b>		<b>Mileage Rate</b>			
Yes	72.38%	<0.545	06.58%		
No	17.84%	.545-.564	11.18%		
N/A	09.78%	.565-.575	51.32%		
		>.575	17.11%		
		N/A	13.81%		
<b>Benefits for Part Time Employees?</b>		<b>If Yes, are they the same?</b>			
Yes	11.90%	Yes	56.00%		
No	77.14%	No	44.00%		
N/A	10.95%				

## 2020 Salary Survey Company Equipment

<b>Company Vehicle</b>		<b>If Yes, Authorized for Personal Use?</b>	
Yes	69.05%	Yes	19.31%
No	26.19%	No	80.69%
N/A	04.75%		
<b>Are Vehicles Clearly Marked as Utility Property?</b>			
Yes	88.28%		
No	11.72%		
<b>Company Computer/Laptop/Tablet Provided</b>		<b>If Yes, Authorized for Personal Use?</b>	
Yes	50.95%	Yes	32.71%
No	44.76%	No	64.49%
N/A	04.30%	N/A	02.80%
<b>Other Equipment</b>		<b>If Yes, Equipment Cited:</b>	
Yes	31.91%	Cellphones/Smartphones	77.61%
No	59.05%	Tools/Maintenance Equipment	23.88%
N/A	09.04%	Other Technology	10.45%
		Other	16.40%

## 2020 Salary Survey General Manager / System Superintendent

	10th Percentile	90th Percentile	Average	Median
<b>Total</b>	<b>\$46,862.06</b>	<b>\$120,800.00</b>	<b>\$78,302.27</b>	<b>\$75,000.00</b>
Bonuses	\$500.00	\$7,000.00	\$3,797.10	\$2,000.00
Overtime	\$2,640.00	\$19,733.60	\$9,885.93	\$5,339.00

### By TRWA District

1&2	\$30,240.00	\$107,683.60	\$72,874.00	\$73,285.00
3&7	\$47,984.62	\$126,000.00	\$82,154.55	\$78,290.50
4&9	\$41,256.00	\$101,139.60	\$68,981.00	\$68,150.00
5&6	\$69,740.00	\$125,000.00	\$95,384.08	\$90,313.60
8&12	\$40,812.30	\$110,750.00	\$75,021.50	\$71,994.00
10&13	\$53,178.60	\$93,340.00	\$76,717.01	\$80,400.00
11&14	\$49,430.11	\$110,000.00	\$71,894.09	\$60,460.39

### Residential Meters

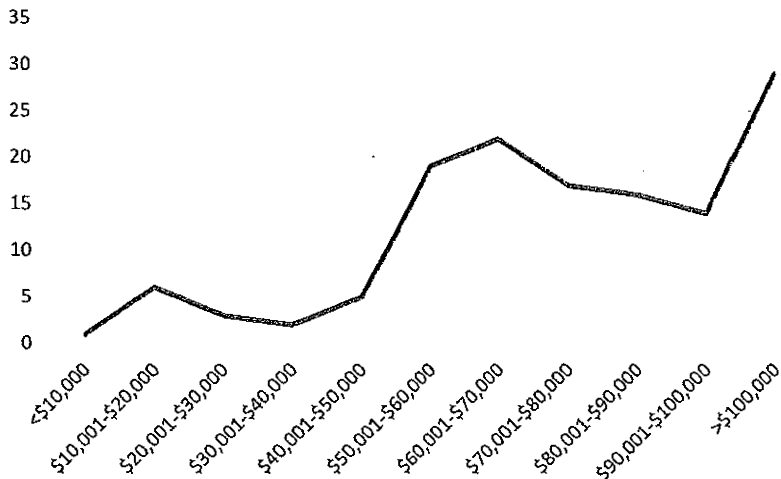
<500	\$18,000.00	\$131,000.00	\$64,050.56	\$54,100.00
500-1000	\$50,308.00	\$90,337.60	\$68,222.33	\$66,480.00
1001-1500	\$53,320.00	\$89,019.52	\$71,920.00	\$66,780.00
1501-3000	\$49,814.06	\$102,008.10	\$74,026.10	\$74,027.50
>3000	\$82,315.00	\$153,232.20	\$112,539.50	\$111,000.00

### Type of Utility

WSC	\$24,000.00	\$114,888.80	\$72,668.56	\$70,613.00
Districts	\$55,980.00	\$125,300.00	\$87,403.49	\$81,500.00
Municipality	*	*	*	*
Private	*	*	*	*

*\*Insufficient responses for these categories*

### Salary Range



### Status

Employee	123
Contract	13
Full time	120
Part time	10
N/A	6

### Education

High School/GED	31.39%
Some College	20.44%
Associate's Degree	6.55%
Bachelor's Degree	21.16%
Graduate Degree	5.15%
N/A	15.31%

### License

License	W	WW
A	16	5
B	24	6
C	60	10
D	5	2
None	2	21
N/A	29	92

### Number Supervised

0-2	13.88%
3-5	32.85%
6-10	24.85%
11-20	18.25%
>20	5.16%
N/A	5.01%

### Experience (in years)

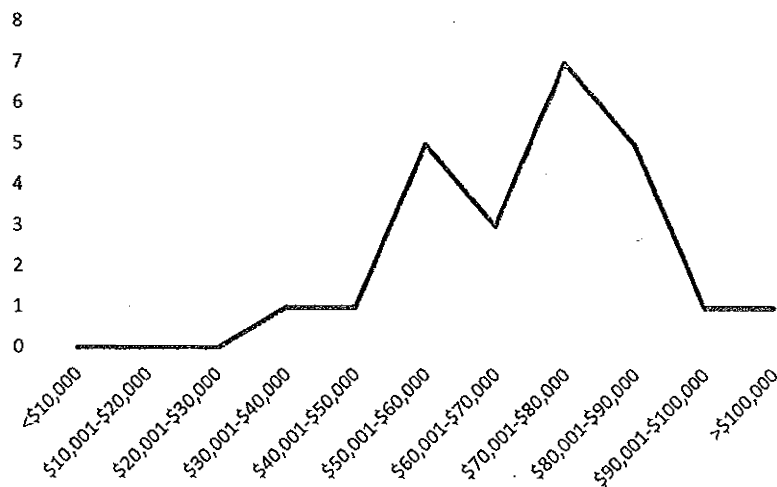
0-5	5.83%
5.5-10	11%
10.5-15	9.48%
15.5-20	16.79%
20.5-30	20.44%
>30	36.51%
N/A	5.83%

## 2020 Salary Survey Assistant General Manager

	10th Percentile	90th Percentile	Average	Median
<b>Total</b>	<b>\$51,910.00</b>	<b>\$86,283.30</b>	<b>\$71,897.34</b>	<b>\$75,170.00</b>
Bonuses	\$700.00	\$5,060.00	\$2,567.00	\$2,100.00
Overtime	*	*	*	*
<b>By TRWA District</b>				
1&2	*	*	*	*
3&7	*	*	*	*
4&9	*	*	*	*
5&6	*	*	*	*
8&12	*	*	*	*
10&13	*	*	*	*
11&14	*	*	*	*
<b>Residential Meters</b>				
<500	*	*	*	*
500-1000	*	*	*	*
1001-1500	*	*	*	*
1501-3000	*	*	*	*
>3000	*	*	*	*
<b>Type of Utility</b>				
WSC	*	*	*	*
Districts	\$55,000.00	\$86,283.30	\$74,627.00	\$74,385.00
Municipality	*	*	*	*
Private	*	*	*	*

*\*Insufficient responses for these categories*

### Salary Range



### Status

Employee	24
Contract	0
Full time	23
Part time	0
N/A	1

Education	License	W	WW	Number Supervised	Experience (in years)
High School/GED	A	3	1	0-2	0-5
Associate's Degree	B	6	1	3-5	5.5-10
Some College	C	10	0	6-10	10.5-15
Bachelor's Degree	D	0	0	11-20	15.5-20
Graduate Degree	None	0	1	>20	20.5-30
N/A	N/A	5	21	N/A	>30
					N/A

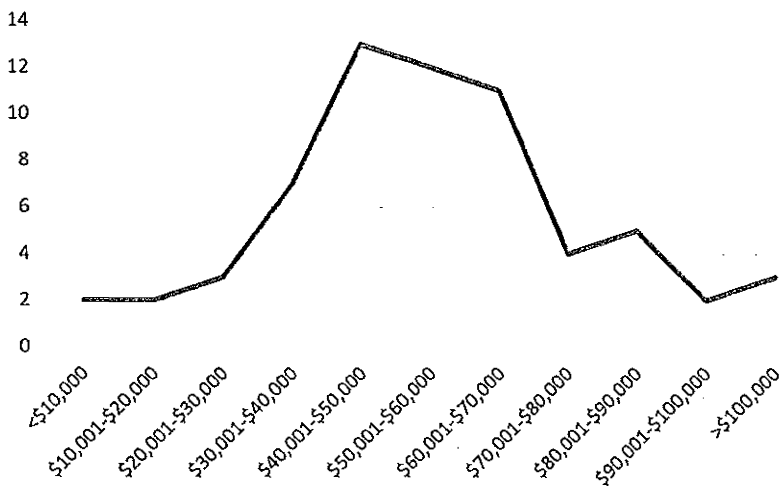


## 2020 Salary Survey Manager / Operator

	10th Percentile	90th Percentile	Average	Median
<b>Total</b>	<b>\$28,682.00</b>	<b>\$87,086.00</b>	<b>\$55,376.00</b>	<b>\$53,886.00</b>
Bonuses	\$250.00	\$2,460.00	\$1,431.57	\$700.00
Overtime	\$2,390.14	\$11,820.00	\$7,119.39	\$7,944.00
<b>By TRWA District</b>				
1&2	\$34,008.00	\$73,091.00	\$53,750.55	\$52,759.00
3&7	\$47,894.00	\$95,384.20	\$68,848.25	\$63,000.00
4&9	*	*	*	*
5&6	*	*	*	*
8&12	\$8,786.29	\$64,851.20	\$43,850.89	\$46,860.00
10&13	*	*	*	*
11&14	\$36,200.00	\$61,225.65	\$49,673.69	\$48,000.00
<b>Residential Meters</b>				
<500	\$15,600.00	\$72,000.00	\$46,759.98	\$48,646.00
500-1000	\$37,296.00	\$81,076.40	\$53,143.67	\$46,800.00
1001-1500	*	*	*	*
1501-3000	\$44,720.00	\$79,474.00	\$61,440.64	\$58,128.00
>3000	\$48,900.00	\$91,605.80	\$74,888.21	\$76,828.00
<b>Type of Utility</b>				
WSC	\$29,443.20	\$85,952.00	\$54,004.41	\$53,177.00
District	\$42,140.00	\$94,153.50	\$62,364.07	\$61,161.00
Municipality	*	*	*	*
Private	*	*	*	*

*\*Insufficient responses for these categories*

### Salary Range



Status	
Employee	61
Contract	5
Full time	58
Part time	2
N/A	6

Education	License	W	WW	Number Supervised	Experience (in years)
High School/GED	A	2	2	0-2	0-5
Some College	B	8	1	3-5	5.5-10
Associate's Degree	C	48	3	6-10	10.5-15
Bachelor's Degree	D	3	2	10-20	15.5-20
Graduate Degree	None	0	4	>20	20.5-30
N/A	N/A	5	54	N/A	>30
					N/A

## 2020 Salary Survey Plant Manager / Plant Superintendent

	10th Percentile	90th Percentile	Average	Median
<b>Total</b>	<b>\$40,836.59</b>	<b>\$85,300.00</b>	<b>\$60,195.02</b>	<b>\$59,120.00</b>
Bonuses	\$952.50	\$6,000.00	\$2,870.90	\$2,025.00
Overtime	*	*	*	*

### By TRWA District

1&2	*	*	*	*
3&7	*	*	*	*
4&9	*	*	*	*
5&6	*	*	*	*
8&12	*	*	*	*
10&13	*	*	*	*
11&14	*	*	*	*

### Residential Meters

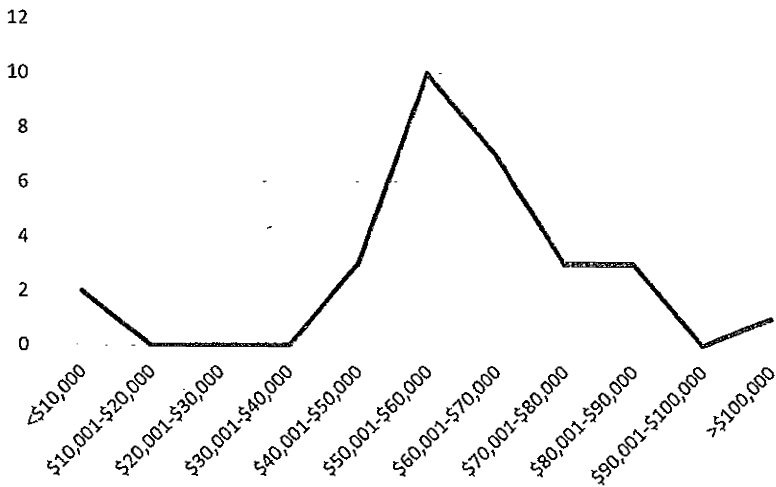
<500	*	*	*	*
500-1000	*	*	*	*
1001-1500	*	*	*	*
1501-3000	*	*	*	*
>3000	*	*	*	*

### Type of Utility

WSC	\$34,163.56	\$86,600.00	\$62,903.45	\$65,520.00
District	*	*	*	*
Municipality	*	*	*	*
Private	*	*	*	*

*\*Insufficient responses for these categories*

### Salary Range



### Status

Employee	29
Contract	0

Full time	26
Part time	3

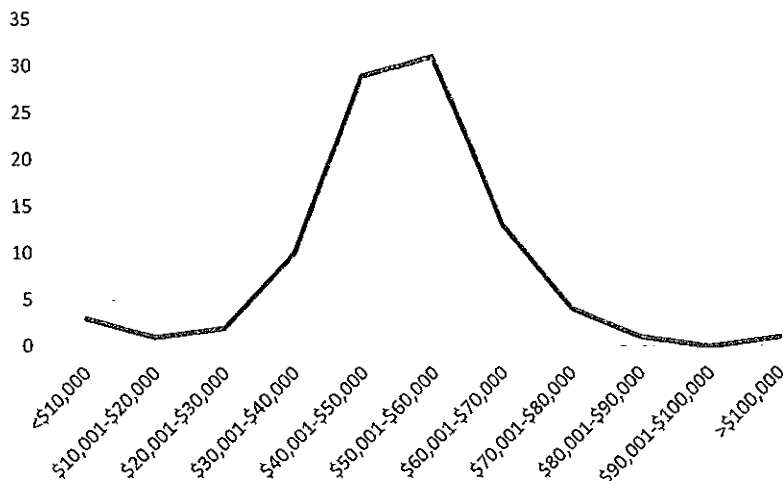
Education	License	W	WW	Number Supervised	Experience (in years)
High School/GED	A	6	1	0-2	0-5
Some College	B	8	1	3-5	5.5-10
Associate's Degree	C	12	3	6-10	10.5-15
Bachelor's Degree	D	1	0	10-20	15.5-20
Graduate Degree	None	1	2	>20	20.5-30
N/A	N/A	1	22	N/A	>30
					N/A

## 2020 Salary Survey Lead Operator / Field Manager

	10th Percentile	90th Percentile	Average	Median
<b>Total</b>	<b>\$35,240.00</b>	<b>\$67,266.00</b>	<b>\$51,032.79</b>	<b>\$50,297.00</b>
Bonuses	\$500.00	\$3,448.00	\$1,485.53	\$1,000.00
Overtime	\$645.30	\$15,486.72	\$6,661.00	\$3,018.33
<b>By TRWA District</b>				
1&2	\$45,718.91	\$69,260.80	\$58,259.04	\$56,000.00
3&7	\$38,600.00	\$59,696.00	\$49,827.45	\$50,740.00
4&9	\$3,382.00	\$63,944.00	\$44,747.25	\$53,486.00
5&6	*	*	*	*
8&12	\$38,706.00	\$69,220.94	\$49,549.77	\$46,495.00
10&13	*	*	*	*
11&14	\$33,529.60	\$51,102.00	\$46,160.54	\$46,000.00
<b>Residential Meters</b>				
<500	\$20,765.76	\$65,428.00	\$44,289.53	\$46,000.00
500-1000	\$30,917.76	\$64,993.00	\$46,608.40	\$48,654.54
1001-1500	\$39,088.00	\$58,208.00	\$47,723.97	\$48,880.00
1501-3000	\$39,156.00	\$60,088.00	\$49,793.91	\$49,802.60
>3000	\$43,680.00	\$70,545.78	\$60,522.98	\$58,156.00
<b>Type of Utility</b>				
WSC	\$33,188.00	\$67,228.00	\$49,361.70	\$50,000.00
District	\$41,600.00	\$67,300.00	\$52,906.41	\$51,291.00
Municipality	*	*	*	*
Private	*	*	*	*

\*Insufficient responses for these categories

### Salary Range



Status	
Employee	90
Contract	5
Full time	88
Part time	4
N/A	3

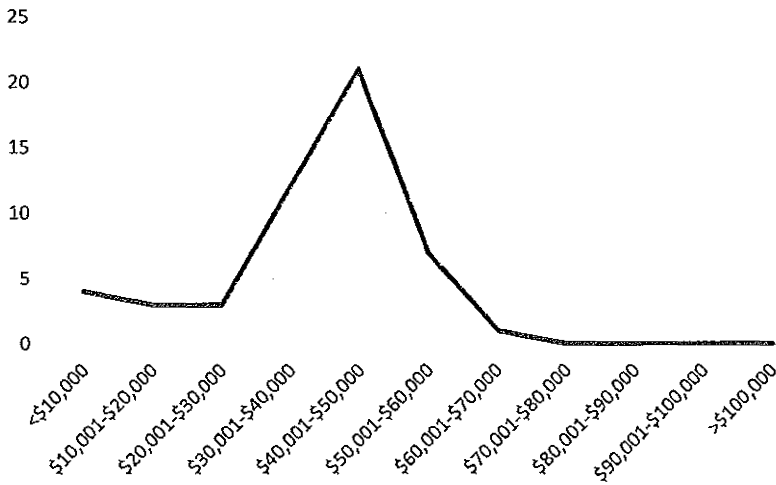
Education	License	W	WW	Number Supervised	Experience (in years)
High School/GED	A	2	3	0-2	0-5
Some College	B	11	1	3-5	5.5-10
Associate's Degree	C	73	10	6-10	10.5-15
Bachelor's Degree	D	4	1	10-20	15.5-20
Graduate Degree	None	0	2	>20	20.5-30
N/A	N/A	5	78	N/A	>30
					N/A

## 2020 Salary Survey Plant Operator

	10th Percentile	90th Percentile	Average	Median
<b>Total</b>	<b>\$12,000.00</b>	<b>\$51,400.00</b>	<b>\$38,882.97</b>	<b>\$41,600.00</b>
Bonuses	\$500.00	\$3,220.00	\$1,421.67	\$1,025.00
Overtime	\$2,300.00	\$16,520.00	\$8,135.02	\$5,000.00
<b>By TRWA District</b>				
1&2	*	*	*	*
3&7	\$14,004.00	\$49,900.00	\$39,986.35	\$44,340.00
4&9	*	*	*	*
5&6	*	*	*	*
8&12	*	*	*	*
10&13	*	*	*	*
11&14	*	*	*	*
<b>Residential Meters</b>				
<500	\$9,600.00	\$45,224.19	\$31,506.74	\$37,000.00
500-1000	\$33,360.00	\$47,882.00	\$39,130.20	\$39,760.00
1001-1500	*	*	*	*
1501-3000	\$9,000.00	\$55,000.00	\$33,928.38	\$38,245.16
>3000	\$35,032.00	\$54,384.40	\$45,836.57	\$46,200.00
<b>Type of Utility</b>				
WSC	\$13,950.00	\$53,200.00	\$39,590.02	\$43,125.00
District	\$24,589.57	\$49,240.00	\$39,453.15	\$41,600.00
Municipality	*	*	*	*
Private	*	*	*	*

*\*Insufficient responses for these categories*

### Salary Range



Status	
Employee	46
Contract	5
Full time	43
Part time	7
N/A	1

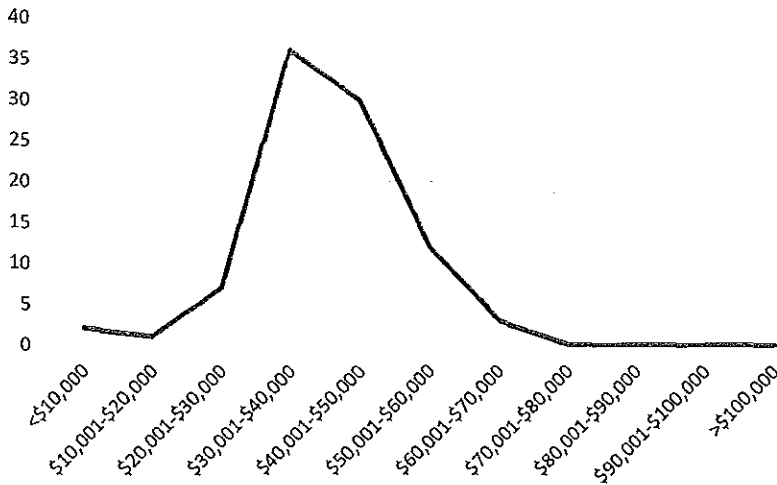
Education	License	W	WW	Number Supervised	Experience (in years)
High School/GED	A	2	1	0-2	0-5
Some College	B	6	0	3-5	5.5-10
Associate's Degree	C	35	6	6-10	10.5-15
Bachelor's Degree	D	5	2	10-20	15.5-20
Graduate Degree	None	0	0	>20	20.5-30
N/A	N/A	3	42	N/A	>30
					N/A

## 2020 Salary Survey Distribution of Field Operator

	10th Percentile	90th Percentile	Average	Median
<b>Total</b>	<b>\$29,150.00</b>	<b>\$53,000.00</b>	<b>\$39,853.13</b>	<b>\$39,997.00</b>
Bonuses	\$255.00	\$1,751.30	\$1,027.52	\$907.00
Overtime	\$1,000.00	\$12,500.00	\$6,958.76	\$6,079.00
<b>By TRWA District</b>				
1&2	\$31,699.00	\$53,435.00	\$41,982.90	\$40,990.00
3&7	\$32,130.00	\$49,814.10	\$41,052.68	\$40,250.00
4&9	\$34,944.00	\$61,019.28	\$45,072.50	\$41,329.50
5&6	*	*	*	*
8&12	\$32,406.50	\$50,430.00	\$40,628.92	\$39,315.99
10&13	\$31,300.00	\$49,337.60	\$36,713.83	\$36,000.00
11&14	\$24,132.00	\$51,413.86	\$34,897.10	\$34,845.58
<b>Residential Meters</b>				
<500	*	*	*	*
500-1000	\$26,000.00	\$43,582.68	\$37,101.74	\$37,500.00
1001-1500	\$27,035.00	\$50,100.00	\$36,436.99	\$36,710.40
1501-3000	\$35,836.20	\$53,951.04	\$43,180.78	\$41,600.00
>3000	\$32,110.00	\$54,630.44	\$44,275.16	\$44,128.85
<b>Type of Utility</b>				
WSC	\$31,616.00	\$53,348.16	\$41,204.03	\$40,000.00
District	\$26,240.00	\$51,901.00	\$38,254.87	\$37,470.00
Municipality	5	*	*	*
Private	1	*	*	*

\*Insufficient responses for these categories

### Salary Range



Status	
Employee	89
Contract	2
Full time	83
Part time	6
N/A	2

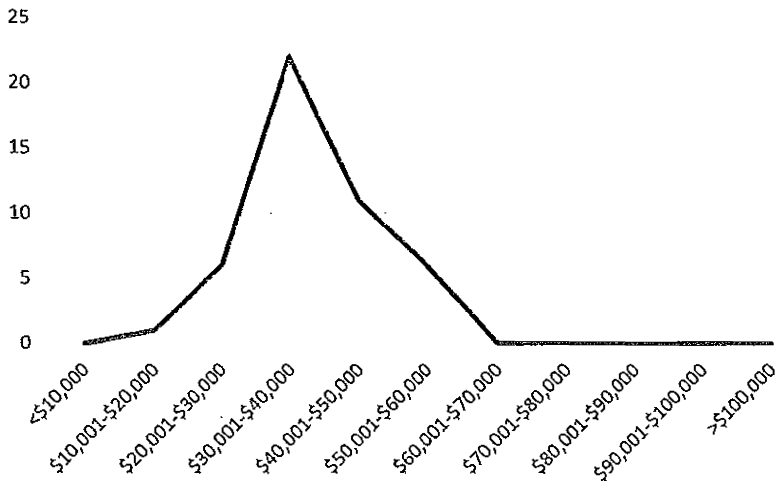
Education	License	W	WW	Number Supervised	Experience (in years)
High School/GED	A	2	0	0-2	0-5
Some College	B	2	2	3-5	5.5-10
Associate's Degree	C	66	4	6-10	10.5-15
Bachelor's Degree	D	13	2	10-20	15.5-20
Graduate Degree	None	3	4	>20	20.5-30
N/A	N/A	5	79	N/A	>30
					N/A

## 2020 Salary Survey Maintenance Technician

	10th Percentile	90th Percentile	Average	Median
<b>Total</b>	<b>\$27,948.48</b>	<b>\$50,692.80</b>	<b>\$38,196.71</b>	<b>\$37,440.00</b>
Bonuses	\$250.00	\$2,140.00	\$1,050.00	\$1,000.00
Overtime	\$963.81	\$11,850.00	\$5,445.02	\$3,726.07
<b>By TRWA District</b>				
1&2	*	*	*	*
3&7	\$35,000.00	\$52,392.00	\$41,845.41	\$41,600.00
4&9	*	*	*	*
5&6	*	*	*	*
8&12	*	*	*	*
10&13	*	*	*	*
11&14	*	*	*	*
<b>Residential Meters</b>				
<500	*	*	*	*
500-1000	*	*	*	*
1001-1500	*	*	*	*
1501-3000	\$31,641.60	\$52,392.00	\$41,314.19	\$41,600.00
>3000	\$31,200.00	\$50,462.41	\$40,518.61	\$39,282.50
<b>Type of Utility</b>				
WSC	\$28,142.72	\$50,539.21	\$36,577.05	\$35,360.00
District	\$29,350.00	\$50,437.60	\$40,262.20	\$41,600.00
Municipality	*	*	*	*
Private	*	*	*	*

*\*Insufficient responses for these categories*

### Salary Range



<b>Status</b>	
Employee	45
Contract	1
Full time	44
Part time	2

Education	License	W	WW	Number Supervised	Experience (in years)
High School/GED	A	1	0	0-2	0-5
Some College	B	2	0	3-5	5.5-10
Associate's Degree	C	19	2	6-10	10.5-15
Bachelor's Degree	D	8	1	10-20	15.5-20
Graduate Degree	None	2	1	>20	20.5-30
N/A	N/A	14	42	N/A	>30
					N/A

## 2020 Salary Survey Meter Reader

	10th Percentile	90th Percentile	Average	Median
<b>Total</b>	<b>\$6,480.00</b>	<b>\$43,590.40</b>	<b>\$27,383.69</b>	<b>\$29,120.00</b>
Bonuses	\$350.00	\$1,420.00	\$898.95	\$978.40
Overtime	\$992.99	\$7,611.86	\$3,960.82	\$2,860.99

### By TRWA District

District	10th Percentile	90th Percentile	Average	Median
1&2	\$5,683.20	\$40,944.00	\$25,917.76	\$27,850.80
3&7	\$8,520.00	\$39,416.00	\$28,271.54	\$32,000.00
4&9	*	*	*	*
5&6	*	*	*	*
8&12	*	*	*	*
10&13	*	*	*	*
11&14	*	*	*	*

### Residential Meters

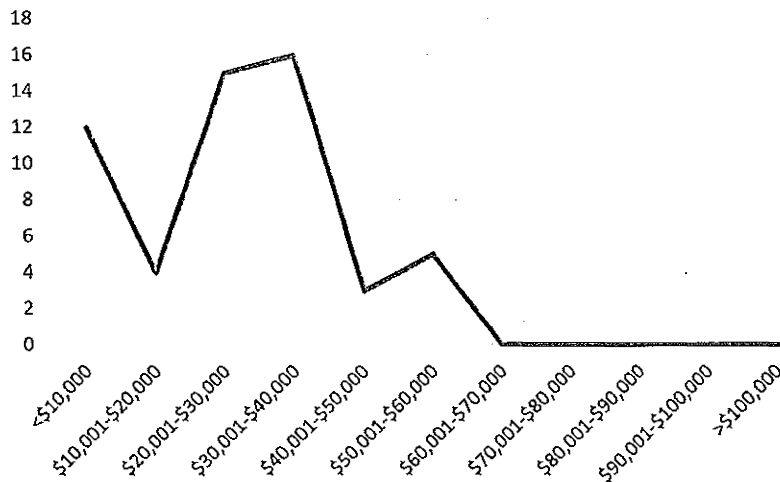
Meter Count	10th Percentile	90th Percentile	Average	Median
<500	\$1,160.00	\$33,988.07	\$12,848.16	\$6,661.00
500-1000	*	*	*	*
1001-1500	*	*	*	*
1501-3000	\$8,040.00	\$41,696.00	\$28,131.11	\$29,120.00
>3000	\$27,750.00	\$52,456.71	\$37,686.09	\$36,950.00

### Type of Utility

Utility Type	10th Percentile	90th Percentile	Average	Median
WSC	\$3,993.60	\$43,590.40	\$25,376.35	\$27,500.00
District	\$9,800.00	\$44,118.56	\$31,828.46	\$32,594.00
Municipality	*	*	*	*
Private	*	*	*	*

\*Insufficient responses for these categories

### Salary Range



### Status

Employee	44
Contract	14
Full time	36
Part time	15
N/A	7

### Education

High School/GED	60.34%
Some College	5.17%
Associate's Degree	0.00%
Bachelor's Degree	3.45%
Graduate Degree	0.00%
N/A	31.03%

### License

License	W	WW
A	0	0
B	0	0
C	11	0
D	10	0
None	3	4
N/A	34	54

### Number Supervised

0-2	6.90%
3-5	3.45%
6-10	0.00%
10-20	0.00%
>20	0.00%
N/A	89.65%

### Experience (in years)

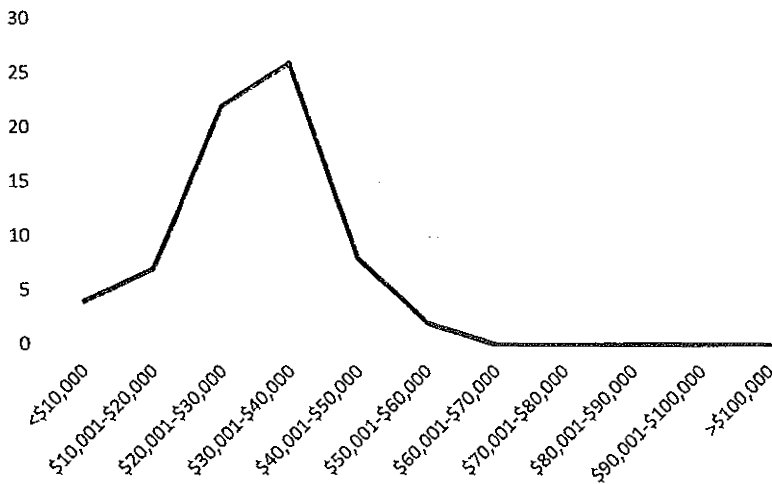
0-5	43.10%
5.5-10	2 4.14%
10.5-15	3.49%
15.5-20	5.14%
20.5-30	8.62%
>30	1.72%
N/A	13.79%

## 2020 Salary Survey Laborer / Utility Service Worker

	10th Percentile	90th Percentile	Average	Median
<b>Total</b>	<b>\$17,520.00</b>	<b>\$41,792.00</b>	<b>\$29,123.09</b>	<b>\$31,000.00</b>
Bonuses	\$230.00	\$2,333.33	\$1,016.53	\$500.00
Overtime	\$743.20	\$8,040.00	\$4,298.63	\$4,000.00
<b>By TRWA District</b>				
1&2	*	*	*	*
3&7	\$22,920.00	\$37,460.00	\$30,379.19	\$31,200.00
4&9	*	*	*	*
5&6	*	*	*	*
8&12	*	*	*	*
10&13	*	*	*	*
11&14	*	*	*	*
<b>Residential Meters</b>				
<500	*	*	*	*
500-1000	\$3,293.10	\$33,885.12	\$24,712.62	\$31,200.00
1001-1500	\$21,216.00	\$40,977.00	\$30,049.33	\$28,050.00
1501-3000	\$23,540.00	\$37,356.00	\$30,578.85	\$31,200.00
>3000	\$21,411.83	\$50,049.40	\$32,843.96	\$31,640.00
<b>Type of Utility</b>				
WSC	\$15,080.00	\$41,823.20	\$28,152.04	\$29,556.50
District	\$24,330.00	\$41,920.00	\$31,767.41	\$31,350.00
Municipality	*	*	*	*
Private	*	*	*	*

*\*Insufficient responses for these categories*

### Salary Range



<b>Status</b>	
Employee	69
Contract	3
N/A	2
Full time	60
Part time	11
N/A	3

<b>Education</b>		<b>License</b>		<b>W</b>		<b>WW</b>		<b>Number Supervised</b>		<b>Experience (in years)</b>	
High School/GED	68.91%	A	0	0	0-2	58.10%	0-5	68.92%			
Some College	0.00%	B	0	0	3-5	0.00%	5.5-10	4.05%			
Associate's Degree	2.70%	C	5	1	6-10	0.00%	10.5-15	8.11%			
Bachelor's Degree	0.00%	D	11	0	10-20	0.00%	15.5-20	2.70%			
Graduate Degree	0.00%	None	11	7	>20	0.00%	20.5-30	2.70%			
N/A	28.38%	N/A	47	66	N/A	41.89%	>30	0.00%			
							N/A	13.51%			



## 2020 Salary Survey Office Manager

	10th Percentile	90th Percentile	Average	Median
<b>Total</b>	<b>\$20,904.00</b>	<b>\$66,073.60</b>	<b>\$41,649.98</b>	<b>\$39,500.00</b>
Bonuses	\$250.00	\$2,500.00	\$1,284.40	\$1,000.00
Overtime	\$443.20	\$7,040.00	\$3,078.81	\$1,500.00

### By TRWA District

District	10th Percentile	90th Percentile	Average	Median
1&2	\$13,450.00	\$59,400.00	\$37,141.00	\$34,224.00
3&7	\$21,956.00	\$66,744.80	\$45,138.39	\$45,500.00
4&9	\$25,700.00	\$51,680.00	\$40,759.21	\$38,750.00
5&6	\$29,739.49	\$71,494.60	\$50,916.06	\$54,150.00
8&12	\$28,056.90	\$64,240.00	\$44,687.27	\$41,908.00
10&13	\$19,740.00	\$54,650.00	\$36,606.73	\$32,820.00
11&14	\$19,198.50	\$49,213.95	\$34,676.44	\$35,204.00

### Residential Meters

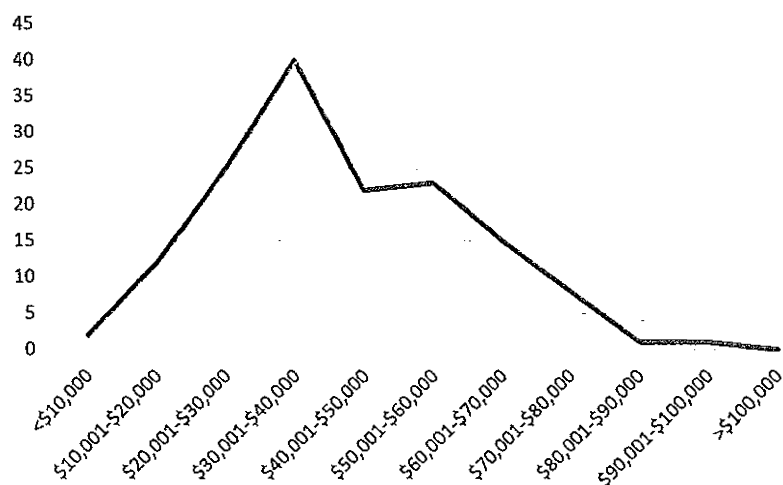
Meters	10th Percentile	90th Percentile	Average	Median
<500	\$12,000.00	\$50,000.00	\$30,405.18	\$28,012.04
500-1000	\$21,060.00	\$51,000.00	\$35,739.91	\$33,280.00
1001-1500	\$26,508.50	\$55,265.60	\$40,424.91	\$38,750.00
1501-3000	\$32,620.80	\$66,051.80	\$48,672.67	\$46,573.95
>3000	\$48,000.00	\$75,272.50	\$61,272.50	\$60,050.00

### Type of Utility

Utility Type	10th Percentile	90th Percentile	Average	Median
WSC	\$18,427.10	\$64,064.10	\$38,521.96	\$35,700.00
District	\$30,840.00	\$67,010.00	\$47,724.79	\$48,826.00
Municipality	*	*	*	*
Private	*	*	*	*

*\*Insufficient responses for these categories*

### Salary Range



### Status

Employee	143
Contract	6
N/A	2
Full time	117
Part time	28
N/A	6

### Education

High School/GED	39.74%
Some College	16.56%
Associate's Degree	11.26%
Bachelor's Degree	14.57%
Graduate Degree	2.64%
N/A	15.23%

### License

License	W	WW
A	1	0
B	0	0
C	8	1
D	7	0
None	14	6
N/A	121	144

### Number Supervised

0-2	62.25%
3-5	13.90%
6-10	2.65%
10-20	1.99%
>20	0.00%
N/A	19.21%

### Experience (in years)

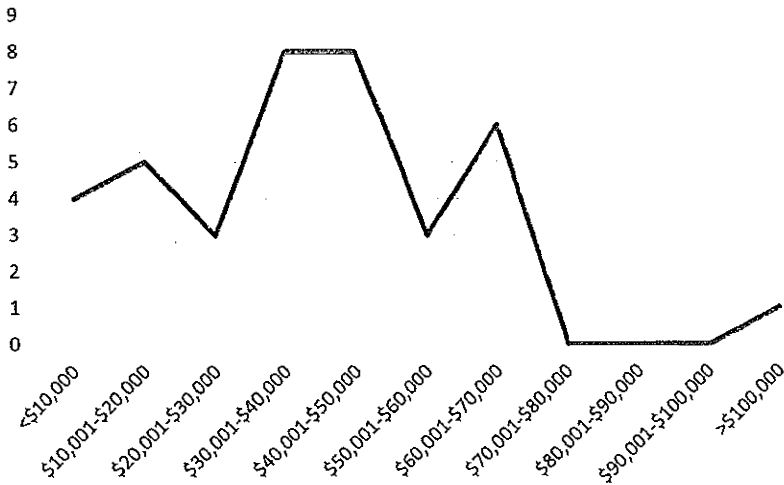
0-5	24.50%
5.5-10	16.56%
10.5-15	21.11%
15.5-20	16.65%
20.5-30	13.90%
>30	4.63%
N/A	2.65%

## 2020 Salary Survey Bookkeeper

	10th Percentile	90th Percentile	Average	Median
<b>Total</b>	<b>\$8,318.00</b>	<b>\$66,900.00</b>	<b>\$38,486.88</b>	<b>\$39,000.00</b>
Bonuses	\$250.00	\$2,107.00	\$985.55	\$962.00
Overtime	*	*	*	*
<b>By TRWA District</b>				
1&2	*	*	*	*
3&7	*	*	*	*
4&9	*	*	*	*
5&6	*	*	*	*
8&12	*	*	*	*
10&13	*	*	*	*
11&14	*	*	*	*
<b>Residential Meters</b>				
<500	*	*	*	*
500-1000	*	*	*	*
1001-1500	*	*	*	*
1501-3000	*	*	*	*
>3000	\$35,000.00	\$69,986.00	\$55,188.64	\$52,000.00
<b>Type of Utility</b>				
WSC	\$7,665.00	\$67,000.00	\$35,758.33	\$35,779.00
District	\$32,000.00	\$62,373.50	\$46,108.50	\$42,320.00
Municipality	*	*	*	*
Private	*	*	*	*

*\*Insufficient responses for these categories*

### Salary Range



<b>Status</b>	
Employee	35
Contract	3
<b>Full time</b>	
Part time	8
N/A	1

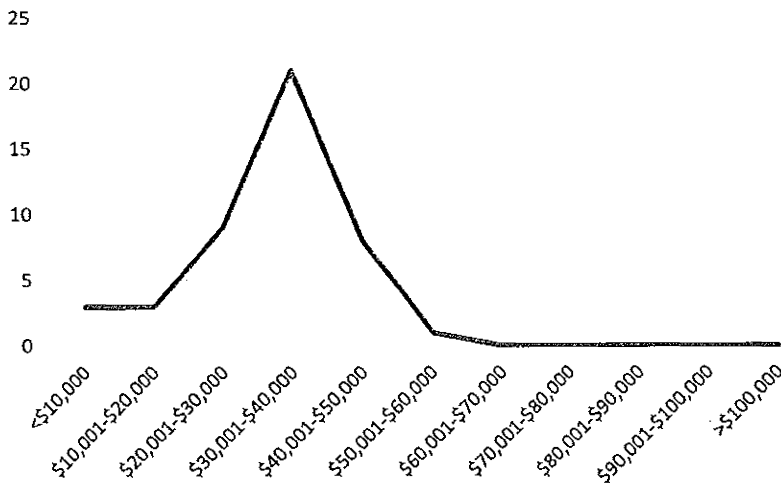
Education	License	W	WW	Number Supervised	Experience (in years)
High School/GED	A	0	0	0-2	0-5
Some College	B	0	0	3-5	5.5-10
Associate's Degree	C	0	0	6-10	10.5-15
Bachelor's Degree	D	0	0	10-20	15.5-20
Graduate Degree	None	38	38	>20	20.5-30
N/A	N/A	0	0	N/A	>30
					N/A

## 2020 Salary Survey Accounting Clerk

	10th Percentile	90th Percentile	Average	Median
<b>Total</b>	<b>\$14,956.80</b>	<b>\$42,390.00</b>	<b>\$31,950.99</b>	<b>\$34,000.00</b>
Bonuses	\$250.00	\$2,107.00	\$985.55	\$962.00
Overtime	*	*	*	*
<b>By TRWA District</b>				
1&2	*	*	*	*
3&7	\$29,000.00	\$41,475.00	\$33,694.29	\$36,500.00
4&9	*	*	*	*
5&6	*	*	*	*
8&12	*	*	*	*
10&13	*	*	*	*
11&14	*	*	*	*
<b>Residential Meters</b>				
<500	*	*	*	*
500-1000	*	*	*	*
1001-1500	*	*	*	*
1501-3000	\$15,900.00	\$41,627.50	\$30,517.94	\$36,327.20
>3000	\$31,408.00	\$49,386.80	\$38,220.44	\$37,003.22
<b>Type of Utility</b>				
WSC	\$14,400.00	\$47,339.80	\$32,355.82	\$34,143.20
District	\$19,603.20	\$41,100.60	\$31,257.95	\$34,000.00
Municipality	*	*	*	*
Private	*	*	*	*

\*Insufficient responses for these categories

### Salary Range



Status	
Employee	44
Contract	2
Full time	39
Part time	4
N/A	3

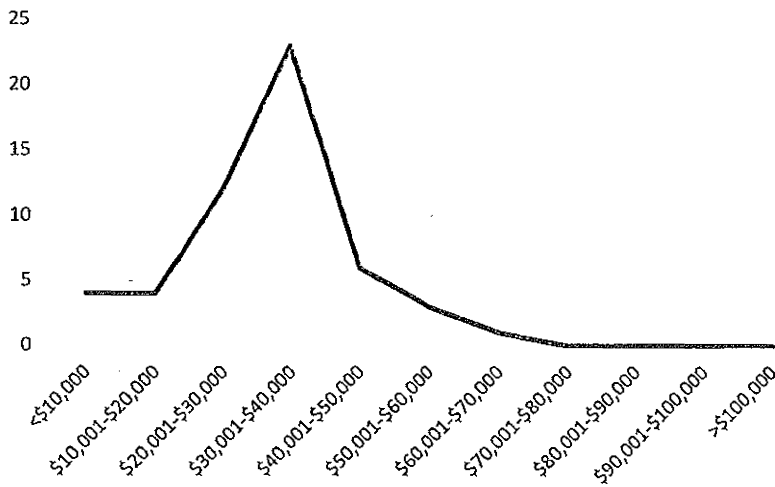
Education	License	W	WW	Number Supervised	Experience (in years)
High School/GED	A	0	0	0-2	0-5
Some College	B	0	0	3-5	5.5-10
Associate's Degree	C	1	0	6-10	10.5-15
Bachelor's Degree	D	0	0	10-20	15.5-20
Graduate Degree	None	4	4	>20	20.5-30
N/A	N/A	41	42	N/A	>30
					N/A

## 2020 Salary Survey Administrative Assistant

	10th Percentile	90th Percentile	Average	Median
<b>Total</b>	<b>\$17,366.40</b>	<b>\$46,339.84</b>	<b>\$32,353.12</b>	<b>\$33,280.00</b>
Bonuses	\$420.00	\$2,500.00	\$1,273.79	\$1,000.00
Overtime	*	*	*	*
<b>By TRWA District</b>				
1&2	*	*	*	*
3&7	\$15,888.56	\$44,032.00	\$33,943.46	\$34,660.00
4&9	*	*	*	*
5&6	*	*	*	*
8&12	*	*	*	*
10&13	*	*	*	*
11&14	*	*	*	*
<b>Residential Meters</b>				
<500	*	*	*	*
500-1000	\$14,371.20	\$35,807.20	\$27,249.18	\$28,278.00
1001-1500	\$9,328.80	\$39,208.00	\$28,474.80	\$34,000.00
1501-3000	\$20,747.08	\$37,674.00	\$31,758.72	\$33,764.20
>3000	\$31,594.89	\$55,507.80	\$40,511.56	\$38,134.00
<b>Type of Utility</b>				
WSC	\$18,885.15	\$54,872.57	\$32,610.87	\$32,745.00
District	\$17,280.00	\$45,760.00	\$33,727.97	\$36,800.00
Municipality	*	*	*	*
Private	*	*	*	*

*\*Insufficient responses for these categories*

### Salary Range



<b>Status</b>	
Employee	53
Contract	0
Full time	45
Part time	8

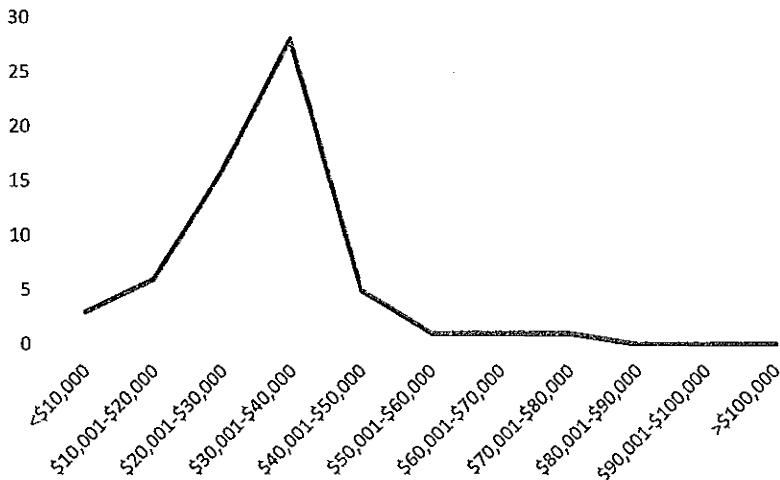
Education	License	W	WW	Number Supervised	Experience (in years)
High School/GED	A	0	0	0-2	0-5
Some College	B	0	0	3-5	5.5-10
Associate's Degree	C	1	0	6-10	10.5-15
Bachelor's Degree	D	0	0	10-20	15.5-20
Graduate Degree	None	6	2	>20	20.5-30
N/A	N/A	46	51	N/A	>30
					N/A

## 2020 Salary Survey Customer Service Representative

	10th Percentile	90th Percentile	Average	Median
<b>Total</b>	<b>\$17,472.00</b>	<b>\$41,600.00</b>	<b>\$31,243.83</b>	<b>\$31,200.00</b>
Bonuses	\$230.00	\$1,394.40	\$779.33	\$750.00
Overtime	\$93.38	\$3,000.00	\$1,667.29	\$1,000.00
<b>By TRWA District</b>				
1&2	*	*	*	*
3&7	\$15,059.20	\$41,760.00	\$29,976.02	\$32,000.00
4&9	*	*	*	*
5&6	*	*	*	*
8&12	\$14,169.20	\$37,404.00	\$26,736.84	\$29,227.05
10&13	*	*	*	*
11&14	*	*	*	*
<b>Residential Meters</b>				
<500	*	*	*	*
500-1000	*	*	*	*
1001-1500	\$14,569.20	\$36,732.62	\$26,126.42	\$27,000.00
1501-3000	\$24,024.90	\$41,720.00	\$33,131.57	\$31,580.00
>3000	\$26,896.00	\$42,787.73	\$34,438.38	\$33,640.00
<b>Type of Utility</b>				
WSC	\$16,420.00	\$38,841.00	\$31,589.00	\$32,274.50
District	\$17,565.60	\$41,580.00	\$31,322.61	\$30,680.00
Municipality	*	*	*	*
Private	*	*	*	*

*\*Insufficient responses for these categories*

### Salary Range



### Status

Employee	60
Contract	1
Full time	49
Part time	10
N/A	2

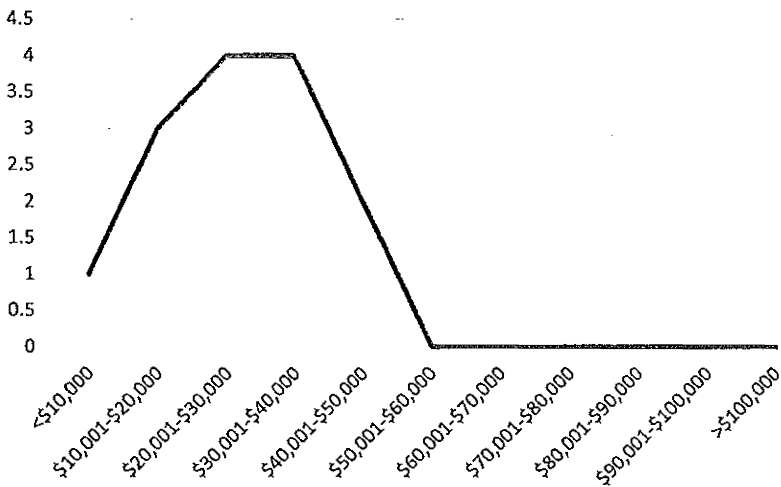
Education	License	W	WW	Number Supervised	Experience (in years)
High School/GED	A	0	0	0-2	0-5
Some College	B	0	0	3-5	5.5-10
Associate's Degree	C	0	0	6-10	10.5-15
Bachelor's Degree	D	0	0	10-20	15.5-20
Graduate Degree	None	7	7	>20	20.5-30
N/A	N/A/54 54			N/A	>30
					N/A

## 2020 Salary Survey Receptionist

	10th Percentile	90th Percentile	Average	Median
<b>Total</b>	<b>\$13,156.00</b>	<b>\$39,997.81</b>	<b>\$27,435.81</b>	<b>\$28,625.39</b>
Bonuses	*	*	*	*
Overtime	*	*	*	*
<b>By TRWA District</b>				
1&2	*	*	*	*
3&7	*	*	*	*
4&9	*	*	*	*
5&6	*	*	*	*
8&12	*	*	*	*
10&13	*	*	*	*
11&14	*	*	*	*
<b>Residential Meters</b>				
<500	*	*	*	*
500-1000	*	*	*	*
1001-1500	*	*	*	*
1501-3000	*	*	*	*
>3000	*	*	*	*
<b>Type of Utility</b>				
WSC	*	*	*	*
District	*	*	*	*
Municipality	*	*	*	*
Private	*	*	*	*

*\*Insufficient responses for these categories*

### Salary Range



### Status

Employee	14
Contract	0
Full time	10
Part time	3
N/A	1

Education	License	W	WW	Number Supervised	Experience (in years)
High School/GED	A	0	0	0-2	0-5
Some College	B	0	0	3-5	5.5-10
Associate's Degree	C	0	0	6-10	10.5-15
Bachelor's Degree	D	0	0	10-20	15.5-20
Graduate Degree	None	3	2	>20	20.5-30
N/A	N/A	11	12	N/A	>30
					N/A

**General Manager or System Superintendent:**

This position is responsible for office and field administration, planning, reporting and policy administration, hiring and terminating employees and for determining compensation packages. Additionally, this position is responsible for the utility's public relations and must be familiar with corporate, local, state and federal compliance policies. The general manager/superintendent reports directly to the board of directors or the council and may supervise office, plant, distribution and operations employees, contractors and other management personnel. This position is also responsible for implementing the utility's long-range plans and policies.

**Assistant General Manager:**

The assistant general manager reports directly to the general manager and may assist with all the general manager duties or be responsible for specific assigned projects and acts in a supervisory capacity in the absence of the general manager.

**Manager/Operator:**

Manager/operators are responsible for most of the duties associated with general managers and lead operators. This position is more common in smaller systems with limited staff. Manager/operators are responsible for supervising utility operations and operations personnel. These individuals also are responsible for the oversight, operations and maintenance of water and/or wastewater facilities. This position requires a state operator's license.

**Plant Manager or Plant Superintendent:**

This position is responsible for all aspects of the plant's operations, process controls, delegation of shift duties, and human resources and evaluation recommendations for plant employees. Plant superintendents coordinate with the general manager, system superintendent, manager/operator, or public works director and special consultants to make decisions regarding plant upgrades, construction and installation of plant modifications. Plant superintendents are responsible for compliance and monitoring reports and must possess a state operator's license.

**Lead Operator or Field Manager:**

In addition to the duties of operators (see below), this position is responsible for managerial tasks for the field operators, including oversight and collection of regulatory water or wastewater samples, compiling data for monthly operating reports, oversight of the other operators and providing human resources recommendations for the hiring, termination and performance evaluations of field staff. This position requires a state operator's license.

**Plant Operator:**

Plant operators are responsible for routine operation and maintenance of water and wastewater facilities including treatment, processes, facility repairs, compliance sampling and testing, and possibly repairs in the distribution or collection area. Additionally, plant operators may provide supervision for contract and non-licensed workers. This position requires a state operator's license.

**Distribution or Field Operator:**

Distribution operators are responsible for routine operation and maintenance of water facilities, including possible additional disinfection treatment processes, facility repairs, compliance sampling and testing, collecting meter readings, conducting line locates for other utilities doing construction near the distribution lines, flushing water mains and repairs in the distribution system. Additionally, distribution operators may provide supervision for contract and non-licensed workers. This position requires a state operator's license.

**Wastewater Collections Operator:**

Collection operators are responsible for routine maintenance of the wastewater collection system including locating, inspecting, and clearing or repairing manholes and sewer lines. In addition they are responsible for locating, identifying, and repairing inflow & infiltration in the system and conducting dye or smoke tests on sewer lines and manholes. This position requires a state operator's license.

**Maintenance Technician:**

Maintenance technicians are responsible for planning, scheduling and performing preventative and regular maintenance work. Maintenance technicians may operate the treatment plant under the supervision of a licensed operator or maintain an operator's license. Maintenance technicians must possess strong working knowledge of line maintenance, valves, meters, chemicals, controls and other treatment procedures.

**Meter Reader:**

Meter readers are responsible for accurately reading water meters and recording water usage. Typically, meter readers must hold a valid Texas driver's license with an acceptable driving record. A meter reader may also be responsible for detecting and reporting system problems such as leaks, defects and illegal connections and for locking meters for nonpayment.

**Laborer (Utility Service Worker):**

Laborers may be responsible for grounds maintenance, system repairs, excavation equipment operation or meter installations or replacements. Laborers must be directly supervised by a licensed operator.

**Office Manager:**

The office manager serves in a supervisory role for all other administrative personnel. This position is responsible for the supervision of all administrative functions at the utility, including financial management, billing, customer service, maintaining office supplies and coordinating administrative schedules. If the system does not employ a bookkeeper or accounting clerk, the office manager may also handle certain accounting activities, including maintenance of financial records, billing, bank deposits, processing payroll, etc. May also make direct reports to the board/council in systems with no general manager/system superintendent.

**Bookkeeper:**

The bookkeeper is responsible for maintaining the system's financial accounts. The bookkeeper typically pays vendor and utility bills, processes receivables and deposits and maintains accurate records of all financial transactions. The bookkeeper is not required to be a certified public accountant.

**Accounting Clerk:**

Accounting clerks are responsible for assisting the bookkeeper or the office manager with billing functions. The accounting clerk typically assists customers who pay utility bills in person by collecting cash and checks, processing credit cards, issuing receipts and fielding questions and complaints. The accounting clerk may also collect and process the meter readers' reports.

**Administrative Assistant:**

The administrative assistant is responsible for performing administrative and secretarial duties for their direct supervisor. This may include correspondence, word processing, scheduling and event planning. If the system does not employ an accounting clerk, the administrative assistant may also be responsible for certain accounting activities.

**Customer Service Representative:**

This position's primary role is interfacing with the system's customer base. Primary responsibilities include assisting customers with their inquiries and requests, as well as fielding complaints. Duties can also include answering phones, processing new accounts, account changes, helping with new service or transfer service requests, and assisting customers with making payments, and processing reports.

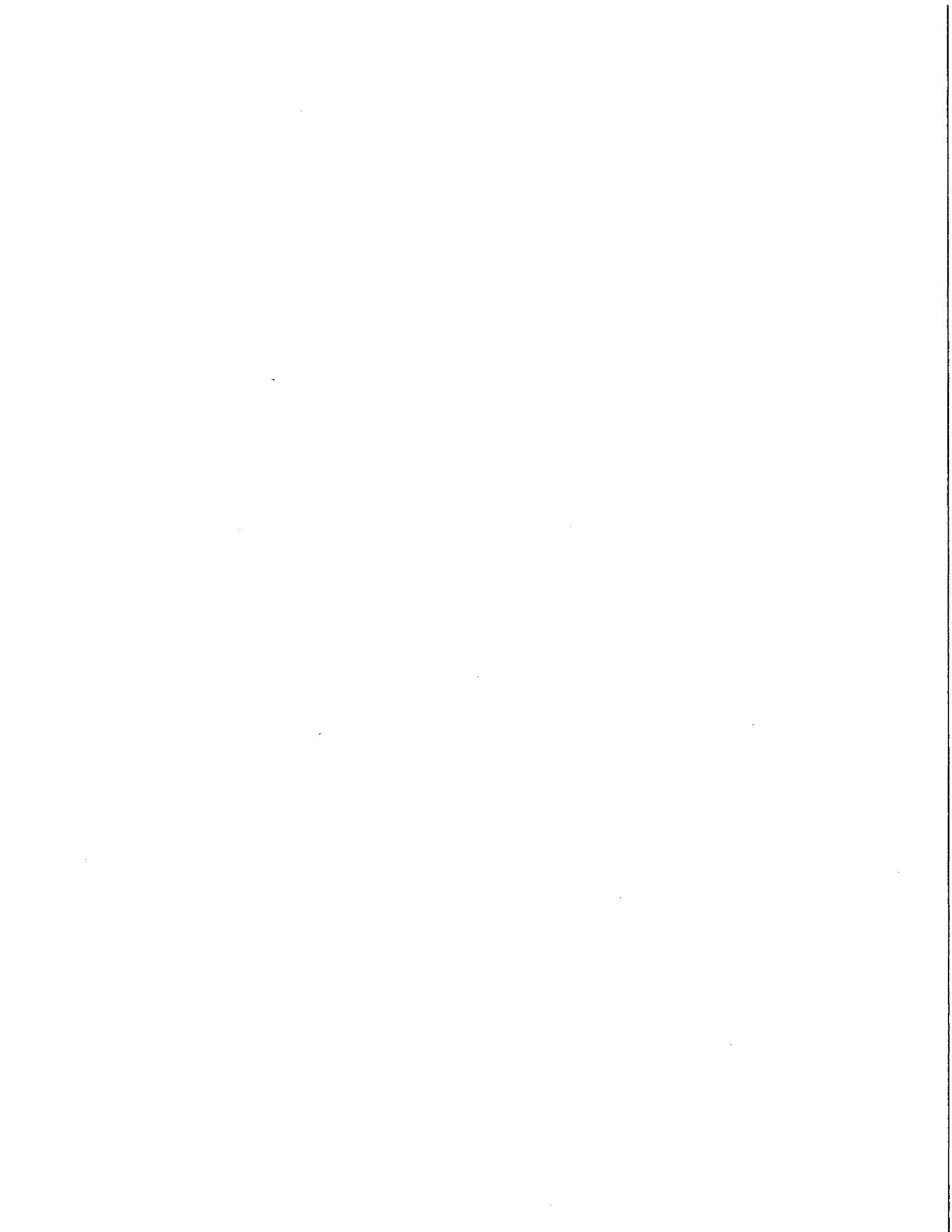
**Receptionist:**

The receptionist is responsible for answering phones, referring callers to the appropriate person, taking messages and greeting visitors. Additionally, the receptionist may be responsible for typing correspondence for the general manager or other office staff along with other clerical duties.





Texas Rural Water Association





Texas Rural Water Association

## 2020 Rate Study Report

## Texas Rural Water Association 2020 Rate Study

In May 2020, TRWA distributed a rate survey in conjunction with the 2020 Salary Survey to all of our member utilities; we received 213 responses by the August 15 deadline. The responses were compiled into a database and analyzed with Microsoft Excel. Results were then re-analyzed at random to assure accuracy.

This rate study includes information about water rate scales, as well as typical fees and usage statistics. In order to protect the privacy of the respondents, all surveys were destroyed prior to the publication of this report.

Enclosed are summaries of the survey data concerning water rate ranges and averages. The summaries list the highest and lowest percentiles along with the median number in each category.

The 10th percentile represents the point at which 90 percent of the respondents answered higher and the 90th percentile represents the point at which 90 percent of the respondents answered lower. The median is the actual middle point in the set, or the 50th percentile.

Each summary sheet provides rate and fee information for a given regional, organizational or source-related category.

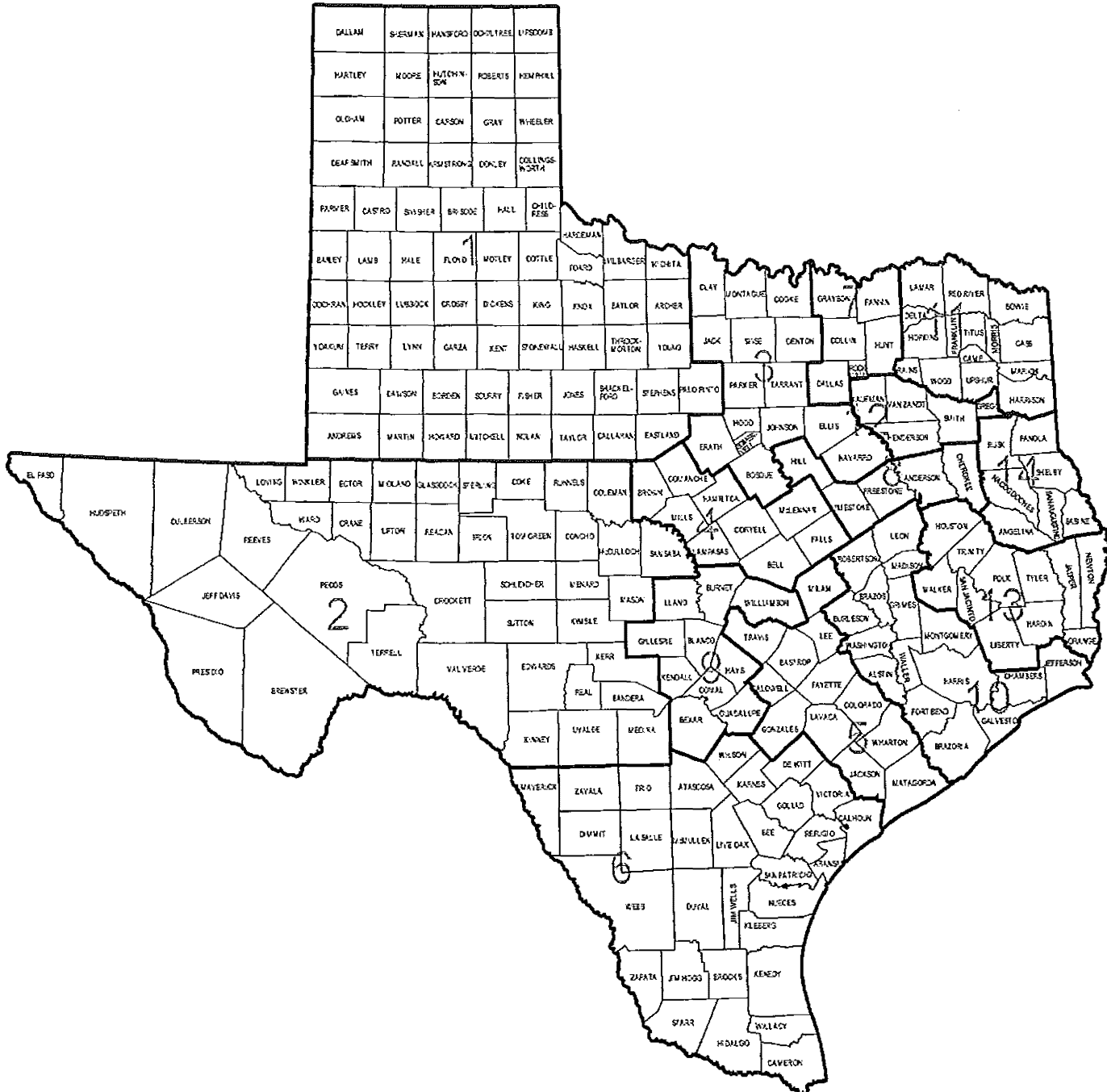
Please note that we did not receive enough responses from participating systems with wastewater to be able to provide accurate and representative data, so a summary sheet for that category is not included. We also bundled the responses for "Surface Water" and "Purchase Only" for reporting purposes, so only one summary sheet is provided for those categories.

We would like to extend our sincere gratitude to those who participated in this survey.

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# 2020 TRWA Districts



## 2020 Rate Study Response Demographics

<b>System Type</b>		<b>Residential Meters</b>		<b>Age of System (in years)</b>	
WSC	65.67%	< 500	49	1-10	00.94%
District	29.05%	500-1000	54	11-20	03.28%
Municipality	5.24%	1001-1500	35	21-30	04.69%
Privately Owned	0.04%	1501-3000	44	31-40	07.51%
<b>Total</b>	<b>100.00%</b>	> 3000	28	41-50	23.47%
.....		<b>Average</b>	<b>1846</b>	>50	53.05%
<b>Source</b>		<b>Median</b>	<b>1022</b>	N/A	07.04%
Ground	63.96%	<b>10th Percentile</b>	<b>240</b>	.....	
Surface	3.55%	<b>90th Percentile</b>	<b>4320</b>	<b>Annual Operating Budget</b>	
Purchase Only	18.78%	.....		Average	\$1,810,321
Combination	13.71%	<b>Residential WW Meters</b>		Median	\$809,407
<b>Total</b>	<b>100.00%</b>	0/N/A	173	10th Percentile	\$200,000
.....		< 500	22	90th Percentile	\$4,075,014
<b>Treatment Processes Used</b>		500-1000	6	.....	
Disinfection	82.16%	1001-1500	5	<b>TRWA District</b>	<b>Participation</b>
Iron/Maganese Removal	13.62%	1501-3000	3	1	18
Radionuclides Removal	0.47%	> 3000	1	2	14
Arsenic Removal	0.47%	<b>Average</b>	<b>890</b>	3	27
Membrane/UV/NF	2.82%	<b>Median</b>	<b>482</b>	4	15
Desalination	0.47%	<b>10th Percentile</b>	<b>60</b>	5	8
Polyphosphates	1.41%	<b>90th Percentile</b>	<b>1530</b>	6	10
Other	5.16%	.....		7	25
.....		<b>Commercial Meters</b>		8	12
<b>Revenue % Spent on Payroll</b>		0	50	9	9
0-3%	3	1-5	28	10	8
3.01-9.99%	13	6-10	18	11	22
10-15%	14	11-20	15	12	19
15.01-20%	23	21-50	41	13	12
20.01-25%	40	51-100	21	14	11
25.01-30%	24	101-300	16	.....	
30.01-40%	39	> 300	2	<b>Does the System Sell Water Wholesale?</b>	
40.01-50%	13	N/A	19	Yes	28
> 50%	4	<b>Average</b>	<b>40</b>	No	173
N/A	37	<b>Median</b>	<b>10</b>	N/A	9
<b>Average</b>	<b>25.95%</b>	<b>10th Percentile</b>	<b>0</b>	.....	
<b>Median</b>	<b>25.00%</b>	<b>90th Percentile</b>	<b>100</b>	<b>If Yes, % of Total Sales</b>	
<b>10th Percentile</b>	<b>10.00%</b>	.....		< 10%	14
<b>90th Percentile</b>	<b>40.00%</b>	<b>Commercial WW Meters</b>		10-50%	7
		0	143	51-100%	3
		1-10	11	N/A	2
		11-50	8	.....	
		501-300	6	<b>Does the System Treat Wholesale Wastewater?</b>	
		> 300	0	Yes	16
		N/A	42	No	176
		<b>Average</b>	<b>5</b>	N/A	18
		<b>Median</b>	<b>0</b>		
		<b>10th Percentile</b>	<b>0</b>		
		<b>90th Percentile</b>	<b>7</b>		

## 2020 Rate Study Statewide Water Rates

	10th Percentile	Median	90th Percentile
Base Rate:	\$20.05	\$30.00	\$45.60
Gallons Included:	1000	2000	3000
0-1000 Gallons	\$2.50	\$4.56	\$9.49
1001-2000 Gallons	\$2.44	\$4.50	\$9.50
2001-3000 Gallons	\$2.58	\$4.53	\$9.50
3001-4000 Gallons	\$2.56	\$4.51	\$9.50
4001-5000 Gallons	\$2.71	\$4.59	\$9.50
5001-6000 Gallons	\$2.80	\$4.75	\$9.50
6001-7000 Gallons	\$3.00	\$4.92	\$9.82
7001-8000 Gallons	\$3.00	\$4.87	\$9.86
8001-9000 Gallons	\$3.00	\$5.00	\$10.00
9001-10000 Gallons	\$3.00	\$5.00	\$10.01
10001-12000 Gallons	\$3.34	\$5.43	\$10.71
12001-15000 Gallons	\$3.13	\$5.50	\$11.06
15001-20000 Gallons	\$3.42	\$5.50	\$11.16
20001-25000 Gallons	\$3.79	\$6.12	\$12.04
25001-30000 Gallons	\$3.76	\$6.12	\$12.21
30001-35000 Gallons	\$3.93	\$6.60	\$12.61
35001-40000 Gallons	\$3.93	\$6.55	\$12.86
40001-45000 Gallons	\$4.00	\$7.00	\$13.37
45001-50000 Gallons	\$4.00	\$7.00	\$13.42
50001-70000 Gallons	\$4.00	\$7.20	\$14.18
70001-80000 Gallons	\$4.00	\$7.35	\$14.38
80001-90000 Gallons	\$4.00	\$7.35	\$14.49
90001-100000 Gallons	\$4.00	\$7.46	\$14.47
>100000 Gallons	\$4.00	\$7.50	\$15.10
Monthly Usage:	3200	5000	8638
Water Loss %:	6.00%	14.00%	34.00%
<u>Equity buy-in/capital improvement/ recovery/impact fee:</u>	\$567.50	\$1,610.00	\$3,096.40
<u>Standard connection/tap/ installation fee:</u>	\$432.00	\$850.00	\$2,324.00
Reconnect Fee:	\$30.00	\$50.00	\$137.50
Meter Set Fee:	\$54.00	\$500.00	\$2,134.00
Trip Fee:	\$25.00	\$35.00	\$53.75

<b>WSC Membership Fee</b>		<b>Deposit</b>		<b>Additional Renters Deposit</b>	
10th Percentile	\$100	10th Percentile	\$100	Yes	17.48%
Median	\$125	Median	\$150	No	82.52%
90th Percentile	\$350	90th Percentile	\$200		
				<u>Of those with positive values:</u>	
Refundable	37.24%	Refundable	86.84%	10th Percentile	\$70
Non-Refundable	62.76%	Non-Refundable	5.26%	Median	\$150
		N/A	7.89%	90th Percentile	\$250

## 2020 Rate Study 0-500 Residential Meters

	10th Percentile	Median	90th Percentile
Base Rate:	\$24.06	\$35.00	\$50.00
Gallons Included:	1000	2000	3000
0-1000 Gallons	\$2.30	\$4.68	\$18.35
1001-2000 Gallons	\$2.82	\$4.99	\$18.95
2001-3000 Gallons	\$3.00	\$5.75	\$26.15
3001-4000 Gallons	\$3.00	\$5.00	\$19.20
4001-6000 Gallons	\$3.00	\$5.75	\$18.00
6001-9000 Gallons	\$3.00	\$6.00	\$18.00
9001-10000 Gallons	\$3.00	\$5.88	\$17.75
10001-12000 Gallons	\$3.03	\$7.13	\$21.15
12001-15000 Gallons	\$3.00	\$7.25	\$22.50
15001-20000 Gallons	\$3.35	\$7.13	\$28.23
20001-30000 Gallons	\$3.35	\$7.75	\$28.68
30001-40000 Gallons	\$3.35	\$7.75	\$29.88
40001-45000 Gallons	\$3.35	\$7.88	\$29.88
45001-50000 Gallons	\$3.33	\$8.00	\$30.00
50001-100000 Gallons	\$3.33	\$8.25	\$30.00
>100000 Gallons	\$3.35	\$8.13	\$29.88
Monthly Usage:	2840	4600	7232.8
Water Loss %:	3.23%	11.00%	29.50%
Equity buy-in/capital improvement/ recovery/impact fee:	\$800.00	\$1,610.00	\$3,100.00
Standard connection/tap/ installation fee:	\$350.00	\$850.00	\$2,000.00
Reconnect Fee:	\$25.00	\$50.00	\$100.00
Meter Set Fee:	\$83.50	\$500.00	\$1,658.60
Trip Fee:	\$25.00	\$35.00	\$60.00
Miles of Pipe	21.52	100	372

WSC Membership Fee		Deposit		Additional Renters Deposit	
10th Percentile	\$100	10th Percentile	\$69	Yes	*
Median	\$200	Median	\$100	No	*
90th Percentile	\$500	90th Percentile	\$200		
Refundable	50.00%	Refundable	100%		
Non-Refundable	47.50%				
N/A	2.50%				*not enough data to report



## 2020 Rate Study 501-1000 Residential Meters

	10th Percentile	Median	90th Percentile
Base Rate:	\$22.00	\$30.00	\$49.85
Gallons Included:	1000	2000	3000
0-1000 Gallons	\$2.28	\$4.30	\$6.95
1001-2000 Gallons	\$2.33	\$4.05	\$6.84
2001-3000 Gallons	\$2.55	\$4.50	\$8.47
3001-4000 Gallons	\$2.65	\$4.55	\$8.14
4001-5000 Gallons	\$2.65	\$4.68	\$8.14
5001-6000 Gallons	\$2.60	\$5.00	\$8.93
6001-9000 Gallons	\$3.00	\$5.00	\$9.00
9001-10000 Gallons	\$3.01	\$5.27	\$9.30
10001-12000 Gallons	\$3.45	\$5.50	\$10.44
12001-15000 Gallons	\$3.46	\$5.50	\$10.41
15001-20000 Gallons	\$3.65	\$5.50	\$10.85
20001-25000 Gallons	\$4.00	\$6.00	\$10.90
25001-30000 Gallons	\$4.00	\$6.25	\$10.95
30001-40000 Gallons	\$4.05	\$6.50	\$11.05
40001-45000 Gallons	\$4.08	\$6.55	\$12.66
45001-50000 Gallons	\$4.05	\$6.50	\$12.66
50001-90000 Gallons	\$4.10	\$7.00	\$13.58
90001-100000 Gallons	\$4.15	\$7.10	\$13.57
>100000 Gallons	\$4.50	\$7.35	\$14.01
Monthly Usage:	3200	5309	7500
Water Loss %:	7.00%	16.95%	36.16%
<u>Equity buy-in/capital improvement/ recovery/impact fee:</u>	\$490.00	\$1,700.00	\$3,096.40
<u>Standard connection/tap/ installation fee:</u>	\$367.00	\$750.00	\$2,080.00
Reconnect Fee:	\$30.00	\$50.00	\$100.00
Meter Set Fee:	\$98.00	\$525.00	\$940.00
Trip Fee:	\$25.00	\$30.00	\$50.00
Miles of Pipe	18.6	112	551.6

WSC Membership Fee		Deposit		Additional Renters Deposit	
10th Percentile	\$100	10th Percentile	\$134	Yes	*
Median	\$100	Median	\$200	No	*
90th Percentile	\$250	90th Percentile	\$212		
Refundable	72.50%	Refundable	85.71%		
Non-Refundable	25.00%	Non-Refundable	07.14%		
N/A	02.50%	N/A	07.14%		

*\*not enough data to report*

## 2020 Rate Study 1001-1500 Residential Meters

	10th Percentile	Median	90th Percentile
Base Rate:	\$22.40	\$30.00	\$45.12
Gallons Included:	1700	2000	3000
0-1000 Gallons	\$2.59	\$5.38	\$7.77
1001-2000 Gallons	\$2.56	\$4.52	\$7.79
2001-4000 Gallons	\$2.53	\$4.50	\$7.77
4001-5000 Gallons	\$2.59	\$4.51	\$7.77
5001-6000 Gallons	\$2.73	\$4.52	\$7.76
6001-7000 Gallons	\$2.93	\$4.61	\$7.91
7001-8000 Gallons	\$2.93	\$4.61	\$8.26
8001-9000 Gallons	\$2.90	\$5.20	\$7.96
9001-10000 Gallons	\$2.93	\$5.10	\$7.91
10001-12000 Gallons	\$3.40	\$5.50	\$8.29
12001-15000 Gallons	\$3.30	\$5.85	\$8.47
15001-20000 Gallons	\$3.26	\$6.00	\$8.76
20001-25000 Gallons	\$3.91	\$6.00	\$9.40
25001-30000 Gallons	\$3.91	\$6.00	\$9.65
30001-35000 Gallons	\$3.91	\$6.02	\$9.80
35001-40000 Gallons	\$3.89	\$6.00	\$9.92
40001-50000 Gallons	\$4.20	\$6.25	\$9.92
50001-60000 Gallons	\$4.70	\$6.75	\$9.92
60001-80000 Gallons	\$5.00	\$7.00	\$10.00
80001-90000 Gallons	\$5.00	\$7.00	\$11.35
90001-100000 Gallons	\$5.00	\$7.00	\$11.75
>100000 Gallons	\$5.00	\$6.94	\$12.13
Monthly Usage:	4298	5000	8757
Water Loss %:	9.68%	18.00%	28.94%
Equity buy-in/capital improvement/ recovery/impact fee:	\$562.50	\$1,635.00	\$2,503.33
Standard connection/tap/ installation fee:	\$408.00	\$700.00	\$2,340.00
Reconnect Fee:	\$50.00	\$50.00	\$212.00
Meter Set Fee:	\$100.00	\$380.00	\$1,375.00
Trip Fee:	\$25.00	\$35.00	\$50.00
Miles of Pipe	10.7	105	350.5
<b>WSC Membership Fee</b>			
10th Percentile	\$100		
Median	\$150		
90th Percentile	\$300		
Refundable	61.90%		
Non-Refundable	38.10%		
<b>Deposit</b>			
10th Percentile	\$40		
Median	\$150		
90th Percentile	\$350		
Refundable	87.67%		
Non-Refundable	06.67%		
N/A	06.66%		
<b>Additional Renters Deposit</b>			
Yes	*		
No	*		
<i>*not enough data to report</i>			

## 2020 Rate Study 1501-3000 Residential Meters

	10th Percentile	Median	90th Percentile
Base Rate:	\$18.00	\$30.00	\$41.66
Gallons Included:	1000	1500	2200
0-1000 Gallons	\$2.18	\$4.65	\$8.17
1001-2000 Gallons	\$2.18	\$4.54	\$8.00
2001-3000 Gallons	\$2.73	\$4.77	\$8.00
3001-4000 Gallons	\$2.53	\$4.70	\$8.00
4001-5000 Gallons	\$2.75	\$5.00	\$8.00
5001-6000 Gallons	\$2.75	\$5.00	\$8.03
6001-7000 Gallons	\$3.03	\$5.00	\$9.35
7001-8000 Gallons	\$2.96	\$5.00	\$9.53
8001-9000 Gallons	\$2.96	\$5.00	\$9.75
9001-10000 Gallons	\$3.00	\$5.00	\$9.75
10001-12000 Gallons	\$3.41	\$5.71	\$9.69
12001-15000 Gallons	\$3.36	\$5.71	\$9.78
15001-20000 Gallons	\$3.38	\$5.71	\$10.37
20001-25000 Gallons	\$4.00	\$7.00	\$10.75
25001-30000 Gallons	\$4.00	\$6.75	\$11.19
30001-35000 Gallons	\$4.05	\$7.35	\$11.24
35001-40000 Gallons	\$4.05	\$7.35	\$11.49
40001-50000 Gallons	\$4.06	\$7.50	\$11.49
50001-60000 Gallons	\$4.32	\$7.58	\$13.85
60001-70000 Gallons	\$4.32	\$7.81	\$13.98
70001-80000 Gallons	\$4.30	\$7.65	\$14.00
80001-90000 Gallons	\$4.30	\$7.65	\$14.18
90001-100000 Gallons	\$4.32	\$7.81	\$14.16
>100000 Gallons	\$4.50	\$7.81	\$14.90
Monthly Usage:	3500	5185	8698.4
Water Loss %:	5.99%	13.00%	25.60%
<u>Equity buy-in/capital improvement/ recovery/impact fee:</u>	\$698.00	\$1,500.00	\$3,093.63
<u>Standard connection/tap/ installation fee:</u>	\$500.00	\$900.00	\$2,080.00
<u>Reconnect Fee:</u>	\$35.00	\$50.00	\$225.00
<u>Meter Set Fee:</u>	\$39.50	\$400.00	\$2,299.00
<u>Trip Fee:</u>	\$25.00	\$35.00	\$54.50

<b>WSC Membership Fee</b>		<b>Deposit</b>		<b>Additional Renters Deposit</b>	
10th Percentile	\$100	10th Percentile	\$100	Yes	*
Median	\$100	Median	\$162.50	No	*
90th Percentile	\$270	90th Percentile	\$205		
Refundable	75%	Refundable	90%		
Non-Refundable	25%	Non-Refundable	10%		

*\*not enough data to report*

## 2020 Rate Study More than 3000 Residential Meters

	10th Percentile	Median	90th Percentile
Base Rate:	\$20.07	\$28.30	\$40.24
Gallons Included:	1300	2000	2000
0-1000 Gallons	\$2.92	\$4.00	\$5.66
1001-2000 Gallons	\$2.75	\$4.00	\$5.71
2001-3000 Gallons	\$2.86	\$3.75	\$5.59
3001-4000 Gallons	\$2.95	\$3.93	\$5.28
4001-5000 Gallons	\$2.95	\$3.80	\$5.28
5001-6000 Gallons	\$3.10	\$4.05	\$5.30
6001-7000 Gallons	\$3.22	\$4.28	\$5.63
7001-8000 Gallons	\$3.18	\$4.50	\$5.30
8001-9000 Gallons	\$3.18	\$4.50	\$5.33
9001-10000 Gallons	\$3.22	\$4.50	\$5.32
10001-12000 Gallons	\$3.46	\$4.87	\$6.30
12001-15000 Gallons	\$3.43	\$4.80	\$5.75
15001-20000 Gallons	\$3.55	\$5.18	\$6.63
20001-25000 Gallons	\$3.75	\$5.35	\$7.99
25001-30000 Gallons	\$3.75	\$5.35	\$8.82
30001-35000 Gallons	\$4.00	\$5.50	\$8.95
35001-45000 Gallons	\$4.03	\$5.43	\$8.89
45001-50000 Gallons	\$4.03	\$5.63	\$8.89
50001-70000 Gallons	\$4.05	\$5.88	\$9.54
70001-100000 Gallons	\$4.05	\$5.88	\$10.91
>100000 Gallons	\$4.10	\$6.00	\$12.80
Monthly Usage:	3248	4,900	9756.8
Water Loss %:	6.00%	12.00%	37.00%
Equity buy-in/capital improvement/ recovery/impact fee:	\$1,005.00	\$2,500.00	\$3,846.00
Standard connection/tap/ installation fee:	\$575.00	\$1,125.50	\$3,525.00
Reconnect Fee:	\$25.00	\$50.00	\$302.00
Meter Set Fee:	\$163.20	\$1,024.00	\$3,675.00
Trip Fee:	\$25.00	\$35.00	\$57.00
Miles of Pipe	11.2	90	653.4

WSC Membership Fee		Deposit		Additional Renters Deposit	
10th Percentile	\$100	10th Percentile	\$100	Yes	*
Median	\$112	Median	\$100	No	*
90th Percentile	\$268.20	90th Percentile	\$200		
Refundable	71.43%	Refundable	94.33%		
Non-Refundable	28.57%	N/A	05.67%		
*not enough data to report					

## 2020 Rate Study Water Supply Corporations

	10th Percentile	Median	90th Percentile
Base Rate:	\$22.13	\$30.00	\$50.00
Gallons Included:	1000	2000	3000
0-1000 Gallons	\$2.50	\$4.50	\$10.03
1001-2000 Gallons	\$2.48	\$4.25	\$10.12
2001-3000 Gallons	\$2.54	\$4.50	\$10.22
3001-4000 Gallons	\$2.56	\$4.50	\$10.20
4001-5000 Gallons	\$2.66	\$4.52	\$10.15
5001-6000 Gallons	\$2.76	\$4.60	\$10.23
6001-8000 Gallons	\$3.00	\$4.72	\$10.23
8001-9000 Gallons	\$3.00	\$4.88	\$10.24
9001-10000 Gallons	\$3.00	\$5.00	\$10.28
10001-12000 Gallons	\$3.00	\$5.45	\$11.40
12001-15000 Gallons	\$3.00	\$5.50	\$12.15
15001-20000 Gallons	\$3.42	\$5.50	\$12.15
20001-25000 Gallons	\$4.00	\$6.38	\$12.50
25001-30000 Gallons	\$4.00	\$6.36	\$12.67
30001-35000 Gallons	\$4.00	\$6.75	\$13.50
35001-40000 Gallons	\$4.00	\$6.68	\$13.52
40001-45000 Gallons	\$4.00	\$7.00	\$13.94
45001-50000 Gallons	\$4.00	\$7.00	\$14.38
50001-70000 Gallons	\$4.05	\$7.32	\$15.38
70001-80000 Gallons	\$4.05	\$7.50	\$15.50
80001-90000 Gallons	\$4.05	\$7.53	\$15.50
90001-100000 Gallons	\$4.06	\$7.65	\$15.50
>100000 Gallons	\$4.36	\$7.65	\$16.02
Monthly Usage:	3343.5	5,000	7550
Water Loss %:	5.89%	12.56%	34.00%
<u>Equity buy-in/capital improvement/ recovery/impact fee:</u>	\$592.50	\$1,500.00	\$3,086.40
<u>Standard connection/tap/ installation fee:</u>	\$400.00	\$800.00	\$2,100.00
Reconnect Fee:	\$28.00	\$50.00	\$150.00
Meter Set Fee:	\$87.50	\$500.00	\$2,440.00
Trip Fee:	\$25.00	\$32.50	\$50.00

WSC Membership Fee	Deposit	Additional Renters Deposit
10th Percentile     \$100	<i>Not Applicable to WSCs</i>	Yes                    09.42%
Median                \$100		N/A                    90.58%
90th Percentile     \$345		
Refundable            69.72%		<u>Of those with positive values:</u>
Non-Refundable     28.87%		10th Percentile     \$55
N/A                     01.41%		Median                \$137.50
		90th Percentile     \$197.50

## 2020 Rate Study Water Districts

	10th Percentile	Median	90th Percentile
Base Rate:	\$20.00	\$30.00	\$42.00
Gallons Included:	1500	2000	3000
0-1000 Gallons	\$2.39	\$5.11	\$7.77
1001-2000 Gallons	\$2.61	\$5.11	\$7.94
2001-3000 Gallons	\$2.76	\$5.00	\$7.76
3001-4000 Gallons	\$2.91	\$4.90	\$7.56
4001-5000 Gallons	\$2.81	\$5.06	\$7.69
5001-6000 Gallons	\$3.07	\$5.35	\$7.96
6001-7000 Gallons	\$3.10	\$5.23	\$8.02
7001-10000 Gallons	\$3.03	\$5.23	\$8.30
10001-12000 Gallons	\$3.50	\$5.63	\$8.61
12001-15000 Gallons	\$3.50	\$5.75	\$8.80
15001-20000 Gallons	\$3.50	\$5.91	\$10.24
20001-25000 Gallons	\$3.65	\$6.19	\$10.31
25001-30000 Gallons	\$3.59	\$6.63	\$10.55
30001-35000 Gallons	\$3.60	\$7.00	\$10.55
35001-40000 Gallons	\$3.80	\$6.80	\$10.55
40001-45000 Gallons	\$3.87	\$7.22	\$10.55
45001-50000 Gallons	\$3.87	\$7.29	\$10.60
50001-70000 Gallons	\$3.86	\$7.40	\$11.37
70001-80000 Gallons	\$3.96	\$7.56	\$11.37
80001-90000 Gallons	\$3.96	\$7.56	\$12.36
90001-100000 Gallons	\$3.96	\$7.56	\$13.22
>100000 Gallons	\$4.24	\$7.50	\$13.17
Monthly Usage:	3200	5000	9026.4
Water Loss %:	6.00%	18.00%	32.00%
Equity buy-in/capital improvement/ recovery/impact fee:	\$892.50	\$1,798.50	\$3,000.00
Standard connection/tap/ installation fee:	\$580.00	\$1,000.00	\$3,350.40
Reconnect Fee:	\$35.00	\$50.00	\$132.50
Meter Set Fee:	\$47.00	\$416.50	\$2,069.50
Trip Fee:	\$25.00	\$35.00	\$60.00
Miles of Pipe	8.51	132	785
<b>WSC Membership Fee</b> <i>Not Applicable for Districts</i>	<b>Deposit</b>		<b>Additional Renters Deposit</b>
	10th Percentile	\$100	Yes 28.57%
	Median	\$150	N/A 71.43%
	90th Percentile	\$200	
	Refundable	89.29%	<b>Of those with positive values:</b>
	Non-Refundable	05.36%	10th Percentile \$100
	N/A	05.36%	Median \$175
			90th Percentile \$287.50

## 2020 Rate Study Municipalities

	10th Percentile	Median	90th Percentile
Base Rate:	\$18.49	\$25.37	\$37.46
Gallons Included:	*	*	*
0-1000 Gallons	\$2.85	\$4.75	\$6.99
1001-2000 Gallons	\$2.93	\$4.75	\$6.99
2001-3000 Gallons	\$2.93	\$4.38	\$10.54
3001-4000 Gallons	\$2.93	\$4.63	\$11.49
4001-5000 Gallons	\$2.93	\$4.63	\$12.49
5001-6000 Gallons	\$2.93	\$4.63	\$13.49
6001-7000 Gallons	\$2.93	\$4.82	\$14.49
7001-8000 Gallons	\$2.93	\$4.82	\$15.82
8001-9000 Gallons	\$2.93	\$4.88	\$16.94
9001-10000 Gallons	\$2.93	\$4.88	\$18.14
10001-12000 Gallons	\$2.93	\$4.88	\$20.40
12001-15000 Gallons	\$2.93	\$4.88	\$23.75
15001-20000 Gallons	\$2.93	\$5.09	\$29.46
20001-25000 Gallons	\$2.93	\$5.09	\$37.67
25001-35000 Gallons	\$2.93	\$5.09	\$51.17
35001-40000 Gallons	\$2.93	\$5.09	\$57.87
40001-45000 Gallons	\$2.93	\$5.09	\$64.67
45001-50000 Gallons	\$2.93	\$5.09	\$71.37
50001-70000 Gallons	\$2.93	\$5.09	\$81.47
70001-80000 Gallons	\$2.93	\$5.09	\$108.47
80001-90000 Gallons	\$2.93	\$5.09	\$121.97
90001-100000 Gallons	\$2.93	\$5.09	\$135.47
>100000 Gallons	\$2.93	\$5.09	\$142.37
Monthly Usage (in gallons):	*	*	*
Water Loss %:	*	*	*
Equity buy-in/capital improvement/ recovery/impact fee:	*	*	*
Standard connection/tap/ installation fee:	\$500.00	\$1,050.00	\$1,560.00
Reconnect Fee:	\$24.50	\$50.00	\$66.00
Meter Set Fee:	*	*	*
Trip Fee:	\$25.00	\$25.00	\$25.00
Miles of Pipe	34	100	356.8

<b>WSC Membership Fee</b> <i>Not Applicable to Municipalities</i>	<b>Deposit</b>		<b>Additional Renters Deposit</b>	
	10th Percentile	\$94	Yes	*
	Median	\$150	No	*
	90th Percentile	\$205		
	Refundable	100%	<i>*not enough data to report</i>	

## 2020 Rate Study TRWA Districts 1 & 2

	10th Percentile	Median	90th Percentile
Base Rate:	\$25.00	\$35.00	\$59.42
Gallons Included:	1000	2000	3000
0-1000 Gallons	\$2.05	\$6.25	\$11.65
1001-2000 Gallons	\$2.30	\$6.35	\$11.50
2001-3000 Gallons	\$2.47	\$7.20	\$12.15
3001-4000 Gallons	\$2.39	\$6.33	\$12.05
4001-5000 Gallons	\$2.39	\$6.33	\$12.05
5001-6000 Gallons	\$2.49	\$6.33	\$12.65
6001-7000 Gallons	\$2.49	\$8.50	\$12.65
7001-8000 Gallons	\$2.49	\$8.50	\$12.65
8001-9000 Gallons	\$2.82	\$9.25	\$12.65
9001-10000 Gallons	\$2.82	\$9.25	\$12.65
10001-15000 Gallons	\$2.99	\$9.98	\$15.53
15001-20000 Gallons	\$3.69	\$10.42	\$18.50
20001-25000 Gallons	\$4.00	\$10.42	\$18.70
25001-30000 Gallons	\$4.00	\$10.42	\$18.85
30001-40000 Gallons	\$4.45	\$10.78	\$25.70
40001-50000 Gallons	\$4.45	\$12.25	\$25.70
50001-100000 Gallons	\$4.50	\$13.55	\$27.75
>100000 Gallons	\$5.00	\$13.60	\$27.50
Monthly Usage:	2900	5,800	8298.4
Water Loss %:	6.60%	16.00%	29.62%
<u>Equity buy-in/capital improvement/ recovery/impact fee:</u>	\$1,000.00	\$1,500.00	\$3,028.80
<u>Standard connection/tap/ installation fee:</u>	\$470.00	\$900.00	\$2,100.00
Reconnect Fee:	\$35.00	\$75.00	\$287.50
Meter Set Fee:	\$157.80	\$500.00	\$1,160.00
Trip Fee:	\$25.00	\$32.50	\$50.00
Miles of Pipe	13.57	136	357

### WSC Membership Fee

10th Percentile	\$100
90th Percentile	\$162.50
Median	\$441

Refundable	75%
Non-Refundable	25%

### Deposit

10th Percentile	\$47
90th Percentile	\$125
Median	\$200

Refundable	87.50%
N/A	12.50%

### Additional Renters Deposit

Yes	*
No	*

*\*not enough data to report*



## 2020 Rate Study TRWA Districts 3 & 7

	10th Percentile	Median	90th Percentile
Base Rate:	\$20.10	\$30.00	\$45.00
Gallons Included:	1550	2000	2900
0-1000 Gallons	\$3.03	\$5.11	\$7.30
1001-2000 Gallons	\$3.02	\$5.10	\$7.49
2001-3000 Gallons	\$3.08	\$5.50	\$7.93
3001-4000 Gallons	\$3.36	\$5.11	\$7.75
4001-5000 Gallons	\$3.36	\$5.31	\$7.70
5001-7000 Gallons	\$3.41	\$5.50	\$8.02
7001-8000 Gallons	\$3.40	\$5.50	\$8.05
8001-9000 Gallons	\$3.50	\$5.50	\$8.05
9001-10000 Gallons	\$3.43	\$5.50	\$8.03
10001-12000 Gallons	\$3.53	\$6.30	\$8.91
12001-15000 Gallons	\$3.60	\$6.50	\$9.10
15001-20000 Gallons	\$3.64	\$6.97	\$10.32
20001-25000 Gallons	\$4.65	\$7.50	\$10.80
25001-30000 Gallons	\$4.55	\$7.50	\$11.05
30001-35000 Gallons	\$4.60	\$7.65	\$11.05
35001-40000 Gallons	\$4.55	\$7.70	\$11.18
40001-50000 Gallons	\$4.55	\$7.86	\$11.18
50001-60000 Gallons	\$4.75	\$8.00	\$11.29
60001-70000 Gallons	\$5.00	\$8.00	\$11.29
70001-80000 Gallons	\$5.00	\$8.40	\$11.29
80001-100000 Gallons	\$5.00	\$8.40	\$11.54
>100000 Gallons	\$5.20	\$8.40	\$11.49
Monthly Usage:	3500	4500	8500
Water Loss %:	5.50%	16.16%	27.50%
Equity buy-in/capital improvement/ recovery/impact fee:	\$1,362.50	\$2,268.00	\$3,614.00
Standard connection/tap/ installation fee:	\$525.00	\$1,000.00	\$3,713.00
Reconnect Fee:	\$25.00	\$50.00	\$92.00
Meter Set Fee:	\$50.00	\$700.00	\$3,100.00
Trip Fee:	\$25.00	\$35.00	\$54.00

WSC Membership Fee		Deposit		Additional Renters Deposit	
10th Percentile	\$100	10th Percentile	\$100	Yes	23.08%
Median	\$200	Median	\$190	N/A	76.92%
90th Percentile	\$409.80	90th Percentile	\$250		
Refundable	66.67%	Refundable	87.50%	Of those with positive values:	
Non-Refundable	33.33%	Non-Refundable	06.25%	10th Percentile	\$55
		N/A	06.25%	Median	\$175
				90th Percentile	\$250

## 2020 Rate Study TRWA Districts 4 & 9

	10th Percentile	Median	90th Percentile
Base Rate:	\$26.06	\$37.75	\$50.00
Gallons Included:	*	*	*
0-1000 Gallons	\$2.18	\$4.50	\$6.68
1001-2000 Gallons	\$2.15	\$4.00	\$6.91
2001-3000 Gallons	\$2.15	\$4.50	\$6.91
3001-4000 Gallons	\$2.20	\$4.50	\$6.45
4001-6000 Gallons	\$2.42	\$4.50	\$6.68
6001-8000 Gallons	\$2.88	\$4.50	\$6.68
8001-10000 Gallons	\$2.95	\$4.50	\$6.68
10001-12000 Gallons	\$3.33	\$4.50	\$8.05
12001-15000 Gallons	\$3.29	\$4.78	\$8.08
15001-20000 Gallons	\$3.29	\$4.90	\$8.08
20001-25000 Gallons	\$3.60	\$5.00	\$8.08
25001-30000 Gallons	\$3.53	\$5.13	\$8.08
30001-35000 Gallons	\$3.70	\$5.33	\$8.26
35001-40000 Gallons	\$3.80	\$5.25	\$8.25
40001-45000 Gallons	\$3.80	\$5.25	\$8.52
45001-50000 Gallons	\$3.70	\$5.86	\$8.64
50001-60000 Gallons	\$3.85	\$6.04	\$11.44
60001-70000 Gallons	\$4.00	\$6.04	\$11.44
>70000 Gallons	\$4.00	\$6.04	\$12.72
Monthly Usage:	3603.2	4,533.50	7810
Water Loss %:	1.16%	15.52%	27.00%
<u>Equity buy-in/capital improvement/ recovery/impact fee:</u>	\$970.00	\$1,900.00	\$3,945.00
<u>Standard connection/tap/ installation fee:</u>	\$420.00	\$700.00	\$2,000.00
<u>Reconnect Fee:</u>	\$35.00	\$55.00	\$282.50
<u>Meter Set Fee:</u>	\$86.00	\$485.00	\$1,055.00
Trip Fee:	*	*	*
Miles of Pipe	16.8	119	610

*\*not enough data to report*

<b>WSC Membership Fee</b>		<b>Deposit</b>		<b>Additional Renters Deposit</b>	
10th Percentile	\$100	10th Percentile	*	Yes	*
Median	\$200	Median	*	No	*
90th Percentile	\$409.80	90th Percentile	*		
Refundable	44.44%				
Non-Refundable	55.56%	<i>*not enough data to report</i>		<i>*not enough data to report</i>	

## 2020 Rate Study TRWA Districts 5 & 6

	10th Percentile	Median	90th Percentile
Base Rate:	\$16.06	\$34.00	\$39.00
Gallons Included:	1000	1250	2300
0-1000 Gallons	\$2.37	\$4.24	\$9.44
1001-2000 Gallons	\$1.75	\$2.93	\$5.65
2001-3000 Gallons	\$1.83	\$3.25	\$5.60
3001-4000 Gallons	\$1.88	\$3.63	\$6.24
4001-5000 Gallons	\$1.85	\$3.50	\$6.54
5001-6000 Gallons	\$2.00	\$3.66	\$6.54
6001-7000 Gallons	\$2.00	\$3.71	\$7.04
7001-8000 Gallons	\$2.00	\$3.66	\$7.07
8001-9000 Gallons	\$2.00	\$3.66	\$7.47
9001-10000 Gallons	\$2.00	\$3.75	\$7.47
10001-12000 Gallons	\$2.30	\$4.50	\$7.47
12001-15000 Gallons	\$2.20	\$4.00	\$7.47
15001-20000 Gallons	\$2.24	\$4.50	\$7.69
20001-25000 Gallons	\$2.50	\$4.50	\$8.38
25001-30000 Gallons	\$2.93	\$4.50	\$8.38
30001-50000 Gallons	\$2.95	\$6.43	\$8.62
50001-70000 Gallons	\$3.05	\$7.31	\$8.82
70001-80000 Gallons	\$3.05	\$7.61	\$10.24
80001-90000 Gallons	\$3.30	\$7.68	\$11.03
90001-100000 Gallons	\$3.42	\$7.68	\$11.53
>100000 Gallons	\$3.55	\$7.68	\$13.27
Monthly Usage:	3584.8	4886	9935.2
Water Loss %:	8.71%	12.20%	34.40%
<u>Equity buy-in/capital improvement/ recovery/impact fee:</u>	\$1,060.00	\$2,000.00	\$2,772.00
<u>Standard connection/tap/ installation fee:</u>	\$365.00	\$986.25	\$2,750.00
Reconnect Fee:	\$33.00	\$55.00	\$332.00
Meter Set Fee:	\$185.50	\$580.00	\$3,533.00
Trip Fee:	\$16.00	\$35.00	\$50.00
Miles of Pipe	7.304	100	272

### WSC Membership Fee

10th Percentile	\$100
Median	\$100
90th Percentile	\$150

Refundable	57.14%
Non-Refundable	42.86%

### Deposit

10th Percentile	*
Median	*
90th Percentile	*

\*not enough data to report

### Additional Renters Deposit

Yes	*
No	*

\*not enough data to report

## 2020 Rate Study TRWA Districts 8 & 12

	10th Percentile	Median	90th Percentile
Base Rate:	\$20.08	\$27.93	\$39.30
Gallons Included:	1000	2000	3000
0-1000 Gallons	\$2.55	\$4.07	\$7.97
1001-2000 Gallons	\$2.65	\$4.07	\$7.70
2001-3000 Gallons	\$3.20	\$4.14	\$7.74
3001-4000 Gallons	\$3.23	\$4.50	\$8.51
4001-5000 Gallons	\$3.43	\$5.00	\$8.84
5001-6000 Gallons	\$3.45	\$4.75	\$8.98
6001-7000 Gallons	\$3.43	\$5.00	\$10.72
7001-8000 Gallons	\$3.43	\$5.00	\$11.12
8001-9000 Gallons	\$3.42	\$5.00	\$11.41
9001-10000 Gallons	\$3.45	\$5.00	\$13.63
10001-12000 Gallons	\$3.80	\$5.50	\$12.44
12001-15000 Gallons	\$4.00	\$5.71	\$14.65
15001-20000 Gallons	\$4.00	\$5.50	\$14.49
20001-25000 Gallons	\$4.00	\$6.00	\$18.09
25001-30000 Gallons	\$4.00	\$6.00	\$17.24
30001-50000 Gallons	\$4.00	\$6.50	\$17.24
50001-80000 Gallons	\$4.00	\$7.00	\$17.24
80001-90000 Gallons	\$4.00	\$6.75	\$18.09
90001-100000 Gallons	\$4.00	\$7.00	\$17.24
>100000 Gallons	\$4.00	\$7.00	\$17.24
Monthly Usage:	3590	5000	7140
Water Loss %:	8.00%	15.00%	42.72%
<u>Equity buy-in/capital improvement/ recovery/impact fee:</u>	\$490.00	\$1,200.00	\$2,533.34
<u>Standard connection/tap/ installation fee:</u>	\$409.00	\$1,000.00	\$2,194.40
Reconnect Fee:	\$35.00	\$50.00	\$100.00
Meter Set Fee:	\$55.50	\$325.00	\$2,091.40
Trip Fee:	\$25.00	\$35.00	\$50.25
Miles of Pipe	10.1	83.7	346.5

WSC Membership Fee	
10th Percentile	\$100
Median	\$125
90th Percentile	\$254.50
Refundable	86.36%
Non-Refundable	04.55%
N/A	09.09%

Deposit	
10th Percentile	*
Median	*
90th Percentile	*

Additional Renters Deposit	
Yes	*
No	*

*\*not enough data to report*

*\*not enough data to report*

## 2020 Rate Study TRWA Districts 10 & 13

	10th Percentile	Median	90th Percentile
Base Rate:	\$20.00	\$30.00	\$46.00
Gallons Included:	*	*	*
0-1000 Gallons	\$2.90	\$4.00	\$5.14
1001-2000 Gallons	\$3.07	\$4.00	\$5.45
2001-3000 Gallons	\$3.09	\$3.88	\$5.67
3001-4000 Gallons	\$3.02	\$4.00	\$5.73
4001-5000 Gallons	\$3.01	\$4.08	\$6.00
5001-6000 Gallons	\$3.01	\$4.00	\$6.31
6001-7000 Gallons	\$3.01	\$4.00	\$6.17
7001-8000 Gallons	\$3.01	\$4.08	\$6.17
8001-9000 Gallons	\$3.01	\$4.00	\$6.46
9001-10000 Gallons	\$3.01	\$4.00	\$6.35
10001-12000 Gallons	\$3.26	\$4.32	\$6.61
12001-15000 Gallons	\$3.31	\$4.54	\$6.52
15001-20000 Gallons	\$3.22	\$4.90	\$6.95
20001-25000 Gallons	\$3.25	\$5.11	\$7.20
25001-40000 Gallons	\$3.15	\$4.90	\$7.03
40001-45000 Gallons	\$3.20	\$5.18	\$8.11
45001-50000 Gallons	\$3.15	\$4.97	\$7.03
50001-90000 Gallons	\$3.15	\$4.97	\$7.11
90001-100000 Gallons	\$3.20	\$5.18	\$9.01
>100000 Gallons	\$3.15	\$4.97	\$7.11
Monthly Usage:	2512	5797	12794
Water Loss %:	10.00%	16.00%	34.40%
Equity buy-in/capital improvement/ recovery/impact fee:	*	*	*
Standard connection/tap/ installation fee:	\$595.00	\$750.00	\$1,020.00
Reconnect Fee:	\$35.00	\$50.00	\$126.00
Meter Set Fee:	*	*	*
Trip Fee:	\$25.00	\$35.00	\$56.00
Miles of Pipe	7.5	57.5	500

WSC Membership Fee	
10th Percentile	\$100
Median	\$100
90th Percentile	\$348
Refundable	75%
Non-Refundable	25%

Deposit	
10th Percentile	\$100
Median	\$137.50
90th Percentile	\$200
Refundable	100%

Additional Renters Deposit	
Yes	*
No	*

*\*not enough data to report*

## 2020 Rate Study TRWA Districts 11 & 14

	10th Percentile	Median	90th Percentile
Base Rate:	\$20.00	\$25.00	\$35.00
Gallons Included:	*	*	*
0-1000 Gallons	\$2.83	\$4.73	\$7.94
1001-2000 Gallons	\$2.86	\$4.75	\$8.30
2001-3000 Gallons	\$2.76	\$4.73	\$7.86
3001-4000 Gallons	\$2.76	\$4.73	\$7.86
4001-5000 Gallons	\$2.76	\$4.70	\$7.32
5001-6000 Gallons	\$2.76	\$4.48	\$7.40
6001-7000 Gallons	\$3.00	\$4.48	\$7.90
7001-8000 Gallons	\$3.00	\$4.48	\$7.90
8001-9000 Gallons	\$3.00	\$4.51	\$8.15
9001-10000 Gallons	\$3.00	\$4.51	\$8.15
10001-12000 Gallons	\$3.51	\$5.00	\$8.38
12001-15000 Gallons	\$3.51	\$5.00	\$8.65
15001-20000 Gallons	\$3.64	\$5.03	\$8.90
20001-25000 Gallons	\$4.00	\$5.25	\$9.40
25001-30000 Gallons	\$4.13	\$5.31	\$9.40
30001-35000 Gallons	\$4.13	\$5.43	\$9.65
35001-40000 Gallons	\$4.13	\$5.43	\$9.65
40001-50000 Gallons	\$4.15	\$5.43	\$9.90
50001-100000 Gallons	\$4.60	\$5.50	\$9.90
>100000 Gallons	\$4.62	\$5.50	\$9.88
Monthly Usage:	3017.7	5466.5	7530
Water Loss %:	5.95%	12.28%	37.00%
<u>Equity buy-in/capital improvement/ recovery/impact fee:</u>	\$200.00	\$1,098.50	\$1,490.00
<u>Standard connection/tap/ installation fee:</u>	\$377.50	\$800.00	\$1,325.00
Reconnect Fee:	\$25.00	\$50.00	\$60.75
Meter Set Fee:	\$77.50	\$462.73	\$1,775.00
Trip Fee:	\$23.00	\$30.00	\$57.00
Miles of Pipe	32.4	120	522.4

WSC Membership Fee	
10th Percentile	\$100
Median	\$100
90th Percentile	\$200
Refundable	66.67%
Non-Refundable	33.33%

Deposit	
10th Percentile	\$100
Median	\$100
90th Percentile	\$142.50
Refundable	100%

Additional Renters Deposit	
Yes	*
No	*

*\*not enough data to report*

## 2020 Rate Study Groundwater

	10th Percentile	Median	90th Percentile
Base Rate:	\$20.00	\$28.95	\$43.94
Gallons Included:	1000	2000	3000
0-1000 Gallons	\$2.00	\$4.00	\$6.15
1001-2000 Gallons	\$2.23	\$4.00	\$6.25
2001-3000 Gallons	\$2.50	\$4.00	\$7.05
3001-4000 Gallons	\$2.50	\$4.14	\$6.73
4001-5000 Gallons	\$2.50	\$4.15	\$6.81
5001-6000 Gallons	\$2.53	\$4.20	\$6.87
6001-7000 Gallons	\$2.70	\$4.25	\$8.02
7001-8000 Gallons	\$2.68	\$4.31	\$8.03
8001-9000 Gallons	\$2.91	\$4.50	\$8.40
9001-10000 Gallons	\$2.84	\$4.50	\$8.67
10001-12000 Gallons	\$3.00	\$5.00	\$8.90
12001-15000 Gallons	\$3.00	\$5.00	\$9.30
15001-20000 Gallons	\$3.00	\$5.09	\$9.49
20001-25000 Gallons	\$3.54	\$5.72	\$9.80
25001-30000 Gallons	\$3.53	\$5.74	\$9.97
30001-35000 Gallons	\$3.53	\$6.00	\$10.19
35001-40000 Gallons	\$3.67	\$6.00	\$10.19
40001-50000 Gallons	\$3.84	\$6.00	\$10.19
50001-60000 Gallons	\$3.84	\$6.38	\$11.14
60001-70000 Gallons	\$3.92	\$6.38	\$11.14
70001-80000 Gallons	\$3.92	\$6.50	\$11.17
80001-90000 Gallons	\$4.00	\$6.63	\$12.83
90001-100000 Gallons	\$4.00	\$6.75	\$12.92
>100000 Gallons	\$4.00	\$6.63	\$13.61
Monthly Usage:	3107.7	4,826	8150
Water Loss %:	5.71%	13.00%	33.60%
<u>Equity buy-in/capital improvement/ recovery/impact fee:</u>	\$375.00	\$1,550.00	\$3,048.00
<u>Standard connection/tap/ installation fee:</u>	\$404.00	\$850.00	\$2,119.20
Reconnect Fee:	\$30.00	\$50.00	\$108.00
Meter Set Fee:	\$48.00	\$550.00	\$2,153.00

### WSC Membership Fee

10th Percentile	\$100
Median	\$100
90th Percentile	\$396

Refundable	67.07%
Non-Refundable	30.49%
N/A	02.44%

### Deposit

10th Percentile	\$79
Median	\$150
90th Percentile	\$200

Refundable	92%
Non-Refundable	6%
N/A	2%

### Additional Renters Deposit

Yes	20%
N/A	80%

### Of those with positive values:

10th Percentile	\$65
Median	\$150
90th Percentile	\$200

## 2020 Rate Study Surface/Purchased Water

	10th Percentile	Median	90th Percentile
Base Rate:	\$20.00	\$31.50	\$52.74
Gallons Included:	1000	1750	2900
0-1000 Gallons	\$4.45	\$7.05	\$10.72
1001-2000 Gallons	\$4.00	\$7.00	\$10.33
2001-3000 Gallons	\$3.55	\$6.96	\$10.24
3001-4000 Gallons	\$3.51	\$7.00	\$10.53
4001-5000 Gallons	\$3.55	\$7.00	\$10.80
5001-6000 Gallons	\$3.55	\$7.61	\$11.41
6001-7000 Gallons	\$3.60	\$7.47	\$11.32
7001-8000 Gallons	\$3.55	\$7.61	\$11.41
8001-9000 Gallons	\$4.00	\$7.47	\$11.50
9001-10000 Gallons	\$3.55	\$7.36	\$11.41
10001-12000 Gallons	\$3.94	\$8.29	\$12.03
12001-15000 Gallons	\$4.72	\$8.32	\$13.85
15001-20000 Gallons	\$4.72	\$8.77	\$13.85
20001-25000 Gallons	\$4.35	\$9.50	\$13.85
25001-30000 Gallons	\$4.72	\$9.53	\$13.85
30001-35000 Gallons	\$4.72	\$9.53	\$13.78
35001-40000 Gallons	\$4.68	\$9.52	\$13.82
40001-45000 Gallons	\$5.02	\$9.65	\$14.08
45001-50000 Gallons	\$5.02	\$9.80	\$14.10
50001-100000 Gallons	\$4.92	\$10.07	\$15.55
>100000 Gallons	\$5.02	\$10.33	\$18.00
Monthly Usage:	3500	5200	9240
Water Loss %:	7.25%	16.50%	42.58%
Equity buy-in/capital improvement/ recovery/impact fee:	\$950.00	\$1,400.00	\$2,533.34
Standard connection/tap/ installation fee:	\$470.00	\$1,000.00	\$2,660.00
Reconnect Fee:	\$33.50	\$50.00	\$197.50
Meter Set Fee:	\$80.00	\$300.00	\$2,050.00
Trip Fee:	\$25.00	\$35.00	\$58.00

WSC Membership Fee	Deposit	Additional Renters Deposit
10th Percentile      \$100	10th Percentile      \$100	Yes                      *
Median                \$150	Median                \$190	No                        *
90th Percentile      \$345	90th Percentile      \$225	
Refundable            66.67%	Refundable            83.33%	
Non-Refundable      33.33%	Non-Refundable      08.33%	
	N/A                    08.33%	
		<i>*not enough data to report</i>



## 2020 Rate Study Combination of Water Sources

	10th Percentile	Median	90th Percentile	
Base Rate:	\$23.80	\$34.00	\$42.00	
Gallons Included:	*	*	*	
0-1000 Gallons	\$2.82	\$4.60	\$6.88	
1001-2000 Gallons	\$2.60	\$4.38	\$6.35	
2001-3000 Gallons	\$2.75	\$4.50	\$8.03	
3001-4000 Gallons	\$2.86	\$4.50	\$8.02	
4001-5000 Gallons	\$3.27	\$4.50	\$8.02	
5001-7000 Gallons	\$3.41	\$4.60	\$8.02	
7001-9000 Gallons	\$3.41	\$4.57	\$8.99	
9001-10000 Gallons	\$3.41	\$4.60	\$8.99	
10001-12000 Gallons	\$3.80	\$5.10	\$8.87	
12001-15000 Gallons	\$3.78	\$5.18	\$8.99	
15001-20000 Gallons	\$4.00	\$5.30	\$10.09	
20001-25000 Gallons	\$4.05	\$6.00	\$10.43	
25001-30000 Gallons	\$4.05	\$6.05	\$10.84	
30001-35000 Gallons	\$4.28	\$6.55	\$10.84	
35001-40000 Gallons	\$4.30	\$6.50	\$11.21	
40001-45000 Gallons	\$4.30	\$7.15	\$11.32	
45001-50000 Gallons	\$4.30	\$7.15	\$11.89	
50001-70000 Gallons	\$5.00	\$7.40	\$12.39	
70001-80000 Gallons	\$5.00	\$8.40	\$13.53	
80001-90000 Gallons	\$5.00	\$8.19	\$14.21	
90001-100000 Gallons	\$5.00	\$8.40	\$14.13	
>100000 Gallons	\$5.00	\$8.19	\$14.00	
Monthly Usage (in gallons):	3228.7	4893	7605.7	
Water Loss %:	3.72%	13.71%	21.60%	
<u>Equity buy-in/capital improvement/ recovery/impact fee:</u>	\$1,080.10	\$2,400.00	\$4,470.50	
<u>Standard connection/tap/ installation fee:</u>	\$515.00	\$750.00	\$1,570.00	
<u>Reconnect Fee:</u>	\$29.00	\$50.00	\$115.00	
<u>Meter Set Fee:</u>	*	*	*	
<u>Trip Fee:</u>	\$25.00	\$30.00	\$66.00	
<u>Miles of Pipe</u>	16.3	90.65	640	
<b>WSC Membership Fee</b>				
10th Percentile	\$100	<b>Deposit</b>		
Median	\$100			
90th Percentile	\$245.60			
<b>Refundable</b>		66.67%	<b>Additional Renters Deposit</b>	
<b>Non-Refundable</b>		33.33%		
<b>Refundable</b>		90.91%	Yes	*
<b>Non-Refundable</b>		09.09%	No	*
				<i>*not enough data to report</i>

