

RICARDO WATER SUPPLY CORPORATION
Regular Meeting Minutes
June 17, 2024

Board Members Present:

Baldemar Garcia
Robert Garza
Oliver Hinojosa
Frank Escobedo
James Fischer
Tisha Jones
Robert Zavala, Jr.

Board Members Absent:

None

Staff Present:

John Marez
Frances De Leon
Jo Ella Wagner
Patrick Sendejo

Guests Present:

Hector Castaneda – Ardurra
Margaret Kelly – John Womack & Co, P.C.
John Bowers – Hubert Construction
Don Hubert – Hubert Construction

1. Call to Order.

Board President Baldemar Garcia called the Regular Meeting of the Ricardo Water Supply Corporation Board of Directors to order at 5:30 p.m. A quorum was present.

2. Citizen comments.

Mr. Garcia opened the floor to citizen comments. No comments were made.

3. Review of proposed audit for Fiscal Year 2023.

Ms. Margaret Kelly, John Womack & Co., P.C., presented the Fiscal Year 2023 Audit to the Board. She reviewed the Operating Revenue and Expenses and reported that the Corporation's Net Operating Income for 2023 is \$56,934 and the Corporation remains fiscally healthy. She added that the audit showed no excess expenses over appropriations and thanked staff for their assistance in conducting the audit. There were no questions from the Board.

4. Resolution 24-02. Resolution accepting the Fiscal Year 2023 Audit prepared by John Womack & Co., P.C. of Kingsville.

Mr. Escobedo made a motion to approve Resolution 24-02 accepting the Fiscal Year 2023 Audit and Mr. Garza seconded. The motion carried.

The order of the agenda was changed to accommodate the guests.

12. Update on CR 1030 Water Transmission Line Improvements Project, TxCDBG TDA Contract No. CFC21-479.

Mr. John Bowers of Hubert Construction reported that the company lacks only 40 feet at the tie-in on either end of the new line and then the necessary testing will be performed. Mr. Garcia asked how far the project reaches and Mr. Bowers responded that it ends about 300 feet north of CR 2140. No action was taken by the Board.

5. Approval of Minutes.

Mr. Escobedo made a motion to approve the minutes of the April 9, 2024 Regular Meeting as presented. Mr. Fischer seconded. All voted in favor.

6. Treasurer's Report/Payment of Bills.

The following financial reports were presented for Board review and approval:

Treasurer's Report as of March 31, 2024

Account Activity for General Account for March 1, 2024 to March 31, 2024

Account Activity for Operations Account for March 1, 2024 to March 31, 2024

Account Activity for Debt Service Account for March 1, 2024 to March 31, 2024

TEXPOOL Participant Statement for 03/01/2024 – 03/31/2024 for General Account

TEXPOOL Participant Statement for 03/01/2024 – 03/31/2024 for Membership Deposit Account

TEXPOOL Participant Statement for 03/01/2024 – 03/31/2024 for USDA Reserve Account

Treasurer's Report as of April 30, 2024

Account Activity for General Account for April 1, 2024 to April 30, 2024

Account Activity for Operations Account for April 1, 2024 to April 30, 2024

Account Activity for Debt Service Account for April 1, 2024 to April 30, 2024

TEXPOOL Participant Statement for 04/01/2024 – 04/30/2024 for General Account

TEXPOOL Participant Statement for 04/01/2024 – 04/30/2024 for Membership Deposit Account

TEXPOOL Participant Statement for 04/01/2024 – 04/30/2024 for USDA Reserve Account

The following bills were presented for payment:

STWA Invoice S24-048 \$31,943.82

March 2024 Water Usage, Water Cost and Handling Charge

STWA Invoice S24-049 \$24,235.85

March 2024 General and Administration

STWA Invoice S24-053 \$10,365.35

March 2024 Taps and Repairs

STWA Invoice S24-071 \$35,474.93

April 2024 Water Usage, Water Cost and Handling Charge

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STWA Invoice S24-072 April 2024 General and Administration	\$19,946.80
STWA Invoice S24-076 April 2024 Taps and Repairs	\$ 6,052.79
STWA Invoice S24-079 Reimburse for Payroll Expenses – Standby Pay January 4, 2024 through March 27, 2024	\$ 333.60
STWA Invoice S24-091 Supplies and Materials Reimbursement	\$ 4,946.00

RWSC Water Loss Computation Reports:

- October 10, 2023 – November 7, 2023
- November 7, 2023 – December 7, 2023
- December 7, 2023 – January 8, 2024
- January 8, 2024 – February 8, 2024
- February 8, 2024 – March 7, 2024
- March 7, 2024 – April 8, 2024

A motion was made by Mr. Escobedo and seconded by Ms. Jones to approve the Treasurer's Reports and payment of the bills. The motion carried.

7. Amended RWSC Water Conservation and Drought Contingency Plan.

Mr. Marez presented a proposed Amended RWSC Water Conservation and Drought Contingency Plan. Ms. Jones stated that she disagreed with imposing a sur charge as stated in the plan. Mr. Marez responded that the plan mirrors the City of Corpus Christi's plan. Ms. De Leon pointed out that a few corrections would be made as follows:

- Page 7 – 3.A The monthly minimum will be updated to reflect \$43.
- Page 15 – 10.1 The second bulleted item will be changed to Stage 1 instead of Stage 2
- Page 20 – XI. The heading will be changed to Stages 3 – 4 instead of 3 – 5

8. Resolution 24-03. Resolution Adopting the Amended Ricardo Water Supply Corporation Water Conservation and Drought Contingency Plan.

Mr. Garza made a motion to approve Resolution 24-03 adopting the Amended RWSC Water Conservation and Drought Contingency Plan. Mr. Hinojosa seconded the motion. The motion passed on a vote of six to one. Ms. Jones cast the dissenting vote.

9. Water Supply and Development Contract with Stanley Woelfel, Developer, for the Woelfel Subdivision.

Mr. Marez presented the Water Supply and Development Contract with Stanley Woelfel for the development of the Woelfel subdivision. He reported that Mr. Woelfel has met the Kleberg

County subdivision requirements and has paid the pro rata share of the improvements to the corporation's water system to service the subdivision. The development is at CR 1070, south of CR 2180, and includes four lots. However, only two taps are available on the 2-inch waterline and Mr. Woelfel understands that only two lots can receive water from RWSC with the current 2-inch line.

10. Resolution 24-04. Resolution authorizing the Ricardo Water Supply Corporation President to enter into a Water Supply and Development Contract with Stanley Woelfel, Developer, for the Woelfel Subdivision.

Ms. Jones made a motion to approve Resolution 24-04 and Mr. Escobedo seconded. The motion passed by unanimous vote.

11. Lead and Copper Rule Lead Service Line Inventory – Authorization to distribute Lead Service Line Inventory Survey to RWSC customers/members.

Mr. Marez presented a sample survey to be sent out to RWSC customers/members to assist staff in gathering the information needed for the required Lead Service Line Inventory. Mr. Escobedo made a motion to authorize the implementation of the recommended data collection approach, including the use of customer surveys, to comply with the LCR Lead Service Line inventory requirements. Mr. Zavala seconded the motion. All voted in favor.

13. Adjournment.

With no further business to discuss, Mr. Hinojosa made a motion to adjourn the meeting at 6:27 p.m. Ms. Jones seconded and the motion carried.

Respectfully submitted,



Frances De Leon
Assistant Secretary