

RICARDO WATER SUPPLY CORPORATION
Regular Meeting Minutes
August 26, 2025

Board Members Present:

Baldemar Garcia
Robert Garza
Oliver Hinojosa
James Fischer
Tisha Jones

Board Members Absent:

Frank Escobedo
Robert Zavala, Jr.

Staff Present:

John Marez
Frances De Leon
Jo Ella Wagner
Patrick Sendejo
August Patroelj
Clarissa Vargas

Guests Present:

Ivan Luna, I.C.E.
Ansar Palakkal, I.C.E.
Margaret Kelly – John Womack & Co, P.C.
Louie Longoria – John Womack & Co, P.C.

1. Call to Order.

Board President Baldemar Garcia called the Regular Meeting of the Ricardo Water Supply Corporation Board of Directors to order at 5:30 p.m. at the STWA Boardroom in Kingsville, Texas. A quorum was present.

2. Citizen comments.

Mr. Garcia opened the floor to citizen comments. No comments were made

3. Review of proposed audit for Fiscal Year 2024.

Ms. Margaret Kelly, John Womack & Co., P.C., presented the Fiscal Year 2024 Audit to the Board. She reviewed the Operating Revenue and Expenses and reported that the Corporation's Net Operating Income for 2024 is \$22,981 and the Corporation remains fiscally healthy. She added that the audit showed no excess expenses over appropriations and thanked staff for their assistance in conducting the audit. She also noted that the general rule is for organizations to maintain a balance to cover a minimum of three months of expenses; however, RWSC's current balance is sufficient to cover 1.6 years of expenses.

4. Resolution 25-02. Resolution accepting the Fiscal Year 2024 Audit prepared by John Womack & Co., P.C. of Kingsville.

Ms. Jones made a motion to approve Resolution 25-02 accepting the Fiscal Year 2024 Audit and Mr. Fischer seconded. The motion carried.

5. Approval of Minutes.

Mr. Garza made a motion to approve the corrected January 7, 2025 Special Meeting minutes and the minutes of the April 8, 2025 Regular Meeting, as presented. Ms. Jones seconded the motion. All voted in favor.

6. Treasurer's Report/Payment of Bills.

The following financial reports were presented for Board review and approval:

Copies of the March, April, May, June and July 2025 Treasurer's Reports were distributed at the meeting but the Board agreed to move approval until the next meeting in order to provide more time to review the reports.

The following bills were presented for payment:

STWA Invoice S25-040	\$ 5,958.60
February 2025 Taps and Repairs	

STWA Invoice S25-049	\$37,662.05
March 2025 Water Usage, Water Cost and Handling Charge	

STWA Invoice S25-050	\$24,154.42
March 2025 General and Administration	

STWA Invoice S25-054	\$ 6,169.24
March 2025 Taps and Repairs	

STWA Invoice S25-063	\$34,756.03
April 2025 Water Usage, Water Cost and Handling Charge	

STWA Invoice S25-064	\$18,941.39
April 2025 General and Administration	

STWA Invoice S25-068	\$ 6,724.79
April 2025 Taps and Repairs	

STWA Invoice S25-071	\$ 225.49
Supplies & Materials Reimbursement	

STWA Invoice S25-078	\$34,330.29
May 2025 Water Usage, Water Cost and Handling Charge	

STWA Invoice S25-079	\$18,971.43
May 2025 General and Administration	

STWA Invoice S25-083 May 2025 Taps and Repairs	\$ 5,682.10
STWA Invoice S25-085 Supplies & Materials Reimbursement	\$ 122.94
STWA Invoice S25-092 June 2025 Water Usage, Water Cost and Handling Charge	\$39,135.50
STWA Invoice S25-093 June 2025 General and Administration	\$19,643.96
STWA Invoice S25-097 June 2025 Taps and Repairs	\$ 5,041.09
STWA Invoice S25-100 Standby Pay Reimbursement October 1, 2024 to June 30, 2025	\$ 1,378.94
STWA Invoice S25-103 Phone and IT Services Reimbursement	\$ 5,265.99

A motion was made by Ms. Jones and seconded by Mr. Hinojosa to approve the Treasurer's Reports and payment of the bills. The motion carried.

7. RWSC Master Plan and TWDB Funding.
 - Engineering Feasibility Report

Mr. Ansar Palakkal of International Consulting Engineers (I.C.E.) gave a brief update on the progress of the Master Plan. Mr. Garcia and Mr. Garza met with I.C.E. recently to go over the proposed projects in more detail.

8. Water Supply and Development Contract with Jose Rolando Flores for the Dulce Estates Subdivision Phase II.

Mr. Marez presented the Water Supply and Development Contract with Jose Rolando Flores for Dulce Estates Subdivision Phase II. He reported that Mr. Flores has met the Kleberg County subdivision requirements and has paid the pro rata share of the improvements to the corporation's water system to service the subdivision. The development is at the intersection of CR 2140 and Victoria Trails and will service 18 connections.

9. Resolution 25-05. Resolution authorizing the Ricardo Water Supply Corporation President to enter into a Water Supply and Development Contract with Jose Rolando Flores, Developer, for the Dulce Estates Subdivision Phase II.

Mr. Hinojosa made a motion to approve Resolution 25-05 and Mr. Garza seconded. The motion passed on a vote of 4 to 0 with Ms. Jones abstaining.

10. **Resolution 25-06. Resolution Amending Authorized Ricardo Water Supply Corporation Representatives for TexPool Accounts.**

Mr. Garza made a motion to approve Resolution 25-06 and Mr. Hinojosa seconded. The motion passed by a vote of 4 to 0. Ms. Jones abstained.

11. **General Manager's Report.**

Mr. Marez reported that Drew Molly of Corpus Christi Water has resigned. He also stated that field staff has been working on service requests. He also gave a report on the mold issue in the South Texas Water Authority office building. He reported that the July water loss reports reflect significant water loss at over 3,000,000 gallons. Mr. Garcia stated that locks need to be placed on all flush valves and new meters for measuring flushing need to be purchased.

12. **Adjournment.**

With no further business to discuss, Mr. Garza made a motion to adjourn the meeting at 6:45 p.m. Mr. Fischer seconded and the motion carried.

Respectfully submitted,


Frances De Leon
Assistant Secretary